

**Hartford Fire Board Meeting
January 10, 2022
December Business**

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Hartford Fire Board
Agenda
Monday, January 10, 2022 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by _____ Second by _____ Motion _____
- V. Approval of previous meeting minutes from December 13, 2021: Motion by ____Second__ Motion _____
- VI. Approval of December Treasurer's report: Motion By _____ Second by _____ to approve Treasurer's report as presented. Motion _____
 - a. Accounts Payable: Amount **\$ 35,160.93** Motion by _____Second _____ by roll call vote Motion _____
- VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- VIII. Fire calls
- IX. Unfinished Business:
NONE
- X. New Business:

None

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by _____ second by _____ to adjourn at _____pm.

**Treasurer's Report for meeting on January 10, 2022
For the month ending December 31, 2021**

Cash Balances

Operations – General Fund

Reconciled Cash Balances of Prior Month ended November 30, 2021–Huntington **\$ 119,215.31**

XXX Deposits

City of Hartford – Contribution(November)	\$ 9,291.82
Township of Hartford – Contribution(November)	\$ 13,937.73
Bangor Township Cost Recovery	\$ 191.50
Cost Recovery	\$ 1,798.42
Pride Care	\$ 510.00
Township Ass't Chief Grant	\$ 800.00
Report	\$ 0.00
Interest	\$ 1.01

Total Deposits **\$ 26,530.48**

Total Balance of General Fund \$ 145,745.79

XXX Expenditures for approval:

Vendors payable	\$ 24,775.97
Payroll released Dec. 2021 (9,613.77 – 1,973.71)	\$ 7,640.06
Bank Fees	\$ 35.75
MI & Fed Tax Withholdings	\$ 2,709.15

Total Expenditure \$ 35,160.93

General Fund Balance December 31, 2021 \$ 110,584.86

Capital Equipment

Reconciled Cash Balance as of December 31, 2021 – Millage Fund **\$ 16,574.37**

Reconciled Cash Balance as December 31, 2021 – Maintenance Fund **\$ 13,314.66**

Cash Balances for month December 31, 2021 **\$ 140,473.89**

Renewal CD Balance as of month ended October 31, 2020 **\$ 0.00**

Invested Capital Equipment

Huntington Investment #TCL6358 – Millage Fund Investment October 31, 2021 **\$ 10,907.39**

Huntington Investment #TCL6901 Investment October 31,2021 **\$ 100,232.17**

Hartford Fire Board January 10, 2022 Meeting Payroll Summary December Business

	TOTAL		
	Hours	Rate	Dec 21
Employee Wages, Taxes and Adjustments			
Gross Pay			
Salary	2.00		4,304.76
Assistant Fire Chief	2.00		400.00
Fire Board Office	46.75		724.63
Gas Leaks/CO	4.00		63.00
Grant Pay	1.00		800.00
Med Assist	65.50		1,019.25
Mutual Aid	12.00		184.00
Other	10.00		154.75
PI Accident	17.00		259.50
Shift Coverage	58.00		870.00
Training	30.00		448.50
Vehicle Fire	7.50		111.38
Vehicle Inspection	18.00		274.00
Total Gross Pay	273.75		9,613.77
Deductions from Gross Pay			
Dental-Vision			-29.08
Firefighters Assn Dues			-360.00
First Net AT&T			-36.00
Health Insurance			-354.24
Total Deductions from Gross Pay			-779.32
Adjusted Gross Pay	273.75		8,834.45
Taxes Withheld			
Federal Withholding			-748.29
Medicare Employee			-139.41
Social Security Employee			-596.03
MI - Withholding			-489.98
Medicare Employee Addl Tax			0.00
MI - Cities Res Tax			0.00
MI - Cities Work Tax			0.00
Total Taxes Withheld			1,973.71
Total Pay	273.75		6,860.74
Employer Taxes and Contributions			
Company FICA			596.03
Company Med			139.41
Retirement Fund			258.28
MI - Obligation Assessment			0.00
Total Employer Taxes and Contributions			993.72

**Hartford Fire Board Meeting
January 10, 2021
Balance Sheet & Deposit Detail
December Business**

BALANCE SHEET

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
102 Regular Check Hunt..3427	82,236.80
105 CD Fund Equity..C...288	-336.62
106 Millage Fund Hunt..3456	16,574.24
108 Maintenance Hunt....3469	13,314.55
Chemical Financial Advisors	77,621.47
Huntington Advisors #901	99,879.55
Huntington TLC006358	10,868.85
Total Checking/Savings	300,158.84
Total Current Assets	300,158.84
TOTAL ASSETS	300,158.84
LIABILITIES & EQUITY	0.00

Deposit Detail

Type	Num	Date	Name	Account	Amount
Deposit		12/10/2021		102 Regular Check Hunt..3427	9,291.82
				402 Hartford City	-9,291.82
TOTAL					-9,291.82
Deposit		12/10/2021		102 Regular Check Hunt..3427	15,921.82
				401 Hartford Township	-
				Hartford Township Grants	13,937.73
				Hartford Township Grants	-1,184.09
				Hartford Township Grants	-800.00
TOTAL					-
					15,921.82
Deposit		12/13/2021		102 Regular Check Hunt..3427	586.50
				521 Cost Recovery	-
				Reimbursement	-586.50
TOTAL					-
					-586.50
Deposit		12/13/2021		102 Regular Check Hunt..3427	1,211.92
				521 Cost Recovery	-
				Reimbursement	-1,211.92
TOTAL					-
					-1,211.92
Deposit		12/21/2021		106 Millage Fund Hunt..3456	2,421.53
				411 Hartford City Millage	-
TOTAL					-
					-2,421.53
Deposit		12/24/2021		102 Regular Check Hunt..3427	446.50

**Hartford Fire Board Meeting
January 10, 2021
Balance Sheet & Deposit Detail
December Business**

				420 Bangor 1st Resp Reimburse	-191.50
Payment	12/27/2021		Pride Care Ambulance	Undeposited Funds	-255.00
TOTAL					-446.50
Deposit	12/24/2021			102 Regular Check Hunt..3427	255.00
Payment	12/24/2021		Pride Care Ambulance	Undeposited Funds	-255.00
TOTAL					-255.00
Deposit	12/31/2021			108 Maintenance Hunt....3469	0.11
				404 Interest	-0.11
TOTAL					-0.11
Deposit	12/31/2021			106 Millage Fund Hunt..3456	0.12
				404 Interest	-0.12
TOTAL					-0.12
Paycheck	ACH	12/31/2021	Flemming, Ryan C.	102 Regular Check Hunt..3427	0.00
				500.2 Firefighters/Medics	15.50
				500.2 Firefighters/Medics	31.00
				500.2 Firefighters/Medics	31.00
				Payroll Liabilities	-48.29
				Payroll Tax Expense	4.80
				Payroll Liabilities	-4.80
				Payroll Liabilities	-4.80
				Payroll Tax Expense	1.12
				Payroll Liabilities	-1.12
				Payroll Liabilities	-1.12
				Payroll Liabilities	-23.29
TOTAL					0.00

December 2021 CALLS

	#	TIME	Address	People	COST	TYPE OF CALL
1-Dec	739-City	4:19	Vanderlyn	2	\$ 31.00	Med Assist-Bleeding
1-Dec	740-City	4:37	Paras Hill	2	\$ -	Med Assist-DOA
2-Dec	741-City	23:40	Franklin St.	2	\$ 31.00	Med Assists-Difficulty Breathing
3-Dec	742-Twp	21:58	CR 372	1	\$ 16.50	Med Assist-Difficulty Breathing
4-Dec	743-City	11:26	School St.	1	\$ 16.50	Med Assist-Man Down
5-Dec	744	5:30	EB I-94	4	\$ 152.50	PI Accident
5-Dec	745	16:45	Bangor Twp	5	\$ 153.00	Mutual Aid
5-Dec	746-City	18:13	School St.	5	\$ -	Other-Fire Alarm
6-Dec	747-Twp	20:46	CR 687	4	\$ 61.00	Med Assist-Difficulty Breathing
7-Dec	748	7:46	WB I-94	5	\$ 62.00	Other-Good Intent
7-Dec	749-City	14:53	Edwin St.	3	\$ 32.00	Med Assist-Difficulty Breathing
8-Dec	750-Twp	7:02	Red Arrow Hwy.	1	\$ 16.50	Med Assist-Cancelled
8-Dec	751-Twp	13:26	Shar Sue Dr.	2	\$ -	Med Assist-Mental Evaluation
8-Dec	752-City	13:34	School St.	2	\$ -	Med Assist-Chest Pain
8-Dec	753-Twp	19:45	Ellenborough Ave.	2	\$ 31.00	Med Assist-Possible CVA
9-Dec	754-City	11:15	Engle Way	3	\$ 16.00	Med Assist-Sick Person
13-Sep	755-City	14:56	East St.	3	\$ 32.00	Other-Electrical Hazard
14-Dec	756-Twp	9:08	Red Arrow Hwy.	3	\$ 15.50	Other-Lift Assist
15-Dec	757-City	0:22	Paras Hill	2	\$ 31.00	Med Assist-Altered
15-Dec	758-City	16:20	Linden St.	1	\$ 16.50	Med Assist-DOA
16-Dec	759-Twp	9:28	Red Arrow Hwy.	2	\$ -	Med Assist-Fall
16-Dec	760-City	10:34	Clark St.	2	\$ -	Med Assist-Difficulty Breathing
16-Dec	761-City	10:58	Paras Hill	2	\$ -	Med Assist-Abdominal Pain
16-Dec	762-City	12:45	Paras Hill	2	\$ -	Med Assist-Diabetic Issues
16-Dec	763-City	16:53	Heywood	1	\$ 16.50	Gas Leak
17-Dec	764-Twp	12:38	Red Arrow Hwy.	3	\$ 15.50	Med Assist-Fall
18-Dec	765	2:21	WB I-94	3	\$ 45.50	PI Accident
18-Dec	766-Twp	10:23	67 1/2 St.	1	\$ 16.50	Med Assist-Fall
18-Dec	767-Twp	19:39	Rush Lake Rd.	2	\$ 31.00	Med Assist-Cancelled
18-Dec	768-City	23:51	Main St.	2	\$ 31.00	Med Assist-Unresponsive
19-Dec	769	2:09	Lawrence Twp	2	\$ 31.00	Mutual Aid
19-Dec	770-Twp	7:52	CR 372	4	\$ 62.50	Med Assist-Sick Person

19-Dec	771	13:47	EB I-94	3	\$	47.00	PI Accident
20-Dec	772-City	23:45	Main & Center	4	\$	61.00	Gas Leak
21-Dec	773-Twp	10:18	Red Arrow Hwy.	2	\$	-	Other-Lift Assist
21-Dec	774	14:39	Bangor Twp	2	\$	16.50	Other-Good Intent
21-Dec	775-City	15:47	Maple Hill	2	\$	14.50	Med Assist-Code 5
21-Dec	776-Twp	19:11	68th Ave	5	\$	111.37	Vehicle Fire
22-Dec	777-Twp	6:55	CR 687	1	\$	16.50	Med Assist-Chest Pain
22-Dec	778-Twp	15:22	Kenyon Ave.	2	\$	16.50	Med Assist-Diabetic Issues
23-Dec	779-City	3:52	Main St.	1	\$	16.50	Med Assist-Mental Evaluation
24-Dec	780-City	9:10	Shepard	2	\$	30.00	Med Assist-Difficulty Breathing
24-Dec	781-City	13:52	Woodside Dr.	2	\$	32.00	Med Assist-Chest Pain
24-Dec	782-Twp	16:01	Shar Sue Dr.	3	\$	46.50	Med Assist-Sick Person
25-Dec	783-Twp	22:32	60th St. & 62nd Ave	5	\$	76.50	Other-Unknown Fire
26-Dec	784-City	5:51	Haver St.	2	\$	30.00	Med Assist-DOA
26-Dec	785-Twp	13:26	66th Ave.	4	\$	62.00	Med Assist-Unresponsive
27-Dec	786-Twp	12:07	Butcher Rd	4	\$	30.00	Med Assist-Altered
28-Dec	787-City	8:12	Vanderlyn	3	\$	23.75	Med Assit-Infection
28-Dec	788-Twp	10:44	Red Arrow Hwy.	5	\$	43.25	Other-Lift Assist
28-Dec	789-City	15:46	Center St.	1	\$	16.50	Med Assist-Seizure
28-Dec	790-Twp	17:30	Red Arrow Hwy.	2	\$	32.50	Med Assist-Lift Assist
28-Dec	791-Twp	23:27	66th Ave.	1	\$	16.50	Med Assist-Medical Alarm
29-Jul	792-Twp	18:04	70th St.	2	\$	14.50	Med Assist-Code 5
29-Dec	793-City	19:25	Maple	2	\$	14.50	Med Assist-Seizure
31-Dec	794-Twp	15:42	61st Ave.	4	\$	60.00	Med Assist-Difficulty Breathing

Total Costs for Fire Calls

Chief's Salary	\$	1,791.87
Administrative Cost (Support Staff)	\$	4,304.76
Trainings/Inspection Costs	\$	724.63
Total Costs for Fire Calls	\$	7,543.76

Total Calls this month	56	otal December Cal	Fiscal Year Totals	0
				Grass Fire

Total Calls for 2021	794	City Calls	25	City Calls	173	Med Assist	40
Total Call: for 2020	698	Twp Calls	24	Twp Calls	159	PI Accident	3
Total Call: for 2019	673	I-94 Calls	4	I-94 Calls	15	Mutual Aid	2
Total Call: for 2018	552	Other	3	Other	18	Other	8
Total Call: for 2017	345					Gas Leak	2
Total Call: for 2016	303			Total f/y	365	Fire	0
Total Call: for 2015	333					Vehicle Fire	1
Total Call: for 2014	312						

Respectfully submitted,

Priority 3 Calls SHADED

Hartford Fire Board Profit & Loss Budget Performance December 2021

	<u>Dec 21</u>	<u>Budget</u>	<u>Jul - Dec 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
302 Cetera Investment Services	0.00		70,000.02		
303 Investment Market Changes	0.00		-696.27		
401 Hartford Township	13,937.73	13,937.73	83,626.38	83,626.38	167,252.76
402 Hartford City	9,291.82	9,291.82	55,750.92	55,750.92	111,501.84
404 Interest	0.23		7.03		
409 Fire Report Request	0.00	3.88	10.00	23.31	46.59
411 Hartford City Millage	2,421.53		2,421.53		
413 FEMA Grant	0.00		1,235.25		
420 Bangor 1st Resp Reimburse	191.50	449.21	2,197.25	2,695.26	5,390.52
521 Cost Recovery Reimbursement	1,798.42	0.00	6,361.50	0.00	0.00
Accounts Receivable	0.00	0.00	0.00	0.00	0.00
Donation	0.00		1,000.00		
Hartford Township Grants	1,984.09		3,584.09		
Other Revenues	510.00		2,370.00		
Total Income	<u>30,135.32</u>	<u>23,682.64</u>	<u>227,867.70</u>	<u>142,095.87</u>	<u>284,191.71</u>
Gross Profit	<u>30,135.32</u>	<u>23,682.64</u>	<u>227,867.70</u>	<u>142,095.87</u>	<u>284,191.71</u>
Expense					
500 Payroll					
500.1 Fire Chief	4,304.76	4,304.76	25,765.87	25,828.62	51,657.18
500.10 Chief Health Benefits	1,916.60	1,528.52	11,180.85	9,171.15	18,342.27
500.2 Firefighters/Medics	2,514.38	5,666.66	21,932.63	34,000.04	68,000.00
500.3 Support Staff	724.63	625.00	4,212.14	3,750.00	7,500.00
500.4 Chief Retirement	258.28	333.33	1,549.75	2,000.02	4,000.00
500.5 Shift Coverage	0.00	1,200.00	0.00	7,200.00	14,400.00
500 Payroll - Other	870.00		5,790.00		
Total 500 Payroll	<u>10,588.65</u>	<u>13,658.27</u>	<u>70,431.24</u>	<u>81,949.83</u>	<u>163,899.45</u>
501 Professional, Insur.& Legal					
501.1 Legal Expenses	0.00	250.00	0.00	1,500.00	3,000.00
501.2 Professional - Audit	0.00	666.66	3,000.00	4,000.04	8,000.00
Total 501 Professional, Insur.& Legal	<u>0.00</u>	<u>916.66</u>	<u>3,000.00</u>	<u>5,500.04</u>	<u>11,000.00</u>
502 Utilities					
502.1 Internet-Telephone	228.37	195.83	1,747.97	1,175.02	2,350.00
502.2 Electric	0.00	450.00	2,160.00	2,700.00	5,400.00
502.3 Natural Gas	109.00	125.00	654.00	750.00	1,500.00
502.4 First Net-AT&T	397.64	358.33	2,352.58	2,150.02	4,300.00
502.5 EPS Door Security	145.23	50.00	580.92	300.00	600.00
Total 502 Utilities	<u>880.24</u>	<u>1,179.16</u>	<u>7,495.47</u>	<u>7,075.04</u>	<u>14,150.00</u>
503 Mileage					
503.1 Mileage - other	0.00	8.33	0.00	50.02	100.00
Total 503 Mileage	<u>0.00</u>	<u>8.33</u>	<u>0.00</u>	<u>50.02</u>	<u>100.00</u>
505 Building Maintenance					
505.1 Bldg Supplies/Maintenanc	13.91	250.00	1,008.85	1,500.00	3,000.00

Hartford Fire Board
Profit & Loss Budget Performance
 December 2021

	<u>Dec 21</u>	<u>Budget</u>	<u>Jul - Dec 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
505.2 Building Maintenance	0.00	0.00	1,191.30	0.00	0.00
505.3 Grounds Maintenance	0.00	41.66	0.00	250.04	500.00
505.4 Capital Bldg Improvement	0.00	770.83	0.00	4,625.02	9,250.00
505.5-Trash	0.00	25.00	154.50	150.00	300.00
Total 505 Building Maintenance	13.91	1,087.49	2,354.65	6,525.06	13,050.00
506 Fuel					
506.1 Unleaded Gas	352.10	266.66	2,749.97	1,600.04	3,200.00
506.2 Diesel	0.00	166.66	1,335.77	1,000.04	2,000.00
Total 506 Fuel	352.10	433.32	4,085.74	2,600.08	5,200.00
508 Vehicle Maintenance					
508.1 Ladder #1841	0.00	175.00	330.00	1,050.00	2,100.00
508.2 Tanker #1831	0.00	175.00	360.74	1,050.00	2,100.00
508.3 Heavy Rescue #1871	0.00	25.00	0.00	150.00	300.00
508.4 Rescue Pickup #1869	0.00	33.33	13.47	200.02	400.00
508.5 Jeep #1860	0.00	33.33	44.05	200.02	400.00
508.6 Explorer #1810	0.00	116.66	63.80	700.04	1,400.00
508.7 Pick-Up #1801	0.00	66.66	395.65	400.04	800.00
508.8 #1802	0.00	33.33	52.50	200.02	400.00
508 Vehicle Maintenance - Other	11.94		19.93		
Total 508 Vehicle Maintenance	11.94	658.31	1,280.14	3,950.14	7,900.00
511 Office					
511.1 Office Equipment	9.99	108.33	1,853.10	650.02	1,300.00
511.2 Equipment Repairs	0.00	12.50	0.00	75.00	150.00
511.3 Office Supplies	0.00	125.00	224.68	750.00	1,500.00
511.4 Printing	0.00	16.66	166.57	100.04	200.00
511.5 Software/Upgrades	0.00	100.00	689.00	600.00	1,200.00
511.6 Copy Lease	0.00	30.00	185.40	180.00	360.00
Total 511 Office	9.99	392.49	3,118.75	2,355.06	4,710.00
512 Insurance					
512.1 Worker's Comp	0.00	416.66	1,646.50	2,500.04	5,000.00
512.10 Accident & Sickness Ins	3,901.00	1,750.00	3,901.00	10,500.00	21,000.00
512 Insurance - Other	3,597.77		7,939.15		
Total 512 Insurance	7,498.77	2,166.66	13,486.65	13,000.04	26,000.00
513 Payroll Taxes	3,248.05		17,719.17		
515 Equipment & Equip Maint					
515.1 Ladder #1841	14.57	58.33	14.57	350.02	700.00
515.10 Firefighting Foam	0.00	83.33	0.00	500.02	1,000.00
515.11 Ford Truck	0.00	8.33	0.00	50.02	100.00
515.12 Air Tanks	0.00	150.00	2,833.15	1,400.00	2,300.00
515.2 Tanker #1831	0.00	58.33	161.04	350.02	700.00
515.3 Heavy Rescue #1871	0.00	133.33	532.94	800.02	1,600.00
515.4 Rescue Pickup #1869	0.00	16.66	132.76	100.04	200.00
515.5 Jeep #1860	0.00	16.66	78.51	100.04	200.00
515.6 Explorer #1810	0.00	8.33	740.16	50.02	100.00

Hartford Fire Board Profit & Loss Budget Performance December 2021

	Dec 21	Budget	Jul - Dec 21	YTD Budget	Annual Budget
515.7 Eq Maintenance Other	0.00	33.33	100.54	200.02	400.00
515.8 Small Equipment Maintenan	0.00	33.33	199.86	200.02	400.00
515.9 Medical Supplies	531.52	166.66	3,162.46	2,646.04	3,646.00
Total 515 Equipment & Equip Maint	546.09	766.62	7,955.99	6,746.28	11,346.00
515.13 Ford Truck 1802	0.00	8.33	23.59	50.02	100.00
516 Training					
516.1 Fire Chief Training	0.00	125.00	299.00	750.00	1,500.00
516.2 Firefighter I & II	0.00	83.33	525.88	500.02	1,000.00
516.3 Medic	0.00	83.33	0.00	500.02	1,000.00
516.4 Fire Officer Classes	0.00	83.33	0.00	500.02	1,000.00
516.5 Drivers Training	0.00	16.66	0.00	100.04	200.00
Total 516 Training	0.00	391.65	824.88	2,350.10	4,700.00
518 Physicals					
518.1 Annual Physicals	0.00	666.66	6,000.00	4,000.04	8,000.00
518.2 New Employee Physicals	0.00	25.00	0.00	150.00	300.00
Total 518 Physicals	0.00	691.66	6,000.00	4,150.04	8,300.00
519 Subscriptions & Dues					
519.1 HelpNet	0.00	66.66	186.00	400.04	800.00
519.11 West MI Assn of Fire Chi	0.00	12.50	0.00	75.00	150.00
519.13 S MEMSIC	0.00	6.25	0.00	37.50	75.00
519.2 Magazine Subscriptions	0.00	0.00	0.00	0.00	0.00
519.3 FirePrograms	0.00	150.00	1,968.25	900.00	1,800.00
519.4 IAFC	0.00	20.83	0.00	125.02	250.00
519.5 MI State Firefighters Asn	0.00	8.33	75.00	50.02	100.00
519.6 NFPA	0.00	25.00	0.00	150.00	300.00
519.9 MPSCS	0.00	8.33	0.00	50.02	100.00
519 Subscriptions & Dues - Other	0.00		120.00		
Total 519 Subscriptions & Dues	0.00	297.90	2,349.25	1,787.60	3,575.00
525 Personal Equipment					
525.1 Duty Gear	0.00	583.33	0.00	3,500.02	7,000.00
525.2 Personal Equipment	9,800.00	233.33	10,513.87	11,200.02	12,600.00
525.3 Small Equipment	0.00	133.33	246.41	800.02	1,600.00
Total 525 Personal Equipment	9,800.00	949.99	10,760.28	15,500.06	21,200.00
526 FEMA Grant					
526 FEMA	0.00		2,470.50		
526 FEMA Grant - Other	0.00	416.66	0.00	2,500.04	5,000.00
Total 526 FEMA Grant	0.00	416.66	2,470.50	2,500.04	5,000.00
527 Bank Fees	0.00	25.00	180.60	150.00	300.00
528 Bd Members Compensation	240.00	375.00	1,620.00	2,250.00	4,500.00
529 Mandatory Annual Testing					
529.1 Personal Veh Inspections	0.00	41.66	0.00	250.04	500.00
529.2 Fire Extinguishers	0.00	83.33	941.00	500.02	1,000.00
529.3 Hoses	0.00	225.00	2,586.88	1,350.00	2,700.00
529.4 Ladders	0.00	100.00	1,276.00	600.00	1,200.00

Hartford Fire Board Profit & Loss Budget Performance December 2021

	Dec 21	Budget	Jul - Dec 21	YTD Budget	Annual Budget
529.6 Bottles	0.00	0.00	0.00	0.00	0.00
529.8 Air Compressor	0.00	83.33	685.00	500.02	1,000.00
529.9 Flow Testing Air Packs	0.00	91.66	1,020.00	550.04	1,100.00
Total 529 Mandatory Annual Testing	0.00	624.98	6,508.88	3,750.12	7,500.00
530 Generator					
530.1 Maintenance	0.00	20.83	0.00	125.02	250.00
530.2 Maintenance Contract	0.00	58.33	0.00	350.02	700.00
Total 530 Generator	0.00	79.16	0.00	475.04	950.00
531 Auxiliary					
531.1 Auxiliary Supplies	0.00	20.83	0.00	125.02	250.00
Total 531 Auxiliary	0.00	20.83	0.00	125.02	250.00
Capital Expense	0.00	0.00	175,120.95	164,880.75	164,880.75
Investment Fees	0.00		6.00		
Payroll Tax Expense	1,935.44	0.00	9,086.92	0.00	0.00
Uncategorized Expenses	0.00		-12,040.73		
Total Expense	35,125.18	25,148.47	333,838.92	327,720.38	478,611.20
Net Ordinary Income	-4,989.86	-1,465.83	-105,971.22	-185,624.51	-194,419.49
Other Income/Expense					
Other Expense					
Grant Expenditures	0.00		684.09		
Total Other Expense	0.00		684.09		
Net Other Income	0.00	0.00	-684.09	0.00	0.00
Net Income	-4,989.86	-1,465.83	-106,655.31	-185,624.51	-194,419.49

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting January 10, 2022

Members Present upon roll call: Chad Hunt; Steve Starner; Jerry Birmele; Carlos Ledesma; Chief Harting Absent: Helen Sullivan

Others Present: Carole Kiernan, Assistant Chief Kevin McGrew,

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of January 10, 2022 was Presented. Motion by Birmele; Second by Ledesma; to approve the agenda as presented. Motion: Approved

The proposed minutes of the December 13, 2021 Fire Board meeting were presented. Motion by Starner; Second by Hunt to accept the minutes as presented Motion: Approved

The December Treasurer's report was presented. Motion by Hunt; Second by Birmele; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ **35,160.93** Motion by Birmele; Second by Ledesma; to pay bills in amount of \$ **35,160.93**. Motion Approved upon roll call vote of members present.

Unfinished Business:

None

New Business:

1. Review of Proposed 2022/2023 Proposed Budget-Tabled to February Meeting

Fire Chief's Report:

Meetings Attended:

- City
- Township
- Van Buren County Fire Fighter Training Committee

Information:

- FD received the 2022 DNR Grant – Hose \$2,500.00
- 1831 3-recalls were completed
- New Fire hose finally arrived, loaded on 1871

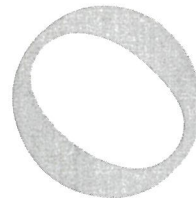
TOTAL LABOR HOURS

Month	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
Calls	286.5	207.5	369.5	298	424.5	333	275	253.25	210	209	207.5	149.5	3223.25
Fraining	32	39	69	20	22	22	24	22	32	42	38	40	402
Truck Insp.	26	32	32	18	20	24	22	0	32	22	20	24	272
Donated	0	0	0	0	0	0	0	0	119.5	202.5	19	42	383
TOTAL	344.5	278.5	470.5	336	466.5	379	321	275.25	393.5	475.5	284.5	255.5	3897.25

Assistant Fire Chief's Report:

Meetings Attended:

- Hartford Township Meeting
- Van Buren County Fire Chiefs



Information:

- Created After incident form- Binder to keep track of portable equipment maintenance per NFPA part 74 update
- Applied for Grant for Gear Washer and Dryer thru the Gary Sinise Foundation
- Awarded Grant in the amount of \$5,000 from the CSX grant
- New Hose Labeled and put into service
- Pagers Programed and Handed out

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

Motion by Hunt; second by Birmele to close meeting at 7:14 pm. Motion: Approved.
Respectfully submitted,

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting December 13, 2021

Members Present upon roll call: Chad Hunt; Steve Starner; Jerry Birmele; Helen Sullivan; Chief Harting Absent: Carlos Ledesma

Others Present: Carole Kiernan, Assistant Chief Kevin McGrew, Ryan Flemming

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of December 13, 2021 was Amended. Motion by Hunt; Second by Birmele; to approve the agenda as amended. Motion: Approved

The proposed minutes of the November 9, 2021 Fire Board meeting were presented. Motion by Hunt; Second by Sullivan to accept the minutes as presented Motion: Approved

The November Treasurer's report was presented. Motion by Hunt; Second by Sullivan; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ **35,561.75** Motion by Starner; Second by Birmele; to pay bills in amount of \$ **35,561.75**. Motion Approved upon roll call vote of members present.

Unfinished Business:

None

New Business:

1. Approve taking Lisa Flemming off of Probation as requested by Chief Harting Motion by Hunt; Second Sullivan to remove Lisa Flemming from Probation. Motion: Approved
2. Approve taking Cole Hunt off of Probation as requested by Chief Harting Motion by Birmele; Second Starner to remove Cole Hunt from Probation. Motion: Approved with Hunt abstaining.
3. Approve revised Policy-601 to reflect new changes from the State. Motion by Starner Second by Hunt to approve policy-601 as presented. Motion Approved
4. Reversal of the motion made November 9 –Motion by Starner; Second by Birmele to replace pagers not to exceed \$9800.00, to purchase 2 AED's in the amount of \$1646.00 and to put \$500.00 towards the purchase of 2 air bottles using the General Fund not the proceeds from the sale of old 1871. Motion: Yeah- Sullivan, Birmele, Starner; Nay- Hunt Motion Approved by roll call vote of board members present.

Fire Chief's Report:

Meetings Attended:

- City
- Township
- Van Buren County Fire Fighter Training Committee

Information:

- Annual air pack flow testing completed
- Working on 2021-22 Budget
- Working on training update – PA 291
- Working on Year-end report

TOTAL LABOR HOURS

Month	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
Calls	286.5	207.5	369.5	298	424.5	333	275	253.25	210	209	207.5		3073.75
Training	32	39	69	20	22	22	24	22	32	42	38		362
Truck Insp.	26	32	32	18	20	24	22	0	32	22	20		248
Donated	0	0	0	0	0	0	0	0	119.5	202.5	19		341
TOTAL	344.5	278.5	470.5	336	466.5	379	321	275.25	393.5	475.5	284.5		3683.75

Assistant Fire Chief's Report:

Meetings Attended:

- Hartford Township Meeting

Information:

- 2 New SCBA bottles put in service.
- Booth at Bazaar, sold 11 address signs, sold a total of 16 in November.
- Firefighters Association Purchased Lift Assist Device that the board was shown a few months ago.
- Firefighters Association also purchased a new sled/basket system for unique rescue situations.
- 2 refurbished AEDs put in service.

Minutes of Fire Board Meeting December 13, 2021

- New Pagers ordered/ Pagers have been delivered, still waiting on the new system to go live. Has been pushed back until at least April, due to chip shortage for some dispatch software.
- 2021 Training Outline created.
- 3 Year Binder Documenting our training created- per new state regulations.
- Annual review and inspection of AEDs at the schools- recommend to the school that they replace 4 of their current AEDs due to age of devices. School will be making the purchase soon.
- Will be applying to the Gary Sinise Foundation for a grant.
- Will apply for MI Government grants when approved by state for gear and CO2 monitors.
- Still in running for CSX Grant

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

Chairman Starner met with the Hartford Mayor, Mr. Miller, Supervisor Sefchek to go over Fire Agreement. Some changes were made to the agreement which now goes before each governing body for approval.

Motion by Birmele; second by Starner to close meeting at 7:44 pm. Motion: Approved
Respectfully submitted,

Gerald Birmele, Secretary

Fire Chiefs Report

January 2022

MEETING'S ATTENDED:

- City
- Township
- Van Buren County Fire Fighter Training Committee

INFORMATION:

- FD received the 2022 DNR Grant – Hose \$2,500.00
- 1831 3-recalls were completed
- New Fire hose finally arrived, loaded on 1871

TOTAL LABOR HOURS

Month	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
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Truck Insp.	26	32	32	18	20	24	22	0	32	22	20	24	272
Donated	0	0	0	0	0	0	0	0	119.5	202.5	19	42	383
TOTAL	344.5	278.5	470.5	336	466.5	379	321	275.25	393.5	475.5	284.5	255.5	3897.25

Respectfully Submitted,

R Harting

Robbie Harting – Fire Chief

Assistant Chief Report

December

Information

- **Created After incident form- Binder to keep track of portable equipment maintenance per NFPA part 74 update**
- **Applied for Grant for Gear Washer and Dryer thru the Gary Sinise Foundation**
- **Awarded Grant in the amount of \$5,000 from the CSX grant**
- **New Hose Labeled and put into service**
- **Pagers Programed and Handed out**

Meetings Attended: Van Buren County Fire Chiefs
Hartford City

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief