

**Hartford Fire Board Meeting  
November 9, 2020  
October Business**

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**Hartford Fire Board**  
Agenda  
Monday, November 9, 2020, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Chris Postello
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion \_\_\_\_\_
- V. Approval of previous meeting minutes from October 12, 2020: Motion by \_\_\_\_\_ Second \_\_\_\_\_ Motion \_\_\_\_\_
- VI. Approval of October Treasurer's report: Motion By \_\_\_\_\_ Second by \_\_\_\_\_ to approve Treasurer's report as presented. Motion \_\_\_\_\_
  - a. Accounts Payable: Amount **\$22,036.01** Motion by \_\_\_\_\_ Second \_\_\_\_\_ by roll call vote \_\_\_\_\_
- VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- VIII. Fire calls
- IX. Unfinished Business:  
NONE
- X. New Business:
  - a. Approve the raising of the Assistant Chief pay to \$400.00 per month in addition to Call Pay. Motion by \_\_\_\_\_ Second \_\_\_\_\_ to raise the Assistant Chief's pay to \$400.00 per month. Motion \_\_\_\_\_ upon roll call vote of members present
  - b. Approve the correction of the 2020/2021 budget to reflect the hazard pay grant received in the amount of 19,000.00. Motion to correct the budget in the amount of 19,000.00 by \_\_\_\_\_; Second by \_\_\_\_\_ Motion \_\_\_\_\_ upon roll call vote of members present.
  - c. Committee to review policies. Motion by \_\_\_\_\_ Second \_\_\_\_\_ to form a committee to review all policies. Motion \_\_\_\_\_
- XI. Reports:
  - a. Fire Chief
  - b. Assistant Fire Chief
  - c. Board

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn at \_\_\_\_\_ pm.

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting October 12, 2020**

**Members Present upon roll call:** Steve Starner; Jerry Birmele; Chad Hunt; Helen Sullivan; Chief Harting  
Absent: Chris Postello

**Others Present:** Carole Kiernan, Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the October 12, 2020 Fire Board meeting was presented. Motion Hunt, Second by Birmele; to approve the agenda as presented. Motion: Approved

The proposed minutes of the September 14, 2020 Fire Board meeting were presented. Motion Birmele; Second by Sullivan to accept the minutes as presented Motion: Approved.

The September Treasurer's report was presented. Motion by Hunt; Second by Birmele; to accept Treasurer's report as presented. Motion: Approved.

Bills were presented for approval in the amount of **\$48,644.43** Motion by Birmele; Second by Sullivan; to pay bills in amount of **\$48,644.43**. Motion Approved upon unanimous roll call vote of members present.

**Unfinished Business:**

**None**

**New Business:**

Approve the hiring of Cole Hunt as a probationary FF/EMT as recommended by the hiring committee. Motion by Sullivan Second Starner to hire probationary FF/EMT as recommended. Motion: Approved with Hunt abstaining. FF 1 & II

**Fire Chief's Report:**

**Meetings Attended:**

**None**

**Information:**

- Received Hazard Pay through the CARES Act, \$1,000 per employee
- Inspected Med Leaf for license renewal
- Initial plan review for addition to the Catholic Church on 60<sup>th</sup> AVE. (2,200 sq. ft.)
- Annual service/inspection completed on all fire extinguisher's

Respectfully Submitted,

Minutes of Fire Board Meeting October 12, 2020

*R. Harting*

Robbie Harting – Fire Chief

**Assistant Fire Chief's Report:**

**Meetings Attended:**

NONE

**Information:**

- Fire Drills at all the schools.
- Pancake Breakfast preparation
- Pancake Breakfast was a huge success !
- 8 am cleanup/Reo out to the Township Building
- Flags picked up at the cemetery
- Fire Prevention at schools-sent videos for kids to watch and sent our normal packets to hand out to each student
- Working with website guy to learn how to manage the site.
- Interview and test potential new hire.

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Board members suggested the need to form a committee to review policies.

Motion by Birmele; second by Hunt; to close meeting at 7:30 p.m. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting November 9, 2020**

**Members Present upon roll call:** Steve Starner; Chad Hunt; Helen Sullivan; Chief Harting Absent: Jerry Birmele; Chris Postello

**Others Present:** Carole Kiernan, Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the November 9, 2020 Fire Board meeting was presented. Motion Hunt, Second by Sullivan; to approve the agenda as presented. Motion: Approved

The proposed minutes of the October 12, 2020 Fire Board meeting were presented. Motion Starner; Second by Sullivan to accept the minutes as presented Motion: Approved.

The October Treasurer's report was presented. Motion by Hunt; Second by Sullivan; to accept Treasurer's report as presented. Motion: Approved.

Bills were presented for approval in the amount of **\$22,036.01** Motion by Hunt; Second by Starner; to pay bills in amount of **\$22,036.01**. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

**None**

**New Business:**

Approve the raising of the Assistant Chief pay to \$400.00 per month in addition to Call Pay. Motion by Hunt; Second by Sullivan to raise the Assistant Chief's pay to \$400.00 per month. Motion: Approved.

Approve the correction of the 2020/2021 budget to reflect the hazard pay grant received in the amount of 19,000.00. Motion to correct the budget in the amount of 19,000.00 by Starner; Second by Hunt; Motion Approved.

Committee of officers and Board Chairman to review policies. Motion by Hunt Second Sullivan to form said committee to review all policies. Motion Approved

**Fire Chief's Report:**

**Meetings Attended:**

**None**

**Information:**

- Walkthrough/pre-plan Hanson's Cold Storage
- Fire Prevention-Kid Builders
- New Tires on 1831
- Renewed CLIA license – Blood glucose checks
- Working on 2020-2021 Budget
- Copy machine/printer needs to be replaced, looking at options

Respectfully Submitted,

*R. Harting*

Robbie Harting – Fire Chief

**Assistant Fire Chief's Report:**

**Meetings Attended:**

NONE

**Information:**

- Website update Need to meet in person to go over details of making updates to site.
- Halloween Trick or treating was successful
- Outside Cleanup- Leaf cleanup
- Tires from 1831 sold to Meachum's Farms
- Fire Truck update
- Upcoming projects

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Board members suggested budgeting for an E-Tool & personal CO2 monitors for firefighters

**Minutes of Fire Board Meeting November 9, 2020**

Motion by Hunt; second by Starner; to close meeting at 7:35 p.m. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

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## Hartford Fire Board Profit & Loss Budget Performance October 2020

	Oct 20	Jul - Oct 20	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
303 Investment Market Changes	-22.00	7,944.04		
401 Hartford Township	13,427.79	53,711.16	53,711.12	161,133.36
402 Hartford City	8,951.85	35,807.40	35,807.44	107,422.31
404 Interest	1.26	5.16		
405 Miscellaneous	0.00	630.00		
409 Fire Report Request	0.00	10.00	15.48	46.44
412 Hartford Township Millage	0.00	7,123.92		
420 Bangor 1st Resp Reimburse	1,108.00	4,666.87	1,787.64	5,362.92
521 Cost Recovery Reimbursement	345.38	6,261.94	4,011.04	12,033.12
Accounts Receivable	0.00	0.00	896.24	2,688.72
Donation	0.00	8.13		
Federal Grant Receivable	0.00	20,192.00		
Other Revenues	0.00	5,475.00		
<b>Total Income</b>	<b>23,812.28</b>	<b>141,835.62</b>	<b>96,228.96</b>	<b>288,686.87</b>
<b>Gross Profit</b>	<b>23,812.28</b>	<b>141,835.62</b>	<b>96,228.96</b>	<b>288,686.87</b>
<b>Expense</b>				
<b>500 Payroll</b>				
500.1 Fire Chief	4,179.38	16,717.52	16,717.52	50,152.60
500.10 Chief Health Benefits	0.00	6,754.36	5,878.92	17,636.76
500.2 Firefighters/Medics	3,872.94	17,811.58	20,666.64	62,000.00
500.3 Support Staff	637.50	2,700.00	2,333.32	7,000.00
500.4 Chief Retirement	0.00	1,003.08	1,000.04	3,000.16
500.5 Shift Coverage	0.00	0.00	4,800.00	14,400.00
500 Payroll - Other	1,110.00	4,470.00	0.00	0.00
<b>Total 500 Payroll</b>	<b>9,799.82</b>	<b>49,456.54</b>	<b>51,396.44</b>	<b>154,189.52</b>
<b>501 Professional, Insur.&amp; Legal</b>				
501.1 Legal Expenses	0.00	0.00	1,000.00	3,000.00
501.2 Professional - Audit	1,500.00	1,500.00	2,666.65	8,000.00
<b>Total 501 Professional, Insur.&amp; Legal</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>3,666.65</b>	<b>11,000.00</b>
<b>502 Utilities</b>				
502.1 Internet-Telephone	186.89	1,096.28	750.00	2,250.00
502.2 Electric	353.00	1,765.00	1,800.00	5,400.00
502.3 Natural Gas	106.00	424.00	666.64	2,000.00
502.4 First Net-AT&T	350.96	1,051.55	1,440.00	4,320.00
502.5 EPS Door Security	0.00	290.46	200.00	600.00
<b>Total 502 Utilities</b>	<b>996.85</b>	<b>4,627.29</b>	<b>4,856.64</b>	<b>14,570.00</b>
<b>503 Mileage</b>				
503.1 Mileage - other	0.00	0.00	33.32	100.00
<b>Total 503 Mileage</b>	<b>0.00</b>	<b>0.00</b>	<b>33.32</b>	<b>100.00</b>
<b>505 Building Maintenance</b>				
505.1 Bldg Supplies/Maintenanc	87.96	135.95	1,166.64	3,500.00
505.2 Building Maintenance	0.00	29.22	333.32	1,000.00



**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
 October 2020

	Oct 20	Jul - Oct 20	YTD Budget	Annual Budget
505.3 Grounds Maintenance	0.00	1,190.42	480.00	1,440.00
505.5-Trash	0.00	0.00	100.00	300.00
505 Building Maintenance - Other	0.00	74.25	0.00	0.00
<b>Total 505 Building Maintenance</b>	<b>87.96</b>	<b>1,429.84</b>	<b>2,079.96</b>	<b>6,240.00</b>
<b>506 Fuel</b>				
506.1 Unleaded Gas	210.97	587.05	1,066.64	3,200.00
506.2 Diesel	270.11	656.66	666.64	2,000.00
<b>Total 506 Fuel</b>	<b>481.08</b>	<b>1,243.71</b>	<b>1,733.28</b>	<b>5,200.00</b>
<b>508 Vehicle Maintenance</b>				
508.1 Ladder #1841	0.00	415.36	700.00	2,100.00
508.2 Tanker #1831	0.00	562.73	2,366.64	7,100.00
508.3 Heavy Rescue #1871	0.00	1,734.50	833.32	2,500.00
508.4 Rescue Pickup #1869	20.00	332.12	133.32	400.00
508.5 Jeep #1860	0.00	0.00	133.32	400.00
508.6 Explorer #1810	0.00	0.00	233.32	700.00
508.7 Pick-Up #1801	0.00	0.00	133.32	400.00
<b>Total 508 Vehicle Maintenance</b>	<b>20.00</b>	<b>3,044.71</b>	<b>4,533.24</b>	<b>13,600.00</b>
<b>511 Office</b>				
511.1 Office Equipment	0.00	0.00	100.00	300.00
511.2 Equipment Repairs	0.00	0.00	100.00	300.00
511.3 Office Supplies	430.05	610.24	500.00	1,500.00
511.4 Printing	0.00	0.00	66.64	200.00
511.5 Software/Upgrades	0.00	79.49	333.32	1,000.00
511.6 Copy Lease	0.00	112.17	120.00	360.00
<b>Total 511 Office</b>	<b>430.05</b>	<b>801.90</b>	<b>1,219.96</b>	<b>3,660.00</b>
<b>512 Insurance</b>				
512.1 Worker's Comp	1,444.00	2,789.75	1,633.32	4,900.00
512.10 Accident & Sickness Ins	0.00	0.00	6,898.32	20,695.00
512 Insurance - Other	0.00	7,711.00		
<b>Total 512 Insurance</b>	<b>1,444.00</b>	<b>10,500.75</b>	<b>8,531.64</b>	<b>25,595.00</b>
<b>513 Payroll Taxes</b>	<b>2,273.72</b>	<b>13,834.33</b>		
<b>514 Banking Fees</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>515 Equipment &amp; Equip Maint</b>				
515.1 Ladder #1841	0.00	0.00	233.32	700.00
515.10 Firefighting Foam	0.00	0.00	333.32	1,000.00
515.11 Ford Truck	0.00	44.12	33.32	100.00
515.2 Tanker #1831	0.00	0.00	233.32	700.00
515.3 Heavy Rescue #1871	0.00	0.00	533.32	1,600.00
515.4 Rescue Pickup #1869	0.00	0.00	66.68	200.00
515.5 Jeep #1860	0.00	0.00	66.68	200.00
515.6 Explorer #1810	0.00	0.00	33.32	100.00
515.7 Eq't Maintenance Other	0.00	0.00	66.68	200.00
515.8 Small Equipment Maintenanc	240.29	346.45	66.68	200.00
515.9 Medical Supplies	681.90	800.16	500.00	1,500.00

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
 October 2020

	Oct 20	Jul - Oct 20	YTD Budget	Annual Budget
<b>Total 515 Equipment &amp; Equip Maint</b>	922.19	1,190.73	2,166.64	6,500.00
<b>516 Training</b>				
516.1 Fire Chief Training	0.00	0.00	500.00	1,500.00
516.2 Firefighter I & II	0.00	0.00	333.32	1,000.00
516.3 Medic	50.00	50.00	333.32	1,000.00
516.4 Fire Officer Classes	0.00	0.00	333.32	1,000.00
516.5 Drivers Training	0.00	0.00	66.68	200.00
516.6 Training - Other	0.00	0.00	0.00	0.00
<b>Total 516 Training</b>	50.00	50.00	1,566.64	4,700.00
<b>518 Physicals</b>				
518.1 Annual Physicals	0.00	0.00	2,466.68	7,400.00
518.2 New Employee Physicals	0.00	0.00	100.00	300.00
<b>Total 518 Physicals</b>	0.00	0.00	2,566.68	7,700.00
<b>519 Subscriptions &amp; Dues</b>				
519.1 HelpNet	0.00	372.00	266.68	800.00
519.11 West MI Assn of Fire Chi	0.00	0.00	50.00	150.00
519.13 S MEMSIC	0.00	0.00	25.00	75.00
519.14 Van Buren Co. FF Assn	0.00	0.00	0.00	0.00
519.2 Magazine Subscriptions	0.00	0.00	66.68	200.00
519.3 FirePrograms	0.00	1,711.69	570.52	1,711.60
519.4 IAFC	0.00	0.00	83.32	250.00
519.5 MI State Firefighters Asn	75.00	75.00	33.32	100.00
519.6 NFPA	0.00	0.00	100.00	300.00
519.9 MPSCS	0.00	0.00	33.32	100.00
<b>Total 519 Subscriptions &amp; Dues</b>	75.00	2,158.69	1,228.84	3,686.60
<b>525 Personal Equipment</b>				
525.1 Duty Gear	0.00	1,185.04	2,333.32	7,000.00
525.2 Personal Equipment	0.00	12.66	933.32	2,800.00
525.3 Small Equipment	55.05	375.05	533.32	1,600.00
<b>Total 525 Personal Equipment</b>	55.05	1,572.75	3,799.96	11,400.00
<b>527 Bank Fees</b>	44.30	126.50	83.32	250.00
<b>528 Bd Members Compensation</b>	120.00	360.00	750.00	2,250.00
<b>529 Mandatory Annual Testing</b>				
529.1 Personal Veh Inspections	0.00	0.00	166.68	500.00
529.2 Fire Extinguishers	300.00	370.00	100.00	300.00
529.3 Hoses	18.50	2,468.10	900.00	2,700.00
529.4 Ladders	0.00	1,236.45	400.00	1,200.00
529.6 Bottles	0.00	0.00	166.68	500.00
529.8 Air Compressor	0.00	165.00	333.32	1,000.00
529.9 Flow Testing Air Packs	0.00	0.00	333.32	1,000.00
<b>Total 529 Mandatory Annual Testing</b>	318.50	4,239.55	2,400.00	7,200.00
<b>530 Generator</b>				
530.1 Maintenance	0.00	0.00	83.32	250.00
530.2 Maintenance Contract	0.00	0.00	233.32	700.00

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
 October 2020

	<u>Oct 20</u>	<u>Jul - Oct 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Total 530 Generator	0.00	0.00	316.64	950.00
531 Auxiliary				
531.1 Auxiliary Supplies	0.00	0.00	83.32	250.00
Total 531 Auxiliary	0.00	0.00	83.32	250.00
Capital Expense	0.00	0.00	164,898.75	164,898.75
Investment Fees	0.00	3.00		
Payroll Tax Expense	3,417.49	26,987.83	4,666.68	14,000.00
Uncategorized Expenses	0.00	1,519.97		
<b>Total Expense</b>	<u>22,036.01</u>	<u>124,648.09</u>	<u>262,578.60</u>	<u>457,939.87</u>
Net Ordinary Income	1,776.27	17,187.53	-166,349.64	-169,253.00
<b>Net Income</b>	<u>1,776.27</u>	<u>17,187.53</u>	<u>-166,349.64</u>	<u>-169,253.00</u>

**Treasurer's Report for meeting on November 9, 2020  
For the month ending October 31, 2020**

Cash Balances

**Operations – General Fund**

Reconciled Cash Balances of Prior Month ended Sept. 30, 2020 – tcf bank **\$ 152,800.18**

**XXX** September Deposits

City of Hartford – Contribution (October)	\$ 8,951.85
Township of Hartford – Contribution (October)	\$ 13,427.79
Bangor Township Cost Recovery	\$ 1,108.00
Cost Recovery	\$ 625.62
Pride Care	\$ 0.00
Interest	\$ 1.04

Total Deposits **\$ 24,114.30**

**Total Balance of General Fund** **\$ 176,914.48**

**XXX** Expenditures for approval:

Vendors payable	\$ 11,226.89
Payroll released October 2020 (9,999.82 - 1,979.53)	\$ 8,020.29
Bank Fees	\$ 44.30
MI & Fed Tax Withholdings	\$ 2,744.53

**Total Expenditure** **\$ 22,036.01**

**General Fund Balance October 31, 2020** **\$ 154,878.47**

**Capital Equipment**

Reconciled Cash Balance as of October 31, 2020 – Millage Fund **\$ 9,698.10**

Reconciled Cash Balance as October 31, 2020 – Maintenance Fund **\$ 16,320.66**

Cash Balances for month October 31, 2020 **\$ 26,018.76**

Renewal CD Balance as of month ended October 31, 2020 **\$ 0.00**

**Invested Capital Equipment**

Et Cetera Investment Services, LLC – Millage Fund Investment Sept. 30, 2020 **\$ 80,346.45**

Et Cetera Investment Services, LLC—TCF Beginning balance **\$ 100,344.12**

**Hartford Fire Board  
November 9, 2020 Meeting  
Income & Expense and Expenses by Vendor Summary  
October Business**

**Expense by Vendor**

	<u>Oct 20</u>
A T & T	-350.96
Chad Hunt	-30.00
Comcast	-186.89
Consumers Energy	-106.00
Crystal Flash Energy	-270.11
First Bankcard	-1,524.34
Hartford Firefighters Association	-50.00
Helen Sullivan	-30.00
Hungerford Nichols CPA	-1,500.00
Indiana Mich Power	-353.00
IRS Online Payment	-2,273.72
Jerry Birmele	-30.00
KSS Enterprises	-78.43
Liberty Mutual	-1,444.00
Michigan State Firemen's Assoc.	-75.00
ShellFleet Plus Card	-103.45
State of MI WH Online Payment	-2,452.49
Steven Starner	-30.00
Summit Companies	-318.50
Tom Smith Tractor Parts	-20.00
<b>TOTAL</b>	<b>11,226.89</b>

**Income & Expense**

	<u>Oct 20</u>
<b>Income</b>	
303 Investment Market Changes	-22.00
401 Hartford Township	13,427.79
402 Hartford City	8,951.85
404 Interest	1.26
420 Bangor 1st Resp Reimburse	1,108.00
521 Cost Recovery Reimbursement	345.38
<b>Total Income</b>	<b>23,812.28</b>
	23,812.28
<b>Expense</b>	
500 Payroll	

500.1 Fire Chief	4,179.38
500.2 Firefighters/Medics	3,872.94
500.3 Support Staff	637.50
500.4 Chief Retirement	0.00
500 Payroll - Other	1,110.00
<b>Total 500 Payroll</b>	<b>9,799.82</b>
<b>501 Professional, Insur.&amp; Legal</b>	
501.2 Professional - Audit	1,500.00
<b>Total 501 Professional, Insur.&amp; Legal</b>	<b>1,500.00</b>
<b>502 Utilities</b>	
502.1 Internet-Telephone	186.89
502.2 Electric	353.00
502.3 Natural Gas	106.00
502.4 First Net-AT&T	350.96
<b>Total 502 Utilities</b>	<b>996.85</b>
<b>505 Building Maintenance</b>	
505.1 Bldg Supplies/Maintenanc	87.96
<b>Total 505 Building Maintenance</b>	<b>87.96</b>
<b>506 Fuel</b>	
506.1 Unleaded Gas	210.97
506.2 Diesel	270.11
<b>Total 506 Fuel</b>	<b>481.08</b>
<b>508 Vehicle Maintenance</b>	
508.4 Rescue Pickup #1869	20.00
<b>Total 508 Vehicle Maintenance</b>	<b>20.00</b>
<b>511 Office</b>	
511.3 Office Supplies	430.05
<b>Total 511 Office</b>	<b>430.05</b>
<b>512 Insurance</b>	
512.1 Worker's Comp	1,444.00
<b>Total 512 Insurance</b>	<b>1,444.00</b>
<b>513 Payroll Taxes</b>	
<b>Total 513 Payroll Taxes</b>	<b>2,273.72</b>
<b>515 Equipment &amp; Equip Maint</b>	
515.8 Small Equipment Maintenanc	240.29
515.9 Medical Supplies	681.90
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>922.19</b>
<b>516 Training</b>	
516.3 Medic	50.00
<b>Total 516 Training</b>	<b>50.00</b>
<b>519 Subscriptions &amp; Dues</b>	
519.5 MI State Firefighters Asn	75.00

**Hartford Fire Board  
November 9, 2020 Meeting  
Income & Expense and Expenses by Vendor Summary  
October Business**

<b>Total 519 Subscriptions &amp; Dues</b>	75.00
<b>525 Personal Equipment</b>	
<b>525.3 Small Equipment</b>	<u>55.05</u>
<b>Total 525 Personal Equipment</b>	55.05
<b>527 Bank Fees</b>	44.30
<b>528 Bd Members Compensation</b>	120.00
<b>529 Mandatory Annual Testing</b>	
<b>529.2 Fire Extinguishers</b>	300.00
<b>529.3 Hoses</b>	<u>18.50</u>

<b>Total 529 Mandatory Annual Testing</b>	318.50
<b>Payroll Tax Expense</b>	<u>3,417.49</u>
<b>Total Expense</b>	<u>22,036.01</u>
	1,776.27
<b>Net Income</b>	<u><b>1,776.27</b></u>

**Hartford Fire Board  
November 9, 2020 Meeting  
Payroll Summary  
October Business**

	<u>TOTAL</u>		
	<u>Hours</u>	<u>Rate</u>	<u>Oct 20</u>
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
Salary	2.00		4,179.38
Assistant Fire Chief	1.00		200.00
Fire Board Office	42.50		637.50
Fire Call	14.00		199.00
Med Assist	147.50		2,175.69
Mutual Aid	4.00		59.00
Other	15.00		220.00
PI Accident	19.00		277.00
Shift Coverage	74.00		1,110.00
Training	25.00		369.75
Vehicle Fire	15.00		220.00
Vehicle Inspection	24.00		352.50
<b>Total Gross Pay</b>	<b>383.00</b>		<b>9,999.82</b>
<b>Deductions from Gross Pay</b>			
Dental-Vision			-26.86
Firefighters Assn Dues			-577.89
Health Insurance			-336.74
<b>Total Deductions from Gross Pay</b>			<b>-941.49</b>
<b>Adjusted Gross Pay</b>	<b>383.00</b>		<b>9,058.33</b>
<b>Taxes Withheld</b>			
Federal Withholding			-727.00
Medicare Employee			-145.01
Social Security Employee			-619.99
MI - Withholding			-487.53
Medicare Employee Addl Tax			0.00
MI - Cities Res Tax			0.00
MI - Cities Work Tax			0.00
<b>Total Taxes Withheld</b>			<b>1,979.53</b>
<b>Net Pay</b>	<b>383.00</b>		<b>7,078.80</b>
<b>Employer Taxes and Contributions</b>			
Company FICA			619.99
Company Med			145.01
Retirement Fund			236.34
MI - Obligation Assessment			0.00
<b>Total Employer Taxes and Contributions</b>			<b>1,001.34</b>

**Hartford Fire Board Meeting  
November 9, 2020  
Balance Sheet & Deposit Detail  
October Business**

**BALANCE SHEET**

	Oct 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102 Regular Check Chem Bk...847	85,816.78
105 CD Fund Equity..C...288	-336.62
106 Millage Fund Chem Bank .167	9,698.10
108 Maintenance Chem Bk ...183	16,320.66
Chemical Financial Advisors	80,346.45
TCF Investment Services #2	100,344.12
<b>Total Checking/Savings</b>	<b>292,189.49</b>
<b>Total Current Assets</b>	<b>292,189.49</b>
<b>TOTAL ASSETS</b>	<b>292,189.49</b>

**Deposit Detail**

	Type	Num	Date	Name	Account	Amount
	Deposit		10/02/2020		102 Regular Check Chem Bk...847	50,344.12
					105 CD Fund Equity..C...288	-50,344.12
TOTAL						-50,344.12
	Deposit		10/02/2020		TCF Investment Services #2	100,344.12
					102 Regular Check Chem Bk...847	-
						100,344.12
TOTAL						100,344.12
	Deposit		10/15/2020		102 Regular Check Chem Bk...847	22,379.64
					401 Hartford Township	-13,427.79
					402 Hartford City	-8,951.85
TOTAL						-22,379.64
	Deposit		10/21/2020		102 Regular Check Chem Bk...847	1,108.00
					420 Bangor 1st Resp Reimburse	-1,108.00
TOTAL						-1,108.00
	Deposit		10/28/2020		102 Regular Check Chem Bk...847	625.62
					521 Cost Recovery Reimbursement	-625.62
TOTAL						-625.62
	Deposit		10/31/2020		108 Maintenance Chem Bk ...183	0.14
					404 Interest	-0.14
TOTAL						-0.14
	Deposit		10/31/2020		106 Millage Fund Chem Bank .167	0.08
					404 Interest	-0.08
TOTAL						-0.08
	Deposit		10/31/2020		102 Regular Check Chem Bk...847	1.04
					404 Interest	-1.04
TOTAL						-1.04
	Paycheck	ACH	10/31/2020	Alonso, Luz R	102 Regular Check Chem Bk...847	0.00
					500.2 Firefighters/Medics	28.00
					410 Firefighters Assn Dues	-24.68
					Payroll Tax Expense	1.73



**Hartford Fire Board Meeting  
November 9, 2020  
Balance Sheet & Deposit Detail  
October Business**

				Payroll Liabilities	-1.73
				Payroll Liabilities	-1.73
				Payroll Tax Expense	0.40
				Payroll Liabilities	-0.40
				Payroll Liabilities	-0.40
				Payroll Liabilities	-1.19
TOTAL					0.00
	Paycheck	ACH	10/31/2020	Mason, David S	
				102 Regular Check Chem Bk...847	0.00
				500.2 Firefighters/Medics	15.00
				410 Firefighters Assn Dues	-13.21
				Payroll Tax Expense	0.93
				Payroll Liabilities	-0.93
				Payroll Liabilities	-0.93
				Payroll Tax Expense	0.22
				Payroll Liabilities	-0.22
				Payroll Liabilities	-0.22
				Payroll Liabilities	-0.64
TOTAL					0.00

# **Fire Chief's Report**

**November**

## **Information:**

- Walkthrough/pre-plan Hanson's Cold Storage
- Fire Prevention-Kid Builders
- New Tires on 1831
- Renewed CLIA license – Blood glucose checks
- Working on 2020-2021 Budget
- Copy machine/printer needs to be replaced, looking at options

**Respectfully Submitted,**

*R. Harting*

**Robbie Harting – Fire Chief**

# Assistant Chief Report

November

## Information

- Website update
- Halloween Trick or treating
- Outside Cleanup- Leaf cleanup
- Tires from 1831 sold to Meachum's Farms
- Fire Truck update
  
- Upcoming projects

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

## October 2020 CALLS

+	#	TIME	Address	People	COST	TYPE OF CALL
1-Oct	506-City	23:27	Center	2	\$ 26.75	Med Assist-Abdomina
3-Oct	506-Twp	0:57	CR 687	2	\$ 26.75	Med Assist-Sick Pers
3-Oct	507-Twp	14:35	Red Arrow	4	\$ 45.00	Other-Wires Down
4-Oct	508-Twp	10:22	62nd & 61st	14	\$ 86.00	PI Accident
4-Oct	509-City	11:30	Main	14	\$ 98.75	Med Assist-Rib Pain
4-Oct	510-City	11:58	Marion	14	\$ 44.00	Med Assist-Fall
4-Oct	511-City	20:25	Main	5	\$ 74.50	Med Assist-ETOH
5-Oct	512	3:29	Lawrence Village	4	\$ 59.00	Mutual Aid-Structure I
6-Oct	513-City	11:23	Maple	3	\$ 30.50	Med Assist-Sick Pers
6-Oct	514-Twp	14:28	Red Arrow	1	\$ -	Med Assist-Chest Pai
6-Oct	515	16:41	Bangor Twp	2	\$ 27.75	Med Assist-Difficulty I
6-Oct	516	20:25	Bangor Twp	6	\$ 73.25	Med Assist-Suicidal
7-Oct	517	3:09	I-94	5	\$ 72.00	Vehicle Fire
7-Oct	518-Twp	14:46	67 1/2	3	\$ 31.50	Med Assist-Fall
8-Oct	519-City	13:16	Elmwood	8	\$ 199.00	Structure Fire
10-Oct	520-Twp	3:53	Red Arrow	2	\$ 33.12	Med Assist-Sick Pers
10-Oct	521-City	13:03	Oak	6	\$ 90.00	Med Assist-Chest Pai
10-Oct	522-City	14:15	Linden	5	\$ 74.00	Med Assist-Bleeding
11-Oct	523-Twp	14:26	CR 687	10	\$ -	Med Assist-Assault
11-Oct	524-City	20:59	Main	6	\$ 89.00	Med Assist-Man Dow
13-Oct	525-Twp	1:25	Red Arrow	12	\$ 159.00	Other-Smoke Investig
14-Oct	526-City	16:50	Hart	2	\$ 31.00	Med Assist-Difficulty I
15-Oct	527-City	3:04	Maple Hill	3	\$ 42.75	Med Assist-Difficulty I
16-Oct	528-City	9:58	Wendall	3	\$ 28.25	Med Assist-Difficulty I
16-Oct	529-City	14:14	Maple Hill	2	\$ 15.00	Med Assist-Seizure
18-Oct	530-City	2:11	Linden	2	\$ 30.00	Med Assist-Medical A
18-Oct	531-City	19:05	Main	6	\$ 91.50	Med Assist-Fall
19-Oct	532-City	6:52	School St.	3	\$ 46.50	Med Assist-Difficulty I
19-Oct	533-Twp	14:45	CR 687	5	\$ 60.50	Med Assist-Unconsci
21-Oct	534-Twp	12:40	CR 687	4	\$ 59.50	Med Assist-Fall
21-Oct	535-City	14:01	East	3	\$ 44.00	Med Assist-Choking
22-Oct	536-City	18:58	School St.	2	\$ 16.00	Other-Fire Alarm
23-Oct	537-Twp	3:45	66th Ave	3	\$ 43.75	Med Assist-Sick Pers
23-Oct	538-City	15:43	Main	3	\$ 45.50	Med Assist-Fall
24-Oct	539-City	11:50	Shepard	4	\$ 59.50	Med Assist-Chest Pai
24-Oct	540	14:21	I-94	6	\$ 90.00	PI Accident
24-Oct	541	23:48	Bangor Twp	3	\$ 43.00	Med Assist-Childbirth
25-Oct	542-Twp	15:06	CR 376	5	\$ 76.50	Med Assist-Fall
25-Oct	543-City	16:46	Haver	6	\$ 88.75	Med Assist-Fall
27-Oct	544-Twp	17:19	70th St.	8	\$ 101.00	PI Accident
28-Oct	545-Twp	2:43	59 1/2 St.	4	\$ 57.75	Med Assist-Hyperven
28-Oct	546-City	8:34	Paras Hill Dr.	1	\$ -	Med Assist-Sick Pers
28-Oct	547-City	11:48	Center	3	\$ 30.50	Med Assist-Abdomina
28-Oct	548	21:17	Bangor Twp	5	\$ 148.00	Vehicle Fire

29-Oct	549	2:57	Bangor Twp	2	\$	28.75	Med Assist-Contractic
29-Oct	550-City	10:41	Olds	4	\$	45.50	Med Assist-Fall
29-Oct	551-Twp	12:58	59 1/2 St.	5	\$	58.25	Med Assist-Emotiona
29-Oct	552-Twp	20:26	CR 687	7	\$	102.25	Med Assist-Fall
29-Oct	553-City	21:00	Main	6	\$	89.50	Med Assist-Fall
30-Oct	554-City	4:20	Center	3	\$	43.75	Med Assist-Fall
30-Oct	555-City	8:35	Olds	4	\$	46.00	Med Assist-Fall
31-Oct	556-City	2:50	Main	5	\$	71.75	Med Assist-Cancellec
31-Oct	557-Twp	8:38	67 1/2 St	5	\$	75.50	Med Assist-Difficulty f

<b>Total Costs for Fire Calls</b>				<b>\$ 3,150.37</b>	
Chief's Salary				\$ 4,179.38	
Administrative Cost (Support Staff)				\$ 637.50	
Trainings/Inspection Costs				\$ 722.25	
<b>Total Costs for Fire Calls</b>				<b>\$ 8,689.50</b>	
<b>Total Calls this mont</b>	<b>53</b>	<b>Total October Calls</b>	<b>Fiscal Year Totals</b>	Grass Fire	0
Total Calls for 2019	673	City Calls	28	City Calls	102
Total Calls for 2018	552	Twp Calls	17	Twp Calls	101
Total Calls for 2017	345	I-94 Calls	2	I-94 Calls	7
Total Calls for 2016	303	Other	6	Other	26
Total Calls for 2015	333			Gas Leak	0
Total Calls for 2014	312			Fire	1
Total Calls for 2013	292			Vehicle Fire	2
Total Calls for 2012	281				
Total Calls for 2011	300				
Respectfully submittec		Priority 3 Calls		SHADED	