

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
NOVEMBER 21, 2022

Commissioners Present: Ramon Beltran; Frank Dockter; Helen Sullivan; Terry Tibbs; Mayor Richard A. Hall;
Members Absent: Ron Burlison; John Miller;
Staff Present: Akinwale; Prince; Rodney-Isbrecht; Ryan; Shultz;

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Tibbs, supported by Commissioner Beltran, to approve the agenda with date of meeting corrected.

Motion carried 5 – 0

Guests:

- Marion Ave Residents were present with a written noise & operating a business in a residential area complaint against 517 W Main Street. The owner of 517 W Main Street has cleaned up the property, done everything the ordinance officer has asked and has taken a permit to install a fence. Council did not take any action.

Public Comment:

Communications:

- VBCD – 2022 October Report
- 21st Annual Christmas in Hartford & Lighted Parade at 6:00pm
- City Hall will be closed on November 24, & 25 in observance of Thanksgiving.
- City Manager Interviews December 8, 1pm & 2:30pm; December 9, 4pm; Council Members are encouraged to submit questions to the clerk by December 2
- December 19; 5pm – 7pm open house to Honor City Manager, DPW Superintendent & WWTP Operator
- Commissioner Beltran attended the Holy Family Health Care Open House at 2 East Main Street on November 12, 2022. He learned a lot about their services.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- Police & Ordinance** – LT Prince, Interim Chief, Ordinance Officer has been working hard to clean up some properties, the Manager wants DPW to clean up the properties as hiring outside company is very expensive. Commissioner Tibbs is concerned about several properties that have been on the list all summer. Re-Hired James Ivy as a full-time officer. Still seeking part-time officers, to fill the gaps. Seeking funding for body camera program. Total Cost will be \$32,042.90, spread over 5 years, at \$6400 per/year
- Fire Dept** – No Representative Present
- Ambulance** – No Representative Present –
- Van Buren County** – Mike Chappell – Ryan Post was named County Administrator, Wayne Nelson appointed to the VBC Road Commission, Establishing a County Wide PAC program,
- Public Works** – Justin Ryan, Superintendent, plowing snow, will go back to picking up leaves when the snow melts.
- Wastewater Treatment Plant** – Working with Rural Waters & exploring options to replace the Class C Operator and keep the plant in compliance.
- Treasurers, Investment & List of Bills** – Budget Resolution no. one, making corrections to the adopted budget.
- City Manager** – Proposed Led Service Line Replacement Project, this is the same process/program that we have gone through for sewer projects but for water projects; 1 & 5 West Main Street Update, a grant

County of Van Buren, State of Michigan, 19 West Main St, Hartford, MI 49057

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has been secured to stabilize the building; PFAS Project Update, tentative bid date in December; Rural Business Development Project Update, paving of the South Parking Lot has been deferred to next year; Wastewater Treatment Plant Operator, seeking qualified candidates; Pokagon-Hartford Area Local Revenue Sharing Board Representative, the Council will need to appoint a representative to the board.

Approval of Commission Minutes:

Motion by Commissioner Dockter, supported by Commissioner Sullivan, to approve the minutes of the October 24, 2022 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 5 – 0

Motion by Commissioner Sullivan, supported by Commissioner Dockter, to approve the minutes of the November 2, 2022 special business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 5 – 0

Approval of Reports:

Motion by Commissioner Dockter, supported by Commissioner Beltran, to accept the October, 2022 departmental reports as presented and place them on file.

Motion carried 5 – 0

Goals/Objectives:

- WWTP Operator

Old Business:

- Commissioner Tibbs would like a copy of the Emergency Preparedness & Response Plan the City has in place.
- Commissioner Tibbs is also asking for the status of acquiring mass casualty packs for the police vehicles.
- Commissioner Dockter inquired when the Christmas decorations would be installed.

New Business:

- MDOT Invoice – Prospect Street Construction Project \$36,819.66 –

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to approve the payment to MDOT for the Prospect St Project in the amount of \$36,819.66

Motion carried 5 – 0

- DDA Resignation – Judy Kieffer-Phillips, Vibrant Healing
- DDA Appointment – Sandra Banda Tamarez, Taqueria Y Mariscos El Primo

Motion by Commissioner Tibbs, supported by Commissioner Beltran, to accept Judy Kieffer-Phillips, Vibrant Healing resignation from the DDA Board and appoint Sandra Banda Tavarez, Taqueria Y Mariscos El Primo to the DDA Board.

Motion carried 5 – 0

- Title Work – City South Parking Lot Warranty Deed

Motion by Commissioner Dockter, supported by Commissioner Tibbs, to accept and approve the title work and Warranty Deed for the South City Parking Lot.

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Motion carried 5 – 0

Resolutions, Ordinance, Proclamation's:

- Resolution 2022 – 020 Adopting Fiscal Year 2022/2023 Budget Adjustment no. One

Motion by Commissioner Tibbs, supported by Commissioner Beltran, to adopt resolution 2022 – . 020 adopting the fiscal year 2022/2023 budget adjustment no. one.

Motion carried 5 – 0

- Resolution 2022 – 021 Revoke City's Micro Grow Marihuana Permit from PGHC, LLC 801 Prospect Street

Motion by Commissioner Sullivan, supported by Commissioner Beltran, to adopt resolution 2022 – 021 revoking the City's Micro Grow Marihuana Permit from PGHC, LLC, 801 Prospect Street.

Motion carried 5 – 0

Adjournment:

Motion by Commissioner Sullivan, supported by Commissioner Beltran, to adjourn the meeting at 8:53pm.

Motion carried 5 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk