

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025 – 028**



RESOLUTION TO AWARD ACCOUNTING CONSULTING SERVICES

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Richard A. Hall on April 30, 2025 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, City staff met with Hungerford after the audit was completed. Hungerford would rather support the City in audit preparation rather than perform the audit. Hungerford proposed they would like to assist the City Treasurer with accounting support to prepare the City for future audits; and

WHEREAS, the City has received a finding the past two years in material weakness on internal controls over financial reporting; and

WHEREAS, account reconciliations were not performed or were otherwise ineffective in correcting necessary misstatements in the financial records of the City during the fiscal year, and as part of the year-end closing. This led to a significant number of auditor-proposed adjustments during the audit; and

WHEREAS, Hungerford's proposal will consist of the following:

- Monthly financial analysis, including oversight of balance sheet reconciliations and accrual-based adjustments.
- Training of personnel on accounting processes
- Accounting support at the fiscal year end to prepare for the financial statement audit; and

NOW, THEREFORE BE IT RESOLVED, that the City Commission approves Hungerford's proposal for accounting consultant support not to exceed \$25,000 for a year and authorizes the City Manager to execute the agreement.

YEAS: Commissioner's

NAYS: ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: April 30, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on April 30, 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford , 19 West Main Street, Hartford MI 49057