

**CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2023 - 014**



**RESOLUTION ADOPTING FISCAL YEAR 2023/2024 BUDGET**

At a Business meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on May 22, 2023 at 7:30p.m.

The following resolution was offered:

Moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City of Hartford has met all requirements for Public Hearing on the Budget-Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 11, 2023, and a public hearing on the proposed budget was held on May 22, 2023, and participation regarding the adoption of a budget and property tax levy for the City's fiscal year commencing July 1, 2023 and ending June 30, 2024, and whereas, the City Commission has carefully considered same,

**WHEREAS**, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

**The total mills to be levied for ad valorem property taxes are as follows:**

| <u>AUTHORITY-PURPOSE</u>         | <u>FUND</u> | <u>MILLS</u> | <u>LEVY DATE</u> |
|----------------------------------|-------------|--------------|------------------|
| City Charter Section 9.1         |             |              |                  |
| General Purposes                 | General     | 12.1410      | July 1, 2023     |
| Extra Voted                      | Fire        | 1.4185       | December 1, 2023 |
| Extra Voted Debt Retirement-2016 |             |              |                  |
| Sanitary Sewer Revenue Bond      |             |              |                  |
| Wastewater Treatment Plant       | Sewer       | 1.7419       | July 1, 2023     |
| Extra Voted                      | Seniors     | 1.0000       | December 1, 2023 |

**NOW THEREFORE BE IT RESOLVED**, that the City Commission of the City of Hartford hereby adopts its budget by Activity/Department for fiscal year commencing July 1, 2023, and ending June 30, 2024, in accordance with the City Charter

The estimated revenues by source and the amounts appropriated to defray the expenditures and meet the liabilities of various funds of the fiscal year are set forth therein.

| <b>FUND</b> | <b>INCOME BY SOURCES</b>              | <b>AMOUNT</b> |
|-------------|---------------------------------------|---------------|
| 101         | 402.000 Real Property Tax-Current     | \$ 404,426.00 |
| 101         | 403.000 VAN BUREN ROAD MILLAGE        | \$ 24,000.00  |
| 101         | 404.000 Municipal Services Agreements | \$ 46,000.00  |
| 101         | 410.000 Personal Property Tax-Current | \$ 126,532.00 |
| 101         | 411.000 LOCAL COMMUNITY STABILIZATION | \$ 7,000.00   |
| 101         | 444.000 TRAILER COURT FEES            | \$ 400.00     |
| 101         | 445.000 PENALTIES AND INT ON TAXES    | \$ 2,000.00   |
| 101         | 447.000 PROPERTY TAX ADMIN FEE        | \$ 20,000.00  |
| 101         | 448.000 DELINQUENT ADMIN FEE ON TAX   | \$ 2,500.00   |

|                  |  |                        |
|------------------|--|------------------------|
| 101              | 451.000 BUSINESS LICENSE AND PERMITS             | \$ 500.00              |
| 101              | 454.000 FRANCHISE FEE, CABLE TV                  | \$ 18,000.00           |
| 101              | 476.000 NON-BUSINESS LICENSE & PERMITS           | \$ 200.00              |
| 101              | 477.000 TEMPORARY DUMPSTER PERMIT                | \$ 50.00               |
| 101              | 478.000 MEDICAL MARIJUANA FEES                   | \$ 5,000.00            |
| 101              | 479.000 RECREATIONAL MARIJUANA FEES              | \$ 85,000.00           |
| 101              | 574.000 STATE SHARED REVENUE                     | \$ 275,435.00          |
| 101              | 574.001 CVTRS STATE SHARED REVENUE               | \$ 113,659.00          |
| 101              | 574.002 CVTRS STATE SHARED REVENUE PUBLIC SAFETY | \$ 7,233.00            |
| 101              | 575.301 ST SHARED REV-LIQUOR LICENSE             | \$ 1,800.00            |
| 101              | 577.000 STATE REIMB FOR ELECTION                 | \$ 1,500.00            |
| 101              | 607.000 SPLIT/COMBINE FEE                        | \$ 150.00              |
| 101              | 610.000 NSF CHECK FEE                            | \$ 90.00               |
| 101              | 615.301 FINGERPRINT SERVICE                      | \$ 50.00               |
| 101              | 626.201 COPY FEES-FISCAL                         | \$ 50.00               |
| 101              | 627.301 LABOR-XING GUARDS/RESOURCE OFF           | \$ 2,340.00            |
| 101              | 635.201 NOTARY FEES                              | \$ 350.00              |
| 101              | 641.440 MOWING & MISC. SERVICES                  | \$ 200.00              |
| 101              | 653.301 SALE OF INSURANCE REPORTS                | \$ 150.00              |
| 101              | 655.301 RESTITUTION                              | \$ 1,000.00            |
| 101              | 662.301 ORDINANCE FINES-DISTRICT COURT           | \$ 500.00              |
| 101              | 665.002 BANK INTEREST ON ACCOUNTS                | \$ 3,500.00            |
| 101              | 671.202 ADMINISTRATION FEE - MAJOR               | \$ 12,000.00           |
| 101              | 671.248 DDA - ADMINISTRATION FEE                 | \$ 2,400.00            |
| 101              | 671.251 ADMIN. FEE - BUILDING FUND               | \$ 5,000.00            |
| 101              | 671.253 FEE FOR TAX BILL REQUEST                 | \$ 300.00              |
| 101              | 671.590 ADMINISTRATION FEE - SEWER               | \$ 90,500.00           |
| 101              | 671.591 ADMIN. FEE - WATER                       | \$ 63,000.00           |
| 101              | 672.410 ZONING BOARD/PLANNING COMMISSION FEES    | \$ 1,000.00            |
| 101              | 687.000 INSURANCE REFUNDS                        | \$ 5,000.00            |
| 101              | 695.001 UNREALIZED (GAIN)/LOSS ON INV.           | \$ (21,600.00)         |
| 101              | 699.440 EQUIPMENT USE-DPW                        | \$ 85,300.00           |
| <b>101 Total</b> |  | <b>\$ 1,392,515.00</b> |
| 202              | 546.000 STATE REVENUE                            | \$ 255,000.00          |
| 202              | 546.001 STABILIZATION AUTHORITY                  | \$ 5,000.00            |
| 202              | 699.101 TRANSFER FROM GENERAL FUND               | \$ 40,000.00           |
| <b>202 Total</b> |  | <b>\$ 300,000.00</b>   |
| 203              | 455.000 RIGHT OF WAY PERMIT                      | \$ 3,000.00            |
| 203              | 546.000 STATE REVENUE                            | \$ 95,000.00           |
| 203              | 546.001 STABILIZATION AUTHORITY                  | \$ 5,000.00            |
| <b>203 Total</b> |  | <b>\$ 103,000.00</b>   |
| 245              | 583.000 CONTR FROM LOCAL UNIT (POKAGON FUND)     | \$ 100,000.00          |
| 245              | 699.202 TRANSFER FROM MAJOR STREETS FROM 972     | \$ 60,000.00           |
| <b>245 Total</b> |  | <b>\$ 160,000.00</b>   |
| 248              | 434.000 DDA CAPTURED TAX                         | \$ 13,764.00           |
| <b>248 Total</b> |  | <b>\$ 13,764.00</b>    |
| 249              | 451.371 BUILDING PERMITS                         | \$ 13,000.00           |
| 249              | 452.371 ELECTRICAL PERMITS                       | \$ 5,500.00            |
| 249              | 453.371 MECHANICAL INSPECTION FEES               | \$ 4,000.00            |

|                       |  |                        |
|-----------------------|--|------------------------|
| 249                   | 608.000 RENTAL ORDINANCE FEES          | \$ 6,000.00            |
| 249                   | 699.101 TRANSFER FROM GENERAL FUND     | \$ 35,000.00           |
| <b>249 Total</b>      |  | <b>\$ 63,500.00</b>    |
| 255                   | 665.002 BANK INTEREST ON ACCOUNTS      | \$ 250.00              |
| 255                   | 667.000 RENT - CITY OF HARTFORD        | \$ 50,000.00           |
| <b>255 Total</b>      |  | <b>\$ 50,250.00</b>    |
| 590                   | 402.000 Real Property Tax-Current      | \$ 55,500.00           |
| 590                   | 410.000 Personal Property Tax-Current  | \$ 18,250.00           |
| 590                   | 643.000 SERVICES-SALES                 | \$ 425,000.00          |
| 590                   | 643.001 CAPITAL RESERVE ESCROW SALES   | \$ 145,800.00          |
| 590                   | 656.000 PENALITES ON DELINQ BILLS      | \$ 20,000.00           |
| 590                   | 671.000 MISCELLANEOUS REVENUE          | \$ 12,000.00           |
| 590                   | 695.001 UNREALIZED (GAIN)/LOSS ON INV. | \$ (5,000.00)          |
| <b>590 Total</b>      |  | <b>\$ 671,550.00</b>   |
| 591                   | 643.000 SERVICES-SALES                 | \$ 360,000.00          |
| 591                   | 643.001 CAPITAL RESERVE ESCROW SALES   | \$ 80,575.00           |
| 591                   | 646.000 SHUT-OFF AND TURN-ON           | \$ 350.00              |
| 591                   | 656.000 PENALITES ON DELINQ BILLS      | \$ 15,500.00           |
| 591                   | 667.001 RENTAL OF WATER TOWER-AT&T     | \$ 24,840.00           |
| 591                   | 671.000 MISCELLANEOUS REVENUE          | \$ 250.00              |
| 591                   | 695.001 UNREALIZED (GAIN)/LOSS ON INV. | \$ (3,000.00)          |
| <b>591 Total</b>      |  | <b>\$ 478,515.00</b>   |
| <b>Total Revenues</b> |  | <b>\$ 3,233,094.00</b> |

| Fund | Expenses                   | Requested 23-24 Budget |
|------|----------------------------|------------------------|
| 101  | Assessor                   | \$ 23,000.00           |
| 101  | Board of Review            | \$ 4,850.00            |
| 101  | Central Supply             | \$ 27,100.00           |
| 101  | City Commission            | \$ 20,763.69           |
| 101  | City Hall & Grounds        | \$ 124,500.00          |
| 101  | City Manager               | \$ 105,192.88          |
| 101  | Clerk                      | \$ 128,881.44          |
| 101  | Cultural Programs          | \$ 4,199.00            |
| 101  | Elections                  | \$ 20,800.00           |
| 101  | Fire Board                 | \$ 140,411.70          |
| 101  | Independent Audit          | \$ 12,220.00           |
| 101  | Legal Services             | \$ 15,000.00           |
| 101  | Mayor                      | \$ 3,437.70            |
| 101  | PARKS & RECREATION         | \$ 2,500.00            |
| 101  | Police Department          | \$ 508,670.38          |
| 101  | Public Works Department    | \$ 237,561.75          |
| 101  | TRANSFER OUT BUILDING DEPT | \$ 35,000.00           |
| 101  | Treasurer                  | \$ 81,466.95           |
| 101  | Wellhead Protection Grant  | \$ 5,000.00            |
| 101  | Zoning Commission/Appeals  | \$ 15,800.00           |

|                      |                                      |                        |
|----------------------|--------------------------------------|------------------------|
| STREETS              | Routine Maintenance                  | \$ 69,625.00           |
| STREETS              | Street Construction                  | \$ 90,000.00           |
| STREETS              | Traffic Services                     | \$ 21,155.00           |
| STREETS              | TRANSFER OUT- Cap Imp. Major Streets | \$ 60,000.00           |
| STREETS              | Winter Maintenance                   | \$ 45,920.00           |
| <b>STREETS TOTAL</b> |                                      | <b>\$ 286,700.00</b>   |
| 248                  | Downtown Dev. Authority              | \$ 15,764.00           |
| 249                  | Bldg Dept                            | \$ 51,948.00           |
| 255                  | Bldg Authority                       | \$ 45,000.00           |
| 590                  | Sewer Lift Stations                  | \$ 44,100.00           |
| 590                  | Sewer System-Genl Operations         | \$ 92,150.00           |
| 590                  | Sewer Treatment Plant                | \$ 880,795.71          |
| <b>SEWER TOTAL</b>   |                                      | <b>\$ 1,017,045.71</b> |
| 591                  | Iron Removal Plant Operations        | \$ 135,850.00          |
| 591                  | Water Distribution System            | \$ 370,327.00          |
| <b>WATER TOTAL</b>   |                                      | <b>\$ 506,177.00</b>   |
| MULTI                | CDBG-Operating Transfer              | \$ 319,850.00          |
| <b>GRAND TOTAL</b>   |                                      | <b>\$ 3,758,840.20</b> |

Once adopted a copy of the full, line item, budget is available in the Clerk's office and available at the City's website.

**Periodic Financial Reports:** The officers of the City are directed to take such action and give such certifications as required by law and the City Charter Chapter VII Section 7.5 to affect the property tax levy and to implement and manage this budget.

**Budget Monitoring:** In accordance with the City Charter Chapter VII Section 7.8 & 7.9 and this shall continue the **General Appropriations Act under Section 16, of the Michigan Uniform Budgeting and Accounting Act (MCL 141.436).**

YEAS: Commissioners

NAYS: ABSENT: Commissioners

**RESOLUTION DECLARED ADOPTED**

DATE: May 22, 2023

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on May 22, 2023 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended. DATE:

RoxAnn Rodney-Isbrecht, City Clerk  
City of Hartford  
19 West Main Street  
Hartford MI 49057