

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2024 - 062**



TO APPROVE MCKENNA ASSOCIATES FOR PLANNING SERVICES

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Richard A. Hall on December 16, 2024 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City Manager has been in extensive discussions with planning consultants to assist the City with planning services such as site plan review, zoning review, special use permits, and other services, including an application fee; and

WHEREAS, McKenna uses a project approach to work with small communities like Hartford. The communities are Royal Oak Twp, Highland Park, River Rouge, Lexington Twp, and Pleasant Ridge; and

WHEREAS, after an introduction from the Michigan Association of Planning (MAP) conference, the City Manager received a proposal from McKenna Associates; and

WHEREAS, in October, the City Manager met with the Planning and Municipal Department management and staff augmentation services of McKenna Associates to ensure they thoroughly understood the areas where the City needed planning assistance: building, zoning, and code enforcement; and

WHEREAS, the cost of planning services will not exceed the fees derived from planning applications. McKenna will bill the City at an hourly rate; and

WHEREAS, McKenna offers general planning services for state-funded, project-based selection. They will provide project scopes, timelines, and accounting for the projects. The cost of the general planning services will be incurred upon the City receiving state or federal grant funding; and

NOW, THEREFORE BE IT RESOLVED, that the City of Hartford Commission approves McKenna Associates' planning services proposal.

BE IT FURTHER RESOLVED THAT, the City of Hartford City Commission gives the City Manager authority to execute the contract on behalf of the City of Hartford.

YEAS: Commissioner's

NAYS: ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: December 16, 2024

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on December 16, 2024

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford 19 West Main Street, Hartford MI 49057