

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
JULY 28, 2025

Commissioners Present: Peter Aranda (5:32pm); Jane Danger; John Miller; Lindsay Morsaw; Nancy Spoula; Charles Weeden; Mayor Richard A. Hall
Commissions Absent: None
Staff Present: Matthews; Clark, Pulluam (formerly Brown); Rodney-Isbrecht; Shultz

Mayor Hall called the meeting to order at 5:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Miller, supported by Commissioner Spoula, to approve the agenda as presented.

Motion carried 6 – 0

Guests: None

Public Comment:

- Dan Danger, Maple Street, concerns about the placement of the Eagle Scout project in front of the Veterans Memorial

Communications:

- Mayor Hall attended the HPL 100th Anniversary Celebration, the event was well attended.
- Ely Park Design Viewing, July 29, 2025, 5:30-6:30pm at the Vanderlyn Community Center, HPL
- Mayor Hall read a section of Ordinance 323 Ethics Ordinance page 8 section B & page 9 reminding the Commission to be kind to one another, staff & community.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- Fire Apparatus Committee Update – meeting July 29, 2025, 7pm at the fire station.
- A. **Police & Ordinance** – Chief Brian Matthews, report on file; submitted cops grant application; Pokagon Police donated a printer to the department; the Humvee has been removed from service.
- B. **Fire Department** – Chief Harting, report on file; ladder testing completed; fair went well; water day event at the station on July 29, 2023; smoke detectors are available; fire apparatus committee meeting July 29 at 7pm.
- C. **Ambulance** – report not submitted.
- D. **Van Buren County** – Commissioner Mike Chappell, the board accepted the opioid settlement funds; granted an AEP easement at the fairgrounds; specialty courts are mostly supported by grants; September Board of Commissioners meeting has been moved to an alternative date due to conflict.
- E. **Public Works** – Ricky Ricks Supervisor, not available.
- F. **Iron Removal Plant** – Quinton Clark, report on file.
- G. **Wastewater Treatment Plant** – Quinton Clark, report on file; reviewing procedures, logs & MOR's; site visit to Amhawk and working on IPP; reviewing options for the UV system.
- H. **Treasurers, Investment & List of Bills** – July 28, 2025 2024/2025 List of Bills \$447,183.24; 2025/2026 List of Bills \$160,320.84
- I. **City Manager** –report on file – Center & Main Street, MEDC - approval to move forward; West Main Street Project, must post RFQ for engineering services; HRC donation request; Eric Blocker's EGLE Scout project, working on the permanent placement; Audit; Spark Grant, public viewing of architectural drawings at the Library Community Center on July 29, 5:30pm-6:30pm; Master Plan Update; Cozy Tea; BS&A Financial Software Conversion, may have City Hall closed interment while staff is in training; 60th Street Sidewalk Extension, due to be completed by August 9th; Drinking Water State Revolving Fund Project; Engineer submitted project updates; Master Plan, bus tour summary, Commissioner

County of Van Buren, State of Michigan, 19 West Main St, Hartford, MI 49057

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Morsaw asked to correct the Hartford Recreation Council does not own the ball fields, they are owned by the School, there are five fields and two tournaments; Master Plan, open house summary.

Approval of Commission Minutes:

Motion by Commissioner Spoula, supported by Commissioner Morsaw, to approve the minutes of the July 14, 2025 special business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 7 - 0

Motion by Commissioner Danger, supported by Commissioner Spoula, to approve the minutes of the June 23, 2025 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 7 - 0

Motion by Commissioner Morsaw, supported by Commissioner Spoula, to approve the minutes of the June 9, 2025 special business meeting on Master Plan, of the Hartford City Commission and place them on file.

Motion carried 7 – 0

Motion by Commissioner Miller, supported by Commissioner Danger, to approve the minutes of the June 9, 2025 special business meeting on Water/Waste Water Operator of the Hartford City Commission, as presented and place them on file.

Motion carried 7 - 0

Approval of Reports:

Motion by Commissioner Miller, supported by Commissioner Aranda, to approve the July 28, 2025 list of bills in the amount of \$447,183.24.

Motion carried 7 – 0

Motion by Commissioner Aranda, supported by Commissioner Morsaw, to approve the July 28, 2025 2025/2026 list of bills in the amount of \$160,320.84.

Motion carried 7 – 0

Motion by Commissioner Miller, supported by Commissioner Danger, to accept the June 2025 reports of Officers, Boards & Committees and place them on file.

Motion carried 7 – 0

Goals/Objectives:

- City Manager submitted new 2025/2026 goals.

Old Business:

- Discuss & Consider – Audit Engagement Contract
Discussion: Recommended approval to award the three-year contract for \$85,600 to Lauterbach & Amen LLC.

New Business:

- Discuss & Consider – Industrial Pretreatment Program Proposal
Discussion: Recommending Fleis & Vanderbrink to complete the City's IPP for \$19,500. IPP is a requirement of EGLE.
- Discuss & Consider – Appoint Building Official

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Discussion: Recommending the appointment of Troy Gano of Municipal Inspection Authority, LLC as the City's Building Official.

- Discuss & Consider – Camping Ordinance no. 345 - 2025

Discussion: The Chief of Police Brian Matthews is recommending the amendment & adoption of a camping ordinance.

Resolutions, Ordinance, Proclamation's:

- Discuss & Consider – First Reading – Amendment to General Provision Chapter 130 Prohibiting Camping on Public Property Ordinance 345 – 2025

Discussion: First Reading, no comments or changes.

- Discuss & Consider - Resolution 2025 – 055 – Industrial Pretreatment Engineering Agreement

Motion by Commissioner Miller, supported by Commissioner Danger, to adopt Resolution 2025 – 055, authorizing an industrial pretreatment engineering agreement with Fleis & Vandenbrink in the amount of \$19,500.

Motion carried 7 – 0

- Discuss & Consider – Resolution 2025 – 056 – Audit Engagement

Motion by Commissioner Miller, supported by Commissioner Spoula, to adopt Resolution 2025 – 056, authorizing an audit engagement agreement with Lauterbach Amen, LLC in the amount of \$85,600 for three years.

Motion carried 7 – 0

- Discuss & Consider – Resolution 2025 – 057 – Building Official Appointment

Motion by Commissioner Miller, supported by Commissioner Hall, to adopt Resolution 2025 – 057, to appoint Troy Gano, Municipal Inspection Authority, LLC as the City's Building Official.

Motion carried 7 – 0

- Discuss & Consider – Resolution 2025 – 058 – Authorize Issuance of Michigan Transportation Fund Bonds, Series 2025.

Motion by Commissioner Miller, supported by Commissioner Spoula, to adopt Resolution 2025-058, authorizing issuance of Michigan Transportation Fund Bonds series 2025 not to exceed \$1,413,000.00.

Motion carried 7 – 0

- Discuss & Consider – Resolution 2025 – 0

Adjournment:

Motion by Commissioner Miller, supported by Commissioner Hall, to adjourn the meeting at 6:47pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk