



**City Manager's Monthly Update
December 16, 2024**

Staff Update:

Shared Streets and Spaces Program:

I attended the MDOT Shared Streets and Spaces grant (SSSG) team meeting, and Wightman's staff also participated. Rickey and I met with Wightman's staff to review the construction drawings. MDOT stated that it would take three months to receive the grant agreement. A further update will be in Wightman's project update.

DWSRF Project:

Andy completed the final scenarios for the MTF Bonds. I will add this item to the city commission agenda in January, giving you time to review and submit questions. I reviewed the Request for Proposal (RFP) for the BAN to go out to financial institutions. I also reviewed the cover letter for the RFP and consulted with staff on which financial institution we would like to invite to submit a proposal.

Spark Grant/DNR/Council Michigan Foundations:

Abonmarche has scheduled a kickoff meeting to start the grant work.

Planning Commission Meeting:

McKenna Associates completed the site plan review for the Casey's project. It will go before the planning Commons on December 9th.

9 S. Center Street:

I'm working with Nick, Attorney, to notify the owner of the noncompliance.

Streetscape Downtown Improvement:

The project has been closed. The USDA responded that it has all the information to release the \$99,000 grant reimbursement.

Rite Aid:

I contacted the Rite Aid building owners, and I will meet with the realtor company next week.

Downtown Planning Meeting:

I have been organizing a meeting in January next year with representatives of Van Buren County Land Bank, State Land Bank, Van Buren County Community Services, Market One, and MEDC to discuss potential downtown development and a residential development project.

2025 Local Grade Crossing Surface Program Award Notice:

The City applied for an MDOT Railroad Crossing grant to replace the railroad crossing on the Center Street railroad crossing. The City was awarded the grant for \$173,808. The grant covers 60% of the construction cost, and the 40% match will be from the West Michigan Railroad Company.

SRF Wastewater Project Update:

See Wightman's update

Water Main Extension (PFAS) Hartford Township Update:

See Wightman's update

Drinking Water Asset Management (DWAM) Update:

See Wightman's update

60th Asvenue Sidewalk Extension Update:

See Wightman's update

DWSRF Update:

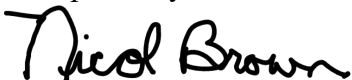
See Wightman's update

Meetings:

I had the following meetings this week:

- Attorney Curcio, Attorney
- Mickey Bittner, Wightman & Assoc.
- Donovan Smith, McKenna Associates
- Matthew J. Biolette, Fleis & Vandenbrink
- Jim Tishler, Michigan Land Bank

Respectfully Submitted,



Nicol Brown
City Manager

City of Hartford
Project Updates
December 3, 2024

Project: Drinking Water Asset Management (DWAM)
Project Budget: \$375,000
Funding: EGLE DWAM grant - \$375,000
Contractor: Plummer's Environmental Services
Award Amount: \$210,200.00; modified to \$290,100
Scope: Investigate approximately 20% of the "unknown" (lead, galvanized, copper, plastic, other) water services. Investigation locations include in the building and two potholes on either side of the curb stop. Use the findings to estimate the number of needed water service replacements due to lead and update the Capital Improvements Plan (CIP) within the City's Water Asset Management Plan (AMP). Then update the rate analysis to account for the needed lead service line replacements.

Schedule: The original 20% of service inspections has been completed. Plumbers has completed 171 interior inspections and 169 exterior inspections. The City has continued to notify properties with discovered lead or galvanized services per EGLE requirements (about 67 out of 169 so far). EGLE has permitted the City to use the remaining funds for additional investigations and Plummer's plans to return November 18-29 to make progress on those. The grant agreement was extended to April 15, 2025 to allow for additional service inspections – approximately 150 (67 are completed) interior inspections (Point 1) and 150 (113 are completed) street side inspections (Point 3). Once this is completed, the update to the Water AMP must be completed prior to 04/15/25.

Wightman Project Manager: Brian Holleman, P.E., bholleman@gowightman.com, 616-890-4011

Project: Hartford Township Water Main Extension (PFAS)
Project Budget: \$2,970,800
Funding: EGLE C2R2 Grant - \$2,970,800
Contractor: Harris ConAg, LLC
Award Amount: \$2,137,854.00; Current Value with Change Orders: \$2,279,926.19
Schedule: The project is now substantially complete. The contractor is working on the punch list and needs to complete some well abandonments and raise structure covers. The grant agreement has a pending extension to May 15, 2025.

Wightman Project Manager: Mickey Bittner, P.E., mbittner@gowightman.com, 269-266-2159

Project: SRF Wastewater Project
Project Budget: \$4,695,500
Funding: EGLE CWSRF – Loan: \$3.3755M + \$372,500 = \$3.748M at 2.125% for 30 years;
Grant: \$575,000 + \$372,500 = \$947,500

Contractors:

- A. WWTP – LD Dosca Associates: Construction of an equalization tank, installation of a ferric chloride day tank and piping, replacement of a polymer mixer, effluent launder covers, leveling equipment, lift station rehabilitation, pavement replacement.
- B. Force Main & Gravity Sewer – Pajay, Inc.: 8” and 10” force main replacement, 8” sewer siphon replacement, 8” and 10” gravity sewer replacement
- C. Sewer Lining – Insituform Technologies USA, LLC: Lining 8”, 15”, 16”, and 18” sewers.

Award Amounts:

- A. \$1,267,799.60; contract amendment to \$1,310,725.62 for WWTP additions
- B. \$1,749,790.00; contract amendment to \$1,693,641.60 for balancing items
- C. \$701,935.80; contract amendment to \$703,335.00 for additional manhole linings

Schedule:

- A. Substantially complete. Contractor has completed the punch list and we are working on close out documents.
- B. Substantially complete. Contractor is working on the punch list and there is one item remaining to complete and a final walkthrough.
- C. Pipelining and manhole lining are both completed.

Wightman Project Manager: Andrew Rudd, P.E., arudd@gowightman.com, 269-364-1664; Mary Nykamp, P.E. for the WWTP work, mnykamp@gowightman.com, 269-209-6406

Project: 60th Avenue Sidewalk Extension
Project Budget: \$276,800
Funding: MDOT Shared Streets Grant - \$200,000
Contractor: TBD
Award Amount: TBD

Scope: Construct approximately 1,800’ of concrete sidewalk from Center Street Apartments on S. Center Street south to 60th Avenue and then east along 60th Avenue to connect to the existing sidewalk at Woodside Drive.

Schedule: Fieldwork has been completed and the design is underway. A kick-off meeting with City staff is scheduled for December 4. The goal is to bid the project before the end of March 2025.

Wightman Project Manager: Mickey Bittner, P.E., mbittner@gowightman.com, 269-266-2159

Project: Lead Service Line Replacements (LSLR) & Water System Improvements
Project Budget: Estimated \$11.76M
Funding: EGLE DWSRF – DWSRF Loan \$4,767,120 + BIL LSLR Loan \$2,288,880 = \$7,056,000 at 1.00%; BIL DWSRF PF \$4,324,880 + BIL LSLR & WM Grant \$379,120 = \$4,704,000 Grant
Contractors: TBD
Award Amount: TBD
Schedule: The goal of this project is to replace all of the lead service lines within the City's system, replace select water main, and minor water plant improvements. The City is currently shown as receiving \$4,704,000 of grant/principal forgiveness and \$7,056,000 of loan at 1.00%, or 40% grant. Pavement borings were completed on 11/12/24, the topographic surveys are complete, and design is underway.

<u>Milestone</u>	<u>Approximate Date</u>
Authorized Design	09/23/24
Authorize Bond Counsel & Financial	10/28/24
Decide on Street Improvements	12/16/24
Authorize Bond Anticipation Note (BAN)	11/25/24
Close on BAN	02/19/25
Submit Plans & Specs to EGLE	03/28/25
Advertise for Construction Bids	05/23/25
Open Construction Bids	06/25/25
City Award Contract(s)	07/07/25
MFA Closing	08/28/25
Construct the Project	09/15-25 – 06/04/27

The water main replacement will essentially reconstruct one lane of roadway in most street segments. The City could reconstruct the other lane or complete other utility work (sanitary sewer, storm sewer) in conjunction with the water project, but fund those improvements separately. A cost estimate of approximately \$1.9M was prepared for reconstruction of Marion Avenue, Michigan Street, Hart Street, Washington Street, and Bernard Street. Each of these roadways includes storm sewer improvements as identified in the Storm Water CIP from the Asset Management Plan.

Wightman Project Manager: Mickey Bittner, P.E., mbittner@gowightman.com, 269-266-2159



CITY OF HARTFORD

COUNTY OF VAN BUREN, STATE OF MICHIGAN

Project Scenario - \$1,990,000 Michigan Transportation Fund Bonds - Open Market

Draft 11/27/24

	\$1,901,000 Project	
	15-Year	
Estimated Interest Rate		4.000%
Bond Amount	\$	1,990,000
Deposited in Construction Fund	\$	1,905,302
Estimated Cost of Issuance		84,698
Total Interest		660,024
Total Principal + Interest	\$	2,650,024
Estimated Yearly Principal + Interest Payments:	\$	177,000
Estimated Bond Costs of Issuance:		
Bond Counsel	\$	20,500
Municipal Advisor		18,850
Notice of Sale Publication		1,800 *
Newspaper Printing Costs		2,000 *
Treasury Filing		398 *
S&P Bond Rating		20,000 *
Official Statement Printing		750
Paying Agent		500 *
Underwriter's Discount (not-to-exceed, 1% of par)		19,900 *
Total Estimated Bond Costs of Issuance	\$	84,698



CITY OF HARTFORD

COUNTY OF VAN BUREN, STATE OF MICHIGAN

Project Scenario - \$1,940,000 Michigan Transportation Fund Bonds - Bank RFP

Draft 11/27/24

	\$1,901,000 Project	
	15-Year	
Estimated Interest Rate		4.500%
Bond Amount	\$	1,940,000
Deposited in Construction Fund	\$	1,904,112
Estimated Cost of Issuance		35,888
Total Interest		730,915
Total Principal + Interest	\$	2,670,915
Estimated Yearly Principal + Interest Payments:	\$	179,000
Estimated Bond Costs of Issuance:		
Bond Counsel	\$	18,500 *
Municipal Advisor		15,000 *
Newspaper Printing Costs		2,000 *
Treasury Filing		388 *
Total Estimated Bond Costs of Issuance	\$	35,888

From: [MDOT-RailCrossings](#)
To: [City Manager](#)
Subject: 2025 Local Grade Crossing Surface Program Award Notice
Date: Thursday, November 28, 2024 12:14:43 AM

Dear Road Agency Partner:

Thank you for your recent application to the Local Grade Crossing Surface Program. We are pleased to inform you that all your project(s) met the criteria for inclusion in the 2025 program. Please find the full list of your location(s) below. The fully executed funding application will be sent in a separate email from OneSpan for your records.

NI#	Road Name	Road Authority	Railroad
234950S	North Center St	Hartford, City Of	West Michigan Railroad Company

Our office will issue project authorizations directly to the affected railroad company within the next 12-16 weeks, and we anticipate that work will be scheduled by the railroad company for the 2025 construction season. Our office will process all eligible invoices and perform a final inspection to assure satisfactory completion of the work. There is no further action required on your part at this time unless you have previously committed to participation with the railroad for detours or approach paving work. In the event you are planning to actively participate in the project(s), please make sure to work with your relevant railroad contact directly.

If you are contacted by your local Metropolitan Planning Organization (MPO) regarding this work, please confirm that your community has been awarded the Surface Program Grant(s) so that the MPO can validate the additional project(s) within your region.

Finally, please be advised that we anticipate opening the 2026 Local Grade Crossing Surface Program call for projects in July 2025. We plan to send an announcement correspondence once again to all road agencies statewide, and to have the application and instructions available on-line at the MDOT Office of Rail web page. Feel free to contact our office directly at 517-897-2103 if you have any questions.

Thank you for your continued interest and participation,

Alexis Louth

Local Grade Crossing Analyst
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Hours: 7:30a-6p M-Th