

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025 - 055**



TO AUTHORIZE INDUSTRIAL PRETREATMENT ENGINEERING AGREEMENT

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Richard A. Hall on July 28, 2025 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____, and supported by Commissioner _____.

WHEREAS, the City of Hartford is required by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to maintain and periodically update its Industrial Pretreatment Program (IPP) and Local Limits; and

WHEREAS, the last update to the City's Local Limits was completed in 2001, and EGLE requires these limits be technically reviewed or updated at least every ten years, or when significant changes occur to the industrial users within the system; and

WHEREAS, recent violations issued by EGLE in June 2024 for AM Hawk, the City's sole Significant Industrial User (SIU), further necessitate the update. These violations include exceedances for total suspended solids (TSS), phosphorus, and zinc, as well as missed reporting requirements; and

WHEREAS, these violations have not caused pass-through or interference at the Wastewater Treatment Plant (WWTP), a revised Maximum Allowable Headworks Loading (MAHL) and Local Limits evaluation is necessary to determine appropriate load allocations that protect the WWTP and the environment; and

WHEREAS, The City solicited proposals from three qualified consulting firms. The proposals and pricing are summarized below:

Firm	Fee Type	Total Fee
Fleis & VandenBrink (Recommended)	Lump Sum	\$19,500
Wightman & Associates	Not to Exceed	\$25,000
Jones & Henry Engineers	Not to Exceed	\$51,750

- **Lump Sum (F&V):** A lump sum contract guarantees a fixed price for the defined scope of work. This provides the City with cost certainty.
- **Not to Exceed (Wightman, Jones & Henry):** These agreements cap the project cost but are billed based on time and materials. The final cost may be less than the cap required, but there is no price guarantee until the project is complete; and

WHEREAS, Fleis & VandenBrink's proposal includes:

- Development of a new sampling plan.

- MAHL and Local Limits Evaluation.
- Technical assistance with Sewer Use Ordinance (SUO) updates.
- Updated Industrial Discharge Permit for AM Hawk.
- A project kickoff meeting and coordination with EGLE for approvals.

Exclusions: Sampling and lab analytical costs (estimated at \$12,000–\$18,000) and legal review of the SUO are not included in the lump sum.

WHEREAS, F&V offers the most cost-effective proposal and has extensive experience in IPP development, including recent and ongoing work for municipalities across Michigan. Their fixed-fee structure limits financial risk and allows for better budgeting and planning; and

NOW, THEREFORE BE IT RESOLVED; that Staff recommends the City of Hartford Commission approve awarding the Industrial Pretreatment Program and Local Limits update to **Fleis & VandenBrink** for a **lump sum fee of \$19,500**, and authorize the City Manager to execute the agreement.

YEAS: Commissioner's

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: July 28, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on July 28, 2025.

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street, Hartford MI 49057