

CITY OF HARTFORD
SPECIAL WORKSHOP BUSINESS MEETING MINUTES
MARCH 3, 2026

Commissioners Present: Peter Aranda; John Miller; Lindsay Morsaw; Nancy Spoula; Tom VanLierop (4:03); Charles Weeden and Mayor Jane Danger;
Commissioners Absent: None
Staff Present: Pulluam (formally Brown); Rodney-Isbrecht;

Mayor Jane M. Danger called the special workshop meeting to order at 4:00pm.

New Business

Quinten Clark, Certified Operator Services LLC provided the City Commission an overview of the following:

1. IRP Operations Update – Primary Goal: Water Quality
 - Operations Update - June 2025 – Present
Mr. Clark reviewed operational activities and progress since June 2025.
 - Update on Manganese –
Mr. Clark met with Peerless and conducted testing related to manganese levels. Based on the results, a pilot study previously approved by Council is no longer necessary. Additional time is being spent at the Iron Removal Plant (IRP) on backwashing which is exceeding current contracted hours.
 - Value Turning Program –
A valve turning and mapping program is recommended as part of a preventive maintenance strategy. Implementation will require budgeting for equipment and infrastructure. Mr. Clark recommends the City move forward with establishing this program.
 - Hydro Flushing Program –
Hydro flushing is currently conducted twice per year as part of routine distribution maintenance and has improved water clarity.
Recommendations include:
 - Incorporating flow measurement and data collection systems.
 - Utilizing collected data for future engineering and water reliability studies
 - Implementing a unidirectional flushing program
 - Investing in measurement tools
 - Painting hydrant caps based on flow rates to assist with ISO ratings
 - Cross Connection Control Program –
This program protects the potable water distribution system and was identified as a deficiency in the City’s permit. It will be revisited in three years. The first recommended step is to conduct a system wide survey.
 - Water Tower –
Inspections and painting of the water tower were discussed as part of the City’s asset management plan.
2. Certified Operator Services – Contract Update

CITY OF HARTFORD
SPECIAL WORKSHOP BUSINESS MEETING MINUTES
MARCH 3, 2026

- The current contract was based on 40 to 60 hours per month, however, actual time spent is approximately 100 hours per month.
 - Maintaining the current level of service will require a contract increase.
 - Option B includes expanded services (including cross connection control) and up to 200 hours per month.
 - The Commission will need to determine the desired level of service for system operations.
3. Sanitary Sewer Survey Update –
- Required to be completed every three years per EGLE requirements
4. Cathodic Protection Update –
- The system at the water tower is being evaluated, and a quote is being sought for replacement. No signs of corrosion were observed on the tank.
5. Emergency Response Plan Update -
- An update to the City’s Emergency Response Plan is in progress.
6. Omni Site (Cellular/Fiber) –
- The City currently utilizes remote monitoring at some lift stations
 - Updated alarm systems are needed at both treatment plants
 - Quotes are being obtained for fiber installation and OmniSite system upgrades.

Adjournment:

Motion by Commissioner Spoula, supported by Commissioner Miller, to adjourn the meeting at 5:24pm.
Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk