



OFFICE OF COUNTY ADMINISTRATOR

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John M. Faul
County Administrator

TO: Local Assessing Units
FROM: John Faul, County Administrator
CC: Tony Meyaard, Equalization Director
DATE: December 16, 2020
SUBJECT: Designated Assessor – Addendum of Clarification to the Interlocal Agreement

Please see the attached [Addendum of Clarification to the Van Buren County Interlocal Agreement for the County Designated Assessor](#). There is no action required on your part other than attaching it to the Agreement that you have previously approved.

The Addendum is needed because the Designated Assessor is also the current Equalization Director for Van Buren County. The State Tax Commission has advised that if an employee of the County Equalization Department is assigned as the Designated Assessor, it needs to be clear that the Interlocal Agreement is between the Assessing Units and the County not the Designated Assessor.

The Addendum clarifies that the Interlocal Agreement and any future contracts for assessing services arising from the Agreement are between the County and the Assessing Unit. There is no change in fees or costs as outlined in the Interlocal Agreement.

Please let me know if you have any questions and thank you for your consideration.

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CITY OF HARTFORD

**ADDENDUM OF CLARIFICATION TO THE
VAN BUREN COUNTY INTERLOCAL AGREEMENT
FOR COUNTY DESIGNATED ASSESSOR**

This addendum of clarification provides clarification to the Van Buren County interlocal agreement for county designated assessor which was executed by the County Board of Commissioners on September 8, 2020.

This addendum of clarification does not change any fees or costs as outlined in section 5 of the interlocal agreement as signed by all parties involved.

IDENTIFIED CLARIFICATIONS RELATED TO SECTION 5 OF THE INTERLOCAL AGREEMENT

- This interlocal agreement and any future contracts for assessing services arising from this interlocal agreement shall be between the County Board of Commissioners and the Assessing District desiring to appoint the Designated Assessor as their Assessor of record.
- All payments for services will be paid directly to the County.