

**Hartford Fire Board Meeting  
July 11, 2022  
June Business**

Contents

Page 1	Meeting Agenda
Page 2	Proposed Meeting Minutes of June 13, 2022 Board Meeting
Page 3	Treasurer's Report
Page 4	Income & Expense and Expenses by Vendor Summary
Page 5	Payroll Summary
Page 6	Balance Sheet and Deposit Detail
Page 7	Budget Performance Report
Page 8	Call Report
Page 9	Chief Harting's Reports
Page 10	Assistant Chief McGrew Report

**Hartford Fire Board**  
Agenda  
Monday, July 11, 2022 7:00 PM

- I. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion \_\_\_\_\_
- II. Approval of previous meeting minutes from June 13, 2022: Motion by \_\_\_\_\_Second\_\_\_\_\_ Motion \_\_\_\_\_
- III. Approval of June Treasurer's report: Motion By \_\_\_\_\_ Second by \_\_\_\_\_ to approve Treasurer's report as presented. Motion \_\_\_\_\_
  - a. Accounts Payable: Amount **\$ 33,310.20** Motion by \_\_\_\_\_Second \_\_\_\_\_ by roll call vote  
Motion \_\_\_\_\_
- IV. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- V. Fire calls
- VI. Unfinished Business:
  1. Discussion/Approval of Policy Order 1210 Water Rescue. Motion by\_\_\_\_\_ to approve Policy Order 1210 as presented, Second:\_\_\_\_\_. Motion\_\_\_\_\_
  2. New Business:
    1. Budget balancing: Motion to approve amending budget accounts according to attached list.  
Motion by \_\_\_\_\_to amend accounts per list provided, Second by\_\_\_\_\_Roll  
Call Vote:\_\_\_\_\_

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn at \_\_\_\_\_pm.

**Treasurer's Report for meeting on July 11, 2022  
For the month ending June 30, 2022**

Cash Balances

**Operations – General Fund**

Reconciled Cash Balances of Prior Month ended May 31, 2022–Huntington **\$ 129,144.08**

**XXX** Deposits

City of Hartford – Contribution	\$ 9,291.82
Township of Hartford – Contribution	\$ 13,937.73
Pride Care	\$ 0.00
Township Ass't Chief Grant	\$ 800.00
Bangor Township Cost Recovery	\$ 397.50
Interest	\$ 1.07
<b>Total Deposits</b>	<b>\$ 24,428.12</b>

**Total Balance of General Fund** **\$ 153,572.20**

**XXX** Expenditures for approval:

Vendors payable	\$ 15,953.71
Grant Expense	\$ 4,548.35
Payroll released June 2022 (11,825.26 – 2,270.73)	\$ 9,554.53
Bank Fees	\$ 78.25
MI & Fed Tax Withholdings	\$ 3,175.36

**Total Expenditure** **\$ 33,310.20**

**General Fund Balance June 30, 2022** **\$ 120,262.00**

**Capital Equipment**

Reconciled Cash Balance as of June 30, 2022 – Millage Fund **\$ 102,606.07**

Reconciled Cash Balance as June 30, 2022 – Maintenance Fund **\$ 13,325.21**

Cash Balances for month June 30, 2022 **\$ 236,193.28**

**Invested Capital Equipment**

Huntington Investment #TCL6358 – Millage Fund Investment May 31, 2022 **\$ 10,109.58**

Huntington Investment #TCL6901 Investment May 31,2022 **\$ 92,847.50**

**Hartford Fire Board  
July 11, 2022 Meeting  
Income & Expense and Expenses by Vendor Summary  
June Business**

**Expense by Vendor**

	Jun 22
Apollo Fire Equipment	-3,621.00
At & T	-366.92
Auto-Wares	-81.82
Back Roads Services	-1,153.51
Carlos Ledesma	-60.00
City of Hartford (Dental/Vision)	-145.40
City of Hartford {2}	-258.28
City of Hartford Health Ins.	-1,771.20
Comcast	-228.98
Consumers Energy	-209.00
First Bankcard	-158.98
Helen Sullivan	-60.00
Indiana Mich Power	-370.00
IRS Online Payment	-2,127.51
Kellogg Hardware	-115.08
Michigan Rescue Concepts	-4,309.00
S & A Automotive Inc.	-179.78
ShellFleet Plus Card	-444.25
Spencer Manufacturing, Inc.	-233.00
Steven Starner	-60.00
<b>TOTAL</b>	<b>15,953.71</b>

**Grant Expense**

	Jun 22
Other Income/Expense	
Other Expense	
Grant	
Expenditures	4,548.35
Total Other Expense	4,548.35
Net Other Income	-
Net	-
Income	4,548.35

**Income & Expense**

	Jun 22
Ordinary Income/Expense	
Income	
401 Hartford Township	13,937.73
402 Hartford City	9,291.82
404 Interest	1.95
411 Hartford City Millage	5,649.44

412 Hartford Township Millage	5,844.35
420 Bangor 1st Resp Reimburse	397.50
Hartford Township Grants	800.00
<b>Total Income</b>	<b>35,922.79</b>
<b>Gross Profit</b>	<b>35,922.79</b>
<b>Expense</b>	
500 Payroll	
500.1 Fire Chief	4,304.76
500.10 Chief Health Benefits	1,916.60
500.2 Firefighters/Medics	4,511.00
500.3 Support Staff	759.50
500.4 Chief Retirement	258.28
500 Payroll - Other	1,050.00
<b>Total 500 Payroll</b>	<b>12,800.14</b>
502 Utilities	
502.1 Internet-Telephone	228.98
502.2 Electric	370.00
502.3 Natural Gas	209.00
502.4 First Net-AT&T	366.92
<b>Total 502 Utilities</b>	<b>1,174.90</b>
506 Fuel	
506.1 Unleaded Gas	444.25
<b>Total 506 Fuel</b>	<b>444.25</b>
508 Vehicle Maintenance	
508.1 Ladder #1841	1,153.51
508.5 Jeep #1860	101.09
508.6 Explorer #1810	125.80
508.8 #1802	53.98
<b>Total 508 Vehicle Maintenance</b>	<b>1,434.38</b>
511 Office	
511.5 Software/Upgrades	158.98
<b>Total 511 Office</b>	<b>158.98</b>
513 Payroll Taxes	2,127.51
515 Equipment & Equip Maint	
515.1 Ladder #1841	51.16
515.2 Tanker #1831	30.66
515.3 Heavy Rescue #1871	233.00
515.8 Small Equipment Maintenan	13.99
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>328.81</b>
516 Training	
516.2 Firefighter I & II	4,309.00
<b>Total 516 Training</b>	<b>4,309.00</b>
525 Personal Equipment	

**Hartford Fire Board  
 July 11, 2022 Meeting  
 Income & Expense and Expenses by Vendor Summary  
 June Business**

525.2 Personal Equipment	3,621.00	Net Income	2,862.59
Total 525 Personal Equipment	3,621.00		
527 Bank Fees	78.25		
528 Bd Members Compensation	180.00		
Payroll Tax Expense	2,104.63		
Unassigned Fund Balance	-250.00		
Total Expense	<u>28,511.85</u>		
Net Ordinary Income	7,410.94		
Other Income/Expense			
Other Expense			
Grant Expenditures	4,548.35		
Total Other Expense	<u>4,548.35</u>		
Net Other Income	-4,548.35		

**Hartford Fire Board  
July 11, 2022 Meeting  
Payroll Summary  
June Business**

	<u>TOTAL</u>	
	<u>Hours</u>	<u>Jun 22</u>
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		
Salary	2.00	4,304.76
Assistant Fire Chief	2.00	400.00
Fire Board Office	49.00	759.50
Fire Call	54.00	821.75
Grant Pay	1.00	800.00
Grass Fire	2.00	29.75
Med Assist	117.50	1,825.75
Other	61.00	923.00
PI Accident	4.00	62.00
Shift Coverage	70.00	1,050.00
Training	<u>56.00</u>	<u>848.75</u>
<b>Total Gross Pay</b>	418.50	11,825.26
<b>Deductions from Gross Pay</b>		
Dental-Vision		-29.08
Firefighters Assn Dues		-450.00
First Net AT&T		-40.00
Health Insurance		<u>-354.24</u>
<b>Total Deductions from Gross Pay</b>		<u>-873.32</u>
<b>Adjusted Gross Pay</b>	418.50	10,951.94
<b>Taxes Withheld</b>		
Federal Withholding		-796.00
Medicare Employee		-171.49
Social Security Employee		-733.14
MI - Withholding		-570.10
Medicare Employee Addl Tax		0.00
MI - Cities Res Tax		0.00
MI - Cities Work Tax		<u>0.00</u>
<b>Total Taxes Withheld</b>		<u>-2,270.73</u>
<b>Net Pay</b>	<u>418.50</u>	<u>8,681.21</u>
<b>Employer Taxes and Contributions</b>		
Company FICA		733.14
Company Med		171.49
Retirement Fund		258.28
MI - Obligation Assessment		<u>0.00</u>
<b>Total Employer Taxes and Contributions</b>		<u>1,162.91</u>

**Hartford Fire Board Meeting  
July 11, 2021  
Balance Sheet & Deposit Detail  
June Business**

**BALANCE SHEET**

	<b>Jun 30, 22</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102 Regular Check Hunt..3427	95,346.89
105 CD Fund Equity..C...288	0.38
106 Millage Fund Hunt..3456	102,605.29
108 Maintenance Hunt....3469	13,325.21
Chemical Financial Advisors	69,932.47
Huntington Advisors #901	92,847.50
Huntington TLC006358	10,109.58
<b>Total Checking/Savings</b>	<b>384,167.32</b>
<b>Total Current Assets</b>	<b>384,167.32</b>
<b>TOTAL ASSETS</b>	<b>384,167.32</b>
<b>LIABILITIES &amp; EQUITY</b>	0.00

**Deposit Detail**

	Type	Date	Account	Amount
	Deposit	06/03/2022	102 Regular Check Hunt..3427	250.00
			Unassigned Fund Balance	-250.00
TOTAL				-250.00
	Deposit	06/10/2022	106 Millage Fund Hunt..3456 412 Hartford Township Millage	5,844.35
				-5,844.35
TOTAL				-5,844.35
	Deposit	06/10/2022	102 Regular Check Hunt..3427	24,029.55
			401 Hartford Township	13,937.73
			402 Hartford City	-9,291.82
			Hartford Township Grants	-800.00
TOTAL				24,029.55
	Deposit	06/10/2022	108 Maintenance Hunt....3469	10.00
			102 Regular Check Hunt..3427	-10.00
TOTAL				-10.00
	Deposit	06/23/2022	102 Regular Check Hunt..3427	397.50
			420 Bangor 1st Resp Reimburse	-397.50
TOTAL				-397.50
	Deposit	06/29/2022	106 Millage Fund Hunt..3456	5,649.44
			411 Hartford City Millage	-5,649.44

**Hartford Fire Board Meeting  
 July 11, 2021  
 Balance Sheet & Deposit Detail  
 June Business**

TOTAL				-5,649.44
	Deposit	06/30/2022	108 Maintenance Hunt....3469	0.11
			404 Interest	-0.11
TOTAL				-0.11
	Deposit	06/30/2022	106 Millage Fund Hunt..3456	0.77
			404 Interest	-0.77
TOTAL				-0.77
	Deposit	06/30/2022	102 Regular Check Hunt..3427	1.07
			404 Interest	-1.07
TOTAL				-1.07



## Hartford Fire Board Profit & Loss Budget Performance June 2022

	<u>Jun 22</u>	<u>Jul '21 - Jun 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
302 Cetera Investment Services	0.00	70,000.02		
303 Investment Market Changes	0.00	-8,487.59		
401 Hartford Township	13,937.73	167,252.76	167,252.76	167,252.76
402 Hartford City	9,291.82	111,501.84	111,501.84	111,501.84
404 Interest	1.95	17.61		
409 Fire Report Request	0.00	20.00	46.59	46.59
411 Hartford City Millage	5,649.44	39,769.70		
412 Hartford Township Millage	5,844.35	48,679.90		
413 FEMA Grant	0.00	6,235.25		
420 Bangor 1st Resp Reimburse	397.50	3,705.25	5,390.52	5,390.52
521 Cost Recovery Reimbursement	0.00	7,343.59	0.00	0.00
Accounts Receivable	0.00	0.00	0.00	0.00
Donation	0.00	1,000.00		
Federal Grant Receivable	0.00	11,000.00		
Hartford Township Grants	800.00	8,384.09		
Other Revenues	0.00	3,705.00		
<b>Total Income</b>	<u>35,922.79</u>	<u>470,127.42</u>	<u>284,191.71</u>	<u>284,191.71</u>
<b>Gross Profit</b>	35,922.79	470,127.42	284,191.71	284,191.71
<b>Expense</b>				
<b>500 Payroll</b>				
500.1 Fire Chief	4,304.76	50,179.85	51,657.18	51,657.18
500.10 Chief Health Benefits	1,916.60	22,680.45	18,342.27	18,342.27
500.2 Firefighters/Medics	4,511.00	41,657.35	68,000.00	68,000.00
500.3 Support Staff	759.50	7,885.65	7,500.00	7,500.00
500.4 Chief Retirement	258.28	3,099.43	4,000.00	4,000.00
500.5 Shift Coverage	12,154.58	12,154.58	14,400.00	14,400.00
500 Payroll - Other	1,050.00	13,204.58		
<b>Total 500 Payroll</b>	<u>24,954.72</u>	<u>150,861.89</u>	<u>163,899.45</u>	<u>163,899.45</u>
500 Payroll-Other	-12,154.58	-12,154.58		
<b>501 Professional, Insur.&amp; Legal</b>				
501.1 Legal Expenses	0.00	0.00	3,000.00	3,000.00
501.2 Professional - Audit	0.00	7,850.00	8,000.00	8,000.00
<b>Total 501 Professional, Insur.&amp; Legal</b>	<u>0.00</u>	<u>7,850.00</u>	<u>11,000.00</u>	<u>11,000.00</u>
<b>502 Utilities</b>				
502.1 Internet-Telephone	228.98	2,930.23	2,350.00	2,350.00
502.2 Electric	370.00	5,195.18	5,400.00	5,400.00
502.3 Natural Gas	209.00	1,508.00	1,500.00	1,500.00
502.4 First Net-AT&T	366.92	4,640.94	4,300.00	4,300.00
502.5 EPS Door Security	0.00	726.15	600.00	600.00
<b>Total 502 Utilities</b>	<u>1,174.90</u>	<u>15,000.50</u>	<u>14,150.00</u>	<u>14,150.00</u>
<b>503 Mileage</b>				
503.1 Mileage - other	0.00	0.00	100.00	100.00

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
June 2022

	<u>Jun 22</u>	<u>Jul '21 - Jun 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Total 503 Mileage	0.00	0.00	100.00	100.00
<b>505 Building Maintenance</b>				
505.1 Bldg Supplies/Maintenanc	0.00	1,359.97	3,000.00	3,000.00
505.2 Building Maintenance	0.00	2,107.84	0.00	0.00
505.3 Grounds Maintenance	0.00	93.98	500.00	500.00
505.4 Capital Bldg Improvement	0.00	0.00	9,250.00	9,250.00
505.5-Trash	0.00	315.00	300.00	300.00
<b>Total 505 Building Maintenance</b>	<b>0.00</b>	<b>3,876.79</b>	<b>13,050.00</b>	<b>13,050.00</b>
<b>506 Fuel</b>				
506.1 Unleaded Gas	444.25	5,162.74	3,200.00	3,200.00
506.2 Diesel	0.00	2,516.96	2,000.00	2,000.00
<b>Total 506 Fuel</b>	<b>444.25</b>	<b>7,679.70</b>	<b>5,200.00</b>	<b>5,200.00</b>
<b>508 Vehicle Maintenance</b>				
508.1 Ladder #1841	1,153.51	1,535.39	2,100.00	2,100.00
508.2 Tanker #1831	0.00	1,936.62	2,100.00	2,100.00
508.3 Heavy Rescue #1871	0.00	220.20	300.00	300.00
508.4 Rescue Pickup #1869	0.00	364.73	400.00	400.00
508.5 Jeep #1860	101.09	320.38	400.00	400.00
508.6 Explorer #1810	125.80	189.60	1,400.00	1,400.00
508.7 Pick-Up #1801	0.00	456.00	800.00	800.00
508.8 #1802	53.98	1,277.77	400.00	400.00
508 Vehicle Maintenance - Other	0.00	19.93		
<b>Total 508 Vehicle Maintenance</b>	<b>1,434.38</b>	<b>6,320.62</b>	<b>7,900.00</b>	<b>7,900.00</b>
<b>511 Office</b>				
511.1 Office Equipment	0.00	2,569.07	1,300.00	1,300.00
511.2 Equipment Repairs	0.00	0.00	150.00	150.00
511.3 Office Supplies	0.00	650.00	1,500.00	1,500.00
511.4 Printing	0.00	166.57	200.00	200.00
511.5 Software/Upgrades	158.98	1,218.97	1,200.00	1,200.00
511.6 Copy Lease	0.00	370.80	360.00	360.00
<b>Total 511 Office</b>	<b>158.98</b>	<b>4,975.41</b>	<b>4,710.00</b>	<b>4,710.00</b>
<b>512 Insurance</b>				
512.1 Worker's Comp	0.00	4,413.25	5,000.00	5,000.00
512.10 Accident & Sickness Ins	0.00	3,901.00	21,000.00	21,000.00
512.6 Automobile	0.00	-3,280.00		
512 Insurance - Other	0.00	11,726.15		
<b>Total 512 Insurance</b>	<b>0.00</b>	<b>16,760.40</b>	<b>26,000.00</b>	<b>26,000.00</b>
<b>513 Payroll Taxes</b>	<b>2,127.51</b>	<b>30,541.64</b>		
<b>515 Equipment &amp; Equip Maint</b>				
515.1 Ladder #1841	51.16	65.73	700.00	700.00
515.10 Firefighting Foam	-1,000.00	-1,000.00	1,000.00	1,000.00
515.11 Ford Truck	468.52	937.04	100.00	100.00
515.12 Air Tanks	533.15	3,366.30	2,300.00	2,300.00
515.2 Tanker #1831	30.66	499.26	700.00	700.00

## Hartford Fire Board Profit & Loss Budget Performance June 2022

	Jun 22	Jul '21 - Jun 22	YTD Budget	Annual Budget
515.3 Heavy Rescue #1871	233.00	945.94	1,600.00	1,600.00
515.4 Rescue Pickup #1869	0.00	132.76	200.00	200.00
515.5 Jeep #1860	0.00	78.51	200.00	200.00
515.6 Explorer #1810	0.00	748.06	100.00	100.00
515.7 Eq Maintenance Other	-217.70	-93.78	400.00	400.00
515.8 Small Equipment Maintenan	13.99	233.85	400.00	400.00
515.9 Medical Supplies	216.03	4,078.06	3,646.00	3,646.00
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>328.81</b>	<b>9,991.73</b>	<b>11,346.00</b>	<b>11,346.00</b>
515.13 Ford Truck 1802	0.00	23.59	100.00	100.00
<b>516 Training</b>				
516.1 Fire Chief Training	0.00	1,186.49	1,500.00	1,500.00
516.2 Firefighter I & II	4,309.00	4,834.88	1,000.00	1,000.00
516.3 Medic	0.00	280.85	1,000.00	1,000.00
516.4 Fire Officer Classes	0.00	500.00	1,000.00	1,000.00
516.5 Drivers Training	0.00	0.00	200.00	200.00
<b>Total 516 Training</b>	<b>4,309.00</b>	<b>6,802.22</b>	<b>4,700.00</b>	<b>4,700.00</b>
<b>518 Physicals</b>				
518.1 Annual Physicals	0.00	6,000.00	8,000.00	8,000.00
518.2 New Employee Physicals	0.00	0.00	300.00	300.00
<b>Total 518 Physicals</b>	<b>0.00</b>	<b>6,000.00</b>	<b>8,300.00</b>	<b>8,300.00</b>
<b>519 Subscriptions &amp; Dues</b>				
519.1 HelpNet	0.00	558.00	800.00	800.00
519.11 West MI Assn of Fire Chi	0.00	100.00	150.00	150.00
519.13 S MEMSIC	0.00	75.00	75.00	75.00
519.2 Magazine Subscriptions	0.00	0.00	0.00	0.00
519.3 FirePrograms	0.00	2,034.75	1,800.00	1,800.00
519.4 IAFC	0.00	0.00	250.00	250.00
519.5 MI State Firefighters Asn	0.00	75.00	100.00	100.00
519.6 NFPA	0.00	175.00	300.00	300.00
519.9 MPSCS	0.00	0.00	100.00	100.00
519 Subscriptions & Dues - Other	0.00	120.00		
<b>Total 519 Subscriptions &amp; Dues</b>	<b>0.00</b>	<b>3,137.75</b>	<b>3,575.00</b>	<b>3,575.00</b>
<b>525 Personal Equipment</b>				
525.1 Duty Gear	0.00	7,000.00	7,000.00	7,000.00
525.2 Personal Equipment	3,621.00	14,134.87	12,600.00	12,600.00
525.3 Small Equipment	0.00	311.79	1,600.00	1,600.00
<b>Total 525 Personal Equipment</b>	<b>3,621.00</b>	<b>21,446.66</b>	<b>21,200.00</b>	<b>21,200.00</b>
<b>526 FEMA Grant</b>				
526 FEMA	0.00	2,470.50		
526 FEMA Grant - Other	0.00	0.00	5,000.00	5,000.00
<b>Total 526 FEMA Grant</b>	<b>0.00</b>	<b>2,470.50</b>	<b>5,000.00</b>	<b>5,000.00</b>
527 Bank Fees	78.25	473.60	300.00	300.00
528 Bd Members Compensation	180.00	3,240.00	4,500.00	4,500.00
529 Mandatory Annual Testing				

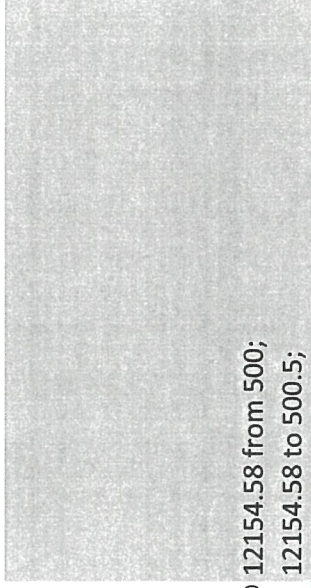
**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
June 2022

	<u>Jun 22</u>	<u>Jul '21 - Jun 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
529.1 Personal Veh Inspections	-370.00	-370.00	500.00	500.00
529.2 Fire Extinguishers	0.00	741.00	1,000.00	1,000.00
529.3 Hoses	0.00	2,586.88	2,700.00	2,700.00
529.4 Ladders	76.00	1,352.00	1,200.00	1,200.00
529.6 Bottles	0.00	0.00	0.00	0.00
529.8 Air Compressor	370.00	1,740.00	1,000.00	1,000.00
529.9 Flow Testing Air Packs	-76.00	944.00	1,100.00	1,100.00
<b>Total 529 Mandatory Annual Testing</b>	<u>0.00</u>	<u>6,993.88</u>	<u>7,500.00</u>	<u>7,500.00</u>
<b>530 Generator</b>				
530.1 Maintenance	0.00	0.00	250.00	250.00
530.2 Maintenance Contract	0.00	480.39	700.00	700.00
<b>Total 530 Generator</b>	<u>0.00</u>	<u>480.39</u>	<u>950.00</u>	<u>950.00</u>
<b>531 Auxiliary</b>				
531.1 Auxiliary Supplies	0.00	0.00	250.00	250.00
<b>Total 531 Auxiliary</b>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>250.00</u>
Capital Expense	0.00	175,120.95	164,880.75	164,880.75
Investment Fees	0.00	6.00		
Payroll Tax Expense	2,104.63	21,062.57	0.00	0.00
Reconciliation Discrepancies	0.00	27.80		
Unassigned Fund Balance	-250.00	-250.00		
Uncategorized Expenses	0.00	-12,040.73		
<b>Total Expense</b>	<u>28,511.85</u>	<u>476,699.28</u>	<u>478,611.20</u>	<u>478,611.20</u>
<b>Net Ordinary Income</b>	7,410.94	-6,571.86	-194,419.49	-194,419.49
<b>Other Income/Expense</b>				
Other Expense				
Grant Expenditures	4,548.35	19,100.66		
<b>Total Other Expense</b>	<u>4,548.35</u>	<u>19,100.66</u>		
<b>Net Other Income</b>	<u>-4,548.35</u>	<u>-19,100.66</u>	0.00	0.00
<b>Net Income</b>	<u><u>2,862.59</u></u>	<u><u>-25,672.52</u></u>	<u><u>-194,419.49</u></u>	<u><u>-194,419.49</u></u>

	<u>Jun 22</u>	<u>Jul '21 - Jun 22</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
302 Cetera Investment Services	0.00	70,000.02	
303 Investment Market Changes	0.00	-8,487.59	
401 Hartford Township	13,937.73	167,252.76	167,252.76
402 Hartford City	9,291.82	111,501.84	111,501.84
404 Interest	1.95	17.61	
409 Fire Report Request	0.00	20.00	46.59
411 Hartford City Millage	5,649.44	39,769.70	
412 Hartford Township Millage	5,844.35	48,679.90	
413 FEMA Grant	0.00	6,235.25	
420 Bangor 1st Resp Reimburse	397.50	3,705.25	5,390.52
521 Cost Recovery Reimbursement	0.00	7,343.59	0.00
Accounts Receivable	0.00	0.00	0.00
Donation	0.00	1,000.00	
Federal Grant Receivable	0.00	11,000.00	
Hartford Township Grants	800.00	8,384.09	
Other Revenues	0.00	3,705.00	
<b>Total Income</b>	<b>35,922.79</b>	<b>470,127.42</b>	<b>284,191.71</b>
<b>Gross Profit</b>	<b>35,922.79</b>	<b>470,127.42</b>	<b>284,191.71</b>
<b>Expense</b>			
500 Payroll			
500.1 Fire Chief	4,304.76	50,179.85	51,657.18
500.10 Chief Health Benefits	1,916.60	22,680.45	18,342.27
500.2 Firefighters/Medics	4,511.00	41,657.35	68,000.00 left
500.3 Support Staff	759.50	7,885.65	7,500.00
500.4 Chief Retirement	258.28	3,099.43	4,000.00
			3000.00 from 501.1; 1353.43 from 500.2
			385.65 to 500.3; 1353.43 to 500.10; 20603.57
			385.65 from 500.2

even

already approved



580.23 to 502.1;  
 1050.00 from 500-  
 Other; 615.19  
 remains  
**1050.00 to 500.5**

500.5 Shift Coverage	12,154.58	12,154.58	14,400.00	12154.58 from 500;
500 Payroll - Other	1,050.00	13,204.58		12154.58 to 500.5;
<b>Total 500 Payroll</b>	<b>24,954.72</b>	<b>150,861.89</b>	<b>163,899.45</b>	
501 Professional, Insur.& Legal	-12,154.58	-12,154.58		
501.1 Legal Expenses	0.00	0.00	3,000.00	3000.00 to 500.10
501.2 Professional - Audit	0.00	7,850.00	8,000.00	150.00 to 501.2
<b>Total 501 Professional, Insur.&amp; Legal</b>	<b>0.00</b>	<b>7,850.00</b>	<b>11,000.00</b>	
502 Utilities				
502.1 Internet-Telephone	228.98	2,930.23	2,350.00	580.23 from 500.5
502.2 Electric	370.00	5,195.18	5,400.00	126.15 to 502.5;8.00 to 502.3; 70.67 to 506.1;
502.3 Natural Gas	209.00	1,508.00	1,500.00	0 remains
502.4 First Net-AT&T	366.92	4,640.94	4,300.00	8.00 from 502.2
502.5 EPS Door Security	0.00	726.15	600.00	100.00 from 503.1; 240.94 from 508.1
<b>Total 502 Utilities</b>	<b>1,174.90</b>	<b>15,000.50</b>	<b>14,150.00</b>	126.15 from 502.2
503 Mileage				
503.1 Mileage - other	0.00	0.00	100.00	100.00 to 502.4;
<b>Total 503 Mileage</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	
505 Building Maintenance				
505.1 Bldg Supplies/Maintenanc	0.00	1,359.97	3,000.00	1640.03 to 505.2
505.2 Building Maintenance	0.00	2,107.84	0.00	1640.03 from 505.1; 406.02 from 505.3; 61.79
505.3 Grounds Maintenance	0.00	93.98	500.00	from 508.1
505.4 Capital Bldg Improvement	0.00	0.00	9,250.00	406.02 to 505.2
505.5-Trash	0.00	315.00	300.00	15.00 from 508.7
<b>Total 505 Building Maintenance</b>	<b>0.00</b>	<b>3,876.79</b>	<b>13,050.00</b>	
506 Fuel				

506.1 Unleaded Gas	444.25	5,162.74	3,200.00	67.78 from 508.7; 634.84 from 515.1; 163.38 from 508.2; 261.78 from 508.1; 79.62 from 508.5; 35.27 from 508.4; 79.80 from 508.3; 242.00 from 519.1; 70.67 from 502.1; 267.34 from 518.1; 259.00 from 529.2; 125.00 from 519.6; 130.00 from 529.1; 81.10 from 531.1
506.2 Diesel	0.00	2,516.96	2,000.00	332.63 from 508.6; 184.33 from 508.7
<b>Total 506 Fuel</b>	<b>444.25</b>	<b>7,679.70</b>	<b>5,200.00</b>	
<b>508 Vehicle Maintenance</b>				
508.1 Ladder #1841	1,153.51	1,535.39	2,100.00	240.94 to 502.4; 61.79 to 505.2; 261.78 to 506.1; 0 remains
508.2 Tanker #1831	0.00	1,936.62	2,100.00	163.38 fo 506.1
508.3 Heavy Rescue #1871	0.00	220.20	300.00	79.80 to 506.1
508.4 Rescue Pickup #1869	0.00	364.73	400.00	35.27 to 506.1
508.5 Jeep #1860	101.09	320.38	400.00	79.62 to 506.1
508.6 Explorer #1810	125.80	189.60	1,400.00	877.77 to 508.8; 332.63 to 506.2; 0remains
508.7 Pick-Up #1801	0.00	456.00	800.00	56.96 to 511.1; 184.33 to 506.2; 19.93 to 508-Other; 15.00 to 505.5; 67.78 to 506.1; 0 remains
508.8 #1802	53.98	1,277.77	400.00	877.77 from 508.6
508 Vehicle Maintenance - Other	0.00	19.93		19.93 from 508.7
<b>Total 508 Vehicle Maintenance</b>	<b>1,434.38</b>	<b>6,320.62</b>	<b>7,900.00</b>	
<b>511 Office</b>				
511.1 Office Equipment	0.00	2,569.07	1,300.00	850.00 from 511.3; 150.00 from 511.2; 150.00 from 501.2; 58.38 from 515.7; 3.66 from 511.4; 56.96 from 508.7
511.2 Equipment Repairs	0.00	0.00	150.00	150.00 to 511.1; 0 remains
511.3 Office Supplies	0.00	650.00	1,500.00	850.00 to 511.1; 0 remains
511.4 Printing	0.00	166.57	200.00	18.97 to 511.5; 10.80 to 511.6; 3.66 to 511.1; 0 remains
511.5 Software/Upgrades	158.98	1,218.97	1,200.00	18.97 from 511.4
511.6 Copy Lease	0.00	370.80	360.00	10.80 from 511.4
<b>Total 511 Office</b>	<b>158.98</b>	<b>4,975.41</b>	<b>4,710.00</b>	



512 Insurance						
512.1 Worker's Comp	0.00	4,413.25	5,000.00			
512.10 Accident & Sickness Ins	0.00	3,901.00	21,000.00			
512.6 Automobile	0.00	-3,280.00				
512 Insurance - Other	0.00	11,726.15				
Total 512 Insurance	0.00	16,760.40	26,000.00			
513 Payroll Taxes	2,127.51	30,541.64				
515 Equipment & Equip Maint						
515.1 Ladder #1841	51.16	65.73	700.00	634.84 to 506.1		
515.10 Firefighting Foam	-1,000.00	-1,000.00	1,000.00	533.15 to 515.12 ; 466.85 ro 515.11; 0 remains		
515.11 Ford Truck	468.52	937.04	100.00	466.85 from 515.10; 1.67 from 515.7		
515.12 Air Tanks	533.15	3,366.30	2,300.00	533.15 from 515.10		
515.2 Tanker #1831	30.66	499.26	700.00			
515.3 Heavy Rescue #1871	233.00	945.94	1,600.00			
515.4 Rescue Pickup #1869	0.00	132.76	200.00			
515.5 Jeep #1860	0.00	78.51	200.00			
515.6 Explorer #1810	0.00	748.06	100.00			
515.7 Eqt Maintenance Other	-217.70	-93.78	400.00	1.67 to 515.7; 216.03 to 515.9; 58.38 to 511.1;		
515.8 Small Equipment Maintenanc	13.99	233.85	400.00	0 remains		
515.9 Medical Supplies	216.03	4,078.06	3,646.00	216.03 from 515.7		
Total 515 Equipment & Equip Maint	328.81	9,991.73	11,346.00			
515.13 Ford Truck 1802	0.00	23.59	100.00			
516 Training						
516.1 Fire Chief Training	0.00	1,186.49	1,500.00	313.51 to 516.2		
516.2 Firefighter I & II	4,309.00	4,834.88	1,000.00	719.15 from 516.3; 500.00 from 516.4; 200.00 from 516.5; 313.51 from 516.1; 1732.66 from 518.1		
516.3 Medic	0.00	280.85	1,000.00	719.15 to 516.2		
516.4 Fire Officer Classes	0.00	500.00	1,000.00	500.00 to 516.2		
516.5 Drivers Training	0.00	0.00	200.00	200.00 to 516.2		
Total 516 Training	4,309.00	6,802.22	4,700.00			
518 Physicals						
518.1 Annual Physicals	0.00	6,000.00	8,000.00	1732.66 to 516.2; 267.34 to 506.1; 0 remains		



518.2 New Employee Physicals	0.00	0.00	300.00
<b>Total 518 Physicals</b>	<b>0.00</b>	<b>6,000.00</b>	<b>8,300.00</b>
519 Subscriptions & Dues			
519.1 HelpNet	0.00	558.00	800.00
519.11 West MI Assn of Fire Chi	0.00	100.00	150.00
519.13 SMEMSIC	0.00	75.00	75.00
519.2 Magazine Subscriptions	0.00	0.00	0.00
519.3 FirePrograms	0.00	2,034.75	1,800.00
519.4 IAFC	0.00	0.00	250.00
519.5 MI State Firefighters Asn	0.00	75.00	100.00
519.6 NFPA	0.00	175.00	300.00
519.9 MPSCS	0.00	0.00	100.00
519 Subscriptions & Dues - Other	0.00	120.00	25.00
<b>Total 519 Subscriptions &amp; Dues</b>	<b>0.00</b>	<b>3,137.75</b>	<b>3,575.00</b>
525 Personal Equipment			
525.1 Duty Gear	0.00	7,000.00	7,000.00
525.2 Personal Equipment	3,621.00	14,134.87	12,600.00
525.3 Small Equipment	0.00	311.79	1,600.00
<b>Total 525 Personal Equipment</b>	<b>3,621.00</b>	<b>21,446.66</b>	<b>21,200.00</b>
526 FEMA Grant			
526 FEMA	0.00	2,470.50	
526 FEMA Grant - Other	0.00	0.00	5,000.00
<b>Total 526 FEMA Grant</b>	<b>0.00</b>	<b>2,470.50</b>	<b>5,000.00</b>
527 Bank Fees	78.25	473.60	300.00
528 Bd Members Compensation	180.00	3,240.00	4,500.00
529 Mandatory Annual Testing			
529.1 Personal Veh Inspections	-370.00	-370.00	500.00
529.2 Fire Extinguishers	0.00	741.00	1,000.00
529.3 Hoses	0.00	2,586.88	2,700.00
529.4 Ladders	76.00	1,352.00	1,200.00
529.6 Bottles	0.00	0.00	0.00
529.8 Air Compressor	370.00	1,740.00	1,000.00
529.9 Flow Testing Air Packs	-76.00	944.00	1,100.00
<b>Total 529 Mandatory Annual Testing</b>	<b>0.00</b>	<b>6,993.88</b>	<b>7,500.00</b>

242.00 to 506.1

234.75 from 519.4

234.75 to 519.3; 15.25 remains

25.00 to 519-other

125.00 to 506.1

95.00 to 519-other; 5.00 remains

25.00 from 519.5; 95.00 from 519.9

173.60 from 528

370.00 to 529.8; 130.00 to 506.1 remains

259.00 to 506.1

76.00 from 529.9;

370.00 from 529.1

76.00 to 529.4; 4.00 remains

530 Generator				
530.1 Maintenance	0.00	0.00	250.00	
530.2 Maintenance Contract	0.00	480.39	700.00	
Total 530 Generator	0.00	480.39	950.00	
531 Auxiliary				
531.1 Auxiliary Supplies	0.00	0.00	250.00	81.10 to 506.1; 168.90 remains
Total 531 Auxiliary	0.00	0.00	250.00	
Capital Expense	0.00	175,120.95	164,880.75	
Investment Fees	0.00	6.00		
Payroll Tax Expense	2,104.63	21,062.57	0.00	
Reconciliation Discrepancies	0.00	27.80		
Unassigned Fund Balance	-250.00	-250.00		
Uncategorized Expenses	0.00	-12,040.73		
Total Expense	28,511.85	476,699.28	478,611.20	
Net Ordinary Income	7,410.94	-6,571.86	-194,419.49	
Other Income/Expense				
Other Expense				
Grant Expenditures	4,548.35	19,100.66		
Total Other Expense	4,548.35	19,100.66		
Net Other Income	-4,548.35	-19,100.66	0.00	
Net Income	<u>2,862.59</u>	<u>-25,672.52</u>	<u>-194,419.49</u>	

**June 2022 CALLS**

<b>+</b>	<b>#</b>	<b>TIME</b>	<b>Address</b>	<b>People</b>	<b>COST</b>	<b>TYPE OF CALL</b>
1-Jun	269-City	8:14	Main St.	2	\$ 15.50	Med Assist-Assault
1-Jun	270-City	11:21	Paras Hill Dr	2	\$ 15.50	Med Assist-Difficulty Breathing
1-Jun	271-City	11:41	Wendell	3	\$ 31.00	Med Assist-Fall
3-Jun	272-Twp	9:07	CR 687	2	\$ 15.50	Med Assist-Sick Person
4-Jun	273-City	3:05	Linden St.	1	\$ 15.50	Other-Lift Assist
4-Jun	274-Twp	10:03	pringdale D	8	\$ 184.50	Other-Brush Fire
4-Jun	275-Twp	18:48	CR 372	2	\$ 31.00	Med Assist-Abdominal Pain
5-Jun	276	7:21	ard Arrow Hv	3	\$ 47.50	Med Assist-Assault
6-Jun	277-Twp	0:48	66th St.	1	\$ 16.50	Med Assist-Disregarded
6-Jun	278-City	13:27	Elmwood	2	\$ -	Med Assist-Suicidal
7-Jun	279	12:27	3angor Twp	4	\$ 31.50	Med Assist-Fall
7-Jun	280-City	14:17	Linden St.	3	\$ 32.50	Med Assist-Fall
8-Jun	281-Twp	5:32	63rd St.	4	\$ 62.00	Med Assist-Gun Shot Wound
8-Jun	282-Twp	5:58	61st Ave	8	\$ 274.50	Structure Fire
9-Jun	283-City	9:28	Pleasant St	4	\$ 16.00	Other-Lift Assist
9-Jun	284	11:26	AH & 66th St	4	\$ 31.50	Med Assist-Unknown Problem
9-Jun	285-City	11:36	Oak St.	4	\$ -	Med Assist-Seizure
9-Jun	286-City	11:42	3ennett Ave	4	\$ -	Med Assist-Unconscious
9-Jun	287-Twp	14:18	pringdale D	4	\$ 31.50	Med Assist-Fall from Bike
9-Jun	288-City	17:00	Shepard	8	\$ 133.25	Med Assist-Unconscious
9-Jun	289-Twp	20:21	67 1/2 St.	5	\$ 62.50	Other-Lift Assist
10-Jun	290-City	2:33	3ennett Ave	2	\$ 31.00	Other-Lift Assist
10-Jun	291-City	9:17	3ennett Ave	4	\$ 15.50	Med Assist-Sick Person
10-Jun	292-City	13:30	Linden St.	5	\$ 47.00	Other-Lift Assist
10-Jun	293-Twp	16:22	CR 372	7	\$ 93.50	Med Assist-Seizure
10-Jun	294-Twp	21:05	61st Ave	3	\$ 46.50	Med Assist-Unresponsive
11-Jun	295-City	12:42	Main St.	9	\$ 108.00	Med Assist-Fall
12-Jun	296-Twp	18:38	CR 687	4	\$ 62.50	Med Assist-Seizure
12-Jun	297-City	23:35	Marion Ave	4	\$ 91.50	Med Assist-Possible OD
13-Jun	298-City	0:00	Wendell	4	\$ -	Other-Lift Assist
13-Jun	299-City	9:57	Wendell	3	\$ 16.00	Other-Lift Assist
13-Jun	300-Twp	14:39	67 1/2 St.	2	\$ 16.00	Med Assist-Fall
13-Jun	301-City	19:11	Clark St.	3	\$ 31.00	Med Assist-Difficulty Breathing
13-Jun	302-Twp	19:33	CR 687	5	\$ -	Structure Fire
13-Jun	303-City	19:50	ard & Mary	9	\$ 378.00	Other-Wires Down
13-Jun	304	19:52	I-94	9	\$ -	PI Accident
13-Jun	305-Twp	20:16	59 1/2 St.	9	\$ -	Other-Wires Down
13-Jun	306-City	20:17	Oak St.	9	\$ -	Other-Wires Down
13-Jun	307-Twp	21:10	67th St.	9	\$ -	Other-Wires Down
13-Jun	308-Twp	21:18	63rd St.	9	\$ -	Other-Wires Down
13-Jun	309-Twp	21:42	67 1/2 St.	9	\$ -	Other-Wires Down
13-Jun	310	21:49	3angor Twp	9	\$ 30.00	Other-Wires Down
14-Jun	311-City	0:35	East St.	1	\$ 16.50	Other-Assist Police
14-Jun	312	6:45	3angor Twp	7	\$ 470.00	Structure Fire
14-Jun	313-Twp	8:14	CR 687	8	\$ -	PI Accident

14-Jun	314-Twp	11:04	R 687 & 51:	3	\$	46.50	Other-Wires Down
14-Jun	315	13:30	ad Arrow Hv	2	\$	15.50	Med Assist-Sick Person
14-Jun	316-City	16:24	Mary St.	2	\$	32.00	Other-Wires Down
14-Jun	317-City	17:27	Bernard St.	6	\$	74.25	Structure Fire
14-Jun	318-Twp	23:14	60th Ave	2	\$	31.00	Med Assist-Unresponsive
15-Jun	319	21:12	row Hwy. &	1	\$	16.50	Other-Wires Down
16-Jun	320-City	11:33	Wendell	3	\$	15.50	Other-Lift Assist
17-Jun	321-City	6:49	lain & Mapl	2	\$	32.00	Med Assist-Foot Injury
18-Jun	322	11:24	Bangor Twp	5	\$	77.50	Med Assist-Investigate
18-Jun	323-City	11:26	paras Hill D	5	\$	38.75	Med Assist-Fall
18-Jun	324-City	16:33	Hart St.	4	\$	62.00	Med Assist-Chest Discomfort
19-Jun	325-City	1:53	Main St.	2	\$	31.00	Med Assist-Assault
19-Jun	326-Twp	7:57	65th St.	8	\$	105.75	Med Assist-Altered
20-Jun	327-Twp	7:44	CR 687	1	\$	16.50	Other-Lift Assist
20-Jun	328-Twp	7:47	pringdale D	2	\$	14.50	Other-Lines Down
20-Jun	329-City	11:15	Wendell	3	\$	16.00	Med Assist-Sick Person
20-Jun	330-City	13:32	Wendell	4	\$	30.50	Med Assist-Chest Pain
20-Jun	331-City	16:32	Linden St.	3	\$	47.00	Med Assist-Sick Person
22-Jun	332-City	4:44	Wendell	1	\$	16.50	Other-Lift Assist
23-Jun	333-City	10:34	Center St.	3	\$	15.50	Med Assist-Back Pain
23-Jun	334-City	19:52	ashington S	2	\$	32.00	Med Assist-Dog Bite
23-Jun	335	23:31	Bangor Twp	2	\$	32.00	Med Assist-Abdominal Pain
24-Jun	336-City	21:08	Prospect St	1	\$	15.50	Med Assist-Refused
26-Jun	337-City	2:44	Prospect St	1	\$	15.50	Med Assist-Suicidal
26-Jun	338-City	11:51	Maple St.	2	\$	15.50	Med Assist-Difficulty Breathing
26-Jun	339-City	13:03	Prospect St	2	\$	16.00	Med Assist-Kidney Issues
26-Jun	340-City	18:49	Main St.	1	\$	16.50	Med Assist-Fall
28-Jun	341	3:14	ad Arrow H	1	\$	16.50	Med Assist-Sick Person
28-Jun	342-Twp	7:47	ush Lake R	3	\$	32.50	Med Assist-Heart Issues
28-Jun	343-City	13:12	Elmwood	2	\$	-	Med Assist-Assault Victim
28-Jun	344-City	19:35	Wendell	4	\$	62.50	Med Assist-Chest Pain
29-Jun	345-City	11:14	paras Hill D	2	\$	-	Med Assist-Chest Pain
29-Jun	346-City	12:49	Wendell	3	\$	16.00	Med Assist-Altered
29-Jun	347-Twp	19:57	59 1/2	4	\$	45.50	PI Accident
30-Jun	348	15:50	l-94	2	\$	29.75	Grass Fire
30-Jun	349-City	19:39	ak & East S	4	\$	62.50	Other-Wires Down

<b>Total Costs for Fire Calls</b>	<b>\$ 3,643.75</b>
Chief's Salary	\$ 4,304.76
Administrative Cost (Support Staff)	\$ 759.50
Trainings/Inspection Costs	\$ 848.75
<b>Total Costs for Fire Calls</b>	<b>\$ 9,556.76</b>

<b>Total Calls this mont</b>	81	<b>tal June C</b>	<b>Fiscal Year Totals</b>	Grass Fire	1	
Total Calls for 2021	794	y Calls	City Calls	338	Med Assist	49
Total Calls for 2020	698	p Calls	Twp Calls	263	PI Accident	3

Total Calls for 2019	673	4 Calls	I-94 Calls	36	Mutual Aid	0
Total Calls for 2018	552	1er	Other	37	Other	24
Total Calls for 2017	345	Red Arrow	RA-2022	*39	Gas Leak	0
Total Calls for 2016	303		Total f/y	674	Fire	4
Total Calls for 2015	333				Vehicle Fire	0
Total Calls for 2014	312		*RA-2022 not in total			
Total Calls for 2013	292					
Total Calls for 2012	281					
Respectfully submittec		Priority 3	( SHADED			

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting June 13, 2022**

**Members Present upon roll call:** Steve Starner; Carlos Ledesma; Helen Sullivan; Chief Harting  
Absent: Chad Hunt; Jerry Birmele

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of June 13, 2022 was Presented. Motion by Ledesma; Second by Sullivan; to approve the agenda as presented. Motion: Approved

The proposed minutes of the May 9, 2022 Fire Board meeting were presented. Motion by Starner; Second by Ledesma to accept the minutes as presented Motion: Approved

The proposed minutes of the May 25, 2022 Joint City/Township/Fire Board meeting were presented. Motion by Sullivan; Second by Ledesma to accept the minutes as presented Motion: Approved

The May Treasurer's report was presented. Motion by Starner; Second by Ledesma; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ 25,384.19 Motion by Starner; Second by Ledesma; to pay bills in amount of \$25,384.19. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

None

**New Business:**

1. Discussion of Collection Agency closure. Motion by Sullivan to engage the Integrity Account Solutions, Inc. [aka IAS, Inc.] turning all accounts presently with CSB of Niles, Inc. over to IAS, Inc. Second: Ledesma Motion Approved
2. Budget balancing: Motion to approve amending budget accounts according to attached list. Motion by Starner to amend accounts per list provided, Second by Ledesma Roll Call Vote: Approved
3. Discussion/Approval of Operating Procedure for 1881. Motion by Starner to approve 1881 operating procedure as Amended, Second: Sullivan. Motion Approved.
4. Discussion/Approval of Policy Order 1210 Water Rescue. Motion by \_\_\_\_\_ to approve Policy Order 1210 as presented, Second: \_\_\_\_\_. Motion \_\_\_\_\_  
Tabled to next month

**Fire Chief's Report:**

**Meetings Attended:**

- Township
- City
- Van Buren County Medical Control

**TOTAL LABOR HOURS**

Month	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
Calls	292.5	199.5	163	146									<b>841</b>
Training	36	28	46	32									<b>142</b>
Truck Insp.	26	26	28	28									<b>108</b>
Donated	11	0	0	113									<b>124</b>
<b>TOTAL</b>	<b>365.5</b>	<b>253.5</b>	<b>237</b>	<b>319</b>									<b>1175</b>

**Information:**

1. Worked on boat
2. Working on SOP for boat operations with Assistant Chief McGrew

**Assistant Fire Chief's Report:**

**Meetings Attended:**

Township Meeting  
Joint Meeting

**Information:**

- Jeep put back into service
- Started Lawn Maintenance
- Barn cleaned up and ready for boat
- Proctored State practical for FF class
- Boat preparation
- Training Platform and Inspection Platform
- Event at local church for fire safety

- SOG for new boat

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Motion Starner; second by Sullivan to close meeting at 7:45 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary



# **Fire Chiefs Report**

**July 2022**

## **INFORMATION:**

**1. Meetings Attended:**

- Township
- Van Buren County Medical Control

**2. Conducted inspection on old PNC Bank – Holy Family Health Care**

**3. Working on scheduling annual service on extrication tool and ladders**

**4. The Fire Department had 297.5-man hours for calls for service, 45 hours for training and donated 36 hours for the month of June.**

**Robbie Harting – Fire Chief**

## **Assistant Chief Report**

**July**

### **Information**

- **Training held for Water Rescue**
- **Continued working on New Inspection/Training Program**
- **Bobs Funeral**
- **New Foam and nozzle setup in service**
- **Storm Cleanup**

Meetings Attended: City Commission  
Township

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

**Hartford Fire Board Meeting  
July 11, 2022  
July Organizational Meeting**

Contents

Page 1	Meeting Agenda
Page 2	Proposed Meeting Schedule 2022-2023

**Hartford Fire Board**  
Organizational Meeting Agenda  
Monday, 11 July, 2022 7:00 PM

I. Call to Order, Pledge

1. Roll call: Jerry Birmele, Steve Starner, Chad Hunt; Helen Sullivan; Carlos Ledesma; Absent:

II. Public Comment: Limited to three minutes per person

III. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion: \_\_\_\_\_

Organization of Fire Board Offices:

IV. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to nominate \_\_\_\_\_ as Fire Board Chairperson for the 2022-23 fiscal year. Motion: \_\_\_\_\_.

V. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to nominate \_\_\_\_\_ as Fire Board Vice – Chairperson for the 2022-23 fiscal year. Motion: \_\_\_\_\_.

VI. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to nominate \_\_\_\_\_ as Fire Board Secretary for 2022-23 fiscal year. Motion: \_\_\_\_\_.

VII. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to nominate \_\_\_\_\_ as Fire Board Treasurer for 2022-23 fiscal year. Motion: \_\_\_\_\_.

Organization of Meetings for 2022-2023 fiscal year:

VIII. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to set regular meetings of the Hartford Fire Board on the second Monday of each month at 7 p.m. for the 2022-2023 fiscal year. Motion: \_\_\_\_\_.

IX. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to adjourn the 2022-2023 organizational meeting at \_\_\_\_\_ pm. Motion: \_\_\_\_\_ .

# Hartford Fire Board

436 East Main Street, Hartford, MI 49057  
(269)621-4707

## Schedule of Regular Meetings 7 p.m. on dates listed below

Monday, July 11, 2022  
Monday, August 8, 2022  
Monday, September 12, 2022  
Monday, October 10, 2022  
Monday, November 7, 2022  
Monday, December 12, 2022

Monday, January 9, 2023  
Monday, February 13, 2023  
Monday, March 13, 2023  
Monday, April 10, 2023  
Monday, May 8, 2023  
Monday, June 12, 2023

## at the Hartford Fire Department

436 E. Main St.  
Hartford, MI 49057

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended (MCL 41.72a(2)(3)) and the Americans with Disabilities Act.

The Hartford Fire Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 7 days notice to the Hartford Fire Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Hartford Fire Board by writing or calling the following: Chair Steve Starner, 66561 CR 372, Hartford, MI 49057 or call 269-208-5896.

Posted on: 7/11/2022

Signature of Board Chairman \_\_\_\_\_

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting July 11, 2022**

Chairman Starner called the meeting to order at 7:06 p.m.

The proposed agenda for the Fire Board meeting of July 11, 2022 was Presented. Motion by Birmele; Second by Ledesma; to approve the agenda as presented. Motion: Approved

The proposed minutes of the June 13, 2022 Fire Board meeting were presented. Motion by Hunt; Second by Ledesma to accept the minutes as presented Motion: Approved

The June Treasurer's report was presented. Motion by Hunt; Second by Birmele; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ 33,310.20 Motion by Hunt; Second by Ledesma; to pay bills in amount of \$ 33,310.20. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

1. Discussion/Approval of Policy Order 1210 Water Rescue. Motion by Starner to approve Policy Order 1210 as amended, Second: Ledesma. Motion Approved

**New Business:**

1. Budget balancing: Motion to approve amending budget accounts according to attached list. Motion by Starner to amend accounts per list provided, Second by Birmele Roll Call Vote: Approved

**Fire Chief's Report:**

**Meetings Attended:**

- Township
- Van Buren County Medical Control

**Information:**

1. Conducted inspection on old PNC Bank – Holy Family Health Care—Knox Box has been ordered
2. Working on scheduling annual service on extrication tool and ladders
3. The Fire Department had 297.5-man hours for calls for service, 45 hours for training and donated 36 hours for the month of June.
4. Everyone did a good job at the July 4 accident.

5. Electric car fire training will be attended by Chief and Assistant Chief

Minutes of Fire Board Meeting July 11, 2022

**Assistant Fire Chief's Report:**

**Meetings Attended:**

City Commission  
Township Meeting

**Information:**

- Training held for Water Rescue
- Continued working on New Inspection/Training Program
- Bobs Funeral
- New Foam and nozzle setup in service
- Storm Cleanup
- 1871 has a small oil leak; will be repaired at same time as the recall on it—no service call charge
- Sending a truck to burn camp (child burn victims) on August 7

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Thanks to Kevin and all others for putting together the Bob Walker Funeral

Motion Hunt, second by Ledesma to close meeting at 7:32 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

**Hartford Fire Board**  
Organizational Meeting Minutes  
Monday, 11 July, 2022 7:00 PM

**Members Present Upon Roll call:** Jerry Birmele, Steve Starner, Chad Hunt; Carlos Ledesma; Absent: Helen Sullivan

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Organizational Fire Board meeting of July 11, 2022 was Presented. Motion by Birmele; Second by Ledesma; to approve the agenda as presented. Motion: Approved

Organization of Fire Board Offices:

- I. Motion by Hunt; Second by Ledesma to nominate Steve Starner as Fire Board Chairperson for the 2022-23 fiscal year. Motion: Approved.
- II. Motion by Birmele; Second by Ledesma to nominate Chad Hunt as Fire Board Vice – Chairperson for the 2022-23 fiscal year. Motion: Approved.
- III. Motion by Starner; Second by Hunt to nominate Jerry Birmele as Fire Board Secretary for 2022-23 fiscal year. Motion: Approved.
- IV. Motion by Hunt; Second by Birmele to nominate Carlos Ledesma as Fire Board Treasurer for 2022-23 fiscal year. Motion: Approved.

Organization of Meetings for 2022-2023 fiscal year:

- V. Motion by Hunt; Second by Birmele to set regular meetings of the Hartford Fire Board on the second Monday of each month at 7 p.m. for the 2022-2023 fiscal year. Motion: Approved.
- VI. Motion by Birmele; Second by Ledesma to adjourn the 2022-2023 organizational meeting at 7:05pm. Motion: Approved.