



CITY OF HARTFORD

CITY COUNCIL AGENDA REPORT

Meeting Date: March 25, 2024
Department: Administration
Submitted By: Linnea Rader, Interim City Manager
Prepared By: RoxAnn Rodney-Isbrecht, Clerk
Agenda Title: Public Comment Script

RECOMMENDED ACTION:

During the expectations workshops we discussed the need for clarification of what our residents can expect during public comment as well as how each public comment should be handled. I attempted to take all of the ideas and have come up with the following statements.

To be read by the Mayor prior to each public comment section on the agenda:

At this time, we will open the floor to public comment. Please introduce yourself including your address, any organization you represent, and your contact information. Limit your comments to three minutes. City Council and City staff will listen to your comments and not respond to any requests for information at this time. For those public comments that require response or follow up, our City Manager will reach out to update or respond within 7 business days of this meeting.

To be added to the agenda so the public is aware ahead of time:

For public comment you'll be asked to introduce yourself and keep comments to three minutes. Council will listen to your comments and if a response is needed, the City Manager will reach out to update or respond within 7 business days of the meeting.

If anyone has any recommended changes, please let us know.