

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2024 - 014**



RESOLUTION ADOPTING FISCAL YEAR 2024/2025 BUDGET

At a Business meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on May 20, 2024 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Hartford has met all requirements for Public Hearing on the Budget-Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 2, 202, and a public hearing on the proposed budget was held on May 20, 2024, and participation regarding the adoption of a budget and property tax levy for the City's fiscal year commencing July 1, 2024 and ending June 30, 2025, and whereas, the City Commission has carefully considered same,

WHEREAS, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

The total mills to be levied for ad valorem property taxes are as follows:

<u>AUTHORITY-PURPOSE</u>	<u>FUND</u>	<u>MILLS</u>	<u>LEVY DATE</u>
City Charter Section 9.1			
General Purposes	General	12.1410	July 1, 2024
Extra Voted	Fire	1.4185	December 1, 2024
Extra Voted Debt Retirement-2016			
Sanitary Sewer Revenue Bond			
Wastewater Treatment Plant	Sewer	1.7419	July 1, 2024
Extra Voted	Seniors	1.0000	December 1, 2024

NOW THEREFORE BE IT RESOLVED, that the City Commission of the City of Hartford hereby adopts its budget by Activity/Department for fiscal year commencing July 1, 2024, and ending June 30, 2025, in accordance with the City Charter

The estimated revenues by source and the amounts appropriated to defray the expenditures and meet the liabilities of various funds of the fiscal year are set forth therein.

FUND	INCOME BY SOURCES	AMOUNT
101	Property Tax - Current	\$ 396,062.00
101	Van Buren Road Millage	\$ 24,000.00
101	Municipal Services Agreements	\$ 44,000.00
101	Personal Property Tax - Current	\$ 149,441.00
101	Local Community Stabilization	\$ 7,000.00
101	Trailer Court Fees	\$ 400.00
101	Penalties & Interest on Taxes	\$ 1,000.00
101	Administration Fee – Property Tax	\$ 26,000.00
101	Administration Fee - Delinquent Tax	\$ 1,000.00

101	Business License & Permits	\$ 500.00
101	Franchise Fees	\$ 15,000.00
101	Non-Business License & Permits	\$ 240.00
101	Temporary Dumpster Fees	\$ 45.00
101	Medical Marijuana Fees	\$ 2,500.00
101	Recreational Marijuana Fees	\$ 116,000.00
101	State Shared Revenue	\$ 276,835.00
101	CVTRS State Shared Revenue	\$ 117,172.00
101	Split/Combine Fee	\$ 300.00
101	NSF Check Fee	\$ 90.00
101	Fingerprint Service	\$ 50.00
101	Copy Fees	\$ 200.00
101	LABOR – Crossing Guards	\$ 2,500.00
101	Notary Fees	\$ 500.00
101	Mowing & MISC Services	\$ 200.00
101	Sale of Insurance Reports	\$ 300.00
101	Restitution	\$ 2,000.00
101	Ordinance Fines District Court	\$ 300.00
101	Bank Interest on Accounts	\$ 8,500.00
101	Administration Fee – Major Streets	\$ 12,000.00
101	DDA – Administration Fee	\$ 2,400.00
101	Administration Fee – Building Fund	\$ 5,000.00
101	Fee For Tax Bill Request	\$ 150.00
101	Administration Fee - Sewer	\$ 47,500.00
101	Administration Fee – Sewer Treatment Plant	\$ 43,000.00
101	Administration Fee – Iron Removal Plant Operations	\$ 16,000.00
101	Administration Fee - Water	\$ 47,000.00
101	Zoning Board/Planning Commission Fees	\$ 1,000.00
101	Reimbursements – MISC	\$ 1,000.00
101	Insurance Refunds	\$ 5,000.00
101	Unrealized (Gain)/Loss on Investment	\$ 10,000.00
101	Equipment Use - DPW	\$ 110,000.00
101	Miscellaneous Revenue	\$ 1,000.00
101 Total – General Fund		\$ 1,493,185.00
202	Right of Way Permit	\$ 200.00
202	State Revenue	\$ 260,000.00
202	Stabilization Authority	\$ 3,000.00
202	Transfer from General Fund	\$ 40,000.00
202 Total – Major Street Fund		\$ 303,200.00
203	Right of Way Permit	\$ 600.00
203	State Revenue	\$ 100,000.00
203	Stabilization Authority	\$ 3,000.00
203 Total – Local Street Fund		\$ 103,600.00
245	Contribution From Local Unit	\$ 90,000.00
245	Transfer from Major Streets	\$ 50,000.00
245	Transfer from Water Fund	\$ 10,000.00

245	Transfer from Sewer Fund	\$ 10,000.00
245	Transfer from General Fund	\$ 29,405.00
245 Total – Comprehensive Fund		\$ 189,405.00
248	DDA Captured Tax	\$ 20,920.00
248	Bank Interest on Accounts	\$ 25.00
248 Total – Downtown Development Authority		\$ 20,945.00
251	Building Permits	\$ 40,000.00
251	Rental Ordinances Fees	\$ 5,000.00
251	Transfer From General Fund	\$ 45,000.00
251 Total – Building Department Fund		\$ 90,000.00
255	Bank Interest on Accounts	\$ 350.00
255	Rent – City of Hartford	\$ 50,000.00
255 Total – Building Authority Fund		\$ 50,350.00
590	Real Property Tax-Current	\$ 61,806.00
590	Personal Property Tax-Current	\$ 21,440.00
590	Penalties & Interest on Tax	\$ 90.00
590	Services - Sales	\$ 538,821.00
590	Capital Reserve Escrow Sales	\$ 145,800.00
590	Penalties on Delinquent Bills	\$ 25,000.00
590	Bank Interest on Accounts	\$ 60.00
590	Miscellaneous Revenue	\$ 26,232.00
590	Unrealized (Gain)/Loss on Investments	\$ 4,000.00
590 Total – Sewer Fund		\$ 823,249.00
591	Services - Sales	\$ 289,000.00
591	Capital Reserve Escrow Sales	\$ 88,573.00
591	Shut-Off & Turn-On Fees	\$ 400.00
591	Penalties on Delinquent Bills	\$ 13,000.00
591	Interest on Receivables	\$ 90.00
591	Rental of Water Tower -AT&T	\$ 28,566.00
591	Miscellaneous Revenue	\$ 50.00
591	Unrealized (Gain)/Loss on Investment	\$ 3,000.00
591 Total – Water Fund		\$ 422,679.00
Total Revenues		\$ 3,496,613.00
Fund	Expenses	Requested 24-25 Budget
101	Assessor	\$ 19,500.00
101	Board of Review	\$ 2,900.00
101	Central Supply	\$ 17,500.00
101	City Commission	\$ 17,850.00
101	City Hall & Grounds	\$ 101,100.00
101	City Manager	\$ 124,400.00
101	Clerk	\$ 169,594.00

101	Cultural Programs	\$ 11,300.00
101	Elections	\$ 25,800.00
101	Fire Board	\$ 133,830.00
101	Independent Audit	\$ 24,000.00
101	Legal Services	\$ 30,000.00
101	Mayor	\$ 2,740.00
101	Parks & Recreation	\$ 2,500.00
101	Police Department	\$ 611,800.00
101	Public Works Department	\$ 207,280.00
101	Treasurer	\$ 91,200.00
101	Planning Commission	\$ 5,750.00
101	Transfer Comprehensive Improvement	\$ 47,605.00
101	Transfer to Building Fund	\$ 45,000.00
101	-General Fund Total	\$ 1,731,649.00
265	Debt Service - Principal	\$ 20,000.00
265	Debt Service - Interest	\$ 24,701.00
265	-City Hall & Grounds Total	\$ 44,701.00
202/203	Routine Maintenance	\$ 79,508.00
202/203	DPW Administration	\$ 15,400.00
202/203	Traffic Services	\$ 60,375.00
202/203	Winter Maintenance	\$ 44,060.00
202/203	Non-Motorized Transportation	\$ 3,000.00
202/203	Transfer Out-Comprehensive Improvement Major Streets	\$ 50,000.00
202/203	-Major & Local Street Funds Total	\$ 252,343.00
729	DDA Authority	\$ 17,400.00
729	-Downtown Development Authority Total	\$ 17,400.00
371	Building Inspector	\$ 73,000.00
371	-Building Inspector Total	\$ 73,000.00
722	Zoning Commission/Appeals	\$ 15,000.00
722	Zoning Commission/Appeals Total	\$ 15,000.00
590	Sewer Lift Stations	\$ 57,200.00
590	Sewer System – General Operations	\$ 126,268.00
590	Sewer Treatment Plant	\$ 689,078.00
590	Transfer to Comprehensive Improvement	\$ 10,000.00
590	-Sewer Fund Total	\$ 882,546.00
591	Iron Removal Plant Operations	\$ 190,400.00
591	Water Distribution System	\$ 204,500.00

591	-Water Total	\$ 394,900.00
	Capital Outlay – Various Funds	\$ 207,605.00
	-Capital Outlay Total	\$ 207,605.00
	GRAND TOTAL	\$ 3,619,144.00

Once adopted a copy of the full, line item, budget is available in the Clerk's office and available at the City's website.

Periodic Financial Reports: The officers of the City are directed to take such action and give such certifications as required by law and the City Charter Chapter VII Section 7.5 to affect the property tax levy and to implement and manage this budget.

Budget Monitoring: In accordance with the City Charter Chapter VII Section 7.8 & 7.9 and this shall continue the **General Appropriations Act under Section 16, of the Michigan Uniform Budgeting and Accounting Act (MCL 141.436)**.

YEAS: Commissioners

NAYS: Commissioner

ABSENT: Commissioner

RESOLUTION DECLARED ADOPTED

DATE: May 20, 2024

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on May 22, 2023 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended. Date: May 20, 2024

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057