

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
JULY 25, 2022

Commissioners Present: Ramon Beltran; Ron Burleson; Frank Dockter; John Miller; Helen Sullivan; Terry Tibbs; Mayor Richard A. Hall;

Members Absent:

Staff Present: Akinwale; Rodney-Isbrecht; Shultz; Staunton

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Dockter, supported by Commissioner Beltran, to approve the agenda with date of meeting corrected.

Motion carried 7 – 0

Guests:

- Andy Campbell, Baker Tilly - in the SAW grant it was identified that rates would need to be increased in order to move forward with any of the projects in the capital improvement plan. The rate increase will have to be adopted when you accept the proposals. The revolving fund requires the City show they can repay the loan and have the funds to operate the system which is currently about \$455,000. Whatever debt is incurred rates must be adjusted to be able to repay the debt. Projections are about \$550,000 revenue is needed for operations and debt. Council will need to make a decision on how to move forward with the scope of project if those bids come back over projected costs.

Public Comment:

- Carolyn Martin, City Resident, asking residents to support and vote yes on the new senior millage proposal by Van Buren County Senior Services on August 2, 2022.
- Matt Nielson, Candidate for 39th District State Representative

Communications:

1. Petitions for City Commission Board Seat Available – filing deadline is July 26, 2022 4PM
2. Absentee Voter Ballot for the August 2, 2022 Election are available, polls will be open 7am-8pm, the Clerks Office will be open on July 30, 2022 8:30am – 4:30pm for voter registrations & acquiring absent voter ballot.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- A. **Police & Ordinance** – Chief Beltran, not present, LT. Prince on Vacation, Ordinance Officer is authorized to write tickets.
- B. **Fire Dept** – Chief Harting – 9 members became certified on river rescue training. Commissioner Tibbs would like to see CPR Training classes open to staff and public. WMU is offering training on electric battery fires. October 2nd Pancake Breakfast & Beginning of Fire Prevention Week. Fair Week had very few incidents.
- C. **Ambulance** – Bill Mears, Pride Care new UTV to transport patients to an ambulance. Has mass casualty kits on each ambulance.
- D. **Van Buren County** – Commissioner Chappell, following up on Mass casualty kits. Broadband Survey is done. PFAS Project, Commissioner Chappell is willing to go door to door to education & sign people up to get those effected connected to municipal water.
- E. **Public Works** – Superintendent Staunton, Lot at 1 West Main Street looks good.
- F. **Wastewater Treatment Plant** – Reports from IAI, Meeting next Friday.
- G. **Treasurers, Investment & List of Bills** – Comments on the expense for Christmas Decorations, Council wants to review proposals and vote on specific line items for projects, planters and decorations.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
JULY 25, 2022

H. City Manager – Department of Public Works Update, Superintendent is moving to part time, Current Staff member is training to become a licensed water operator; Drinking Water Asset Management Project; USDA Rural Business Development Grant Application, waiting on final approval; Clean Water Revolving Fund – SRF Sewer Project; City Hall Roof Issue, to pitch the roof would cost \$250,000 as the building is not structured for a pitch roof, there have been six different opinions, the engineer recommended a consultant and will continue to explore additional options,

Approval of Commission Minutes:

Motion by Commissioner Sullivan, supported by Commissioner Dockter, to approve the minutes of the June 27, 2022 business meeting of the Hartford City Commission, as presented and place them on file.
Motion carried 7 – 0

Approval of Reports:

Motion by Commissioner Beltran, supported by Commissioner Miller, to accept the June, 2022 departmental reports as presented and place them on file.
Motion carried 7 – 0

Goals/Objectives: None Discussed

Old Business:

- Discussion – Commission Shirt Order.

Motion by Commissioner Sullivan, supported by Commissioner Burlison, to purchase Commission Shirts in the amount not to exceed \$1,000.00.
Motion carried 7 – 0

New Business:

- Wastewater Improvement Project – Special Meeting Date to Tentatively Awarding Project Discussion – Special Meeting Date set for August 15, 2022 at 7:30pm Backup date on August 16, at 7:30pm if no quorum is present on August 15, 2022.

Resolutions, Ordinance, Proclamation's: None

Adjournment:

Motion by Commissioner Tibbs, supported by Commissioner Miller, to adjourn the meeting at 8:33pm.
Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk