

**CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2025 - 049**



**RESOLUTION ADOPTING FISCAL YEAR 2024/2025 BUDGET ADJUSTMENT NO. FOUR**

At a Business meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 24, 2025 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City of Hartford has met all requirements for Public Hearing on the Budget-Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 2, 2024, and a public hearing on the proposed budget was held on May 20, 2024, and participation regarding the adoption of a budget and property tax levy for the City's fiscal year commencing July 1, 2024 and ending June 30, 2025, and whereas, the City Commission has carefully considered same,

**WHEREAS**, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

**WHEREAS**, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

**WHEREAS**, the City of Hartford Commission understands the budget is a planning tool for the fiscal year, and

**WHEREAS**, the City of Hartford Commission understands the budget numbers are estimated making it necessary to make quarterly adjustments to distribute spending across the budget line items.

**NOW THEREFORE BE IT RESOLVED**, that the City Commission of the City of Hartford hereby adopts the following exhibit A budget adjustment no. one by Activity/Department for fiscal year commencing July 1, 2024, and ending June 30, 2025, in accordance with the City Charter.

**BE IT FURTHER RESOLVED**, that the adjustments change the overall fiscal 2024/2025 budget of revenue by \$245,698.00 and expenditures by (\$430,235.00)

YEAS: Commissioners'

NAYS:            ABSENT:

**RESOLUTION DECLARED ADOPTED**

DATE: May 19, 2025

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on June 23, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended. DATE:

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk  
City of Hartford  
19 West Main Street  
Hartford MI 49057

CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2025-034



RESOLUTION ADOPTING FISCAL YEAR 2024/2025 BUDGET ADJUSTMENTS NO. FOUR

EXHIBIT A

FISCAL 2024-2025 BUDGET ADJUSTMENTS NO. FOUR GENERAL FUND				
GENERAL FUND	REVENUE			
	CURRENT BUDGET			\$1,569,855
	CURRENT (JUNE 6, 2025)	1,462,924		
	ACCRUAL – JUNE ADMIN FEES	14,408		
	MUNICIPAL SERVICES AGREEMENTS	35,000		
	STATE SHARED REVENUE	18,938		
	OTHER MISC REVENUES COMBINED	3,000		
	JUNE INTEREST ON ACCOUNTS	2,000		
	LABOR/EQUIPMENT RENTAL	10,000		
	PROJECTED REVENUE		1,546,270	
	ADJUSTMENTS:	SUBTRACT	ADD	
	MUNICIPAL SERVICE AGREEMENTS		15,000	
	PENALTIES & INTEREST ON TAXES	800		
	BUSINESS LICENSE & PERMITS	1,500		
	FRANCHISE FEES	1,500		
	RECREATIONAL MARIJUANA		2,000	
	STATE SHARED REVENUE	28,885		
	RESTITUTION	900		
	INSURANCE REFUNDS	5,000		
	LABOR/EQUIPMENT RENTAL	2,000		
	<b>TOTAL REVENUE ADJUSTMENTS:</b>		<b>(23,585)</b>	
	ADJUSTED REVENUE			\$1,546,270
GENERAL FUND	EXPENDITURES			
	CURRENT BUDGET			\$1,712,549
	CURRENT (June 6, 2025)	1,371,790		
	ADDITIONAL PROJECTED	216,859		

	PROJECTED EXPENDITURES		1,588,649	
	ADJUSTMENTS:	SUBTRACT	ADD	
	101 CITY COMMISSION	1,600		
	MAYOR	700		
	CITY MANAGER		500	
	CLERK	26,000		
	CENTRAL SUPPLIES	2,200		
	TREASURER		500	
	ASSESSOR		500	
	ELECTIONS		100	
	CITY HALL & GROUNDS		3,500	
	LEGAL FEES	5,500		
	POLICE DEPT	160,000		
	DEPT OF PUBLIC WORKS	12,000		
	PLANNING COMMISSION	2,000		
	CULTURAL PROGRAMS		6,000	
	TRANSFER TO COMP IMPROVEMENT		75,000	
	<b>TOTAL EXPENDITURES ADJUSTMENTS</b>		<b>(123,900)</b>	
	<b>ADJUSTED TOTAL EXPENDITURES</b>			<b>\$1,588,649</b>
	<b>PROJECTED ADJUSTMENT TO GENERAL FUND BALANCE:</b>			<b>(42,379)</b>

<b>FISCAL 2024-2025 BUDGET ADJUSTMENTS NO. FOUR STREET FUNDS</b>				
<b>MAJOR STREETS</b>	<b>REVENUE</b>			
	<b>CURRENT BUDGET</b>			<b>\$344,775</b>
	CURRENT (June 6, 2025)	351,334		
	PLUS ACT 51 DUE	20,130		
	METRO ACT	5,685		
	JUNE TRANSFERS	4,237		
	PROJECTED REVENUE		381,386	
	ADJUSTMENTS:	SUBTRACT	ADD	
	ACT 51		41,426	
	COMMUNITY STABILIZATION/METRO ACT		5,685	
	INTEREST ON INVESTMENTS	500		
	<b>TOTAL REVENUE ADJUSTMENT</b>		<b>46,611</b>	

	<b>ADJUSTED REVENUE</b>			<b>\$381,386</b>
<b>MAJOR STREETS</b>	<b>EXPENDITURES</b>			
	<b>CURRENT BUDGET</b>			<b>\$112,868</b>
	CURRENT (June 6, 2025)	113,519		
	ADDITIONAL PROJECTED	6,399		
	PROJECTED EXPENDITURES		119,918	
	ADJUSTMENTS:	SUBTRACT	ADD	
	ADMINISTRATION		950	
	ROUTINE MAINTENANCE		3,000	
	TRAFFIC SERVICES		3,100	
	<b>TOTAL EXPENDITURE ADJUSTMENTS</b>		<b>7,050</b>	
	<b>ADJUSTED EXPENDITURES</b>			<b>\$119,918</b>
<b>PROJECTED ADJUSTMENT TO MAJOR STREET FUND BALANCE:</b>				<b>\$261,468</b>
<b>LOCAL STREETS</b>	<b>REVENUE</b>			
	<b>CURRENT BUDGET</b>			<b>\$115,725</b>
	CURRENT REVENUE (June 6, 2025)	118,862		
	RIGHT OF WAY PERMIT	2,500		
	PLUS ACT 51 DUE	7,463		
	METRO ACT	6,948		
	PROJECTED REVENUE		135,773	
	BUDGET ADJUSTMENTS	SUBTRACT	ADD	
	RIGHT OF WAY PERMIT		5,637	
	ACT 51		7,463	
	COMMUNITY STABILIZATION		6,948	
	<b>TOTAL REVENUE ADJUSTMENTS</b>		<b>20,048</b>	
	<b>ADJUSTED REVENUE</b>			<b>\$135,773</b>
<b>LOCAL STREETS</b>	<b>EXPENDITURES</b>			
	<b>CURRENT BUDGET</b>			<b>\$60,175</b>
	CURRENT (June 6, 2025)	60,468		
	ADDITIONAL PROJECTED	5,007		

	PROJECTED EXPENDITURES		65,475	
	ADJUSTMENT	SUBTRACT	ADD	
	ROUTINE MAINTENANCE		5,300	
	<b>TOTAL EXPENDITURE ADJUSTMENTS</b>		<b>5,300</b>	
	<b>ADJUSTED EXPENDITURES</b>			<b>\$65,475</b>
<b>PROJECTED ADJUSTMENT TO LOCAL STREET FUND BALANCE:</b>				<b>\$70,298</b>

FISCAL 2024-2025 BUDGET ADJUSTMENTS – NO. FOUR SEWER FUND				
<b>SEWER FUND</b>	<b>REVENUE</b>			
	<b>CURRENT BUDGET</b>			<b>\$903,949</b>
	CURRENT REVENUE (June 6, 2025)	849,712		
	ADDITIONAL PROJECTED	133,810		
	PROJECTED REVENUE		983,522	
	ADJUSTMENTS:	SUBTRACT	ADD	
	SALES & SERVICE		62,473	
	CAPITAL RESERVE		13,000	
	PENALTIES ON DELINQUENT BILLS		3,000	
	MISC REVENUE		1,100	
	<b>TOTAL REVENUE ADJUSTMENT</b>		<b>79,573</b>	
	<b>ADJUSTED REVENUE</b>			<b>\$983,522</b>
<b>SEWER FUND</b>	<b>EXPENDITURES</b>			
	<b>CURRENT BUDGET</b>			<b>\$1,092,546</b>
	CURRENT (June 6, 2025)	781,279		
	ADDITIONAL PROJECTED	40,067		
	PROJECTED EXPENDITURES		821,346	
	ADJUSTMENTS:	SUBTRACT	ADD	
	GENERAL OPERATIONS	43,000		
	SEWER TREATMENT PLANT	27,000		
	SEWER LIFT STATIONS		8,800	

	*	210,000		
	<b>TOTAL EXPENDITURE ADJUSTMENTS</b>		<b>(271,200)</b>	
	<b>ADJUSTED EXPENDITURES</b>			<b>\$821,346</b>
	<b>PROJECTED ADJUSTMENT TO SEWER FUND BALANCE:</b>			<b>\$162,176</b>
*Depreciation should be around \$210,000				

FISCAL 2024-2025 BUDGET ADJUSTMENTS – NO. FOUR WATER FUND				
<b>WATER FUND</b>	<b>REVENUE</b>			
	<b>CURRENT BUDGET</b>			<b>\$475,744</b>
	CURRENT (June 6, 2025)	465,315		
	ADDITIONAL PROJECTED	76,000		
	PROJECTED REVENUE		541,315	
	ADJUSTMENTS:	SUBTRACT	ADD	
	SERVICE & SALES		58,000	
	CAPITAL RESERVE ESCROW		5,300	
	PENALTY ON DELQ BILLS		2,271	
	<b>TOTAL REVENUE ADJUSTMENT</b>		<b>65,571</b>	
	<b>ADJUSTED REVENUE</b>			<b>\$541,315</b>
<b>WATER FUND</b>	<b>EXPENDITURES</b>			
	<b>CURRENT BUDGET</b>			<b>\$414,900</b>
	CURRENT (June 6, 2025)	266,457		
	ADDITIONAL PROJECTED	63,443		
	PROJECTED EXPENDITURES		329,900	
	ADJUSTMENTS:	SUBTRACT	ADD	
	IRP OPERATIONS	18,000		
	WATER DISTRIBUTION SYSTEM	17,000		
	*	50,000		
	<b>TOTAL EXPENDITURE ADJUSTMENT</b>		<b>(85,000)</b>	
	<b>ADJUSTED EXPENDITURES</b>			<b>\$329,900</b>

<b>PROJECTED ADJUSTMENT TO WATER FUND BALANCE:</b>		<b>\$ 211,415</b>
*Depreciation should be around \$50,000		

<b>FISCAL 2024-2025</b> <b>BUDGET ADJUSTMENTS – NO. FOUR</b> <b>MISCELLANEOUS FUNDS</b>					
<b>COMPREHENSIVE IMPROVEMENT</b>	<b>REVENUE</b>				
	<b>CURRENT BUDGET</b>				<b>\$199,605</b>
	CURRENT (June 6, 2025)	148,971			
	ADDITIONAL PROJECTED	125,634			
	PROJECTED REVENUE		274,605		
	ADJUSTMENTS:	SUBTRACT	ADD		
	TRANSFER FROM OTHER FUNDS		75,000		
	<b>TOTAL REVENUE ADJUSTMENT</b>		<b>75,000</b>		
	<b>ADJUSTED REVENUE</b>				<b>\$274,605</b>
<b>COMPREHENSIVE IMPROVEMENT</b>	<b>EXPENDITURES</b>				
	<b>CURRENT BUDGET</b>				<b>\$ 198,755</b>
	CURRENT (June 6, 2025)	196,714			
	ADDITIONAL PROJECTED	77,041			
	PROJECTED EXPENDITURES		273,755		
	ADJUSTMENTS:	SUBTRACT	ADD		
	PUBLIC WORKS		75,000		
	<b>TOTAL EXPENDITURE ADJUSTMENT</b>		<b>75,000</b>		
	<b>ADJUSTED EXPENDITURES</b>				<b>\$273,755</b>
<b>PROJECTED ADJUSTMENT TO COMP IMPROVEMENT FUND BALANCE:</b>					<b>\$850</b>

<b>BUILDING DEPARTMENT</b>	<b>REVENUE</b>			
	<b>CURRENT BUDGET</b>			<b>\$90,000</b>
	CURRENT (June 6, 2025)	68,571		
	ADDITIONAL PROJECTED	3,750		
	PROJECTED REVENUE		72,321	

		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING DEPARTMENT	17,679		
		<b>TOTAL REVENUE ADJUSTMENT</b>		<b>(17,679)</b>	
		<b>ADJUSTED REVENUE</b>			<b>\$72,321</b>
<b>BUILDING DEPARTMENT</b>		<b>EXPENDITURES</b>			
		<b>CURRENT BUDGET</b>			<b>\$75,000</b>
		CURRENT (June 6, 2025)	36,395		
		ADDITIONAL PROJECTED	1,120		
		PROJECTED EXPENDITURES		37,515	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING DEPARTMENT	37,485		
		<b>TOTAL EXPENDITURE ADJUSTMENT</b>		<b>(37,485)</b>	
		<b>ADJUSTED EXPENDITURES</b>			<b>\$37,515</b>
<b>PROJECTED ADJUSTMENT TO BUILDING DEPARTMENT FUND BALANCE:</b>					<b>\$34,806</b>
<b>HARTFORD BUILDING AUTHORITY</b>		<b>REVENUE</b>			
		<b>CURRENT BUDGET</b>			<b>\$50,350</b>
		CURRENT (June 6, 2025)	50,509		
		PROJECTED REVENUE		50,509	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING AUTHORITY		159	
		<b>TOTAL REVENUE ADJUSTMENT</b>		<b>159</b>	
		<b>ADJUSTED REVENUE</b>			<b>\$50,509</b>
<b>HARTFORD BUILDING AUTHORITY</b>		<b>EXPENDITURES</b>			
		<b>CURRENT BUDGET</b>			<b>\$44,701</b>
		CURRENT (June 6, 2025)	44,700		
		PROJECTED EXPENDITURES		44,700	



		ADJUSTMENTS:	SUBTRACT	ADD	
		<b>TOTAL EXPENDITURE ADJUSTMENT</b>		<b>0</b>	
		<b>ADJUSTED EXPENDITURES</b>			<b>\$44,701</b>
<b>PROJECTED ADJUSTMENT TO HARTFORD BUILDING AUTHORITY FUND BALANCE:</b>					<b>\$5,808</b>