

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
NOVEMBER 15, 2021

Commissioners Present: Ron Burleson; Frank Dockter; Richard A. Hall; Helen Sullivan; Terry Tibbs;
Members Absent: Dennis Goss; John Miller;
Staff Present: Akinwale; Rodney-Isbrecht, Shultz

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to approve the agenda as amended to include communication on Van Buren County Senior Services.

Motion carried 5 – 0

Guests:

1. Mickey Bittner, Wightman's, Update on:
 - **DWAM, Drinking Water Asset Management Grant:** Bid opening on Monday, one bid Plumbers Environmental, \$210,200 recommends awarding the contract. 100 % grant, \$306,000 budgeted for the project. DPW will be doing the work inside the house and will need to track time & City will be reimbursed for the work done.
 - **PFAS 100% State Grant awarded:** – last team meeting on November 10th field work was completed, county health department will be announcing a no new well district by resolution for consideration at their January 2022 meeting. Anyone within that district can connect to City Water paid for by the State at the time of construction if a property owner declines, they will not be allowed to drill a new well and connection to City utilities will be at the property owners expense. The project has been discussed with the Van Buren Road Commission. Submitted the right of way permits for the railroad and soil borings has been scheduled.
 - **Prospect Street Construction Project:** Close out, working with MDOT
 - **Wendell Ave Construction Project:** Close out, working with MDOT for final paperwork.
 - **CDBG Clark & Linden Street improvements:** base drawing put together, environmental review, submitted on November 4th, waiting on results.
 - **SRF Application for Sewer Project:** Drove the project with the Van Buren Road Commission, syphon under the river & railroad crossing permits. High point Community Bank was the low bidder and will be closing on November 18th. Soil borings have been scheduled.
 - **Category F Grant, East Main Street Project:** applied for funding waiting for results
 - **Small Urban Group Projects:** West Main & Marion Ave applications submitted, waiting on these applications results.

Public Comment:

- Jane Danger, North Maple Street, Offered congratulations to newly elected officials. Expressed concern about the lighting in the pavilion in ELY Park.

Communications:

1. Michigan State Police – Winter Emergency Preparedness Tips
2. Hartford Council for Recreation Meeting Notice of meeting November 16, 2021 @ 7:30pm
3. City Hall will be Closed November 25 & 26 for Thanksgiving
4. City Hall will be Closed December 23 & 24 for Christmas
5. City Hall will be Closed December 30 & 31 for New Year's
6. December 20, 2021 - Council Meeting 7:30pm – 3rd Monday of the Month
7. Hartford Lions Club, Chamber & Library, Christmas in Hartford & Lighted Parade December 11 at 6pm

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8. Commissioner Tibbs, gave a report on Senior Services new facility in South Haven.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- A. **Police & Ordinance** – Chief T. Beltran, not available, Mayor Hall commended the ordinance officer on the job he is doing. Commissioner Tibbs Complaint of cars parking on the sidewalks at 134 Paras Hill Drive.
- B. **Fire Dept** – Chief Harting – participated in Trunk or Treat at the Library & City Trick or Treating went well. Applied for grants through the Railroad. Participated with the Veterans & First Responders luncheon at Redwood Elementary. Will be meeting with the USDA in December on Public Safety Grants. Discussion of putting on an additional pancake breakfast fundraiser.
- C. **Ambulance** – No representative, report available
- D. **Van Buren County** – Approved purchase of Narcotics Testing Kits, Active Shooter Tool Kits, Replaced five police vehicles, Approved Bangor property sale, MSU Extension Services Contract.
- E. **Public Works** – Superintendent Staunton, not available
- F. **Wastewater Treatment Plant** – update in City Manager Report
- G. **Treasurers, Investment & List of Bills** – Water deposit refunds
- H. **City Manager – 5 West Main Street Update; Bond Anticipation Note**, closing on November 18, 2021; **Waste Water Treatment Plant**, requested proposals for recommendations to bring the UV lighting system on line & possibility to operate the plant. **Honor Credit Union**, plans a presence in the City, opening a pop-up bank on Tuesday & Thursday 9am – 3pm:

Approval of Commission Minutes:

Motion by Commissioner Dockter, supported by Commissioner Burlison, to approve the minutes of the October 25, 2021 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 5 – 0

Approval of Reports:

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to accept the October 2021 departmental reports as presented and place them on file.

Motion carried 5 – 0

Goals/Objectives:

- Working with Rural Development to do infrastructure assessment.

Old Business:

- Med Leaf purchased the Christmas Lights for the light polls. Commissioner Dockter will be working with Department of Public Works on installation of lights & new bows.

New Business:

- Indiana Michigan Power Company Easement – Tabled, still in negotiations with AEP on easement at the Iron Removal Plant.

- DWAM Project – Award Contract -

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to accept Wightman's recommendation to award the Distribution System Materials Inventory Verification Project to Plummer's Environmental Services in the amount of \$210,200 contingent upon the receipt of the required bonding & insurance.

Motion carried 5 – 0

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Resolutions, Ordinance, Proclamation's:

- Resolution 2021 – 009 Amended Redevelopment on Premise Liquor License

Motion by Commissioner Tibbs, supported by Commissioner Burleson, adopt Resolution 2021-009 Amended approving a redevelopment on premise liquor license for Taqueria y Mariscos El Primo Restaurant 27 W Main St.

Motion carried 5 – 0

- Resolution 2021 – 014 Transfer City Funds from Huntington Bank

Motion by Commissioner Dockter, supported by Commissioner Tibbs, adopt Resolution 2021-014 to transfer City funds from Huntington Bank to other Financial Depositories.

Motion carried 5 – 0

Adjournment:

Motion by Commissioner Dockter, supported by Commissioner Burleson, to adjourn the meeting at 8:17pm.

Motion carried 5 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk