



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Hall and the Hartford City Commission

FROM: Nicol Pulluam, City Manager 

DATE: September 8, 2025

RE: **APPROVAL OF THE BID AWARD FOR SECTION 106 SERVICES**

ITEM BEFORE THE COMMISSION:

The item before the Commission is to approve the bid award for the Section 106 Services.

DISCUSSION:

The MEDC has invited the city to continue with the application process for \$2,491,110 in grant funding toward infrastructure improvements on W. Main Street. The city committed \$307,890 in matching funds toward the estimated \$2.799M project. Due to the federal funds involved, the city was required to issue a Request for Proposals (RFP) for Section 106 services. The RFP was distributed to pre-qualified consultants via email on August 12, 2025, and proposals were due August 29, 2025.

The city received four responsive proposals from Orbis Environmental Consulting, bid amount \$2,150; Stantec, bid amount \$4,150 - \$9,251; Past Perfect, bid amount \$3,500; and Chronicle Heritage, bid amount \$4,000.

The proposals were tabulated. Wightman's scored the proposals in accordance with the criteria established in the RFP, and all consultants submitted a favorable proposal. Staff recommends Orbis Environmental because they were the lowest bidders. The MEDC will reimburse the city for 100% of the costs of these services. The MEDC will reimburse the City for 100% of the costs of these services.

RECOMMENDATION:

The City of Hartford City Commission approves the bid award for the Section 106 Services to Orbis Environmental Consulting for \$2,150. Authorizes the city manager to sign the Section 106 Services agreement.

PROPOSALS DUE: August 29, 2025

[illegible]