

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2024 - 007**



RESOLUTION ADOPTING FISCAL YEAR 2023/2024 BUDGET ADJUSTMENTS NO. TWO

At a Business meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on March 25, 2024 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Hartford has met all requirements for Public Hearing on the Budget-Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 11, 2023, and a public hearing on the proposed budget was held on May 22, 2023, and participation regarding the adoption of a budget and property tax levy for the City's fiscal year commencing July 1, 2023 and ending June 30, 2024, and whereas, the City Commission has carefully considered same,

WHEREAS, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

WHEREAS, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

WHEREAS, the City of Hartford Commission understands the budget is a planning tool for the fiscal year, and

WHEREAS, the City of Hartford Commission understands the budget numbers are estimated making it necessary to make quarterly adjustments to distribute spending across the budget line items.

NOW THEREFORE BE IT RESOLVED, that the City Commission of the City of Hartford hereby adopts the following exhibit A budget adjustment no. two by Activity/Department for fiscal year commencing July 1, 2023, and ending June 30, 2024, in accordance with the City Charter.

BE IT FURTHER RESOLVED, that the adjustments change the overall fiscal 2023/2024 budget of revenue by \$99,933.00 and expenditures by \$83,558.00

YEAS: Commissioners'

NAYS: ABSENT: Commissioner

RESOLUTION DECLARED ADOPTED

DATE: March 23, 2024

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on March 25, 2024 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended. DATE:

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2024-007



RESOLUTION ADOPTING FISCAL YEAR 2023/2024 BUDGET ADJUSTMENTS NO.TWO

EXHIBIT A

| FISCAL 2023-2024 BUDGET ADJUSTMENTS NO. TWO GENERAL FUND | | | | |
|--|-----------------------------------|-----------|---------------|--------------------|
| GENERAL FUND | REVENUE | | | |
| | CURRENT BUDGET | | | \$1,368,581 |
| | CURRENT (February 29, 2024) | 1,130,255 | | |
| | ADDITIONAL PROJECTED | 289,648 | | |
| | PROJECTED REVENUE | 1,419,903 | | |
| | ADJUSTMENTS: | | | |
| | | SUBTRACT | ADD | |
| | TAXES – REAL PROPERTY | 2,060 | | |
| | MUNICIPAL SERVICES | | 1,245 | |
| | TAXES – PERSONAL PROPERTY | 25 | | |
| | OTHER TAX REVENUE | | 5,349 | |
| | FRANCHISE FEES | 2,993 | | |
| | RECREATIONAL MARIJUANA | 18,414 | | |
| | MEDICAL MARIJUANA | | 257 | |
| | STATE SHARED REVENUE | 12,258 | | |
| | INTEREST ON IVENSTMENTS | | 37,123 | |
| | BANK INTEREST ON ACCOUNTS | | 9,028 | |
| | EQUIPMENT RENTAL | | 34,070 | |
| | TOTAL REVENUE ADJUSTMENTS: | | 51,322 | |
| | ADJUSTED REVENUE | | | \$1,419,903 |
| GENERAL FUND | EXPENDITURES | | | |
| | CURRENT BUDGET | | | \$1,634,424 |
| | CURRENT (FEBRUARY 29, 2024) | 1,069,627 | | |
| | ADDITIONAL PROJECTED | 583,448 | | |
| | PROJECTED EXPENDITURES | | 1,653,075 | |

| ADJUSTMENTS: | | | | |
|--|---------------------------------------|----------|---------------|--------------------|
| | | SUBTRACT | ADD | |
| CITY COMMISSION | | 4,377 | | |
| MAYOR | | 1,091 | | |
| CITY MANAGER | | | 22,946 | |
| LEGAL SERVICES | | | 5,125 | |
| AUDIT FEES | | | 5,396 | |
| CENTRAL SUPPLIES – OFFICE SUPPLIES | | | 1,000 | |
| CENTRAL SUPPLIES – POSTAGE | | 2,752 | | |
| CENTRAL SUPPLIES-OPERATING | | 41 | | |
| BOARD OF REVIEW | | 1,900 | | |
| TREASURER | | | 3,500 | |
| ZONING COMMISSION | | 10,800 | | |
| CULTURAL PROGRAMS | | | 1,645 | |
| | | | | |
| | TOTAL EXPENDITURES ADJUSTMENTS | | 18,651 | |
| | | | | |
| | ADJUSTED TOTAL EXPENDITURES | | | \$1,653,075 |
| | | | | |
| PROJECTED ADJUSTMENT TO GENERAL FUND BALANCE: | | | | |

| FISCAL 2023-2024 BUDGET ADJUSTMENTS NO. TWO STREET FUNDS | | | | |
|--|---------------------------------|---------|----------|------------------|
| MAJOR STREETS | REVENUE | | | |
| | CURRENT BUDGET | | | \$300,000 |
| | | | | |
| | CURRENT (February 29, 2024) | 211,938 | | |
| | ADDITIONAL PROJECTED | 88,062 | | |
| | | | | |
| | PROJECTED REVENUE | | 300,000 | |
| | | | | |
| | ADJUSTMENTS: | | | |
| | | | | |
| | TOTAL REVENUE ADJUSTMENT | | 0 | |
| | | | | |
| | ADJUSTED REVENUE | | | \$300,000 |
| | | | | |
| MAJOR STREETS | EXPENDITURES | | | |
| | CURRENT BUDGET | | | \$208,057 |
| | | | | |
| | CURRENT (February 29, 2024) | 105,520 | | |
| | ADDITIONAL PROJECTED | 102,537 | | |
| | | | | |
| | PROJECTED EXPENDITURES | | 208,057 | |

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|---|--------------------------------------|----------|----------------|------------------|
| | ADJUSTMENTS: | SUBTRACT | ADD | |
| | TRAFFIC SERVICES | | 5,968 | |
| | WINTER MAINTENANCE | 5,968 | | |
| | TOTAL EXPENDITURE ADJUSTMENTS | | 0 | |
| | ADJUSTED EXPENDITURES | | | \$208,057 |
| PROJECTED ADJUSTMENT TO MAJOR STREET FUND BALANCE: | | | | |
| LOCAL STREETS | REVENUE | | | |
| | CURRENT BUDGET | | | \$103,000 |
| | CURRENT REVENUE (February 29, 2024) | 67,320 | | |
| | ADDITIONAL PROJECTED | 33,235 | | |
| | PROJECTED REVENUE | | 100,555 | |
| | BUDGET ADJUSTMENTS | SUBTRACT | ADD | |
| | RIGHT OF WAY PERMITS | 2,445 | | |
| | TOTAL REVENUE ADJUSTMENTS | | (2,445) | |
| | ADJUSTED REVENUE | | | \$97,230 |
| LOCAL STREETS | EXPENDITURES | | | |
| | CURRENT BUDGET | | | \$99,675 |
| | CURRENT (February 29, 2024) | 49,056 | | |
| | ADDITIONAL PROJECTED | 48,174 | | |
| | PROJECTED EXPENDITURES | | 97,230 | |
| | ADJUSTMENT | SUBTRACT | ADD | |
| | WINTER MAINTENANCE | 2,445 | | |
| | TOTAL EXPENDITURE ADJUSTMENTS | | (2,445) | |
| | ADJUSTED EXPENDITURES | | | \$97,230 |
| PROJECTED ADJUSTMENT TO LOCAL STREET FUND BALANCE: | | | | |

**FISCAL 2023-2024
BUDGET ADJUSTMENTS – NO. TWO
SEWER FUND**

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|-------------------|----------------|--|--|--|
| SEWER FUND | REVENUE | | | |
|-------------------|----------------|--|--|--|

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|-------------------|--|----------|----------------|--------------------|
| | CURRENT BUDGET | | | \$671,610 |
| | | | | |
| | CURRENT REVENUE (February 29, 2024) | 615,161 | | |
| | ADDITIONAL PROJECTED | 161,278 | | |
| | | | | |
| | PROJECTED REVENUE | | 776,439 | |
| | | | | |
| | ADJUSTMENTS: | | | |
| | | SUBTRACT | ADD | |
| | REAL PROPERTY TAX | 933 | | |
| | PERSONAL PROPERTY TAX | 99 | | |
| | PENALTIES & INTEREST ON TAXES | | 93 | |
| | SERVICE & SALES | | 92,065 | |
| | PENALTY ON DELQ BILLS | | 4,292 | |
| | INTEREST ON INVESTMENT | | 9,411 | |
| | | | | |
| | TOTAL REVENUE ADJUSTMENT | | 104,829 | |
| | | | | |
| | ADJUSTED REVENUE | | | \$776,439 |
| | | | | |
| SEWER FUND | EXPENDITURES | | | |
| | CURRENT BUDGET | | | \$1,085,646 |
| | | | | |
| | CURRENT (February 29, 2024) | 389,548 | | |
| | ADDITIONAL PROJECTED | 706,098 | | |
| | | | | |
| | PROJECTED EXPENDITURES | | 1,095,646 | |
| | | | | |
| | ADJUSTMENTS: | | | |
| | | SUBTRACT | ADD | |
| | SEWER LIFT STATIONS | | 10,000 | |
| | * | | | |
| | | | | |
| | TOTAL EXPENDITURE ADJUSTMENTS | | 10,000 | |
| | | | | |
| | ADJUSTED EXPENDITURES | | | \$1,095,646 |
| | | | | |
| | PROJECTED ADJUSTMENT TO SEWER FUND BALANCE: | | | |
| | *Depreciation should be around \$ | | | |

| | | | | |
|---|-----------------------|--|--|------------------|
| FISCAL 2023-2024 BUDGET ADJUSTMENTS – NO. TWO WATER FUND | | | | |
| | | | | |
| WATER FUND | REVENUE | | | |
| | CURRENT BUDGET | | | \$478,758 |
| | | | | |

| | | | | |
|--|-------------------------------------|----------|---------------|------------------|
| | CURRENT (February 29, 2024) | 326,424 | | |
| | ADDITIONAL PROJECTED | 185,064 | | |
| | PROJECTED REVENUE | | 511,488 | |
| | ADJUSTMENTS: | | | |
| | | SUBTRACT | ADD | |
| | SERVICE & SALES | 4,916 | | |
| | CAPITAL RESERVE | | 7,998 | |
| | SHUT-OFFS & ONS | | 350 | |
| | PENALTY ON DELQ BILL | 2,464 | | |
| | INTEREST ON INVESTMENT | | 4,677 | |
| | WATER TOWER RENTAL | 199 | | |
| | INSURANCE REFUNDS | | 27,284 | |
| | TOTAL REVENUE ADJUSTMENT | | 32,730 | |
| | ADJUSTED REVENUE | | | \$511,488 |
| WATER FUND | EXPENDITURES | | | |
| | CURRENT BUDGET | | | \$637,427 |
| | CURRENT (SEPTEMBER 30, 2023) | 283,070 | | |
| | ADDITIONAL PROJECTED | 354,357 | | |
| | PROJECTED EXPENDITURES | | 637,427 | |
| | ADJUSTMENTS: | | | |
| | | SUBTRACT | ADD | |
| | TRANSFER TO CDBG FUND | | | |
| | WATER DISTRIBUTION SYSTEM | | | |
| | * | | | |
| | TOTAL EXPENDITURE ADJUSTMENT | | 0 | |
| | ADJUSTED EXPENDITURES | | | \$637,427 |
| PROJECTED ADJUSTMENT TO WATER FUND BALANCE: | | | | \$ |
| *Depreciation should be around \$ | | | | |

| | | | | |
|--|-----------------------|--|--|------------------|
| FISCAL 2023-2024 BUDGET ADJUSTMENTS – NO. TWO MISCELLANEOUS FUNDS | | | | |
| | | | | |
| COMPREHENSIVE IMPROVEMENT | REVENUE | | | |
| | CURRENT BUDGET | | | \$210,000 |
| | | | | |

| | | | | | |
|---|--|-------------------------------------|----------|-----------------|-----------------|
| | | CURRENT (February 29, 2024) | 122,553 | | |
| | | ADDITIONAL PROJECTED | 20,000 | | |
| | | PROJECTED REVENUE | | 142,553 | |
| | | ADJUSTMENTS: | SUBTRACT | ADD | |
| | | CONTRIBUTION – CASINO | 17,447 | | |
| | | TRANSFER FROM WATER FUND | 50,000 | | |
| | | | | | |
| | | TOTAL REVENUE ADJUSTMENT | | (67,447) | |
| | | ADJUSTED REVENUE | | | \$142,553 |
| COMPREHENSIVE IMPROVEMENT | | EXPENDITURES | | | |
| | | CURRENT BUDGET | | | \$32,517 |
| | | CURRENT (February 29, 2024) | 38,925 | | |
| | | ADDITIONAL PROJECTED | 70,000 | | |
| | | PROJECTED EXPENDITURES | | 108,925 | |
| | | ADJUSTMENTS: | SUBTRACT | ADD | |
| | | POLICE EQUIPMENT | | 6,408 | |
| | | WATER PROJECTS | | 35,000 | |
| | | SEWER PROJECTS | | 35,000 | |
| | | | | | |
| | | TOTAL EXPENDITURE ADJUSTMENT | | 76,408 | |
| | | ADJUSTED EXPENDITURES | | | \$108,925 |
| PROJECTED ADJUSTMENT TO COMP IMPROVEMENT FUND BALANCE: | | | | | |

| | | | | | |
|----------------------------|--|---------------------------------|----------|-----------------|-----------------|
| BUILDING DEPARTMENT | | REVENUE | | | |
| | | CURRENT BUDGET | | | \$63,500 |
| | | CURRENT (February 29, 2024) | 30,944 | | |
| | | ADDITIONAL PROJECTED | 13,500 | | |
| | | PROJECTED REVENUE | | 44,444 | |
| | | ADJUSTMENTS: | SUBTRACT | ADD | |
| | | BUILDING DEPART | 19,056 | | |
| | | TOTAL REVENUE ADJUSTMENT | | (19,056) | |
| | | ADJUSTED REVENUE | | | \$44,444 |

| BUILDING DEPARTMENT | | EXPENDITURES | | |
|--|--|-------------------------------------|----------|-----------------|
| | | CURRENT BUDGET | | \$51,948 |
| | | CURRENT (February 29, 2024) | 13,254 | |
| | | ADDITIONAL PROJECTED | 19,638 | |
| | | PROJECTED EXPENDITURES | | 32,892 |
| | | ADJUSTMENTS: | SUBTRACT | ADD |
| | | BUILDING DEPARTMENT | 19,056 | |
| | | TOTAL EXPENDITURE ADJUSTMENT | | (19,056) |
| | | ADJUSTED EXPENDITURES | | \$32,892 |
| PROJECTED ADJUSTMENT TO BUILDING DEPARTMENT FUND BALANCE: | | | | |