

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025 – 029**



RESOLUTION TO AMEND THE CITY OF HARTFORD PROCUREMENT POLICY

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Richard A. Hall on April 30, 2025 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City’s procurement policy currently authorizes the City Manager to spend up to \$2,000 without multiple quotes, sealed bids and City Commission approval; and

WHEREAS, due to increased goods and services, the City Manager requests an increased limit of \$5,000. This increase will expedite City business operations and ensure timely procurement, enhancing efficiency. Items purchased will be added to the monthly list of bills for Council’s approval; and

WHEREAS, the Michigan Municipal League’s executive officer listserv discussion show the administrative spending limit for a community our size is between \$5,000 and \$7,500, further validating the City Manger’s request for an increase to the spending limit of \$5,000; and

WHEREAS, the amendment would change the amount from \$2,000 to \$5,000 on pg. 7- Micro-Purchasing; pg. 11, 12, 13 & 14-Independent Cost Estimate of the City’s Procurement Policy;

NOW, THEREFORE BE IT RESOLVED, that the City Commission amends the City’s procurement policy, approving an increase from \$2,000 to \$5,000, the maximum amount the City Manager is authorized to spend without sealed bids and prior City Commission approval.

YEAS: Commissioner’s

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: April 30, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on April 30, 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford , 19 West Main Street, Hartford MI 49057