

**Hartford Fire Board Meeting
June 9th, 2025
May Business**

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Hartford Fire Board
Agenda
Monday June 9th, 2025, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Chad Hunt, Eric Germinder, Carlos Ledesma, Ron Sefcik
- III. Guests:
- IV. Public Comment: Limited to three minutes per person
- V. Additions or Deletions to the agenda
- VI. **Approval of the Agenda as presented.** Motion by _____ Second by _____ to approve agenda as presented. Motion _____ Yeas: ____ Nays: ____.
- VII. **Approval of previous meeting minutes from May 12th, 2025:** Motion by _____ Second _____ to approve previous meeting minutes as presented. Motion _____ Yeas: ____ Nays: ____
- VIII. Review: **Review Revenue & Expenditure Report & Invoice Register**
- IX. **Approval of May Treasurer's report:** Motion By _____ Second by _____ to approve Treasurer's report as presented. Motion _____ Yeas: _____ Nays: _____
 - a. **Accounts Payable:** Amount \$26,528.78 Motion by _____ Second by _____
Roll Call Vote Motion _____ Yeas: _____ Nays: _____
- X. Review May 2025 Incident Summary and Breakdown of Fire Calls per zone.
- XI. Review Cost Recovery USA 4/25/2025-5/24/2025 Payment Reconciliation Report
- XII. Unfinished Business:
- XIII. New Business:
 1. Approval of Budget Adjustment # 2
 2. Discuss and Consider request for Funding for EMS Instructor Coordinator class.
 3. Discuss and consider 2025/2026 Fire Board Meeting Schedule as presented.

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by _____ second by _____ to adjourn at _____ pm.

HARTFORD FIRE BOARD MEETING

Minutes of Fire Board Meeting June 9th, 2025

Members Present upon roll call: Carlos Ledesma; Eric Germinder; Chad Hunt, Ron Sefcik,

Absent: Jerry Birmele

Others Present: Asst. Chief McGrew,

Chairman Sefcik called the meeting to order at 7:00 p.m.

Public comment opened at 7:00 NO public comment.

Public comment closed at 7:00

The proposed agenda for the Fire Board meeting of June 9th, 2025, was presented Motion by Sefcik; Second by Ledesma to approve the agenda as presented.

Yeas: 4 Nays: 0 **Approved**

The proposed minutes of the May 12th , 2025, Fire Board meeting was presented.

Motion by Sefcik; Seconded by Hunt to accept the minutes as presented.

Yeas: 4 Nays:0 **Approved**

Review of Revenue & Expenditure Report

The May Treasures report was presented: Motion by Hunt; Seconded by Sefcik to approve Treasures report as presented.

Yeas: 4 Nays:0

Bills were presented for approval in the amount of \$26,528.78 Motion by Hunt; seconded by Ledesma to pay bills in the amount of \$26,528.78.

Motion approved upon roll call vote of members present.

Yeas: Hunt, Germinder, Ledesma, Sefcik Nays:0

Absent: Birmele

Members Reviewed the May 2025 Incident Summary and Breakdown of Fire Calls per zone.

Members Reviewed the 4/25/2025-5/24/2025 Cost Recovery USA Payment Reconciliation Report.

Unfinished Business

New Business:

1. Budget Adjustment # 2 for the 2024/2025 fiscal year was presented, Motion by Hunt; Seconded by Sefcik to approve the Budget Adjustment as presented.

Yeas: 4 Nays: 0

2. Discussion was held on upcoming EMS IC Class being offered by the Van Buren Tech Center, Motion by Sefcik; Seconded by Germinder to approve the amount not to exceed \$2,600 to send up to 3 members to the proposed class.

Yeas: 4 Nays: 0

3. Discussion on the upcoming meeting schedule for fiscal year 2025/2026, members discussed the possibility of changing the day from 2nd Monday of the month to the 2nd Tuesday of the month, Asst. Chief McGrew noted that he spoke with Peter today and he advised that this would also work better for him to be able to attend additional meetings eliminating a conflict with another municipality's scheduled meeting. Motion by Ledesma; Seconded by Hunt to adopt proposed 2025/2026 meeting schedule with meetings to be held on the 2nd Tuesday of every month still @ 7:00pm, one exception is

the November 2025 meeting will be held on the 2nd Wednesday due to the 2nd Tuesday falling on a federal holiday.

Yeas: 4 Nays: 0

Fire Chiefs Report:

1. Chief on Vacation

Assistant Fire Chief Report:

1. Report Attached in the packet

Other board Business:

Motion by Hunt; Second by Ledesma to adjourn the meeting at 7:26 p.m.

Yeas: 4 Nays: 0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING

Minutes of Fire Board Meeting May 12th, 2025

Members Present upon roll call: Carlos Ledesma; Eric Germinder; Jerry Birmele, Ron Sefcik

Absent: Chad Hunt

Others Present: Chief Harting, Asst. Chief McGrew, Peter Stanslawski,

Chairman Sefcik called the meeting to order at 7:00 p.m.

Public comment opened at 7:00 NO public comment.

Public comment closed at 7:01

The proposed agenda for the Fire Board meeting of May 12th, 2025, was presented and amended. Motion by Germinder; Second by Ledesma to approve the agenda as amended. (**accounts payable total was amended)

Yeas: 4 Nays: 0 **Approved**

The proposed minutes of the April 14th, 2025, Fire Board meeting was presented.

Motion by Ledesma; Seconded by Sefcik to accept the minutes as presented.

Yeas: 4 Nays: 0 **Approved**

The proposed minutes of the May 1st, 2025, Special Joint meeting was presented.

Motion by Sefcik; Seconded by Germinder to accept the minutes as presented.

Yeas: 4 Nays: 0 **Approved**

Review of Revenue & Expenditure Report

The April Treasures report was presented: Motion by Sefcik; Seconded by Germinder to approve Treasures report as presented.

Yeas: 4 Nays:0

Bills were presented for approval in the amount of ~~\$18,110.47~~ **21,254.17
Motion by Ledesma; seconded by Germinder to pay bills in the amount of \$21,254.17.

Motion approved upon roll call vote of members present.

Yeas: Birmele, Germinder, Ledesma, Sefcik Nays:0

Absent: Hunt

Members Reviewed the April 2025 Incident Summary and Breakdown of Fire Calls per zone.

Members Reviewed the 3/25/2025-4/24/2025 Cost Recovery USA Payment Reconciliation Report.

Unfinished Business

New Business:

1. Peter presented the board with packet from Huntington Securities in reference to potential investment opportunities for the board to look at, Peter noted that he uses this group at some of the other municipalities that he represents, Peter also noted that the board does not have to make a investment decision tonight and that he just needs a motion to open an account to begin the process. Motion by Sefcik; Seconded by Germinder to authorize Peter Stanslawski to open an account with Huntington Securities on behalf of the Hartford Fire Department/Board.

Yeas: 4 Nays: 0

2. Quotes were presented for review by the board for the purchase of a Hose Testing Machine and Accompany adapters and Caps, Asst. Chief McGrew gave an update to board member Birmele on what was discussed at last month's meeting in reference to hose testing. Motion by Sefcik; Seconded by Germinder to accept the Quote from Moses Fire Equipment in the amount not to exceed \$8,000 for the purchase of Hose Testing Machine and adapters/caps, with the monies to come from the donation account.

Yeas: 4 Nays: 0

3. Assistant Chief McGrew presented details of a Cost Recovery Bill in reference to a call on February 15th, 2025, the driver was inadvertently overcharged. After further discussion by the board, Motion by Ledesma; Seconded by Sefcik to reimburse the driver \$250.00 in reference to the call on February 15th, 2025.

Yeas: 4 Nays: 0

4. The board was advised of an unofficial conversation that was had after the joint meeting with members of the city council in reference to possibly forming a committee to start planning for future apparatus purchases, The initial idea for the committee would be made up of 2 elected officials from the city commission and 2 elected officials from the township and the Chief & Asst. Chief. Both Chiefs will be attending the city commission meeting on the 19th to present, Chief Harting attended the Township meeting on the 8th to discuss.

Fire Chiefs Report:

1. Report Attached in the packet
2. Graduation for Firefighter Academy is Wednesday June 11th 6:00pm at the Conference Center.

Assistant Fire Chief Report:

1. Report Attached in the packet

Other board Business:

Motion by Germinder; Second by Ledesma to adjourn the meeting at 8:11 p.m.

Yeas: 4 Nays: 0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

06/05/2025 10:34 AM

User: RGA

DB: Hfd

REVENUE AND EXPENDITURE REPORT FOR HARTFORD FIRE DEPARTMENT

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PERIOD ENDING 06/30/2025

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 | 2024-25 NORM (ABNORM) | YTD BALANCE 06/30/2025 | ACTIVITY FOR MONTH 06/30/25 | AVAILABLE BALANCE | % BUDGET USED |
|-----------|-------------|---------------------------|--------------------------|---------------------------|--------------------------------|----------------------|------------------|
| | | | | | INCR (DECR) | NORM (ABNORM) | |

Fund 206 - FIRE FUND

Revenues

| | | | | | | | |
|-----------------|------------------------------|------------|------------|------------|-----------|-----------|--------|
| Dept 000 | | | | | | | |
| 206-000-401.000 | HARTFORD TOWNSHIP | 171,614.28 | 163,570.00 | 149,939.13 | 13,630.93 | 13,630.87 | 91.67 |
| 206-000-402.000 | HARTFORD CITY | 127,074.78 | 133,830.00 | 133,830.00 | 11,152.50 | 0.00 | 100.00 |
| 206-000-411.000 | HARTFORD TWP MILLAGE | 68,778.70 | 67,090.00 | 63,548.10 | 0.00 | 3,451.90 | 94.85 |
| 206-000-412.000 | HARTFORD CITY MILLAGE | 45,254.37 | 46,000.00 | 41,829.62 | 0.00 | 4,170.38 | 90.93 |
| 206-000-420.000 | RANDOL TWP COST RECOVERY | 7,253.00 | 5,200.00 | 5,118.65 | 714.89 | 81.35 | 98.44 |
| 206-000-421.000 | COST RECOVERY | 1,110.00 | 4,000.00 | 3,455.00 | 0.00 | 545.00 | 86.38 |
| 206-000-422.000 | FIRE REPORTS/ FOIA | 20.00 | 622.00 | 621.95 | 0.00 | 0.45 | 99.93 |
| 206-000-450.000 | DONATIONS | 8,917.23 | 74,182.28 | 74,182.28 | 0.00 | 0.00 | 100.00 |
| 206-000-539.000 | GRANTS | 21,400.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 206-000-582.000 | TOWNSHIP GRANTS | 9,600.00 | 9,600.00 | 8,800.00 | 800.00 | 800.00 | 91.67 |
| 206-000-584.000 | VBEMS | 16,710.00 | 13,000.00 | 11,395.00 | 0.00 | 1,605.00 | 87.65 |
| 206-000-665.000 | INTEREST | 14,743.25 | 28,090.00 | 25,737.64 | 0.00 | 2,262.36 | 91.92 |
| 206-000-696.000 | BOND OR INSURANCE RECOVERIES | 0.00 | 6,632.00 | 6,632.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 000 | | 492,475.61 | 554,136.28 | 525,088.97 | 26,298.22 | 29,047.31 | 94.76 |

TOTAL REVENUES

492,475.61

554,136.28

525,088.97

26,298.22

29,047.31

94.76

Expenditures

| | | | | | | | |
|---------------------------------|--------------------------|------------|------------|------------|-----------|------------|-------|
| Dept 336 - FIRE OPERATING | | | | | | | |
| 206-336-702.000 | BOARD SALARY | 3,780.00 | 4,200.00 | 3,540.00 | 480.00 | 660.00 | 84.29 |
| 206-336-704.000 | CHIEF SALARY | 56,141.04 | 56,950.00 | 54,037.50 | 0.00 | 4,912.50 | 91.67 |
| 206-336-705.000 | ASST CHIEF SALARY | 0.00 | 24,000.00 | 22,000.00 | 0.00 | 2,000.00 | 91.67 |
| 206-336-710.000 | FIREFIGHTER/ MFR | 57,840.53 | 50,000.00 | 45,372.63 | 4,260.26 | 4,627.37 | 90.75 |
| 206-336-712.000 | SHIFT COVERAGE | 12,930.00 | 14,400.00 | 12,355.65 | 1,020.00 | 2,044.35 | 85.80 |
| 206-336-714.000 | SUPPORT STAFF | 80.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 206-336-720.000 | PAYROLL TAXES | 11,033.73 | 11,100.00 | 10,503.90 | 440.65 | 596.10 | 94.63 |
| 206-336-724.000 | RETIREMENT | 3,228.14 | 3,800.00 | 3,263.38 | 0.00 | 536.62 | 85.88 |
| 206-336-730.000 | GASOLINE & DIESEL | 6,453.90 | 9,400.00 | 5,274.94 | 236.20 | 4,125.06 | 56.12 |
| 206-336-731.000 | VEHICLE MAINTENANCE | 13,828.75 | 74,500.00 | 71,563.29 | 5,363.55 | 2,936.71 | 96.06 |
| 206-336-733.000 | EQUIPMENT MAINTENANCE | 15,596.75 | 43,700.00 | 41,685.85 | 158.96 | 2,014.15 | 95.39 |
| 206-336-740.000 | OPERATING SUPPLIES | 240.28 | 400.00 | 337.57 | 201.70 | 62.43 | 84.39 |
| 206-336-741.000 | MEDICAL SUPPLIES | 12,456.80 | 4,000.00 | 3,372.81 | 53.98 | 627.19 | 84.32 |
| 206-336-742.000 | ANNUAL TESTING | 7,334.51 | 7,500.00 | 6,646.47 | 0.00 | 853.53 | 91.02 |
| 206-336-751.000 | PHONES | 8,025.19 | 10,000.00 | 6,585.37 | 521.92 | 914.63 | 87.80 |
| 206-336-753.000 | UTILITIES | 33,191.02 | 19,632.00 | 18,477.78 | 302.65 | 1,775.44 | 82.25 |
| 206-336-763.000 | BUILDING MAINTENANCE | 3,152.34 | 4,200.00 | 3,266.26 | 0.00 | 933.72 | 77.77 |
| 206-336-767.000 | DUES/ SUBSCRIPTIONS | 13,506.44 | 15,000.00 | 2,576.53 | 195.70 | 12,323.47 | 17.84 |
| 206-336-781.000 | TOWN OUT GEAR/ UNIFORMS | 6,643.61 | 8,500.00 | 7,180.57 | 824.33 | 1,319.43 | 84.48 |
| 206-336-785.000 | EDUCATION/ TRAINING | 7,842.25 | 10,000.00 | 6,051.52 | 0.00 | 3,948.48 | 60.82 |
| 206-336-796.000 | PHYSICALS | 5,570.68 | 4,700.00 | 3,119.11 | 0.00 | 1,580.89 | 66.36 |
| 206-336-799.000 | OFFICE/ COMPUTER | 19,740.00 | 16,500.00 | 12,130.00 | 630.00 | 4,370.00 | 73.52 |
| 206-336-801.000 | PROFESSIONAL SERVICES | 0.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 206-336-810.000 | GRANT MATCH | 25,331.97 | 24,300.00 | 24,248.46 | 0.00 | 51.54 | 99.79 |
| 206-336-815.000 | GENERAL INSURANCE | 0.00 | 113,000.00 | 0.00 | 0.00 | 113,000.00 | 0.00 |
| 206-336-965.000 | TRANSFER TO MILLAGE FUND | | | | | | |
| Total Dept 336 - FIRE OPERATING | | 329,455.73 | 543,782.00 | 373,939.17 | 15,158.70 | 169,842.83 | 68.77 |

TOTAL EXPENDITURES

329,455.73

543,782.00

373,939.17

15,158.70

169,842.83

68.77

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REVENUE AND EXPENDITURE REPORT FOR HARTFORD FIRE DEPARTMENT

Page: 2/2

PERIOD ENDING 06/30/2025

| GL NUMBER | DESCRIPTION | END BALANCE | | YTD BALANCE | | ACTIVITY FOR | | AVAILABLE | |
|--------------------------------|-------------|---------------|----------------|---------------|----------------|--------------|---------------|-----------|-------------|
| | | 06/30/2024 | 2024-25 | 06/30/2025 | MONTH 06/30/25 | INCR (DECR) | NORM (ABNORM) | BALANCE | BUDGET USED |
| | | NORM (ABNORM) | AMENDED BUDGET | NORM (ABNORM) | | | | | |
| Fund 206 - FIRE FUND | | | | | | | | | |
| Fund 206 - FIRE FUND: | | | | | | | | | |
| TOTAL REVENUES | | 492,475.61 | 554,136.28 | 535,088.97 | 26,298.22 | | 29,047.31 | 94.76 | |
| TOTAL EXPENDITURES | | 329,455.73 | 543,782.00 | 373,939.17 | 15,158.70 | | 169,842.83 | 68.77 | |
| NET OF REVENUES & EXPENDITURES | | 163,019.88 | 10,354.28 | 161,149.80 | 11,139.52 | | (140,795.52) | 1,459.78 | |

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INVOICE APPROVAL BY INVOICE REPORT FOR HARTFORD FIRE
POST DATES 05/13/2025 - 06/09/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/1

| Vendor Name | Description | Amount |
|------------------------------|-------------------------------|-----------|
| 1. ALEXANDER SORIANO DIAZ | | |
| 2. AT&T MOBILITY | COST RECOVERY OVER | 250.00 |
| 3. BACKROADS SERVICES | CELL PHONES | 521.92 |
| 4. CONSUMERS ENERGY | TRUCK MAINTENANCE | 5,363.55 |
| 5. EPS SECURITY | NATURAL GAS | 34.48 |
| 6. FIRST NATIONAL BANK OMAHA | SECURITY SERVICES | 154.08 |
| 7. INDIANA MICHIGAN POWER | MAINTENANCE SUPPLIES TRAINING | 1,735.32 |
| 8. MFE INC | ELECTRIC | 436.32 |
| 9. PETER STANISLAWSKI | NOZZLES MILLAGE | 3,144.00 |
| 10. SHELL FLEET PLUS | FINANCE SERVICES | 630.00 |
| | DIESEL & GASOLINE | 236.20 |
| TOTAL - ALL VENDORS | | 12,505.67 |

HARTFORD FIRE

CASH BALANCES

JUNE 9, 2025

| | | |
|---------------------|----|------------|
| General Checking | \$ | 77,452.12 |
| Operating Account | \$ | 193,704.63 |
| Millage Account | \$ | 414,151.62 |
| Maintenance Account | \$ | 14,424.15 |
| Donation Account | \$ | 65,857.63 |

| | | |
|-------------------|----|------------|
| All Cash Accounts | \$ | 765,590.15 |
|-------------------|----|------------|

| 06/05/2025 CHECK REGISTER FOR HARTFORD FIRE DEPTMENT | | | | |
|--|-----------|---------------------------|-------------------------------|-----------|
| CHECK DATE FROM 05/13/2025 - 06/09/2025 | | | | |
| Check Date | Check | Vendor Name | Description | Amount |
| Bank HNB CHECKING ACCOUNT | | | | |
| 05/15/2025 | 15135 | MFE INC | NOZZLES MILLAGE | 3,144.00 |
| 05/15/2025 | 15136 | ALEXANDER SORIANO DIAZ | COST RECOVERY OVER | 250.00 |
| 05/15/2025 | DD622(A) | HARTING, ROBBIE | PAYROLL | 1,894.17 |
| 05/15/2025 | DD623(A) | MC GREW, KEVIN | PAYROLL | 998.14 |
| 05/30/2025 | EFT129(E) | ASSN DUES TO MEMBERSHIP | PAYROLL | 403.66 |
| 05/30/2025 | EFT130(E) | CITY OF HARTFORD | PAYROLL | 294.72 |
| 05/30/2025 | EFT131(E) | INTERNAL REVENUE SERVICE | PAYROLL | 3,643.29 |
| 05/31/2025 | 339(E) | EPS SECURITY | SECURITY SERVICES | 154.08 |
| 05/31/2025 | DD624(A) | HARTING, ROBBIE | PAYROLL | 1,846.16 |
| 05/31/2025 | DD625(A) | MC GREW, KEVIN | PAYROLL | 624.30 |
| 06/02/2025 | DD626(A) | BIRMELE, GERALD | PAYROLL | 52.86 |
| 06/02/2025 | DD627(A) | BODARY, BRANDON | PAYROLL | 150.15 |
| 06/02/2025 | DD628(A) | EASTMAN, SCOTT | PAYROLL | 137.16 |
| 06/02/2025 | DD629(A) | FLEMMING, RYAN | PAYROLL | 72.20 |
| 06/02/2025 | DD630(A) | FRY, STEVEN | PAYROLL | 294.65 |
| 06/02/2025 | DD631(A) | GERMINDER, ERIC | PAYROLL | 105.72 |
| 06/02/2025 | DD632(A) | HARTING, BRANDI | PAYROLL | 257.88 |
| 06/02/2025 | DD633(A) | HUNT, CHAD | PAYROLL | 51.86 |
| 06/02/2025 | DD634(A) | LEDESMA, CARLOS | PAYROLL | 105.72 |
| 06/02/2025 | DD635(A) | LOWE, STEVEN | PAYROLL | 339.79 |
| 06/02/2025 | DD636(A) | MC CLELLAN, TROY | PAYROLL | 154.91 |
| 06/02/2025 | DD637(A) | MC GREW, KEVIN | PAYROLL | 1,232.15 |
| 06/02/2025 | DD638(A) | ROBERTS, KHELUN | PAYROLL | 576.61 |
| 06/02/2025 | DD639(A) | SEFCIK, RONALD | PAYROLL | 105.72 |
| 06/02/2025 | DD640(A) | SHARPE, IAN | PAYROLL | 298.73 |
| 06/02/2025 | DD641(A) | TEITSMA, NATHAN | PAYROLL | 113.15 |
| 06/02/2025 | DD642(A) | WEBERG, SCOTT | PAYROLL | 269.21 |
| 06/02/2025 | STUB64(A) | FLEMMING, LISA | PAYROLL | 0.00 |
| 06/09/2025 | 340(E) | INDIANA MICHIGAN POWER | ELECTRIC | 436.32 |
| 06/09/2025 | 341(E) | AT&T MOBILITY | CELL PHONES | 521.92 |
| 06/09/2025 | 342(E) | CONSUMERS ENERGY | NATURAL GAS | 34.48 |
| 06/09/2025 | 343(E) | FIRST NATIONAL BANK OMAHA | MAINTENANCE SUPPLIES TRAINING | 1,735.32 |
| 06/09/2025 | 344(E) | SHELL FLEET PLUS | DIESEL & GASOLINE | 236.20 |
| 06/09/2025 | 345(A) | PETER STANISLAWSKI | FINANCE SERVICES | 630.00 |
| 06/09/2025 | 15137 | BACKROADS SERVICES | TRUCK MAINTENANCE | 5,363.55 |
| Total of 35 Checks: | | | | 26,528.78 |
| Less 0 Void Checks: | | | | 0.00 |
| Total of 35 Disbursements: | | | | 26,528.78 |



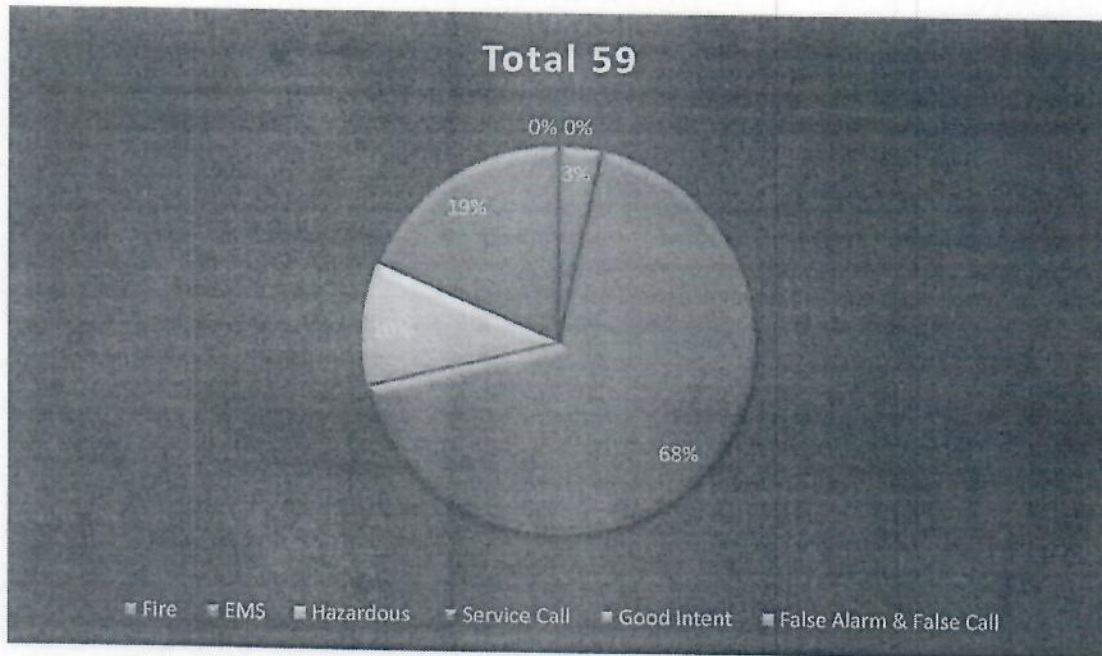
Hartford Fire Department

438 East Main St.
Hartford, MI 48057
(248) 621-4707



Asst. Chief Kevin McGrew

May 2025 Incident Summary



| | | |
|----------|--------------|---------|
| City- 33 | Township- 22 | Other-4 |
|----------|--------------|---------|

| Incident Type | Count |
|---|-------|
| 111- Structure Fire | 1 |
| 131- Vehicle Fire | 1 |
| 311- Medical assist, assist EMS Crew | 26 |
| 321- EMS call, excluding vehicle accident | 13 |
| 324- MVA with no Injuries | 1 |
| 444- Power Line Down | 6 |
| 500-Service Call | 3 |
| 554- Lift Assist | 5 |
| 561-Burning | 3 |
| Total | 59 |

May Monthly Call Totals Prior Years

| | | |
|-----------|-----------|-----------|
| 2022 - 39 | 2023 - 55 | 2024 - 57 |
|-----------|-----------|-----------|



Hartford Fire Department

436 East Main St
Hartford, MI 49057
(269) 621-4707



Asst. Chief Kevin McGrew

May 2025

Payroll Breakdown Calls for Service

| Area | Total Calls | Payroll |
|-----------------------|-------------|------------|
| City of Hartford | 33 | \$1,484.32 |
| Township of Hartford | 22 | \$966.66 |
| Bangor Township | 1 | \$73.40 |
| I-94 & Red Arrow Hwy | 2 | \$298.65 |
| Mutual Aid | 1 | \$425.78 |
| Total | 59 | \$3,248.81 |
| Average Cost Per Call | | \$55.06 |
| Training | 25 hours | \$445.25 |
| Training** | 38 hours | \$485.51 |
| Truck Inspections | 14 hours | \$242.00 |
| Shift Coverage | 73 Shifts | \$1,095.00 |
| | | |
| | | |
| **Palisades | | |
| | | |



Hartford Fire Department

436 East Main St
Hartford, CT 06105
(860) 621-4707



Asst. Chief Kevin McGrew

May 2025

59 Calls for Service

| Personell Name | Total Calls | % |
|---------------------|-------------|-----|
| Fry, Steven | 14 | 24% |
| Harting, Brandiwyne | 6 | 10% |
| McGrew, Kevin | 56 | 95% |
| Bodary, Brandon | 10 | 17% |
| Flemming, Ryan | 9 | 15% |
| Harting, Robbie | 23 | 39% |
| Lowe, Steve | 17 | 29% |
| Roberts, Khelun | 31 | 53% |
| Sharpe, Ian | 15 | 25% |
| Teitsma, Nate | 5 | 8% |
| Weberg, Scott | 16 | 27% |

hdfire@hartfordfire.net
V.McGrew@hartfordfire.net





Asst. Chief Harding

Hartford Fire Department

436 East Main St

Hartford, CT 06107

(253) 421-4707



Asst. Chief Kevin McGrew

Cost Recovery USA Payment Reconciliation Report 4/25/2025-5/24/2025

| Fire Dept. | Run Date | Run Number | NFIRS | Paid Date | Insurance | Invoiced | Received | FD% |
|------------|-----------|----------------|------------------|-----------|------------------------|----------|----------|----------|
| HFD | 2/15/2025 | 2025-100-HFDMI | 324 Car Crash | 5/5/2025 | Credit Card Payment | \$490.50 | \$470.88 | \$367.29 |

\$367.29



HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: June 9th, 2025
Submitted By: Peter Stanslawski
Prepared By: Peter Stanslawski
Agenda Title: Approval of 2024/2025 Budget Adjustment # 2

RECOMMENDED ACTION:

Peter prepared Budget Adjustment # 2

HARTFORD FIRE DEPTMENT
BUDGET AMENDMENT #2

POST DATE: 06/09/2025

DESCRIPTION: BUDGET ADMENMENT

| GL # | DESCRIPTION | Increase/(Decrease) |
|-----------------|--------------------------|---------------------|
| 206-000-421.000 | COST RECOVERY | \$ 2,000.00 |
| 206-000-422.000 | FIRE REPORTS/ FOIA | \$ 572.00 |
| 206-000-450.000 | DONATIONS | \$ 17,682.28 |
| 206-000-584.000 | VBEMS | \$ 3,000.00 |
| 206-000-660.000 | CELL PHONE REIMBURSEMENT | \$ (800.00) |
| 206-000-665.000 | INTEREST | \$ 12,000.00 |
| 206-336-720.000 | PAYROLL TAXES | \$ 1,100.00 |
| 206-336-731.000 | VEHICLE MAINTENANCE | \$ 8,000.00 |
| 206-336-733.000 | EQUIPMENT MAINTENANCE | \$ 22,000.00 |
| 206-336-741.000 | MEDICAL SUPPLIES | \$ 1,500.00 |
| 206-336-742.000 | ANNUAL TESTING | \$ 1,000.00 |
| 206-336-763.000 | BUILDING MAINTENANCE | \$ 3,000.00 |
| 206-336-815.000 | GENERAL INSURANCE | \$ (5,700.00) |

APPROVED BY: _____

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: June 9th, 2025
Submitted By: Asst. Chief McGrew
Prepared By: Asst. Chief McGrew
Agenda Title: Request for funding for EMS Instructor Coordinator class.

RECOMMENDED ACTION:

Attached is the flyer for an upcoming EMS Instructor class, I would like to request funding to send up to 3 members to this class @ a cost of \$625 per person. Books for the class are an additional \$200 per person.

Class Fee: \$625 x 3
Books: \$200 x 3

Total: \$2,475.00



Van Buren Tech Center

EMS INSTRUCTOR COORDINATOR CLASS

(Pending State Approval)

September 8, 2025 – February 2, 2026

Monday and Thursday night classes

6:00 pm – 10:00 pm

Space is limited to 12 participants

\$625.00 (Student responsible for textbook)

Instructors: JC Robertson & Jeromy Robertson

Contact questions: jrobertson@vbtisd.org

Payment in full by September 1, 2025 to:

Veronica Whitman

(269) 539-5347

vwhitman@vbtisd.org



HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: June 9th, 2025
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Schedule of Regular Meetings 2025-2026

RECOMMENDED ACTION:

Attached is the Schedule of Regular Meetings for the fiscal year 2025-2026.

Hartford Fire Board

436 East Main Street, Hartford, Mi 49057
(269)621-4707

Schedule of Regular Meetings

7 p.m. on dates listed below

Tuesday, July 8th 2025

Tuesday, August 12th 2025

Tuesday, September 9th 2025

Tuesday, October 14th 2025

Wednesday, November 12th 2025

Tuesday, December 9th 2025

Tuesday, January 13th 2026

Tuesday, February 10th 2026

Tuesday, March 10th 2026

Tuesday, April 14th 2026

Tuesday, May 12th 2026

Tuesday, June 9th 2026

@ the Hartford Fire Station

436 East Main Street
Hartford, Mi 49057

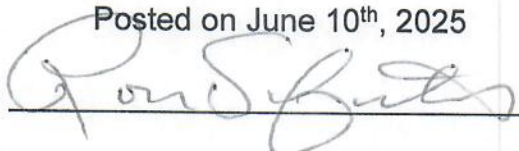
This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended (MCL 41.72a(2)(3)) and the Americans with Disabilities Act.

The Hartford Fire Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 7 days' notice to the Hartford Fire Board.

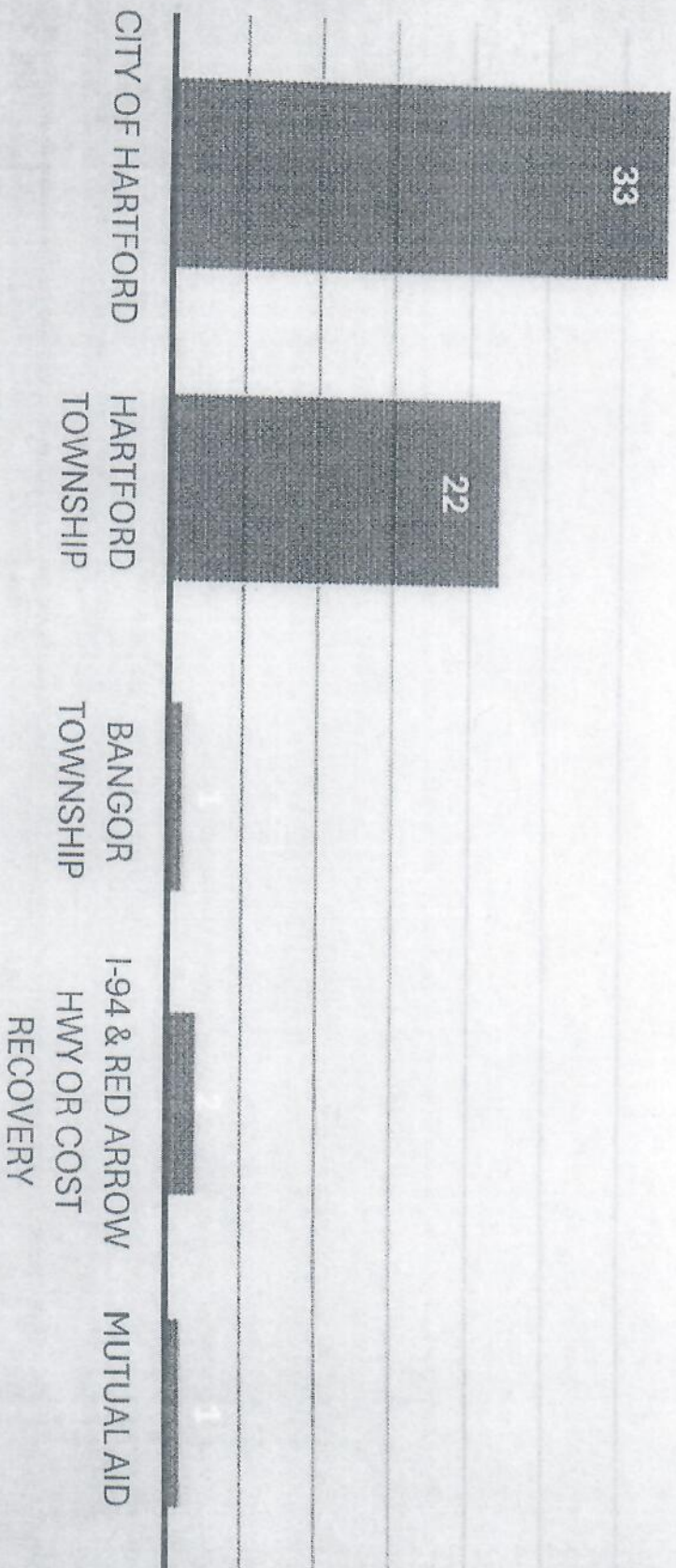
Individuals with disabilities requiring auxiliary aids or services should contact the Hartford Fire Board by writing or calling the following:
Chairman Ron Sefcik at 51320 62nd Street, Hartford Mi 49057 or 269-325-5144

Posted on June 10th, 2025

Signature of Board Chairman:

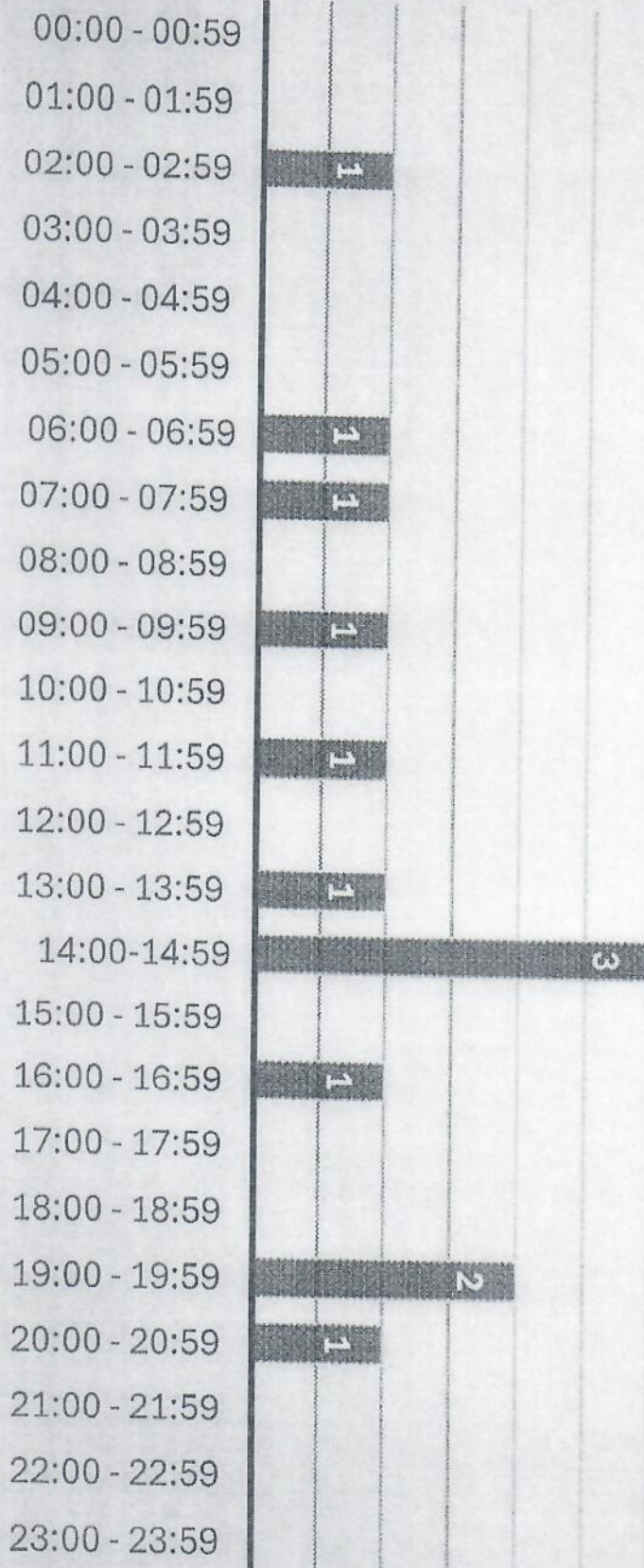


Breakdown of Totals Calls Per Zone May 2025

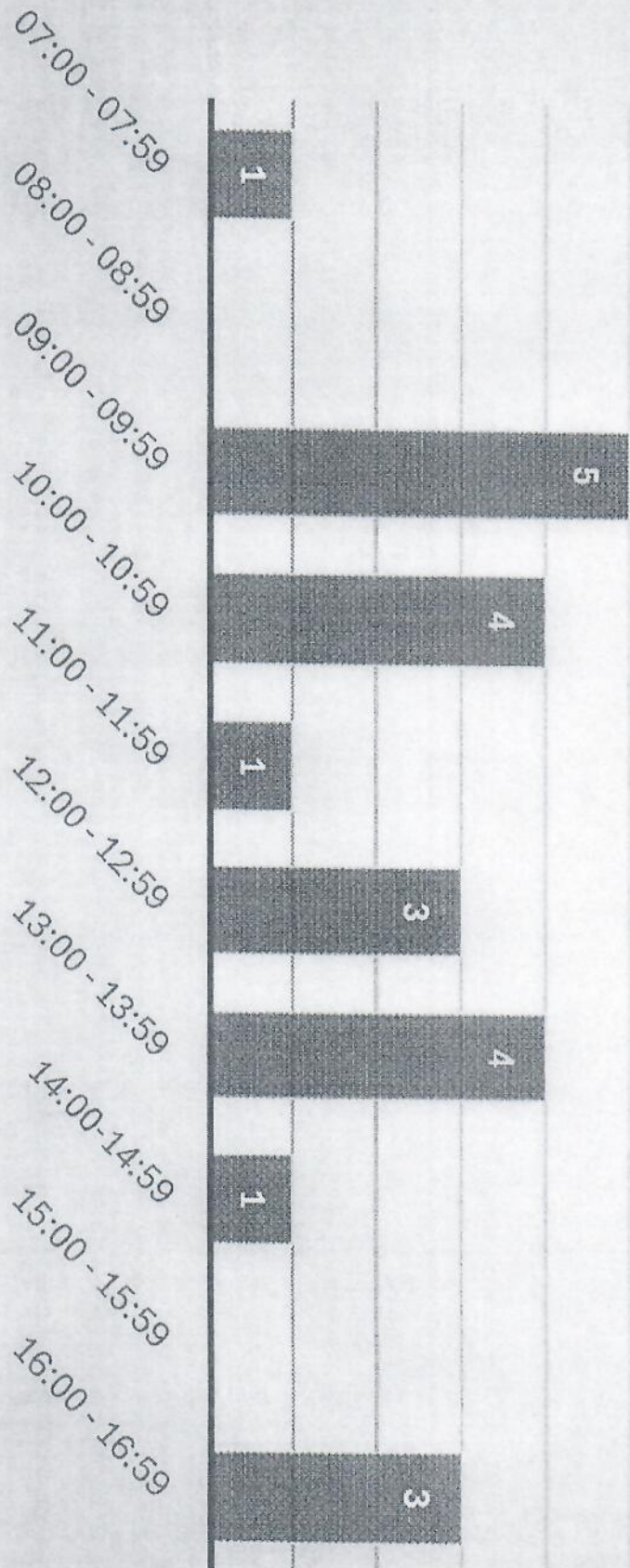


Calls Per Hour Breakdown

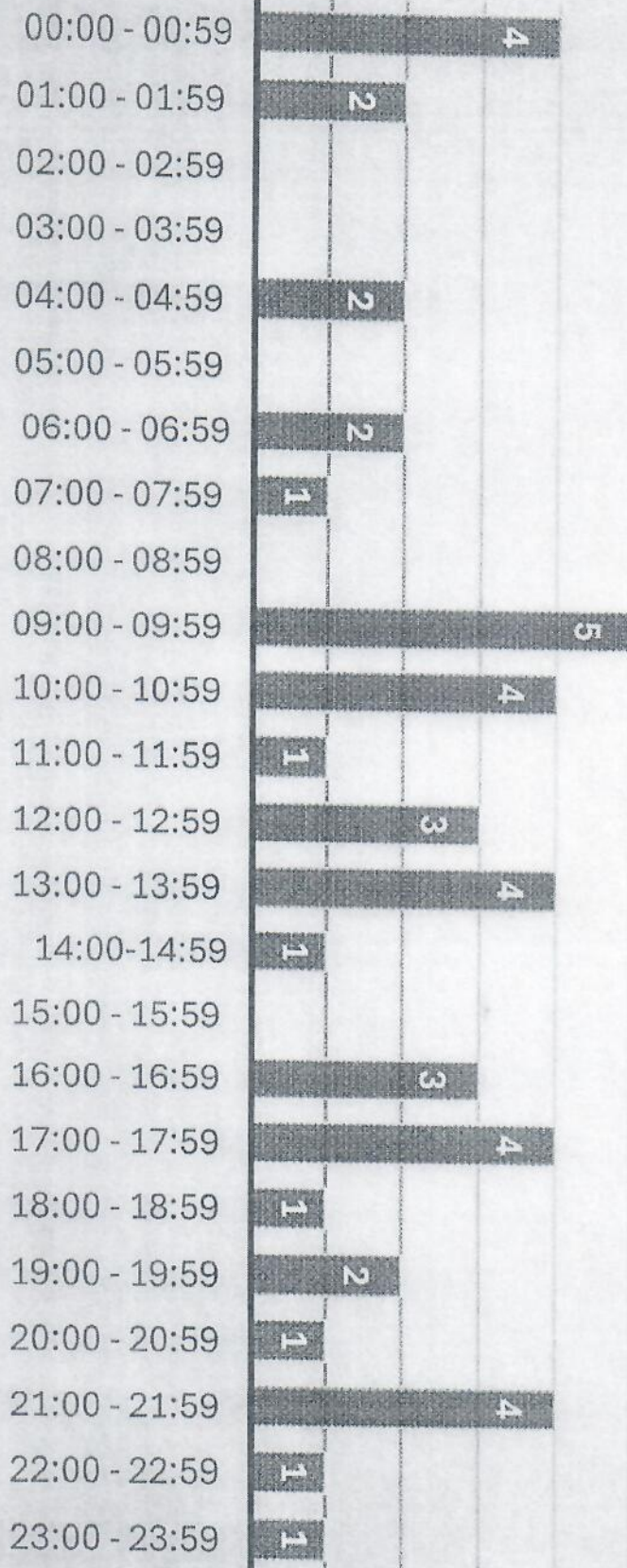
Weekends May 2025



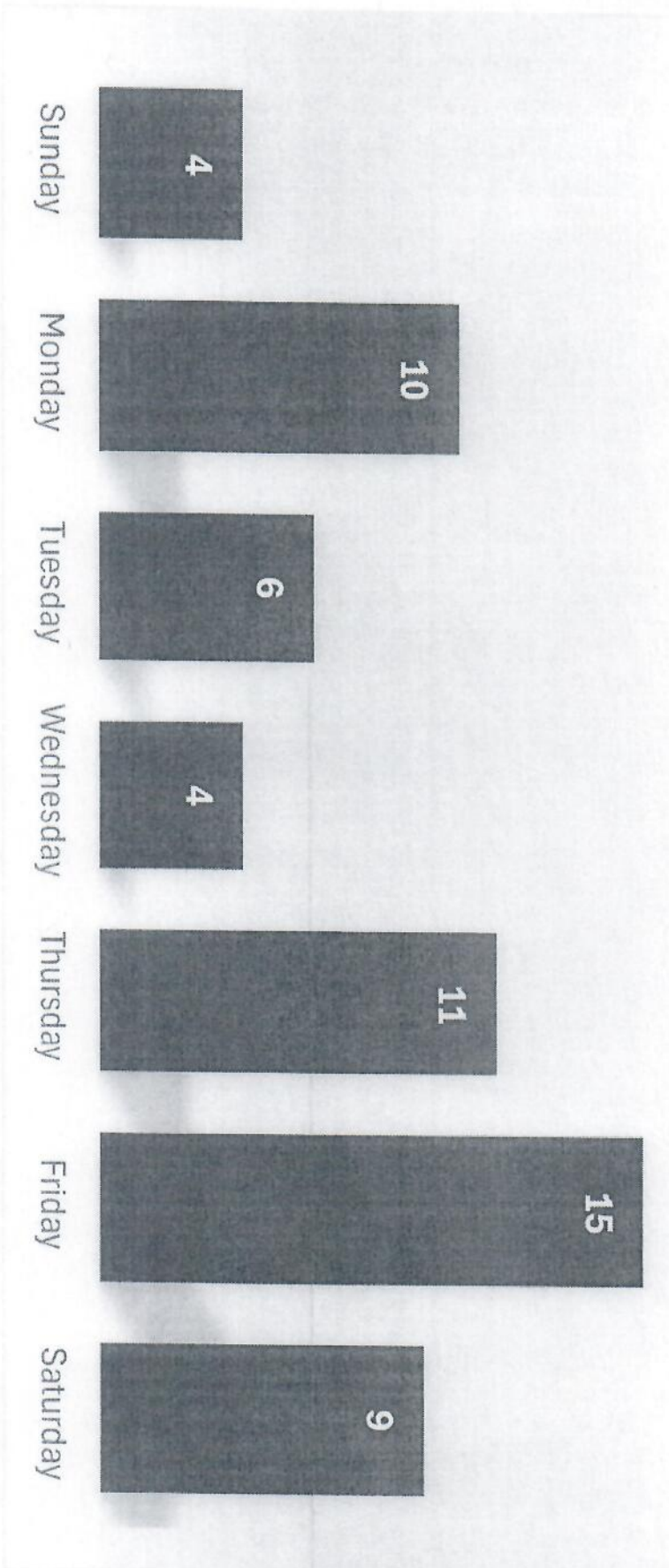
Call Per Hour Monday-Friday 7am-5pm May 2025



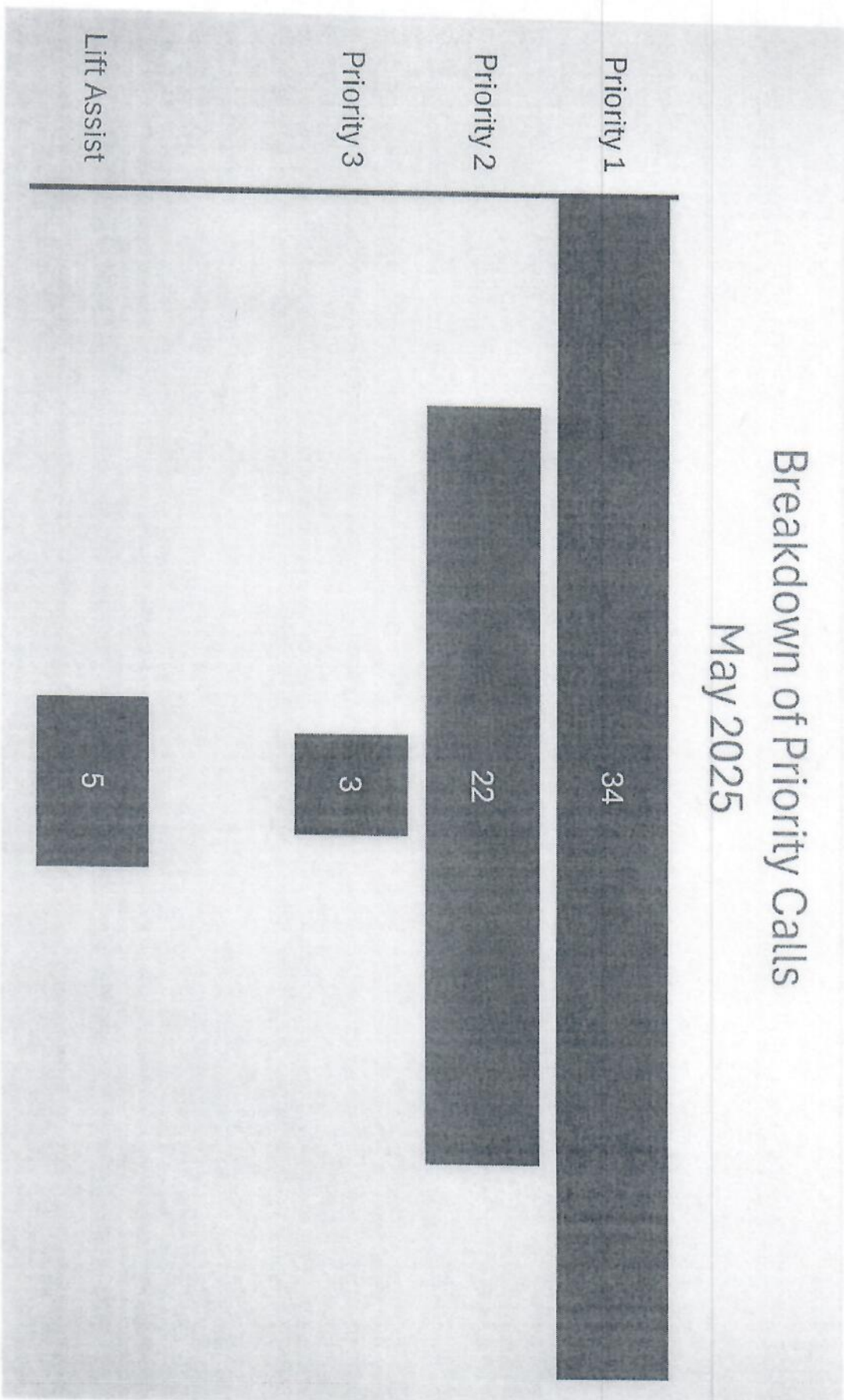
Call Breakdown by Hour **Weekdays May 2025**



Calls by Day of Week May 2025

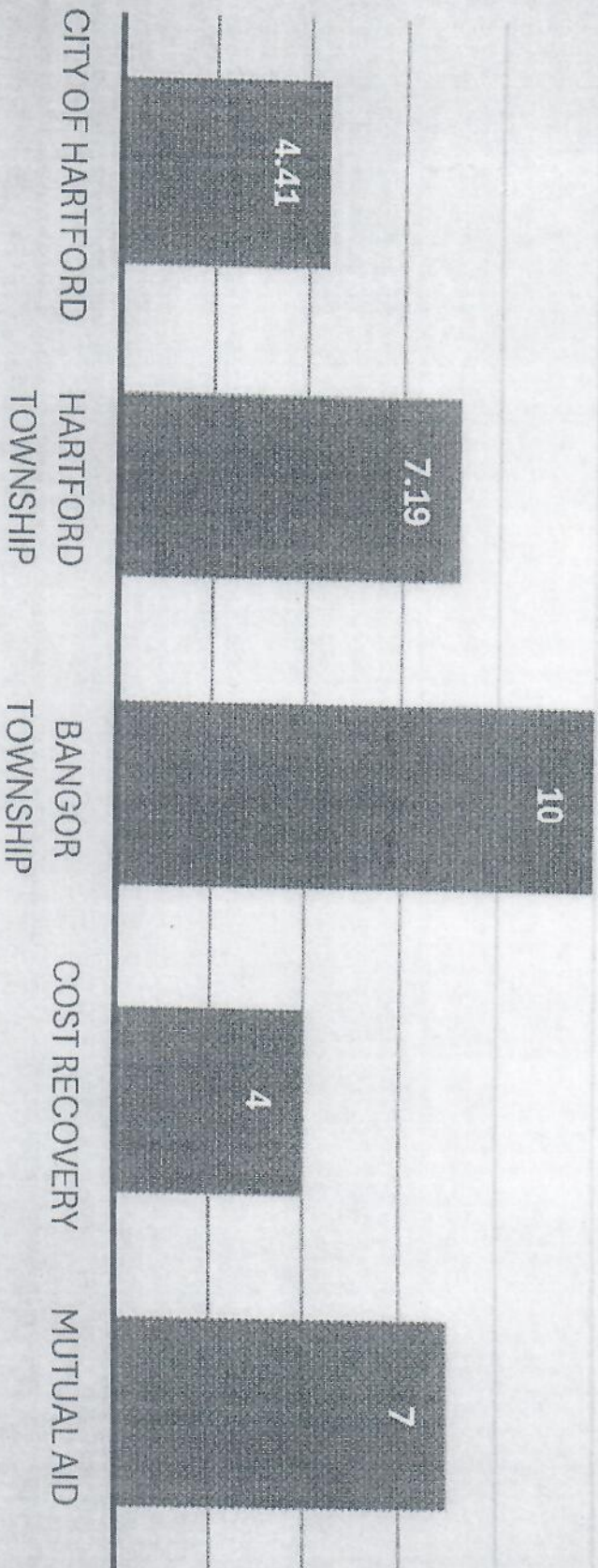


Breakdown of Priority Calls May 2025



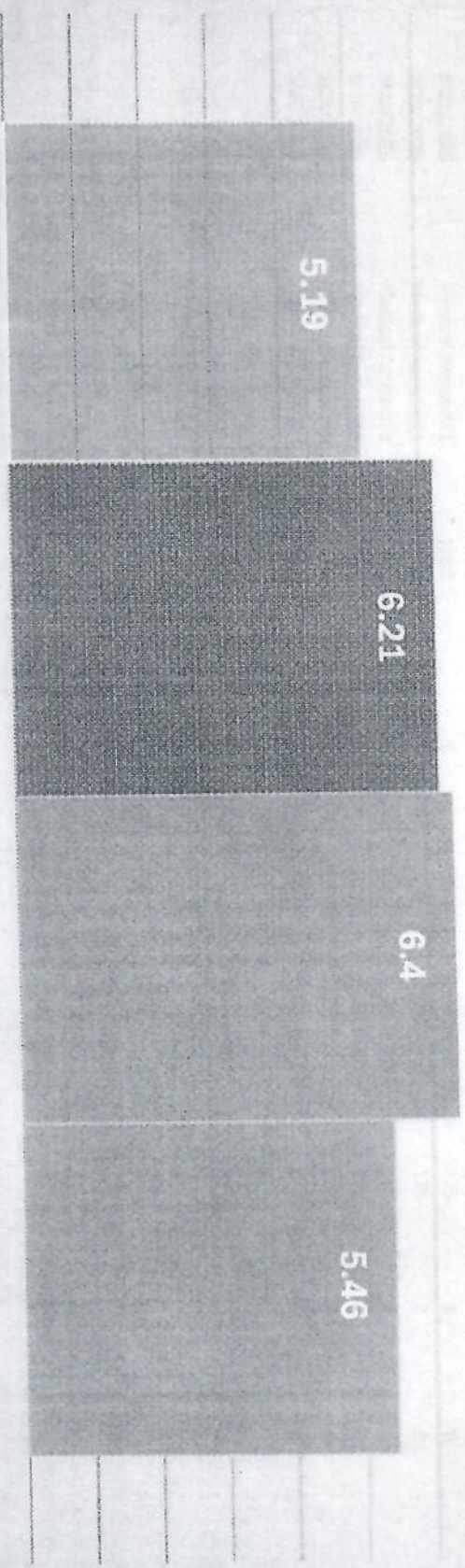
Response Times Breakdown Per Zone

May 2025



Response Times Breakdown by Priority May 2025

■ Priority 1 ■ Priority 2 ■ Priority 3 ■ Overall Times



| Township of Hartford/Date | Call Type | Vehicle's Involved | # of Personal | Personal Cost | Report# | Vehicle Cost | Priority | Response Time |
|---------------------------|--------------------|--------------------|---------------|---------------|----------|--------------|----------|---------------|
| 5/1/2025 | Medical Assist-311 | 1810 | 2 | 36.75 | 2025-243 | 175 | 2 | 11 |
| 5/2/2025 | Lift Assist-554 | 1802&1810 | 2 | 38.75 | 2025-244 | 350 | 2 | 8 |
| 5/3/2025 | Medical Assist-311 | 1802&1810 | 4 | 77.25 | 2025-246 | 350 | 3 | 9 |
| 5/4/2025 | Medical Assist-311 | 1802&1810 | 4 | 73.5 | 2025-247 | 350 | 1 | 8 |
| 5/7/2025 | Medical Assist-311 | 1802&1801 | 2 | 21 | 2025-251 | 350 | 1 | 11 |
| 5/9/2025 | Medical Assist-311 | 1802 | 2 | 37.75 | 2025-253 | 175 | 1 | 11 |
| 5/12/2025 | Medical Assist-311 | 1802&1810 | 2 | 36.5 | 2025-263 | 350 | 2 | 7 |
| 5/15/2025 | Medical Assist-311 | 1802&1810 | 3 | 57.75 | 2025-265 | 350 | 2 | 9 |
| 5/15/2025 | Burning-561 | 1802&1869 | 7 | 130.25 | 2025-266 | 250 | 2 | 6 |
| 5/16/2025 | Power Line-444 | 1802&1869 | 4 | 36.76 | 2025-270 | 250 | 2 | 6 |
| 5/16/2025 | Power Line-444 | 1802 | 4 | 36.76 | 2025-271 | 250 | 2 | 8 |
| 5/16/2025 | Service Call-500 | 1801&1802 | 2 | 0 | 2025-272 | 250 | 2 | 5 |
| 5/16/2025 | Lift Assist-554 | 1810 | 5 | 52.75 | 2025-273 | 175 | 2 | 4 |
| 5/16/2025 | Burning-561 | 1802&1831 | 3 | 55.5 | 2025-274 | 400 | 1 | 6 |
| 5/17/2025 | Medical Call-321 | 1802&1810 | 2 | 38.75 | 2025-275 | 350 | 1 | 6 |
| 5/19/2025 | Lift Assist-554 | 1802 | 1 | 21 | 2025-277 | 175 | 2 | 7 |
| 5/21/2025 | Medical Assist-311 | 1802 | 1 | 38.38 | 2025-282 | 175 | 1 | 6 |
| 5/22/2025 | Medical Assist-311 | 1810 | 2 | 0 | 2025-285 | 175 | 2 | 8 |
| 5/22/2025 | Medical Assist-311 | 1810 | 3 | 17.75 | 2025-286 | 175 | 1 | 3 |
| 5/26/2025 | Medical Assist-311 | 1802 | 2 | 40.25 | 2025-293 | 175 | 1 | 11 |
| 5/26/2025 | Medical Assist-311 | 1871 | 3 | 58.88 | 2025-294 | 225 | 1 | 5 |
| 5/26/2025 | Medical Call-321 | 1802 | 2 | 60.38 | 2025-296 | 175 | 1 | 6 |

| City of Hartford/Date | Call Type | Vehicle's Involved | # of Personal | Personal Cost | Report# | Vehicle Cost | Priority | Response Time |
|-----------------------|--------------------|---------------------|---------------|---------------|----------|--------------|----------|---------------|
| 5/3/2025 | Medical Assist-311 | 1802 | 3 | 58.5 | 2025-245 | 175 | 1 | 5 |
| 5/5/2025 | Medical Call-321 | 1810 | 2 | 0 | 2025-248 | 175 | 2 | 6 |
| 5/6/2025 | Medical Call-321 | 1802 | 1 | 21 | 2025-249 | 175 | 1 | 3 |
| 5/6/2025 | Medical Assist-311 | 1810 | 6 | 32.25 | 2025-250 | 175 | 1 | 5 |
| 5/8/2025 | Medical Assist-311 | 1802 | 3 | 51.25 | 2025-252 | 175 | 1 | 6 |
| 5/9/2025 | Medical Call-321 | 1810 | 4 | 34.5 | 2025-254 | 175 | 1 | 2 |
| 5/10/2025 | Medical Call-321 | 1810 | 10 | 87.03 | 2025-256 | 175 | 1 | 4 |
| 5/10/2025 | Good Intent-500 | 1810 | 5 | 87.75 | 2025-257 | 175 | 2 | 3 |
| 5/10/2025 | Medical Call-321 | 1802&1810 | 3 | 58 | 2025-258 | 350 | 1 | 5 |
| 5/11/2025 | Medical Call-321 | 1802&1810 | 4 | 76.25 | 2025-260 | 350 | 1 | 5 |
| 5/11/2025 | Medical Assist-311 | 1802&1810 | 4 | 76.25 | 2025-261 | 350 | 1 | 2 |
| 5/12/2025 | Medical Call-321 | 1810 | 2 | 0 | 2025-262 | 175 | 1 | 4 |
| 5/13/2025 | Service Call-500 | 1801 | 2 | 0 | 2025-264 | 125 | 2 | 4 |
| 5/15/2025 | Power Line-444 | 1802&1871 | 6 | 54.27 | 2025-268 | 350 | 2 | 3 |
| 5/16/2025 | Power Line-444 | 1802 | 3 | 55.75 | 2025-269 | 125 | 2 | 4 |
| 5/17/2025 | Medical Assist-311 | 1802&1810 | 3 | 57 | 2025-276 | 350 | 2 | 6 |
| 5/19/2025 | Medical Call-321 | 1810 | 3 | 19.25 | 2025-278 | 175 | 1 | 2 |
| 5/20/2025 | Smoke Removal-531 | 1802&1801&1871&1841 | 7 | 109.25 | 2025-280 | 775 | 1 | 4 |
| 5/21/2025 | Lift Assist-554 | 1802 | 2 | 20.13 | 2025-281 | 175 | 2 | 6 |
| 5/21/2025 | Medical Call-321 | 1802 | 4 | 38.38 | 2025-283 | 175 | 3 | 5 |
| 5/22/2025 | Lift Assist-554 | 1802 | 1 | 21 | 2025-284 | 175 | 2 | 11 |
| 5/22/2025 | Medical Assist-311 | 1810 | 2 | 36 | 2025-287 | 175 | 1 | 5 |
| 5/23/2025 | Medical Call-321 | 1810 | 3 | 17.75 | 2025-288 | 175 | 1 | 3 |
| 5/23/2025 | Medical Assist-311 | 1810 | 3 | 8.88 | 2025-289 | 175 | 2 | 5 |
| 5/23/2025 | Medical Assist-311 | 1810&1802 | 3 | 8.88 | 2025-290 | 350 | 2 | 3 |
| 5/24/2025 | Medical Assist-311 | 1802&1810 | 3 | 59.25 | 2025-291 | 350 | 3 | 6 |
| 5/25/2025 | Medical Assist-311 | 1810 | 4 | 77.5 | 2025-292 | 175 | 1 | 5 |
| 5/26/2025 | Power Line-444 | 1802&1871&1869 | 5 | 187 | 2025-295 | 475 | 1 | 8 |
| 5/27/2025 | Medical Assist-311 | 1810 | 2 | 0 | 2025-297 | 175 | 1 | 6 |
| 5/27/2025 | Medical Assist-311 | 1802&1810 | 3 | 55.75 | 2025-298 | 350 | 1 | 6 |
| 5/29/2025 | Medical Assist-311 | 1810 | 2 | 19 | 2025-299 | 175 | 1 | 2 |
| 5/30/2025 | Medical Assist-311 | 1810&1802 | 3 | 17.75 | 2025-300 | 350 | 1 | 5 |
| 5/30/2025 | Medical Call-321 | 1802&1810 | 2 | 38.75 | 2025-301 | 350 | 1 | 6 |

| Township of Bangor/Date | Call Type | Vehicle's Involved | # of Personal | Personal Cost | Report# | Vehicle Cost | Priority | Response Time |
|-------------------------|----------------|--------------------|---------------|---------------|----------|--------------|----------|---------------|
| 5/15/2025 | Power Line-444 | 180281869 | 8 | 73.4 | 2025-267 | 250 | 2 | 10 |

| Location | Call Type | Vehicle's Involved | # of Personal | Personal Cost | Report# | Vehicle Cost | Recovered YES/NO Amount | Priority | Response Time |
|----------|----------------------|--------------------|---------------|---------------|----------|--------------|-------------------------|----------|---------------|
| TWP | MVA-Air Injuries-324 | 18028187131801 | 8 | 185.65 | 2025-255 | 475 | NO | 1 | 2 |
| I-94 | Vehicle Fire | 18018187131831 | 5 | 113 | 2025-279 | 625 | In Progress | 1 | 6 |

| Mutual Aid/Date | Call Type | Vehicle's Involved | # of Personal | Personal Cost | Report# | Vehicle Cost | Priority | Response Time | Area |
|-----------------|--------------------|-------------------------|---------------|---------------|----------|--------------|----------|---------------|-----------------|
| 5/10/2025 | Structure Fire-111 | 18028180131813110031841 | 11 | 425.78 | 2025-259 | 950 | 1 | 7 | Bangor Township |

**Assistant Chief Report
June 2025**

Information:

- Attended Career Day @ Middle School
- Flags out @ Cemetery
- Final two nozzles delivered
- Palisades Fema Evaluation
- Review with Safety Team for Summer Project @ High School
- Nate Tietsma Officially FF1&2 Certified

Meetings Attended:

- Chiefs Meeting
- City Meeting

Monthly Maintenance update:

- Relay for Lighting Replaced on 1869
- Exhaust Pipe Section Replaced on 1831
- Garage Door Spring Replaced
- Annual Vehicle Maintenance Completed

Pre-plans Completed:

| | | |
|-----------------------|-------------------------|---------------------------------|
| Jennessa Boutique | Ardnt's Auto | Holy Family Healthcare Building |
| Calvin's Funeral Home | Asplundh Construction | Hartford Wash n Dry |
| Hope Lutheran Church | Rabbit Hole Comics | El Supermado |
| Rice's Sporting Goods | Summer Winds Apartments | Charisma Salon |
| Ball Fields | Iglesia Bautista Church | Frontier Building |

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief