

CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
PROPOSED AMENDMENT  
FIRST READING

ORDINANCE No. 336 – 2023

AN ORDINANCE TO AMEND ZONING SECTIONS 151.305 AND 151.306 TO CHAPTER 151 OF THE HARTFORD CITY CODE TO AUTHORIZE THE CITY COMMISSION TO SERVE AS THE ZONING BOARD OF APPEALS

THE CITY OF HARTFORD, VAN BUREN COUNTY, MICHIGAN, HEREBY ORDAINS:

Section 1. Amendment. Zoning Sections 151.305 and 151.306 of the Hartford City Code are amended to read in their entirety as follows:

Section. 151.305. DESIGNATION OF CITY COMMISSION

The City Commission is hereby designated to serve as the Zoning Board of Appeals (sometimes, the "Board") and to carry out all duties assigned to such boards in the Michigan zoning enabling act, Public Act No. 110 of 2006 (MCL 125.3101 et seq.). The Mayor shall serve as the chairperson of the board.

Section 151.306. MEETINGS

A. Meetings. Meetings of the Zoning Board of Appeals shall be held at the call of the chairperson and at such other times as the Board in its rules of procedure may specify. All hearings conducted by such Board shall be open to the public. The Board shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact; and shall also keep records of its hearings and other official actions. The record of the proceedings of the Zoning Board of Appeals shall be filed in the office of the City Clerk and shall be a public record.

B. Rules of Procedure. The City Commission may adopt rules to govern its procedures when acting as the Zoning Board of Appeals. In the absence of such rules, it shall follow the same rules and procedures as it does when conducting its ordinary business as a City Commission.

C. Quorum. The Zoning Board of Appeals shall not conduct business unless a majority of the members of the Board are present.

D. Public Hearing. The Zoning Board of Appeals shall make no decision regarding any application except after a public hearing is conducted by the Zoning Board of Appeals.

Section 2. Publication and Effective Date. The City Clerk shall cause this ordinance or a notice of adoption of this ordinance to be published. This Ordinance shall become effective upon publication as required by law.

Motion by Commissioner \_\_\_\_\_ supported by Commissioner \_\_\_\_\_, to adopt the resolution.

Ayes: Commissioners’

Nays: Commissioners’

Absent:

Ordinance declared adopted upon publication.

The City of Hartford

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Richard A. Hall, Mayor

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RoxAnn Rodney-Isbrecht, Clerk

First Reading:           October 23, 2023

Second Reading:

Adopted:

Published: