

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025– 064**



**ENVIRONMENTAL REVIEW CONSULTANT AGREEMENT – WRI WEST MAIN STREET
PROJECT**

At a Special meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on September 8, 2025

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City submitted a Letter of Intent for a Water-Related Infrastructure Grant of \$2,491,110 from the Michigan Economic Development Corporation (MEDC) and the Michigan Strategic Fund (MSF); and

WHEREAS, the MEDC has invited the City to continue with the application process for \$2,491,110 in grant funding toward infrastructure improvements on W. Main Street. The City committed \$307,890 in matching funds toward the \$2.799M project; and

WHEREAS, federal funds are involved, requiring the City to issue a Request for Proposals (RFP) for an environmental review consultant service. The RFP was distributed to pre-qualified consultants via email on August 12, 2025, and proposals were due August 29, 2025; and

WHEREAS, the City received four proposals by the due date. SES Environmental at a cost of \$3,000; Environmental Consulting Services at a cost of \$3,500-\$5,750; Triterra at a cost of \$4,250-\$5,000; The Mannik & Smith Group at a cost of \$6,220; and

WHEREAS, Wightman's scored the proposals in accordance with the criteria established in the RFP, and all consultants submitted a favorable proposal. Staff recommends the lowest bidder, SES Environmental at a cost of \$3,000. The MEDC will reimburse the City for 100% of the costs of these services; and

NOW THEREFORE, BE IT RESOLVED, the City Commission approves the award to SES Environmental as the Environmental Review Consultant at a cost of \$3,000 for the WRI West Main Street Project and authorizes the city manager to execute the Environmental Review Consultant agreement.

YEAS: Commissioners'

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: September 8, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on September 8, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

DATE: September 8, 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057