

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
JUNE 27, 2022

Commissioners Present: Ramon Beltran; Ron Burleson; Frank Dockter; John Miller; Helen Sullivan; Terry Tibbs; Mayor Richard A. Hall;

Members Absent:

Staff Present: Akinwale; T. Beltran; Rodney-Isbrecht; Shultz; Staunton

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Dockter, supported by Commissioner Miller, to approve the agenda as amended to include discussion on mass casualty kits for police & fire.

Motion carried 7 – 0

Guests: None

Public Comment:

- Callie Marshall Van Buren Conservation District: Recycle Programs, Electronic & Tire Collection at City Hall North Parking Lot on July 18, 3:00pm – 7:00pm. Adding Styrofoam collection to begin in October.
- Mark Little, North Maple Street Resident, comments on responsibility of providing a clean & safe city.

Communications:

1. 2022 Strawberry Festival Thank You & Certificate of Appreciation
2. Thank you from Van Buren County Historical Society for the City's sponsorship of their programs.
3. City Hall will be Closed July 4, 2022 in Observance of Independence Day
4. Petitions for City Commission Board Seat Available – filing deadline is July 26, 2022 4PM
5. Council would like information on coordinating shirts for Commissioners.
6. Absent Voter Ballot for the August 2, 2022 Election are available, polls will be open 7am-8pm

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- A. **Police & Ordinance** – Chief Beltran, Officer Kuzma is now working full time and doing a good job. Ordinance enforcement: during the storm a fence went down in Paras Hill the home has a pool and it is still not been repaired a week and half latter and the pool is still open.
- B. **Fire Dept** – Assistant Chief McGrew – 340 calls for this year; finished boat project and training with 9 members certified, ready to begin water rescues in July; Hose testing, lost 108 feet of hose which was 16 years old, each truck requires a minimum 1200 feet of hose. New encapsulating foam nozzle to fight ion electric battery fires plus electric transformers, requires training which is scheduled for July 14th and will be in service July 15, 2022 cost will be in next years budget. Did a great job honoring Bob Walker during funeral service.
- C. **Ambulance** – No representative.
- D. **Van Buren County** – Commissioner Chappell, thanks to Van Buren Conservation District for providing those programs, Veterans Services garden needing help, approved the county park use for the Paw Paw Wine & Harvest Festival; approved juvenile program through Ottawa County; made appointments to boards, applications to serve on a board or committee are available online.
- E. **Public Works** – Superintendent Staunton, paving Prospect & Woodside drive; 1 West Main corner lot ready to be seeded and watered; 2021 water quality report available.
- F. **Wastewater Treatment Plant** – report from IAW, John Barthels received today, discussion next month.
- G. **Treasurers, Investment & List of Bills** – no discussion

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H. City Manager – bids for Linden/Clark Street project, the majority of this project will not start until next year, the contractor will start on the sewer lines first but may have to request an extension; Drinking Water Asset Management Project, slow response from those randomly selected, the project cannot start until the letters are returned to City Hall; USDA Rural Business Development Grant Application, selected to receive \$99,000, project not to begin until next year; 1 & 5 West Main Street Update - storm damage to the building was reported to Van Buren County; Completion of Prospect; City Hall Roof Issue, roof has been leaking, had it patched, the repair was \$40,000 & \$96,000 to replace with 10 year warranty on both, City Manager would like to know which direction to go repair or replace, Commissioners would like to know what it will take to get a pitched roof with a water shed off plan;

Approval of Commission Minutes:

Motion by Commissioner Dockter, supported by Commissioner Beltran, to approve the minutes of the May 5, 2022 special meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 7 – 0

Motion by Commissioner Dockter, supported by Commissioner Beltran, to approve the minutes of the May 19, 2022 special meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 7 – 0

Motion by Commissioner Burleson, supported by Commissioner Miller, to approve the minutes of the May 23, 2022 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 7 – 0

Motion by Commissioner Dockter, supported by Commissioner Burleson, to approve the minutes of the May 25, 2022 special meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 7 – 0

Approval of Reports:

Motion by Commissioner Tibbs, supported by Commissioner Miller, to accept the May, 2022 departmental reports as presented and place them on file.

Motion carried 7 – 0

Goals/Objectives:

- Road Projects, Prospect, Woodside & and 1st block of Linden to South Haver
- PFAS/Township Project – less than 51% have responded, slow response

Old Business:

- Discussion – Hartford Township Communication – Hartford Fire Department Interlocal Agreement, Requesting Arbitration, waiting on Attorney’s recommendation.

New Business:

- Linden & Clark Street Infrastructure Improvements Project Recommendation for Award – Krohn Excavating, Inc \$1,697,980.20 –

Motion by Commissioner Miller, supported by Commissioner Sullivan, to award the Linden & Clark Street Infrastructure Improvements Project to Krohn Excavating, Inc in the amount of \$1,697,980.20.

Motion carried 7 – 0

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Discussion: Procuring Active Shooter Kits for Police Department Vehicles, Fire Department has looked into the cost estimated at about \$2,400. Council would like to move forward with securing the equipment.

- Beachgrass LLC – The Original Cannabis Crown Event – August 26 – August 27 at 301 Bowie Street.

Motion by Commissioner Miller, supported by Commissioner Sullivan to approve the Special Use application from Beachgrass LLC to be held at 301 Bowie St August 26 – August 27, 2022,
Motion carried 4 – 3 (Beltran; Burlison; Tibbs)

- 2021/2022 Audit Proposal – Hungerford Nichols Not to Exceed \$23,500 –

Motion by Commissioner Tibbs, supported by Commissioner Miller, to accept the 2021/2022 audit proposal from Hungerford Nichols in the amount not to exceed \$23,500.
Motion carried 7 – 0

- Planning Commission Resignation – Tamara McGlothlin, Appoint – Steve Ackerman –

Motion by Commissioner Dockter, supported by Commissioner Miller, to accept Tamara McGlothlin's resignation from the Planning & Zoning Commission & appoint Steve Ackerman to the Planning & Zoning Commission.
Motion carried 7 – 0

Resolutions, Ordinance, Proclamation's:

Resolution 2022 – 009 Transfer of City Funds

Motion by Commissioner Dockter, supported by Commissioner Miller, to adopt Resolution 2022 – 009 transfer of City Funds to a Money market Account at Sturgis.
Motion carried 7 – 0

Resolution 2022 – 010 2021/2022 Budget Adjustments No. One

Motion by Commissioner Miller, supported by Commissioner Sullivan, to adopt Resolution 2022 – 010 adopt resolution 2022 – 010 approving the 2021/2022 budget adjustments no. one.
Motion carried 7 – 0

Adjournment:

Motion by Commissioner Miller, supported by Commissioner Beltran, to adjourn the meeting at 8:54pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk