

**Hartford Fire Board Meeting
February 13, 2023
January Business**

Contents

Page 1	Meeting Agenda Organizational
Page 2	Meeting Agenda Regular
Page 3	Proposed Meeting Minutes of January 9, 2023 Board Meeting
Page 4	Treasurer's Report
Page 5	Income & Expense and Expenses by Vendor Summary
Page 6	Payroll Summary
Page 7	Balance Sheet and Deposit Detail
Page 8	Budget Performance Report
Page 9	Call Report
Page 10	Chief Harting's Reports
Page 11	Assistant Chief McGrew Report

Hartford Fire Board
Organizational Meeting Agenda
Monday, 13 February 2022 7:00 PM

I. Call to Order, Pledge

1. Roll call: Jerry Birmele, Chad Hunt; Helen Sullivan; Ron Sefcik Absent: Carlos Ledesma

II. Public Comment: Limited to three minutes per person

III. Approval of the Organizational Meeting Agenda. Motion by Sefcik Second by Birmele Motion:
Approved Yeas: 4 Nays: 0

Organization of Fire Board Offices:

- IV. Motion by Hunt; Second by Birmele to nominate Sefcik as Fire Board Chairperson for the remainder of the 2022-23 fiscal year. Motion: Approved. Yeas: 3 Nays: 0 Abstain: 1-Sefcik
- V. Motion by _____; Second by _____ to nominate _____ as Fire Board Vice – Chairperson for the remainder of the 2022-23 fiscal year. Motion: _____. Yeas: _____ Nays: _____
- VI. Motion by _____; Second by _____ to nominate _____ as Fire Board Secretary for the remainder of the 2022-23 fiscal year. Motion: _____. Yeas: _____ Nays: _____
- VII. Motion by _____; Second by _____ to nominate _____ as Fire Board Treasurer for the remainder of the 2022-23 fiscal year. Motion: _____. Yeas: _____ Nays: _____
- VIII. Motion by _____; Second by _____ to adjourn the 2022-2023 organizational meeting at _____ pm. Motion: _____. Yeas: _____ Nays: _____

Hartford Fire Board
Agenda
Monday, February 13, 2023 7:00 PM

- I. Call to Order
- II. Roll call: Jerry Birmele, Chad Hunt, Helen Sullivan, Carlos Ledesma, Ron Sefcik
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by _____ Second by _____ Motion _____
Yeas:___ Nays:_____
- V. Approval of previous meeting minutes from January 9, 2023: Motion by _____ Second _____
Motion _____ Yeas:___ Nays:_____
- VI. Approval of January Treasurer's report: Motion By _____ Second by _____ to approve Treasurer's
report as presented. Motion _____ Yea:_____ Nay:_____
 - a. Accounts Payable: Amount **\$27,349.64** Motion by _____ Second _____ by roll
call vote Motion _____ Yea:_____ Nay:_____
- VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- VIII. Fire calls
- IX. Unfinished Business:
NONE
- X. New Business:
 - 1. Amended Estimated Income 2022/2023. Motion by _____ to adopt amended Estimated
Income 2022/2023 per Arbitration. Second: _____ Motion _____ Yeas:___
Nays:_____
 - 2. Approve the Proposed 2023/2024 Budget. Motion by _____ to adopt the Proposed Budget
for 2023/2024. Second: _____ Motion _____ Yeas:___ Nays:_____
 - 3. Appoint an administrator for the FNBO Master Card account ending *1101. Motion by _____
to appoint _____ Administrator of the FNBO account ending *1101. Second: _____
Motion _____ Yeas:___ Nays:_____
 - 4. Appoint an administrator for the Huntington Investment accounts ending *6358 and *6901.
Motion by _____ to appoint _____ Administrator of the Huntington Investment accounts
ending *6358 and *6901. Second: _____ Motion _____ Yeas:___ Nays:_____
 - 5. Approve the opening of **Donations and Contributions Fund Account** by the Treasurer.
Motion by _____ for the Treasurer to open a separate account for the Donations and
Contributions received. Second: _____ Motion _____ Yeas:___ Nays:_____

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by _____ second by _____ to adjourn at _____pm.

Hartford Fire Board

Estimated
2023/2024

Income Estimated 2023/2024

411 Hartford City Contribution	128704.78
412 Hartford Township Contribution	157305.85
521 Cost recovery reimbursement	6743.10
409 Fire Report Requests	46.66
420 Bangor 1st Repsonder reimbursement	4142.47
Health Insurance reimbursement	0.00
DNR Grant	2500.00
Hartford Township Grant AFC	9600.00
ATT Device reimbursement	784.80
Pride Care Fee	2198.33
Millage--Apparatus purchase	
Fund Balance	
Income Proposed	
TOTAL Estimated Income	312,025.99

Hartford Fire Board

Estimated
2022/2023
Ammended

Income Estimated 2022/2023

411 Hartford City Contribution	129,784.44
412 Hartford Township Contribution	176,475.98
521 Cost recovery reimbursement	9,082.69
409 Fire Report Requests	50.00
420 Bangor 1st Repsonder reimbursement	8,617.87
Health Insurance reimbursement	4,600.00
DNR Grant	2,500.00
Hartford Township Grant AFC	9,600.00
ATT Device reimbursement	216.00
Pride Care Fee	3,725.00
Millage--Apparatus purchase	
Fund Balance	
Income Proposed	
TOTAL Estimated Income	344651.98

Hartford Fire Board
Organizational Meeting Minutes
Monday, 13 February 2023 7:00 PM

Members present upon Roll call: Jerry Birmele, Chad Hunt; Helen Sullivan; Ron Sefcik Absent:
Carlos Ledesma

The Organizational Meeting was called to order by Vice-Chairman Hunt at 7:00 pm with the Pledge of Allegiance.

Public Comment opened at 7:01 pm: No Public Comment

Approval of the Organizational Meeting Agenda. Motion by Sefcik Second by Birmele Motion:
Approved Yeas: 4—Birmele, Hunt, Sullivan, Sefcik Nays: 0

Organization of Fire Board Office of Chairman:

Motion by Sullivan to nominate Hunt as Fire Board Chairperson for the remainder of the 2022-23 fiscal year. Hunt declined.

Motion by Hunt; Second by Birmele to nominate Sefcik as Fire Board Chairperson for the remainder of the 2022-23 fiscal year. Motion: Approved. Yeas: 3-Hunt, Birmele & Sullivan Nays: 0
Abstaining: 1-Sefcik

- I. Motion by Sullivan; Second by Hunt to adjourn the 2022-2023 organizational meeting at 7:04 pm.
Motion: Approved. Yeas: 4—Birmele, Hunt, Sullivan, Sefcik Nays: 0

Respectfully Submitted,

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting January 9, 2023

Members Present upon roll call: Steve Starner; Chad Hunt; Helen Sullivan; Jerry Birmele; Carlos Ledesma; Chief Harting. Absent:

Others Present: Carole Kiernan, Assistant Chief Kevin McGrew, Ron Sefcik

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01.

Mr. Sefcik ask that the HFD put on another CPR class. Chief Harting will research what dates would be best and CPR classes can be scheduled.

The proposed agenda for the Fire Board meeting of January 9, 2023 was presented. Motion by Birmele; Second by Ledesma; to approve the agenda as presented. Yeas: 5, Nays 0 Motion: Approved

The proposed minutes of the December 12, 2022 Fire Board meeting were presented. Motion by Birmele; Second by Ledesma to accept the minutes as presented. Yeas: 5, Nays 0 Motion: Approved

The December Treasurer's report was presented. Motion by Birmele; Second by Sullivan; to accept Treasurer's report as presented. Yeas: 5, Nays 0 Motion: Approved

Bills were presented for approval in the amount of **\$31,419.14** Motion by Birmele; Second by Ledesma; to pay bills in amount of **\$31,419.14**. Motion Approved upon roll call vote of members present. Yeah: Birmele, Starner, Hunt, Sullivan, Ledesma Nays: 0

Unfinished Business:

None

New Business:

1. Discussion of Policy 602. Motion by Hunt to accept and adopt Policy 602 Probationary Employee Training. Second: Birmele. Motion Approved Yeas: 5 Nays: 0

Fire Chief's Report:

Meetings Attended:

- Township
- VBC FF Training Committee
- VBC Firefighter Training Committee

Information:

- 2022 Annual Report Completed

Minutes of Fire Board Meeting January 9, 2023

- Installed a Knox box at Beacon Home on CR 372
- Fire Academy Started 9 January 2023 with 7 students
- Roberts and Fry are attending Fire Class

Respectfully Submitted,
Robbie Harting

Robbie Harting-Fire Chief

Assistant Fire Chief's Report:

Meetings Attended:

- Van Buren County Fire Chiefs

Information:

- New Employee Policies and Procedures
- Applied for grant for cancer prevention materials
- Working on Handbook updates
- New Hose arrived and put in service
- Gear dryer repaired and updated
- 6 Hoses have been taken out of service
- Leak discovered in 1831 to Spencer 10 Jan 2023

Respectfully Submitted,
K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

- Budget meeting 9 am Thursday, January 12 all are welcome to attend.
- A plan was in place during the blizzard if needed.
- Kevin will contact someone at the Red Cross about cots, blankets etc.

Motion Sullivan; second by Birmele to close meeting at 7:35 pm. Yeas: 5, Nays: 0 Motion: Approved

Respectfully submitted,

Minutes of Fire Board Meeting January 9, 2023

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting February 13, 2023

Members Present upon roll call: Chad Hunt; Helen Sullivan; Jerry Birmele;s Ron Sefcik; Chief Harting.
Absent: Carlos Ledesma

Others Present: Carole Kiernan, Assistant Chief Kevin McGrew,

Chairman Sefcik called the meeting to order at 7:05 p.m..

Public comment opened at 7:06 pm.

The proposed agenda for the Fire Board meeting of February 13, 2023 was presented. Motion by Helen; Second by Sefcik; to approve the agenda as presented. Yeas: 4—Birmele, Hunt, Sullivan, Sefcik Nays: 0
Motion: Approved

The proposed minutes of the January 9, 2023 Fire Board meeting were presented. Motion by Sullivan; Second by Hunt to accept the minutes as presented. Yeas: 3—Hunt, Birmele,Sullivan Nays: 0 Abstaining: Sefcik
Motion: Approved

The January Treasurer's report was presented. Motion by Birmele; Second by Sefcik; to accept Treasurer's report as presented. Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0 Motion: Approved

Bills were presented for approval in the amount of \$ **27,349.64** Motion by Hunt; Second by Birmele; to pay bills in amount of **\$27,349.64**. Motion Approved upon roll call vote of members present. Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0

Unfinished Business:

None

New Business:

1. Amended Estimated Income 2022/2023. Motion by Birmele to adopt amended Estimated Income 2022/2023 per Arbitration. Second: Sefcik Motion Approved Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0
2. Approve the Proposed 2023/2024 Budget. Motion by Sefcik to adopt the Proposed Budget for 2023/2024. Second: Hunt Motion Approved Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0
3. Appoint an administrator for the FNBO Master Card account ending *1101. Motion by Sefcik to appoint Ledesma Administrator of the FNBO account ending *1101. Second: Hunt Motion Approved Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0
4. Appoint an administrator for the Huntington Investment accounts ending *6358 and *6901. Motion by Sullivan to appoint Ledesma Administrator of the Huntington Investment accounts ending *6358 and *6901. Second: Sefcik Motion Approved Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0
5. Approve the opening of **Donations and Contributions Fund Account** by the Treasurer. Motion by Birmele for the Treasurer to open a separate account for the Donations and Contributions received. Second: Sullivan Motion Approved Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0

Fire Chief's Report:

Meetings Attended:

- Township
- VBC Firefighter Training Committee
- VBC Medical Control
- VBC Fire Chief's

Information:

- Completed fire inspection at Marijuana grow operation on Marion St.- Knox Box
- Conducted first fire inspection at the Catholic church on 60th AVE.- Knox Box
- New Medical Director is: Dr. Mikulski
- Chief will be gone March 2-5 for EMS Instructors Conference
- Many rumors are swirling about Pride Care—Bill Mears is no longer at Pride Care. Patrick O'Neil/Neal presented himself on a zoom call as the owner.
- Chiefs met after Mr. O'Neil left the zoom—the result of that meeting was that South Haven, Covert and VBEMS would step in if Pride Care closes.

Respectfully Submitted,
Robbie Harting

Robbie Harting-Fire Chief

Assistant Fire Chief's Report:

Meetings Attended:

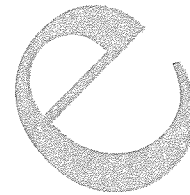
- Van Buren County Fire Chiefs

Information:

- CSX Grant submitted for \$18,000 for a UTV
- TC Energy Grant submitted for \$9,000 for RIT Pak and Pak Tracker

Minutes of Fire Board Meeting January 9, 2023

- CSX Grant submitted for \$3,000 to initially fund the fire relief fund
- Submitted request to Hardings for a fundraiser for the fire relief fund that was established by the firefighters association
- Additional power washer installed on far side of building to assist in washing apparatus after calls
- New Monitor Installed inside side door for responding to calls app
- New Smart TV Installed in training room
- CPR Class setup and advertised
- Hope Evangelical Lutheran Church donated 9 Tables and 60+ chairs to Firefighters Association- Association will be renting these out starting this spring to further support the association.
- A Spring Pancake Breakfast will be held May 13
- Car Wash & Coffee fund raiser will be held April 16



Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

- Hunt reminded the board members that if there was an issue it should be brought before the board.
- Sullivan suggested the Hispanic Heritage Organization may wish to rent the tables and chairs.
- Donations fund—it was made very clear by the administrator of the fund the money be used for items other than general fund items.
- Sefcik will meet with the new City Manager to work on the HFD being a 501c3 as the Department may be able to secure additional grants.

6. Motion Sullivan; second by Sefcik to close meeting at 8:08 pm. Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0 Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

Hartford Fire Board Profit & Loss Budget Performance January 2023

	<u>Jan 23</u>	<u>Budget</u>	<u>Jul '22 - Jan 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
303 Investment Market Changes	2,663.98		-2,259.71		
401 Hartford Township	14,489.67	15,313.02	106,367.79	107,191.14	183,756.24
402 Hartford City	10,208.68	10,208.68	71,460.76	71,460.76	122,504.16
404 Interest	62.14		292.62		
409 Fire Report Request	0.00	4.16	20.00	29.20	50.00
411 Hartford City Millage	18,491.33		21,513.37		
412 Hartford Township Millage	8,589.07		8,589.07		
420 Bangor 1st Resp Reimburse	605.50	718.15	7,407.25	5,027.12	8,617.87
521 Cost Recovery Reimbursement	380.37	756.89	1,277.17	5,298.23	9,082.68
DNR Grant	0.00		1,044.85		
Hartford Township Grants	800.00	800.00	5,600.00	5,600.00	9,600.00
Investment Income	186.04		976.74		
Other Revenues	0.00		2,160.00		
Total Income	<u>56,476.78</u>	<u>27,800.90</u>	<u>224,449.91</u>	<u>194,606.45</u>	<u>333,610.95</u>
Gross Profit	56,476.78	27,800.90	224,449.91	194,606.45	333,610.95
Expense					
500 Payroll					
500.1 Fire Chief	4,498.50	4,498.50	31,392.63	31,489.50	53,982.00
500.10 Chief Health Benefits	0.00	1,916.66	7,850.75	13,416.70	23,000.00
500.2 Firefighters/Medics	4,403.25	5,833.33	23,600.77	40,833.35	70,000.00
500.3 Support Staff	1,036.00	750.00	4,964.00	5,250.00	9,000.00
500.4 Chief Retirement	269.91	333.33	1,889.37	2,333.35	4,000.00
500.5 Shift Coverage	0.00	1,200.00	0.00	8,400.00	14,400.00
500 Payroll - Other	1,155.00		7,845.00		
Total 500 Payroll	<u>11,362.66</u>	<u>14,531.82</u>	<u>77,542.52</u>	<u>101,722.90</u>	<u>174,382.00</u>
501 Professional, Insur.& Legal					
501.1 Legal Expenses	0.00	250.00	0.00	1,750.00	3,000.00
501.2 Professional - Audit	0.00	583.33	3,350.00	4,083.35	7,000.00
Total 501 Professional, Insur.& Legal	<u>0.00</u>	<u>833.33</u>	<u>3,350.00</u>	<u>5,833.35</u>	<u>10,000.00</u>
502 Utilities					
502.1 Internet-Telephone	229.90	241.66	1,609.62	1,691.70	2,900.00
502.2 Electric	388.00	450.00	2,851.48	3,150.00	5,400.00
502.3 Natural Gas	324.00	125.00	2,038.00	875.00	1,500.00
502.4 First Net-AT&T	392.74	375.00	2,597.73	2,625.00	4,500.00
502.5 EPS Door Security	149.58	50.00	448.74	350.00	600.00
Total 502 Utilities	<u>1,484.22</u>	<u>1,241.66</u>	<u>9,545.57</u>	<u>8,691.70</u>	<u>14,900.00</u>
503 Mileage					
503.1 Mileage - other	0.00	8.33	0.00	58.35	100.00
Total 503 Mileage	<u>0.00</u>	<u>8.33</u>	<u>0.00</u>	<u>58.35</u>	<u>100.00</u>
505 Building Maintenance					
505.1 Bldg Supplies/Maintenanc	187.39	250.00	3,821.33	1,750.00	3,000.00
505.3 Grounds Maintenance	0.00	41.66	67.48	291.62	499.92

Hartford Fire Board Profit & Loss Budget Performance January 2023

	<u>Jan 23</u>	<u>Budget</u>	<u>Jul '22 - Jan 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
505.4 Capital Bldg Improvement	0.00	333.33	0.00	2,333.35	4,000.00
505.5-Trash	0.00	27.08	160.50	189.60	325.00
Total 505 Building Maintenance	187.39	652.07	4,049.31	4,564.57	7,824.92
506 Fuel					
506.1 Unleaded Gas	334.26	366.66	3,401.01	2,566.70	4,400.00
506.2 Diesel	650.83	250.00	2,567.11	1,750.00	3,000.00
Total 506 Fuel	985.09	616.66	5,968.12	4,316.70	7,400.00
508 Vehicle Maintenance					
508.1 Ladder #1841	0.00	258.33	18,692.19	1,808.35	3,100.00
508.2 Tanker #1831	2,593.39	175.00	4,037.11	1,225.00	2,100.00
508.3 Heavy Rescue #1871	0.00	175.00	455.00	1,225.00	2,100.00
508.4 Rescue Pickup #1869	0.00	33.33	0.00	233.35	400.00
508.5 Jeep #1860	0.00	33.33	0.00	233.35	400.00
508.6 Explorer #1810	0.00	33.33	45.12	233.35	400.00
508.7 Pick-Up #1801	0.00	33.33	368.11	233.35	400.00
508.8 #1802	0.00	33.33	2,994.90	233.35	400.00
Total 508 Vehicle Maintenance	2,593.39	774.98	26,592.43	5,425.10	9,300.00
511 Office					
511.1 Office Equipment	0.00	166.66	0.00	1,166.70	2,000.00
511.2 Equipment Repairs	0.00	12.50	0.00	87.50	150.00
511.3 Office Supplies	127.51	125.00	462.47	875.00	1,500.00
511.4 Printing	0.00	16.66	0.00	116.70	200.00
511.5 Software/Upgrades	0.00		689.00	1,200.00	1,200.00
511.6 Copy Maintenance	0.00	30.00	185.40	210.00	360.00
Total 511 Office	127.51	350.82	1,336.87	3,655.90	5,410.00
512 Insurance					
512.1 Worker's Comp	2,516.00	500.00	5,038.25	3,500.00	6,000.00
512.10 Accident & Sickness Ins	0.00	1,833.33	2,684.00	12,833.35	22,000.00
512 Insurance - Other	0.00		11,466.00		
Total 512 Insurance	2,516.00	2,333.33	19,188.25	16,333.35	28,000.00
513 Payroll Taxes	2,709.14		19,210.86		
515 Equipment & Equip Maint					
515.1 Ladder #1841	0.00	58.33	68.83	408.35	700.00
515.10 Firefighting Foam	0.00	83.33	0.00	583.35	1,000.00
515.11 Ford Truck	0.00	8.33	0.00	58.35	100.00
515.12 Air Tanks	0.00	237.50	0.00	1,662.50	2,850.00
515.2 Tanker #1831	0.00	58.33	16.98	408.35	700.00
515.3 Heavy Rescue #1871	0.00	475.00	3,550.79	3,325.00	5,700.00
515.4 Rescue Pickup #1869	0.00	16.66	35.94	116.70	200.00
515.5 Jeep #1860	0.00		0.00	0.00	0.00
515.6 Explorer #1810	0.00	45.83	404.00	320.85	550.00
515.7 Eq't Maintenance Other	0.00	116.66	1,063.96	816.70	1,400.00
515.8 Small Equipment Maintenan	0.00	33.33	170.74	233.35	400.00
515.9 Medical Supplies	25.33	208.33	588.45	1,458.35	2,500.00

Hartford Fire Board Profit & Loss Budget Performance January 2023

	<u>Jan 23</u>	<u>Budget</u>	<u>Jul '22 - Jan 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Total 515 Equipment & Equip Maint	25.33	1,341.63	5,899.69	9,391.85	16,100.00
515.13 Ford Truck 1802	0.00	8.33	24.18	58.35	100.00
516 Training					
516.1 Fire Chief Training	340.00	166.66	468.00	1,166.70	2,000.00
516.2 Firefighter I & II	0.00	283.33	1,697.00	1,983.35	3,400.00
516.3 Medic	0.00	83.33	40.00	583.35	1,000.00
516.4 Fire Officer Classes	85.00	166.66	1,035.00	1,166.70	2,000.00
516.5 Drivers Training	0.00	16.66	0.00	116.70	200.00
Total 516 Training	425.00	716.64	3,240.00	5,016.80	8,600.00
518 Physicals					
518.1 Annual Physicals	0.00	666.66	6,693.75	4,666.70	8,000.00
518.2 New Employee Physicals	0.00	25.00	0.00	175.00	300.00
Total 518 Physicals	0.00	691.66	6,693.75	4,841.70	8,300.00
519 Subscriptions & Dues					
519.1 HelpNet	0.00	66.66	558.00	466.70	800.00
519.11 West MI Assn of Fire Chi	100.00	8.33	100.00	58.35	100.00
519.13 SMEMSIC	75.00	6.25	75.00	43.75	75.00
519.3 FirePrograms	0.00	166.66	1,968.34	1,166.70	2,000.00
519.4 IAFC	0.00	20.83	0.00	145.85	250.00
519.5 MI State Firefighters Asn	0.00	8.33	75.00	58.35	100.00
519.6 NFPA	0.00	25.00	0.00	175.00	300.00
519.9 MPSCS	0.00	8.33	0.00	58.35	100.00
519 Subscriptions & Dues - Other	120.00		230.00		
Total 519 Subscriptions & Dues	295.00	310.39	3,006.34	2,173.05	3,725.00
525 Personal Equipment					
525.1 Duty Gear	1,500.00	583.33	4,230.46	4,083.35	7,000.00
525.2 Personal Equipment	0.00	233.33	1,857.08	1,633.35	2,800.00
525.3 Small Equipment	0.00	133.33	136.60	933.35	1,600.00
Total 525 Personal Equipment	1,500.00	949.99	6,224.14	6,650.05	11,400.00
526 FEMA Grant	0.00	208.33	0.00	1,458.35	2,500.00
527 Bank Fees	95.50	30.00	619.75	210.00	360.00
528 Bd Members Compensation	300.00	350.00	1,680.00	2,450.00	4,200.00
529 Mandatory Annual Testing					
529.1 Personal Veh Inspections	0.00	41.66	0.00	291.70	500.00
529.2 Fire Extinguishers	0.00	41.66	493.00	291.70	500.00
529.3 Hoses	0.00	250.00	2,791.60	1,750.00	3,000.00
529.4 Ladders	0.00	116.66	1,306.50	816.70	1,400.00
529.8 Air Compressor	0.00	83.33	715.00	583.35	1,000.00
529.9 Flow Testing Air Packs	0.00	91.66	1,020.00	641.70	1,100.00
Total 529 Mandatory Annual Testing	0.00	624.97	6,326.10	4,375.15	7,500.00
530 Generator					
530.1 Maintenance	0.00	20.83	0.00	145.85	250.00
530.2 Maintenance Contract	494.55	58.33	494.55	408.35	700.00
Total 530 Generator	494.55	79.16	494.55	554.20	950.00

Hartford Fire Board Profit & Loss Budget Performance January 2023

	<u>Jan 23</u>	<u>Budget</u>	<u>Jul '22 - Jan 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
531 Auxiliary					
531.1 Auxiliary Supplies	0.00	20.83	0.00	145.85	250.00
Total 531 Auxiliary	<u>0.00</u>	<u>20.83</u>	<u>0.00</u>	<u>145.85</u>	<u>250.00</u>
Payroll Tax Expense	1,978.96		14,713.92		
Reconciliation Discrepancies	0.00		-10.00		
Uncategorized Expenses	0.00		13.91		
Total Expense	<u>27,079.74</u>	<u>26,674.93</u>	<u>215,710.26</u>	<u>187,927.27</u>	<u>321,301.92</u>
Net Ordinary Income	<u>29,397.04</u>	<u>1,125.97</u>	<u>8,739.65</u>	<u>6,679.18</u>	<u>12,309.03</u>
Other Income/Expense					
Other Expense					
Grant Expenditures	0.00		42.20		
Total Other Expense	<u>0.00</u>		<u>42.20</u>		
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>-42.20</u>	<u>0.00</u>	<u>0.00</u>
Net Income	<u><u>29,397.04</u></u>	<u><u>1,125.97</u></u>	<u><u>8,697.45</u></u>	<u><u>6,679.18</u></u>	<u><u>12,309.03</u></u>

**Treasurer's Report for meeting on February 13, 2023
For the month ending January 31, 2023**

Cash Balances

Operations – General Fund

Reconciled Cash Balances of Prior Month ended January 31, 2023–Huntington **\$ 121,590.84**

XXX Deposits

City of Hartford – Contribution	\$ 10,208.68
Township of Hartford – Contribution	\$ 14,489.67
Pride Care	\$ 0.00
Township Ass't Chief Grant	\$ 800.00
Bangor Township Cost Recovery	\$ 605.50
Interest	\$ 29.66
Cost Recovery	\$ 380.37

Total Deposits \$ 26,513.88

Total Balance of General Fund \$ 148,104.72

XXX Expenditures for approval:

Vendors payable	\$ 13,912.53
Grant Expense	\$ 0.00
Payroll released January 2023 (12,142.75 – 2,273.10)	\$ 9,869.65
Bank Fees	\$ 95.50
MI & Fed Tax Withholdings	\$ 3,471.96

Total Expenditure \$ 27,349.64

General Fund Balance January 31, 2023 \$ 120,755.08

Capital Equipment

Reconciled Cash Balance as of January 31, 2023–Millage Fund **\$ 132,841.93**

Reconciled Cash Balance as January 31, 2023–Maintenance Fund **\$ 13,342.23**

Cash Balances for month January 31, 2023 **\$ 266,939.24**

Invested Capital Equipment

Huntington Investment #TCL6358 – Millage Fund Investment January 31, 2023	\$ 9,986.01
Huntington Investment #TCL6901 Investment January 31, 2023	\$ 91,688.10

**Hartford Fire Board
February 13, 2023 Meeting
Income & Expense and Expenses by Vendor Summary
January Business**

Expense by Vendor

	Jan 23
A T & T	-392.74
Bangor Community Fire Department	-1,500.00
Bronson Lakeview Hospital	-25.33
Carlos Ledesma	-60.00
Chad Hunt	-60.00
City of Hartford {2}	-269.91
Comcast	-229.90
Consumers Energy	-324.00
Crystal Flash Energy	-650.83
Cummins Sales & Service	-494.55
Doug deBest	-85.00
EPS	-149.58
Federal Licensing, Inc.	-120.00
First Bankcard	-552.90
Helen Sullivan	-60.00
Indiana Mich Power	-388.00
IRS Online Payment	-2,709.14
Jerry Birmele	-60.00
Liberty Mutual	-2,516.00
Riverside Electric Service Inc.	-177.00
ShellFleet Plus Card	-334.26
Spencer Manufacturing, Inc.	-2,593.39
Steven Starnier	-60.00
Van Buren Co. Fire Chiefs Association	-100.00
	-
TOTAL	13,912.53

Investment Income	186.04
Total Income	56,476.78
Gross Profit	56,476.78
Expense	
500 Payroll	
500.1 Fire Chief	4,498.50
500.2 Firefighters/Medics	4,403.25
500.3 Support Staff	1,036.00
500.4 Chief Retirement	269.91
500 Payroll - Other	1,155.00
Total 500 Payroll	11,362.66
502 Utilities	
502.1 Internet-Telephone	229.90
502.2 Electric	388.00
502.3 Natural Gas	324.00
502.4 First Net-AT&T	392.74
502.5 EPS Door Security	149.58
Total 502 Utilities	1,484.22
505 Building Maintenance	
505.1 Bldg Supplies/Maintenanc	187.39
Total 505 Building Maintenance	187.39
506 Fuel	
506.1 Unleaded Gas	334.26
506.2 Diesel	650.83
Total 506 Fuel	985.09
508 Vehicle Maintenance	
508.2 Tanker #1831	2,593.39
Total 508 Vehicle Maintenance	2,593.39
511 Office	
511.3 Office Supplies	127.51
Total 511 Office	127.51
512 Insurance	
512.1 Worker's Comp	2,516.00
Total 512 Insurance	2,516.00
513 Payroll Taxes	2,709.14
515 Equipment & Equip Maint	
515.9 Medical Supplies	25.33
Total 515 Equipment & Equip Maint	25.33
516 Training	
516.1 Fire Chief Training	340.00
516.4 Fire Officer Classes	85.00
Total 516 Training	425.00

Grant Expense None

Income & Expense

	Jan 23
Ordinary Income/Expense	
Income	
303 Investment Market Changes	2,663.98
401 Hartford Township	14,489.67
402 Hartford City	10,208.68
404 Interest	62.14
411 Hartford City Millage	18,491.33
412 Hartford Township Millage	8,589.07
420 Bangor 1st Resp Reimburse	605.50
521 Cost Recovery Reimbursement	380.37
Hartford Township Grants	800.00

**Hartford Fire Board
February 13, 2023 Meeting
Income & Expense and Expenses by Vendor Summary
January Business**

519 Subscriptions & Dues		Net Income	29,397.04
519.11 West MI Assn of Fire Chi	100.00		
519.13 SMEMSIC	75.00		
519 Subscriptions & Dues - Other	120.00		
Total 519 Subscriptions & Dues	295.00		
525 Personal Equipment			
525.1 Duty Gear	1,500.00		
Total 525 Personal Equipment	1,500.00		
527 Bank Fees	95.50		
528 Bd Members Compensation	300.00		
530 Generator			
530.2 Maintenance Contract	494.55		
Total 530 Generator	494.55		
Payroll Tax Expense	1,978.96		
Total Expense	27,079.74		
Net Ordinary Income	29,397.04		

**Hartford Fire Board
February 13, 2023 Meeting
Payroll Summary
January Business**

	<u>TOTAL</u>	
	<u>Hours</u>	<u>Rate</u>
Employee Wages, Taxes and Adjustments		Jan 23
Gross Pay		
Salary	2.00	4,498.50
Assistant Fire Chief	1.00	250.00
Fire Board Office	64.75	1,036.00
Fire Call	63.00	963.00
Gas Leaks/CO	6.00	94.00
Grant Pay	1.00	800.00
Med Assist	100.00	1,579.75
Mutual Aid	10.00	156.00
Other	28.00	434.75
PI Accident	15.00	236.00
Shift Coverage	77.00	1,155.00
Training	37.00	567.25
Vehicle Inspection	<u>24.00</u>	<u>372.50</u>
Total Gross Pay	428.75	12,142.75
Deductions from Gross Pay		
Dental-Vision		0.00
Firefighters Assn Dues		-480.00
First Net AT&T		-40.00
Health Insurance		<u>0.00</u>
Total Deductions from Gross Pay		<u>-520.00</u>
Adjusted Gross Pay	428.75	11,622.75
Taxes Withheld		
Federal Withholding		-767.28
Medicare Employee		-176.10
Social Security Employee		-752.86
MI - Withholding		-576.86
Medicare Employee Addl Tax		0.00
MI - Cities Res Tax		0.00
MI - Cities Work Tax		<u>0.00</u>
Total Taxes Withheld		<u>-2,273.10</u>
Net Pay	<u>428.75</u>	<u>9,349.65</u>
Employer Taxes and Contributions		
Company FICA		752.86
Company Med		176.10
Retirement Fund		269.90
MI - Obligation Assessment		<u>0.00</u>
Total Employer Taxes and Contributions		<u>1,198.86</u>

**Hartford Fire Board Meeting
February 13, 2023
Balance Sheet & Deposit Detail
January Business**

BALANCE SHEET

	Jan 31, 23
ASSETS	
Current Assets	
Checking/Savings	
102 Regular Check Hunt..3427	102,008.73
105 CD Fund Equity..C...288	0.38
106 Millage Fund Hunt..3456	132,841.93
108 Maintenance Hunt....3469	13,338.83
Chemical Financial Advisors	69,932.47
Huntington Advisors #901	91,688.10
Huntington TLC006358	9,986.01
Total Checking/Savings	419,796.45
Total Current Assets	419,796.45
TOTAL ASSETS	419,796.45
LIABILITIES & EQUITY	0.00

Deposit Detail

Type	Num	Date	Name	Account	Amount
Deposit		01/03/2023		102 Regular Check	
				Hunt..3427	380.37
				521 Cost Recovery Reimbursement	-380.37
TOTAL					-380.37
Deposit		01/10/2023		102 Regular Check	
				Hunt..3427	800.00
				Hartford Township Grants	-800.00
TOTAL					-800.00
Deposit		01/15/2023		102 Regular Check	
				Hunt..3427	14,489.67
				401 Hartford Township	14,489.67
TOTAL					14,489.67
Deposit		01/18/2023		106 Millage Fund Hunt..3456	7,336.36
				411 Hartford City Millage	-7,336.36
				TOTAL	-7,336.36
Deposit		01/18/2023		102 Regular Check	
				Hunt..3427	10,208.68
				402 Hartford City	10,208.68
TOTAL					10,208.68
Deposit		01/23/2023		102 Regular Check	
				Hunt..3427	605.50
				420 Bangor 1st Resp Reimburse	-605.50
TOTAL					-605.50
Deposit		01/23/2023		106 Millage Fund Hunt..3456	8,589.07

**Hartford Fire Board Meeting
February 13, 2023
Balance Sheet & Deposit Detail
January Business**

				412 Hartford Township Millage	-8,589.07
TOTAL					-8,589.07
Deposit	01/23/2023			106 Millage Fund Hunt..3456	11,154.97
					-
				411 Hartford City Millage	11,154.97
TOTAL					11,154.97
Deposit	01/31/2023			108 Maintenance Hunt....3469	3.39
				404 Interest	-3.39
TOTAL					-3.39
Deposit	01/31/2023			106 Millage Fund Hunt..3456	29.09
				404 Interest	-29.09
TOTAL					-29.09
Deposit	01/31/2023			Huntington TLC006358	257.49
				303 Investment Market Changes	-257.49
TOTAL					-257.49
Deposit	01/31/2023			Huntington TLC006358	20.10
				303 Investment Market Changes	-20.10
TOTAL					-20.10
Deposit	01/31/2023			Huntington Advisors #901	2,386.39
				303 Investment Market Changes	-2,386.39
TOTAL					-2,386.39
Deposit	01/31/2023			Huntington Advisors #901	186.04
				Investment Income	-186.04
TOTAL					-186.04
Deposit	01/31/2023			102 Regular Check Hunt..3427	29.66
				404 Interest	-29.66
TOTAL					-29.66
Paycheck	ACH	01/31/2023	Flemming, Ryan C.	102 Regular Check Hunt..3427	0.00
				500.2 Firefighters/Medics	16.00
				500.2 Firefighters/Medics	32.00
				Payroll Liabilities	-22.28
				Payroll Tax Expense	2.98
				Payroll Liabilities	-2.98
				Payroll Liabilities	-2.98
				Payroll Tax Expense	0.70
				Payroll Liabilities	-0.70
				Payroll Liabilities	-0.70
				Payroll Liabilities	-22.04
TOTAL					0.00

January 2023 CALLS

+	#	TIME	Address	People	COST	TYPE OF CALL
2-Jan	001	0:44	Watervliet Twp	5	\$ 78.00	Mutual Aid
2-Jan	002-Twp	6:16	CR 687	1	\$ 17.00	Med Assist-Altered
2-Jan	003-Twp	17:44	66th Ave	4	\$ 60.75	Other-Smoke Investigatio
2-Jan	004-City	18:48	VanDerlyn Dr.	3	\$ 45.75	Med Assist-Abnormal Bre
3-Jan	005-Twp	9:58	CR 687	3	\$ 16.50	Med Assist-Seizure
4-Jan	006-Twp	2:11	Butcher Rd.	2	\$ 32.00	Med Assist-Possible Hear
4-Jan	007-City	9:27	Engle Way	3	\$ 31.50	Med Assist-Altered
4-Jan	008-Twp	10:23	CR 372	1	\$ -	Med Assist-Difficulty Brea
4-Jan	009-Twp	11:02	CR 372	3	\$ 32.50	Med Assist-Psych Issues
4-Jan	010-City	18:52	Engle Way	4	\$ 63.25	Med Assist-Possible CVA
4-Jan	011-City	19:58	Wendell Ave.	2	\$ 16.50	Med Assist-Fall
4-Jan	012-City	20:09	Center St.	5	\$ 128.00	Other-Smoke Alarm
5-Jan	013-City	6:19	Maple	2	\$ 33.00	Med Assist-Unresponsive
5-Jan	014	8:51	Red Arrow Hwy	3	\$ 32.50	Med Assist-Difficulty Brea
5-Jan	015-Twp	19:09	56th Ave	2	\$ 32.00	Med Assist-Diabetic Prob
6-Jan	016-City	10:15	Shepard St.	3	\$ 31.50	Med Assist-Suicidal
6-Jan	017	14:44	I-94	3	\$ 28.75	Other-Service Call
6-Jan	018-Twp	23:46	CR 372	4	\$ 64.00	Med Assist-Unconscious
7-Jan	019-Twp	16:37	CR 681	3	\$ 48.00	PI Accident
8-Jan	020-Twp	1:59	62nd St.	1	\$ 16.00	Med Assist-Mental Eval
8-Jan	021	18:34	Red Arrow Hwy	13	\$ 184.00	Med Assist-Full Arrest
10-Jan	022-City	10:07	Bernard	4	\$ 31.00	Med Assist-Possible CVA
10-Jan	023-City	10:57	Prospect St.	4	\$ 31.00	Med Assist-Altered
11-Jan	024-City	12:56	Marion	3	\$ 15.00	Med Assist-Seizure
11-Jan	025-Twp	18:01	70th St.	3	\$ 46.00	PI Accident
12-Jan	026-Twp	18:22	68th St.	3	\$ 15.00	Med Assist-Swelling
12-Jan	027-Twp	14:31	Shar Sue Dr.	2	\$ 17.00	Med Assist-Altered
12-Jan	028-City	23:32	Maple Hill	2	\$ 32.00	Other-Good Intent
13-Jan	029-Twp	3:39	CR 681	1	\$ 16.00	Med Assist-Hypothermia
13-Jan	030-Twp	18:22	CR 687	4	\$ 64.00	PI Accident
14-Jan	031-Twp	16:21	CR 687	5	\$ 76.75	Med Assist-Altered
16-Jan	032-City	11:12	Heywood	3	\$ 15.00	Med Assist-DOA
16-Jan	033-City	12:08	Heywood	4	\$ 47.50	Gas Leak/CO2
16-Jan	034-Twp	14:10	66th Ave	4	\$ 32.50	Other-False Alarm
16-Jan	035-Twp	14:10	CR 687	5	\$ 48.50	Med Assist-Chest Pain
16-Jan	036-City	19:23	Shepard St.	3	\$ 48.00	Med Assist-Laceration
18-Jan	037-Twp	18:56	72nd & CR 687	3	\$ 47.00	Other-Smoke Investigatio
18-Jan	038-Twp	23:27	62nd Ave.	2	\$ 32.00	Med Assist-Altered
20-Jan	039-City	21:22	Main St.	6	\$ 95.50	Med Assist-Possible Full .
20-Jan	040-City	22:14	Maple St.	5	\$ 39.50	Med Assist-Face Lacerati
21-Jan	041	15:29	Red Arrow Hwy	4	\$ 63.00	Other-Smoke Investigatio
22-Jan	042-Twp	1:32	66th St.	1	\$ 17.00	Med Assist-Abnormal Bre
22-Jan	043-City	9:31	Prospect St.	8	\$ 75.75	Other-False Alarm
22-Jan	044-Twp	17:27	56th Ave	4	\$ 63.50	Med Assist-Difficulty Brea

23-Jan	045-Twp	9:09	59 1/2	4	\$	31.50	Med Assist-Difficulty Brea
23-Jan	046-City	22:10	Shepard St.	8	\$	423.00	Structure Fire
24-Jan	047-Twp	2:42	65th St.	7	\$	524.00	Structure Fire
24-Jan	048-Twp	6:15	CR 687	7	\$	-	Med Assist-Difficulty Brea
26-Jan	049	11:10	Bangor Twp	4	\$	30.00	Other-Service Call
27-Jan	050-City	8:31	Paras Hill Dr.	3	\$	46.50	Gas Leak/CO2
27-Jan	051-City	13:20	Paras Hill Dr.	1	\$	-	Gas Leak/CO2
27-Jan	052-City	17:36	Wendell Ave.	2	\$	15.00	Med Assist-Sick Person
27-Jan	053-City	14:11	Clark St.	3	\$	31.00	Med Assist-Fall
27-Jan	054-Twp	20:45	CR 687	4	\$	63.00	Med Assist-Fall
28-Jan	055-City	21:39	Shepard St.	4	\$	63.00	Med Assist-Altered
29-Jan	056	7:24	I-94	3	\$	47.00	PI Accident
29-Jan	057-City	14:37	South St.	2	\$	31.50	Med Assist-Mental Eval
30-Jan	058	7:27	Lawrence Twp	6	\$	78.00	Mutual Aid
31-Jan	059	8:34	I-94	4	\$	31.00	PI Accident
31-Jan	060-City	11:16	Pleasant St.	4	\$	32.00	Med Assist-Fall
31-Jan	061-City	14:31	Wendell Ave.	4	\$	49.00	Med Assist-Poisoning

Total Costs for Fire Calls	\$	3,455.50
Chief's Salary	\$	4,498.50
Administrative Cost (Support Staff)	\$	1,036.00
Trainings/Inspection Costs	\$	939.75
Total Costs for Fire Calls	\$	9,929.75

Total Calls this month: !	61	Total Jan. Calls	Fiscal Year Totals		
Total Calls for 2022	685	City Calls 26	City Calls	165	Grass Fire 0
Total Calls for 2021	794	Twp Calls 26	Twp Calls	157	Med Assist 39
Total Calls for 2020	698	I-94 Calls 3	I-94 Calls	17	PI Accident 5
Total Calls for 2019	673	Other 3	Other	36	Mutual Aid 2
Total Calls for 2018	552	Red Arrow Calls 3	Red Arrow	22	Other 9
Total Calls for 2017	345		Total f/y	397	Gas Leak/CO2 3
Total Calls for 2016	303				Fire 2
Total Calls for 2015	333				Vehicle Fire 0
Total Calls for 2014	312				Lift Assist 0
Total Calls for 2013	292				Good Intent 1
Respectfully submitted,		Priority 3 Calls	SHADED		