

CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2025– 063



**CERTIFIED GRANT ADMINSTRATOR (CGA) AGREEMENT – WRI WEST MAIN STREET PROJECT**

At a Special meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on September 8, 2025

The following resolution was offered:

Moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City submitted a Letter of Intent for a Water-Related Infrastructure Grant of \$2,491,110 from the Michigan Economic Development Corporation (MEDC) and the Michigan Strategic Fund (MSF); and

**WHEREAS**, the MEDC has invited the City to continue with the application process for \$2,491,110 in grant funding toward infrastructure improvements on W. Main Street. The City committed \$307,890 in matching funds toward the \$2.799M project; and

**WHEREAS**, federal funds are involved, requiring the City to issue a Request for Proposals (RFP) for a Certified Grant Administrator (CGA) service. The MEDC distributed the RFP on August 8, 2025, and proposals were due August 26, 2025; and

**WHEREAS**, the City received two proposals by the due date. Carter Consulting, LLC scored 80 points out of 100, at a cost of \$24,500 and Northern Consultant, Inc. scored 59.7 out of 100 at a cost of \$29,775.00; and

**WHEREAS**, Wightman's scored the proposals in accordance with the criteria established in the RFP, and Carter Consulting, LLC submitted the most favorable proposal. The MEDC will reimburse the City for 100% of the costs of these services; and

**NOW THEREFORE, BE IT RESOLVED**, the City Commission approves the award to Carter Consulting, LLC for \$24,500 as the Certified Grant Administrator (CGA) of the WRI West Main Street Project and authorizes the city manager to execute the Certified Grant Administrator agreement.

YEAS: Commissioners'

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: September 8, 2025

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on September 8, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

DATE: September 8, 2025

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RoxAnn Rodney-Isbrecht, City Clerk  
City of Hartford, 19 West Main Street, Hartford MI 49057