



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Hall and the Hartford Commission

FROM: Nicol Brown, City Manager *NB*

DATE: June 24, 2024

RE: Approval of Christmas Decoration for City Hall and Ely Park

ITEM BEFORE THE COMMISSION:

The item before the Commission is to authorize Christmas Décor by Naylor Landscape Management to decorate city hall and Ely Park for the Christmas and New Year's holidays.

DISCUSSION:

The Lions Club has been paying for the decorations at Ely Park for the past several years. However, staff received a verbal notice from the Lions Club that they would not sponsor Ely's Park decorations. Christmas Décor by Naylor Landscape Management submitted quotes to decorate City Hall and Ely Park. Christmas Décor by Naylor Landscape Management has decorated both locations for several years. The city does not have the staff capacity and experience to decorate both locations.

RECOMMENDATION:

The Hartford City Commission approves the quote from Christmas Décor by Naylor Landscape Management to decorate City Hall for \$3,448.44 and Ely Park for \$2,697.44. It was budgeted to decorate City Hall, not Ely Park.