

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
JANUARY 25, 2021

Commissioners Present: Ron Burleson; Frank Dockter; Dennis Goss; John Miller; Helen Sullivan; Terry Tibbs;
Members Absent: Richard A. Hall;
Staff Present: Akinwale; Rodney-Isbrecht;

Mayor ProTem John Miller called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to approve the agenda as presented.

Motion carried 6 – 0

Motion by Commissioner Dockter, supported by Commissioner Goss, to appoint John Miller as Mayor Pro-Tem for 2021

Motion carried 5 – 0 (Miller Abstained)

Guests:

- Ryan Marschke, Hungerford Nichols, presented the 2019/2020 Audit Report – very close to being finished, anticipating a clean opinion. A decrease in State Shared Revenue and Tax Revenue has impacted the City’s revenues. Due to an increase in liabilities the City is at the minimum requirement of 3 months of operation if no further revenue was received. Something to consider is to make sure that negative line-item spending is addressed prior to yearend.
- Mary Deneau NyKamp, Wightman’s, presented the City’s Water Reliability Report which is a requirement by EGLE. Recommendations include update and review plan every five years; update emergency response plan; install water meters on government buildings & track hydrant flushing water to more accurately determine actual water loss as the City is over the 10% threshold set by the State; implement a regular valve turning program; continue well, pump and water tower inspections annually.

Public Comment: None

Communications:

- Hartford Area Chamber Newsletter
- Hartford Township Master Plan Notice of Update
- Fire Board, City of Hartford Commission & Hartford Township Board Joint Meeting Notice February 10, 2021, 7:00pm at the Fire Station to discuss the Fire Boards 2021/2022 Budget
- Four Winds Casino in Hartford is holding a Hiring Event on February 9, 2020 12pm – 3pm

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- A. **Police & Ordinance** – Commissioners want improved ordinance enforcement. Ordinance officer report does not reflect what action has been done. The City Manager is to report back as to the status of those repeat offenders.
- B. **Fire Dept** – No representative,
- C. **Ambulance** – No representative, City Manager will contact to see if someone can come to the Council meeting to address the questions of the Council.
- D. **Van Buren County** – No representative, no discussion
- E. **Public Works** – excellent job picking up leaves in 2020
- F. **Wastewater Treatment Plant** – Beginning to change chemicals, next collaborative meeting has not been scheduled
- G. **Treasurers, Investment & List of Bills** – No discussion

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- H. **City Manager** – Critical Lines identified in the Saw grant program, within the Sewer System, required emergency repairs on Linden, Clark & CR 687, exploring funding options; Drinking Water asset Management (DWAM) Grant Application; Street projects Prospect & Wendell Ave; Immaculate Conception Catholic Church Site Plan Review; 525 Clark Street Special Use Permit

Approval of Commission Minutes:

Motion by Commissioner Goss, supported by Commissioner Burleson, to approve the minutes of the December 21, 2020 business meeting of the Hartford City Commission as presented and place them on file.

Motion carried 6 – 0

Approval of Reports:

Motion by Commissioner Tibbs, supported by Commissioner Burleson, to accept the December 2020 departmental reports as presented and place them on file.

Motion carried 6 – 0

Goals/Objectives:

- Street Projects on Wendell & Prospect
- PFAS Grant to connect households on Pinery and 65th and second phase of the project to connect two trailer parks on CR 687 & 54th.

Old Business:

- Commissioner Tibbs & Burleson want some answers to questions from the owner of the Railroad on North Center.

New Business:

Motion by Commissioner Dockter, supported by Commissioner Goss, to accept Chris Portello's Resignation as the City's representative from the Fire Board and Thank him for His service.

Motion carried 5 – 1 (Goss)

Motion by Commissioner Dockter, supported by Commissioner Goss, to accept the Planning Commission's recommendation to approve the Immaculate Conception Catholic Church addition & Rehabilitation Project Site Plan.

Discussion: Project Architect was available for questions. Project will begin in the early spring.

Motion carried 6 – 0

Motion by Commissioner Tibbs, supported by Commissioner Goss, to accept the Planning Commission's recommendation to approve the Special Use permit for 525 Clark Street.

Discussion: Approval will trigger needing a building permit application & utility billing for service ready fees as there is a structure on the property per/ordinance.

Motion carried 6 – 0

Motion by Commissioner Sullivan, supported by Commissioner Goss, to approve an Adult Use Recreational Marijuana Facility License Micro Business application from PGHC, LLC in compliance with Ordinance 320-2020.

Discussion: Andrew Hysell, PGHC, LLC available for questions. Target date to begin in July.

Motion carried 5 – 1 (Tibbs)

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Motion by Commissioner Goss, supported by Commissioner Tibbs, to partner with Hartford Lions Club sponsoring the 2021 Concerts in the Park in the amount of \$1,000.

Motion carried 6 – 0

Resolutions, Ordinance, Proclamation's:

- Introduce Consumers Energy Ordinance No. 175 – 2021 Amended – Second Reading

Motion by Commissioner Tibbs, supported by Commissioner Goss, to adopt Ordinance no. 174 – 2021 amending ordinance no. 174 Consumers Power Company Franchise.

Motion carried 6 – 0

Motion by Commissioner Dockter, supported by Commissioner Burlison, to adjourn the meeting at 9:00pm.

Motion carried 6 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk