

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2026 - 007**



LAUTERBACK & AMEN SERVICES EXTENSION PROPOSAL

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Jane M. Danger January 26, 2026 at 6:00p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, Joseph Mangan of Lauterback & Amen ("L&A") has been providing services in the Treasurers Department for the past ninety (90) days; and

WHEREAS, the City has benefited from working with Mr. Mangan and gaining insight from his recommendations, which have provided valuable perspective and operational improvements; and

WHEREAS, Mr. Mangan provided a sixty (60)-day assessment outlining daily and weekly responsibilities related to Accounts Payable, Payroll, and email correspondence; and

WHEREAS, Mr. Mangan completed several key projects, including but not limited to:

- Reconciling winter tax warrants with the County and preparing the tax database for winter taxes;
- Reconciling pooled cash from July through December;
- Analyzing cash flows, improving the City's investment allocation, and increasing daily interest earnings from under \$50 per day to over \$425 per day;
- Aligning the BS&A trial balance with audited financial statements;
- Setting up EFTPS payments, state withholding filings, and required system logins, including SIGMA;
- Filing quarterly federal and unemployment tax returns;
- Filing monthly state withholding returns;
- Correcting the pooled cash account setup in BS&A;
- Resolving multiple BS&A migration issues, including eliminating cash receipting into the tax bank account and Utility Billing;
- Supporting the unemployment audit;
- Attending monthly City Commission meetings; and

WHEREAS, Mr. Mangan's approved hours were exhausted following the City Commission December meeting, and additional hours were approved to continue services through January; and

WHEREAS, additional hours have been requested from L&A to provide continued support through February; and

NOW THEREFORE, BE IT RESOLVED, that the City Commission approves the Lauterback & Amen proposal for accounting assessment and accounting services to support the Treasurers Department, in an amount of \$17,000, not to exceed ninety (90) hours, and authorizes the City Manager to execute the agreement.

YEAS: Commissioners:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: January 26, 2026

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on January 26, 2026.

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057