

**Hartford Fire Board Meeting
May 10, 2021
April Business**

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Hartford Fire Board
Agenda
Monday, May 10, 2021, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by _____ Second by _____ Motion _____
- V. Approval of previous meeting minutes from April 12, 2021: Motion by _____ Second _____ Motion _____
- VI. Approval of April Treasurer's report: Motion By _____ Second by _____ to approve Treasurer's report as presented. Motion _____
 - a. Accounts Payable: Amount \$ **33,599.06** Motion by _____ Second _____ by roll call vote
Motion _____
- VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- VIII. Fire calls
- IX. Unfinished Business:
Review of rates for service charged Bangor Township. Motion to approve the increased rates as outlined for Bangor Township by _____; Second _____ Motion _____
- X. New Business:
Motion to move \$5,619.01 from the TCF Maintenance Account ending 4183 to account 508.1 Ladder 1841 to cover the cost of repairs to the unit. Motion by _____ Second _____ to move the funds as described Motion _____ by roll call vote

Motion to move \$1,706.93 from the TCF Maintenance Account ending 4183 to account 508.4 Rescue Pickup #1869 to cover the cost of repairs to the unit. Motion by _____ Second _____ to move the funds as described Motion _____ by roll call vote

Motion to move \$3,790.79 from _____ to Account 508.8 Command 1802. Motion by _____ Second _____ to move the funds as described Motion _____ by roll call vote
- XI. Reports:
 - a. Fire Chief
 - b. Assistant Fire Chief
 - c. Board

Motion by _____ second by _____ to adjourn at _____ pm.

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting April 12, 2021

Members Present upon roll call: Steve Starner; Jerry Birmele; Chad Hunt; Carlos Ledesma; Chief Harting Absent: Helen Sullivan

Others Present: Carole Kiernan, Kevin McGrew, Brandon Brodary

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of April 12, 2021 was presented. Motion Hunt; Second by Ledesma; to approve the agenda as presented. Motion: Approved

The proposed minutes of the March 8, 2021 Fire Board meeting were presented. Motion by Starner; Second by Birmele to accept the minutes as presented Motion: Approved.

The proposed minutes of the March 24, 2021 Joint Board meeting were presented. Motion by Hunt; Second by Birmele; to accept the minutes as presented. Motion Approved.

The March Treasurer's report was presented. Motion by Ledesma; Second by Birmele; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of **\$31,772.45** Motion by Birmele; Second by Ledesma; to pay bills in amount of **\$31,772.45**. Motion Approved upon roll call vote of members present.

Unfinished Business:

None

New Business:

- I. Discussion and review of rates for service charged Bangor Township.

Fire Chief's Report:

Meetings Attended: None

Information:

- Annual service was completed on Apparatus
- 1869 had to have power steering pump replaced and rear brakes-pads, 1 rotor & 2 calipers
- 1841 ladder still out of service, waiting on parts. No time frame
- Garage door & openers serviced/repaired.

- The HFD has received \$750 from 4 Winds Casino for children's programs

Respectfully Submitted,

R. Harting

Robbie Harting – Fire Chief

Assistant Fire Chief's Report:

Meetings Attended: NONE

Information:

- 1871 update/Meeting with Spencers
- Training Grass Fire burns
- Installed new fire extinguisher mounts in 1869
- Submitted AAA Grant for this year.
- FDIC moved to 1st week of August
- Lawn care will begin soon

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

Need to keep track of calls Pride Care is not making

Motion by Hunt; second by Birmele to close meeting at 7:32 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

**Treasurer's Report for meeting on May 10, 2021
For the month ending April 30, 2021**

Cash Balances

Operations – General Fund

Reconciled Cash Balances of Prior Month ended Mar 31, 2021 – tcf bank \$ **96,325.63**

XXX April Deposits

| | |
|---|------------------|
| City of Hartford – Contribution(March) | \$ 8,951.85 |
| Township of Hartford – Contribution (March) | \$ 13,427.79 |
| Bangor Township Cost Recovery | \$ 902.50 |
| Cost Recovery (CSB) | \$ 115.65 |
| Pride Care (March) | \$ 420.00 |
| Interest | \$ 0.80 |

Total Deposits \$ **23,818.59**

Total Balance of General Fund \$ **120,144.22**

XXX Expenditures for approval:

| | |
|--|-------------------|
| Vendors payable | \$ 21,974.16 |
| Payroll released April 2021 (10,543.26 – 2,046.66) | \$ 8,496.60 |
| Bank Fees | \$ 38.75 |
| MI & Fed Tax Withholdings | \$ 3,089.55 |

Total Expenditure \$ **33,599.06**

General Fund Balance April 30, 2021 \$ **86,545.16**

Capital Equipment

Reconciled Cash Balance as of April 30, 2021 – Millage Fund \$ **83,570.67**

Reconciled Cash Balance as April 30, 2021 – Maintenance Fund \$ **16,311.47**

Cash Balances for month April 30, 2021 \$ **99,882.14**

Renewal CD Balance as of month ended October 31, 2020 \$ **0.00**

Invested Capital Equipment

Et Cetera Investment Services, LLC – Millage Fund Investment Mar 31, 2021 \$ **80,385.33**

Et Cetera Investment Services, #2-TCF Investment Mar 31, 2021 \$ **100,282.78**

**Hartford Fire Board
May 10, 2021 Meeting
Income & Expense and Expenses by Vendor Summary
April Business**

Expense by Vendor

| | <u>Apr 21</u> |
|-----------------------------------|------------------|
| Apollo Fire Equipment | -5,406.00 |
| At & T | -351.92 |
| Auto-Wares | -179.53 |
| Back Roads Services | -273.00 |
| Bronson Lakeview Hospital | -38.92 |
| Chad Hunt | -30.00 |
| City of Hartford (Dental/Vision) | -134.31 |
| City of Hartford {2} | -250.76 |
| City of Hartford Health Ins. | -1,676.04 |
| Comcast | -187.97 |
| Consumers Energy | -68.49 |
| Crystal Flash Energy | -382.21 |
| First Bankcard | -56.71 |
| Hartford Firefighters Association | 100.00 |
| Indiana Mich Power | -327.00 |
| IRS Online Payment | -2,759.96 |
| Jerry Birmele | -30.00 |
| Liberty Mutual | -1,647.00 |
| Moses Fire Equip. Inc. | -1,507.95 |
| NFPA | -175.00 |
| North Breathing Air, LLC | -545.00 |
| ShellFleet Plus Card | -291.25 |
| Spencer Manufacturing, Inc. | -5,725.14 |
| Steven Starner | -30.00 |
| TOTAL | <u>21,974.16</u> |

Income & Expense

| | <u>Apr 21</u> |
|-------------------------|---------------|
| Ordinary Income/Expense | |
| Income | |
| 401 Hartford Township | 13,427.79 |
| 402 Hartford City | 8,951.85 |
| 404 Interest | 1.63 |

| | |
|-----------------------------------|------------------|
| 420 Bangor 1st Resp Reimburse | 902.50 |
| 521 Cost Recovery Reimbursement | 155.65 |
| Other Revenues | <u>420.00</u> |
| Total Income | <u>23,859.42</u> |
| Gross Profit | 23,859.42 |
| Expense | |
| 500 Payroll | |
| 500.1 Fire Chief | 4,179.38 |
| 500.10 Chief Health Benefits | 1,810.35 |
| 500.2 Firefighters/Medics | 4,696.38 |
| 500.3 Support Staff | 607.50 |
| 500.4 Chief Retirement | 250.76 |
| 500 Payroll - Other | <u>660.00</u> |
| Total 500 Payroll | 12,204.37 |
| 502 Utilities | |
| 502.1 Internet-Telephone | 187.97 |
| 502.2 Electric | 327.00 |
| 502.3 Natural Gas | 68.49 |
| 502.4 First Net-AT&T | <u>351.92</u> |
| Total 502 Utilities | 935.38 |
| 506 Fuel | |
| 506.1 Unleaded Gas | 291.25 |
| 506.2 Diesel | <u>382.21</u> |
| Total 506 Fuel | 673.46 |
| 508 Vehicle Maintenance | |
| 508.1 Ladder #1841 | 5,725.14 |
| 508.4 Rescue Pickup #1869 | <u>415.78</u> |
| Total 508 Vehicle Maintenance | 6,140.92 |
| 512 Insurance | |
| 512.1 Worker's Comp | <u>1,647.00</u> |
| Total 512 Insurance | 1,647.00 |
| 513 Payroll Taxes | 2,759.96 |
| 515 Equipment & Equip Maint | |
| 515.1 Ladder #1841 | 1,466.00 |
| 515.3 Heavy Rescue #1871 | -100.00 |
| 515.8 Small Equipment Maintenan | 36.75 |
| 515.9 Medical Supplies | <u>95.63</u> |
| Total 515 Equipment & Equip Maint | 1,498.38 |
| 519 Subscriptions & Dues | |
| 519.6 NFPA | <u>175.00</u> |
| Total 519 Subscriptions & Dues | 175.00 |

**Hartford Fire Board
 May 10, 2021 Meeting
 Income & Expense and Expenses by Vendor Summary
 April Business**

| | |
|---|---------------|
| 525 Personal Equipment | |
| 525.1 Duty Gear | 4,589.46 |
| 525.2 Personal Equipment | 41.95 |
| 525.3 Small Equipment | <u>816.54</u> |
| Total 525 Personal Equipment | 5,447.95 |
| 527 Bank Fees | 38.75 |
| 528 Bd Members Compensation | 120.00 |
| 529 Mandatory Annual Testing | |
| 529.8 Air Compressor | <u>545.00</u> |
| Total 529 Mandatory Annual Testing | 545.00 |

| | |
|-------------------------------------|-------------------------|
| Payroll Tax Expense | 1,206.55 |
| Reconciliation Discrepancies | <u>-0.01</u> |
| Total Expense | <u>33,392.71</u> |
| Net Ordinary Income | <u>-9,533.29</u> |
| Net Income | <u>-9,533.29</u> |

**Hartford Fire Board
May 10, 2021 Meeting
Payroll Summary
April Business**

| | <u>TOTAL</u> | | |
|---|---------------|-------------|------------------|
| | <u>Hours</u> | <u>Rate</u> | <u>Apr 21</u> |
| Employee Wages, Taxes and Adjustments | | | |
| Gross Pay | | | |
| Salary | 2.00 | | 4,179.38 |
| Assistant Fire Chief | 1.00 | | 400.00 |
| Fire Board Office | 40.50 | | 607.50 |
| Fire Call | 20.00 | | 292.00 |
| Grass Fire | 21.00 | | 305.50 |
| Med Assist | 189.00 | | 2,840.88 |
| Mutual Aid | 10.50 | | 159.00 |
| Other | 8.00 | | 120.00 |
| PI Accident | 28.50 | | 427.50 |
| Shift Coverage | 44.00 | | 660.00 |
| Training | 20.00 | | 288.50 |
| Vehicle Inspection | 18.00 | | 263.00 |
| Total Gross Pay | <u>402.50</u> | | <u>10,543.26</u> |
| Deductions from Gross Pay | | | |
| Dental-Vision | | | -26.86 |
| Firefighters Assn Dues | | | -499.53 |
| Health Insurance | | | -335.20 |
| Total Deductions from Gross Pay | | | <u>-861.59</u> |
| Adjusted Gross Pay | 402.50 | | 9,681.67 |
| Taxes Withheld | | | |
| Federal Withholding | | | -751.00 |
| Medicare Employee | | | -152.88 |
| Social Security Employee | | | -653.67 |
| MI - Withholding | | | -489.11 |
| Medicare Employee Addl Tax | | | 0.00 |
| MI - Cities Res Tax | | | 0.00 |
| MI - Cities Work Tax | | | 0.00 |
| Total Taxes Withheld | | | <u>-2,046.66</u> |
| Net Pay | <u>402.50</u> | | <u>7,635.01</u> |
| Employer Taxes and Contributions | | | |
| Company FICA | | | 653.67 |
| Company Med | | | 152.88 |
| Retirement Fund | | | 236.34 |
| MI - Obligation Assessment | | | 0.00 |
| Total Employer Taxes and Contributions | | | <u>1,042.89</u> |

**Hartford Fire Board Meeting
May 10, 2021
Balance Sheet & Deposit Detail
April Business**

BALANCE SHEET

| | Apr 30, 21 |
|---------------------------------|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 102 Regular Check Chem Bk...847 | 66,823.00 |
| 105 CD Fund Equity..C...288 | -336.62 |
| 106 Millage Fund Chem Bank .167 | 83,570.67 |
| 108 Maintenance Chem Bk ...183 | 16,311.47 |
| Chemical Financial Advisors | 80,385.33 |
| TCF Investment Services #2 | 100,282.78 |
| Total Checking/Savings | 347,036.63 |
| Total Current Assets | 347,036.63 |
| TOTAL ASSETS | 347,036.63 |
| LIABILITIES & EQUITY | 0.00 |

Deposit Detail

| Date | Name | Account | Amount | |
|------------|-----------------------------------|---------------------------------|-----------|-----------|
| 04/08/2021 | | 102 Regular Check Chem Bk...847 | 155.65 | |
| | | 521 Cost Recovery Reimbursement | -40.00 | |
| | | 521 Cost Recovery | - | |
| | Creditors Service Bureau | Reimbursement | 115.65 | |
| TOTAL | | | | -155.65 |
| 04/09/2021 | | 102 Regular Check Chem Bk...847 | 13,427.79 | |
| | | 401 Hartford Township | 13,427.79 | |
| TOTAL | | | | 13,427.79 |
| 04/17/2021 | | 102 Regular Check Chem Bk...847 | 9,954.35 | |
| | Hartford Firefighters Association | 515.3 Heavy Rescue #1871 | 100.00 | |
| | | 402 Hartford City | -8,951.85 | |
| | | 420 Bangor 1st Resp Reimburse | -902.50 | |
| TOTAL | | | | -9,954.35 |
| 04/26/2021 | | 102 Regular Check Chem Bk...847 | 420.00 | |
| 04/26/2021 | Pride Care Ambulance | Undeposited Funds | -420.00 | |
| TOTAL | | | | -420.00 |
| 04/30/2021 | | 108 Maintenance Chem Bk ...183 | 0.14 | |
| | | 404 Interest | -0.14 | |
| TOTAL | | | | -0.14 |
| 04/30/2021 | | 106 Millage Fund Chem Bank .167 | 0.69 | |
| | | 404 Interest | -0.69 | |

**Hartford Fire Board Meeting
May 10, 2021
Balance Sheet & Deposit Detail
April Business**

| | | | | |
|------------|--------------------|---------------------------------|--------------|-------|
| TOTAL | | | | -0.69 |
| 04/30/2021 | | 102 Regular Check Chem Bk...847 | 0.80 | |
| | | 404 Interest | <u>-0.80</u> | |
| TOTAL | | | | -0.80 |
| 04/30/2021 | Flemming, Ryan C. | 102 Regular Check Chem Bk...847 | 0.00 | |
| | | 500.2 Firefighters/Medics | 15.00 | |
| | | 410 Firefighters Assn Dues | -13.85 | |
| | | Payroll Tax Expense | 0.93 | |
| | | Payroll Liabilities | -0.93 | |
| | | Payroll Liabilities | -0.93 | |
| | | Payroll Tax Expense | 0.22 | |
| | | Payroll Liabilities | -0.22 | |
| | | Payroll Liabilities | <u>-0.22</u> | |
| TOTAL | | | | 0.00 |
| 04/30/2021 | McClellan, Troy | 102 Regular Check Chem Bk...847 | 0.00 | |
| | | 500.2 Firefighters/Medics | 15.00 | |
| | | 410 Firefighters Assn Dues | -13.21 | |
| | | Payroll Tax Expense | 0.93 | |
| | | Payroll Liabilities | -0.93 | |
| | | Payroll Liabilities | -0.93 | |
| | | Payroll Tax Expense | 0.22 | |
| | | Payroll Liabilities | -0.22 | |
| | | Payroll Liabilities | -0.22 | |
| | | Payroll Liabilities | <u>-0.64</u> | |
| TOTAL | | | | 0.00 |
| 04/30/2021 | VanDeWiele, Cary L | 102 Regular Check Chem Bk...847 | 0.00 | |
| | | 500.2 Firefighters/Medics | 25.50 | |
| | | 410 Firefighters Assn Dues | -22.47 | |
| | | Payroll Tax Expense | 1.58 | |
| | | Payroll Liabilities | -1.58 | |
| | | Payroll Liabilities | -1.58 | |
| | | Payroll Tax Expense | 0.37 | |
| | | Payroll Liabilities | -0.37 | |
| | | Payroll Liabilities | -0.37 | |
| | | Payroll Liabilities | <u>-1.08</u> | |
| TOTAL | | | | 0.00 |
| 04/30/2021 | | 102 Regular Check Chem Bk...847 | 0.01 | |
| | | Reconciliation Discrepancies | <u>-0.01</u> | |
| TOTAL | | | | -0.01 |

Hartford Fire Board Profit & Loss Budget Performance April 2021

| | Apr 21 | Jul '20 - Apr 21 | YTD Budget | Annual Budget |
|--|------------------|-------------------|-------------------|-------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 303 Investment Market Changes | 0.00 | 7,933.58 | | |
| 401 Hartford Township | 13,427.79 | 134,277.90 | 134,277.80 | 161,133.36 |
| 402 Hartford City | 8,951.85 | 89,518.50 | 89,518.60 | 107,422.31 |
| 404 Interest | 1.63 | 12.84 | | |
| 405 Miscellaneous | 0.00 | 630.00 | | |
| 409 Fire Report Request | 0.00 | 20.00 | 38.70 | 46.44 |
| 411 Hartford City Millage | 0.00 | 29,013.38 | | |
| 412 Hartford Township Millage | 0.00 | 51,991.13 | | |
| 418 US Treasury | 0.00 | 10.32 | | |
| 420 Bangor 1st Resp Reimburse | 902.50 | 9,727.12 | 4,469.10 | 5,362.92 |
| 521 Cost Recovery Reimbursement | 155.65 | 12,486.49 | 10,027.60 | 12,033.12 |
| Accounts Receivable | 0.00 | 0.00 | 2,240.60 | 2,688.72 |
| Donation | 0.00 | 8.13 | | |
| Federal Grant Receivable | 0.00 | 20,192.00 | | |
| Other Revenues | 420.00 | 7,080.00 | | |
| Total Income | 23,859.42 | 362,901.39 | 240,572.40 | 288,686.87 |
| Gross Profit | 23,859.42 | 362,901.39 | 240,572.40 | 288,686.87 |
| Expense | | | | |
| 500 Payroll | | | | |
| 500.1 Fire Chief | 4,179.38 | 41,793.80 | 41,793.82 | 50,152.60 |
| 500.10 Chief Health Benefits | 1,810.35 | 17,616.46 | 14,697.30 | 17,636.76 |
| 500.2 Firefighters/Medics | 4,696.38 | 49,496.19 | 51,666.66 | 62,000.00 |
| 500.3 Support Staff | 607.50 | 6,540.00 | 5,833.32 | 7,000.00 |
| 500.4 Chief Retirement | 250.76 | 2,507.64 | 2,500.12 | 3,000.16 |
| 500.5 Shift Coverage | 0.00 | 0.00 | 12,000.00 | 14,400.00 |
| 500 Payroll - Other | 660.00 | 10,230.00 | 0.00 | 0.00 |
| Total 500 Payroll | 12,204.37 | 128,184.09 | 128,491.22 | 154,189.52 |
| 501 Professional, Insur.& Legal | | | | |
| 501.1 Legal Expenses | 0.00 | 0.00 | 2,500.00 | 3,000.00 |
| 501.2 Professional - Audit | 0.00 | 7,500.00 | 6,666.66 | 8,000.00 |
| Total 501 Professional, Insur.& Legal | 0.00 | 7,500.00 | 9,166.66 | 11,000.00 |
| 502 Utilities | | | | |
| 502.1 Internet-Telephone | 187.97 | 1,870.20 | 1,875.00 | 2,250.00 |
| 502.2 Electric | 327.00 | 3,798.51 | 4,500.00 | 5,400.00 |
| 502.3 Natural Gas | 68.49 | 1,022.49 | 1,666.66 | 2,000.00 |
| 502.4 First Net-AT&T | 351.92 | 3,512.23 | 3,600.00 | 4,320.00 |
| 502.5 EPS Door Security | 0.00 | 580.92 | 500.00 | 600.00 |
| Total 502 Utilities | 935.38 | 10,784.35 | 12,141.66 | 14,570.00 |
| 503 Mileage | | | | |
| 503.1 Mileage - other | 0.00 | 165.02 | 83.32 | 100.00 |
| Total 503 Mileage | 0.00 | 165.02 | 83.32 | 100.00 |
| 505 Building Maintenance | | | | |

Hartford Fire Board
Profit & Loss Budget Performance
April 2021

| | Apr 21 | Jul '20 - Apr 21 | YTD Budget | Annual Budget |
|--|-----------------|------------------|------------------|------------------|
| 505.1 Bldg Supplies/Maintenanc | 0.00 | 1,696.02 | 2,916.66 | 3,500.00 |
| 505.2 Building Maintenance | 0.00 | 1,073.68 | 833.32 | 1,000.00 |
| 505.3 Grounds Maintenance | 0.00 | 1,190.42 | 1,200.00 | 1,440.00 |
| 505.5-Trash | 0.00 | 77.25 | 250.00 | 300.00 |
| 505 Building Maintenance - Other | 0.00 | 148.50 | 0.00 | 0.00 |
| Total 505 Building Maintenance | 0.00 | 4,185.87 | 5,199.98 | 6,240.00 |
| 506 Fuel | | | | |
| 506.1 Unleaded Gas | 291.25 | 1,919.18 | 2,666.66 | 3,200.00 |
| 506.2 Diesel | 382.21 | 1,606.59 | 1,666.66 | 2,000.00 |
| Total 506 Fuel | 673.46 | 3,525.77 | 4,333.32 | 5,200.00 |
| 507 Supplies | 0.00 | 40.00 | | |
| 508 Vehicle Maintenance | | | | |
| 508.1 Ladder #1841 | 5,725.14 | 7,719.01 | 1,750.00 | 2,100.00 |
| 508.2 Tanker #1831 | 0.00 | 5,767.18 | 5,916.66 | 7,100.00 |
| 508.3 Heavy Rescue #1871 | 0.00 | 2,053.65 | 2,083.32 | 2,500.00 |
| 508.4 Rescue Pickup #1869 | 415.78 | 2,249.71 | 333.32 | 400.00 |
| 508.5 Jeep #1860 | 0.00 | 171.13 | 333.32 | 400.00 |
| 508.6 Explorer #1810 | 0.00 | 0.00 | 583.32 | 700.00 |
| 508.7 Pick-Up #1801 | 0.00 | 2,567.67 | 333.32 | 400.00 |
| 508.8 #1802 | 0.00 | 1,290.79 | | |
| Total 508 Vehicle Maintenance | 6,140.92 | 21,819.14 | 11,333.26 | 13,600.00 |
| 511 Office | | | | |
| 511.1 Office Equipment | 0.00 | 795.00 | 250.00 | 300.00 |
| 511.2 Equipment Repairs | 0.00 | 0.00 | 250.00 | 300.00 |
| 511.3 Office Supplies | 0.00 | 1,299.99 | 1,250.00 | 1,500.00 |
| 511.4 Printing | 0.00 | 0.00 | 166.66 | 200.00 |
| 511.5 Software/Upgrades | 0.00 | 79.49 | 833.32 | 1,000.00 |
| 511.6 Copy Lease | 0.00 | 297.57 | 300.00 | 360.00 |
| Total 511 Office | 0.00 | 2,472.05 | 3,049.98 | 3,660.00 |
| 512 Insurance | | | | |
| 512.1 Worker's Comp | 1,647.00 | 7,542.25 | 4,083.32 | 4,900.00 |
| 512.10 Accident & Sickness Ins | 0.00 | 4,084.00 | 17,245.82 | 20,695.00 |
| 512.6 Automobile | 0.00 | 389.96 | | |
| 512 Insurance - Other | 0.00 | 14,329.00 | | |
| Total 512 Insurance | 1,647.00 | 26,345.21 | 21,329.14 | 25,595.00 |
| 513 Payroll Taxes | 2,759.96 | 28,931.79 | | |
| 514 Banking Fees | 0.00 | -10.00 | 0.00 | 0.00 |
| 515 Equipment & Equip Maint | | | | |
| 515.1 Ladder #1841 | 1,466.00 | 1,553.60 | 583.33 | 700.00 |
| 515.10 Firefighting Foam | 0.00 | 0.00 | 833.32 | 1,000.00 |
| 515.11 Ford Truck | 0.00 | 44.12 | 83.32 | 100.00 |
| 515.2 Tanker #1831 | 0.00 | 87.60 | 583.32 | 700.00 |
| 515.3 Heavy Rescue #1871 | -100.00 | 678.17 | 1,333.32 | 1,600.00 |
| 515.4 Rescue Pickup #1869 | 0.00 | 0.00 | 166.68 | 200.00 |

Hartford Fire Board Profit & Loss Budget Performance April 2021

| | Apr 21 | Jul '20 - Apr 21 | YTD Budget | Annual Budget |
|--|-----------------|------------------|-----------------|------------------|
| 515.5 Jeep #1860 | 0.00 | 0.00 | 166.68 | 200.00 |
| 515.6 Explorer #1810 | 0.00 | 0.00 | 83.32 | 100.00 |
| 515.7 Eqt Maintenance Other | 0.00 | 0.00 | 166.68 | 200.00 |
| 515.8 Small Equipment Maintenan | 36.75 | 383.20 | 166.68 | 200.00 |
| 515.9 Medical Supplies | 95.63 | 2,077.43 | 1,250.00 | 1,500.00 |
| Total 515 Equipment & Equip Maint | 1,498.38 | 4,824.12 | 5,416.65 | 6,500.00 |
| 516 Training | | | | |
| 516.1 Fire Chief Training | 0.00 | 0.00 | 1,250.00 | 1,500.00 |
| 516.2 Firefighter I & II | 0.00 | 564.01 | 833.32 | 1,000.00 |
| 516.3 Medic | 0.00 | 1,048.00 | 833.32 | 1,000.00 |
| 516.4 Fire Officer Classes | 0.00 | 1,000.00 | 833.32 | 1,000.00 |
| 516.5 Drivers Training | 0.00 | 0.00 | 166.68 | 200.00 |
| 516.6 Training - Other | 0.00 | 0.00 | 0.00 | 0.00 |
| Total 516 Training | 0.00 | 2,612.01 | 3,916.64 | 4,700.00 |
| 518 Physicals | | | | |
| 518.1 Annual Physicals | 0.00 | 7,215.00 | 6,166.68 | 7,400.00 |
| 518.2 New Employee Physicals | 0.00 | 0.00 | 250.00 | 300.00 |
| Total 518 Physicals | 0.00 | 7,215.00 | 6,416.68 | 7,700.00 |
| 519 Subscriptions & Dues | | | | |
| 519.1 HelpNet | 0.00 | 744.00 | 666.68 | 800.00 |
| 519.11 West MI Assn of Fire Chi | 0.00 | 0.00 | 125.00 | 150.00 |
| 519.13 S MEMSIC | 0.00 | 75.00 | 62.50 | 75.00 |
| 519.14 Van Buren Co. FF Assn | 0.00 | 0.00 | 0.00 | 0.00 |
| 519.2 Magazine Subscriptions | 0.00 | 50.00 | 166.68 | 200.00 |
| 519.3 FirePrograms | 0.00 | 1,711.69 | 1,426.32 | 1,711.60 |
| 519.4 IAFC | 0.00 | 0.00 | 208.32 | 250.00 |
| 519.5 MI State Firefighters Asn | 0.00 | 75.00 | 83.32 | 100.00 |
| 519.6 NFPA | 175.00 | 175.00 | 250.00 | 300.00 |
| 519.9 MPSCS | 0.00 | 105.00 | 83.32 | 100.00 |
| Total 519 Subscriptions & Dues | 175.00 | 2,935.69 | 3,072.14 | 3,686.60 |
| 525 Personal Equipment | | | | |
| 525.1 Duty Gear | 4,589.46 | 7,000.00 | 5,833.32 | 7,000.00 |
| 525.2 Personal Equipment | 41.95 | 1,224.86 | 2,333.32 | 2,800.00 |
| 525.3 Small Equipment | 816.54 | 1,238.99 | 1,333.32 | 1,600.00 |
| Total 525 Personal Equipment | 5,447.95 | 9,463.85 | 9,499.96 | 11,400.00 |
| 527 Bank Fees | 38.75 | 324.65 | 208.32 | 250.00 |
| 528 Bd Members Compensation | 120.00 | 1,260.00 | 1,875.00 | 2,250.00 |
| 529 Mandatory Annual Testing | | | | |
| 529.1 Personal Veh Inspections | 0.00 | 0.00 | 416.68 | 500.00 |
| 529.2 Fire Extinguishers | 0.00 | 370.00 | 250.00 | 300.00 |
| 529.3 Hoses | 0.00 | 2,468.10 | 2,250.00 | 2,700.00 |
| 529.4 Ladders | 0.00 | 1,236.45 | 1,000.00 | 1,200.00 |
| 529.6 Bottles | 0.00 | 1,320.00 | 416.68 | 500.00 |
| 529.8 Air Compressor | 545.00 | 1,420.00 | 833.32 | 1,000.00 |

Hartford Fire Board
Profit & Loss Budget Performance
 April 2021

| | <u>Apr 21</u> | <u>Jul '20 - Apr 21</u> | <u>YTD Budget</u> | <u>Annual Budget</u> |
|---|------------------|-------------------------|--------------------|----------------------|
| 529.9 Flow Testing Air Packs | 0.00 | 0.00 | 833.32 | 1,000.00 |
| Total 529 Mandatory Annual Testing | 545.00 | 6,814.55 | 6,000.00 | 7,200.00 |
| 530 Generator | | | | |
| 530.1 Maintenance | 0.00 | 0.00 | 208.32 | 250.00 |
| 530.2 Maintenance Contract | 0.00 | 627.41 | 583.32 | 700.00 |
| Total 530 Generator | 0.00 | 627.41 | 791.64 | 950.00 |
| 531 Auxiliary | | | | |
| 531.1 Auxiliary Supplies | 0.00 | 0.00 | 208.32 | 250.00 |
| Total 531 Auxiliary | 0.00 | 0.00 | 208.32 | 250.00 |
| Capital Expense | 0.00 | 0.00 | 164,898.75 | 164,898.75 |
| Investment Fees | 0.00 | 15.00 | | |
| Payroll Tax Expense | 1,206.55 | 34,648.07 | 11,666.68 | 14,000.00 |
| Reconciliation Discrepancies | -0.01 | -0.01 | | |
| Uncategorized Expenses | 0.00 | 1,542.90 | | |
| Total Expense | 33,392.71 | 306,226.53 | 409,099.32 | 457,939.87 |
| Net Ordinary Income | -9,533.29 | 56,674.86 | -168,526.92 | -169,253.00 |
| Net Income | -9,533.29 | 56,674.86 | -168,526.92 | -169,253.00 |

April 2021 CALLS

| + | # | TIME | Address | People | COST | TYPE OF CALL |
|--------|----------|-------|----------------------|--------|-----------|----------------------------------|
| 1-Apr | 202-Twp | 3:15 | 64th Ave | 3 | \$ 69.00 | Med Assist-Fall |
| 1-Apr | 203-Twp | 5:17 | CR 681 | 2 | \$ 30.00 | Other-Wrong location |
| 1-Apr | 204-Twp | 23:00 | CR 362 & CR 687 | 5 | \$ 112.50 | PI Accident |
| 2-Apr | 205-Twp | 8:48 | CR 687 | 3 | \$ 29.00 | Med Assist-Mental Evallation |
| 2-Apr | 206-City | 13:47 | Hillsborough | 5 | \$ 60.50 | Med Assist-Head Trauma |
| 2-Apr | 207-City | 19:55 | Wendell | 3 | \$ 45.50 | Med Assist-Chest Pain |
| 3-Apr | 208-Twp | 6:27 | 60th St. | 1 | \$ 15.00 | Med Assist-Assault |
| 3-Apr | 209-City | 6:55 | Bennett Ave. | 2 | \$ 15.00 | Med Assist-Difficulty Breathing |
| 3-Apr | 210-City | 11:52 | Maple Hill | 3 | \$ 44.50 | Med Assist-Fall |
| 3-Apr | 211-Twp | 14:47 | 68th St. | 9 | \$ 231.50 | Grass Fire |
| 3-Apr | 212-City | 17:49 | Maple Hill | 4 | \$ 58.75 | Med Assist-Mental Evallation |
| 3-Apr | 213-Twp | 22:26 | Red Arrow Hwy | 4 | \$ 60.00 | Med Assist-Sick Person |
| 4-Apr | 214-City | 11:21 | Pleasant St. | 3 | \$ 30.00 | Med Assist-Difficulty Breathing |
| 4-Apr | 215 | 15:31 | I-94 | 7 | \$ 105.00 | PI Accident |
| 4-Apr | 216 | 22:40 | Watervliet City | 6 | \$ 90.00 | Mutual Aid |
| 5-Apr | 217-City | 4:34 | Paras Hill Dr. | 3 | \$ 46.00 | Med Assist-Fall |
| 5-Apr | 218 | 16:18 | Bangor Twp | 2 | \$ 30.00 | Med Assist-Fall |
| 5-Apr | 219-Twp | 21:12 | 62nd St & 62 Ave | 4 | \$ 60.00 | Other-Possible Illegal Burn |
| 5-Apr | 220-City | 13:39 | Paras Hill Dr. | 2 | \$ 15.00 | Med Assist-Chest Pain |
| 6-Apr | 221-Twp | 17:59 | Red Arrow Hwy | 5 | \$ 75.00 | Med Assist-Not Breathing |
| 6-Apr | 222-Twp | 20:52 | CR 687 | 2 | \$ 31.00 | Med Assist-General Weakness |
| 7-Apr | 223-Twp | 15:46 | Ellenborough | 4 | \$ 61.50 | Med Assist-Chest Pain |
| 7-Apr | 224-City | 22:57 | Bernard St. | 2 | \$ 30.00 | Other-Lines Down |
| 8-Apr | 225-City | 12:21 | Main & Center | 3 | \$ 31.00 | Med Assist-Back Pain |
| 8-Apr | 226-Twp | 16:54 | Red Arrow & 62nd St. | 2 | \$ 15.00 | Med Assist-Possible Ankle Injury |
| 8-Apr | 227-City | 19:08 | Center St. | 2 | \$ 27.75 | Med Assist-Mental Evallation |
| 9-Apr | 228-City | 16:31 | Maple Hill | 3 | \$ 46.00 | Med Assist-Sick Person |
| 9-Apr | 229-City | 17:20 | South St. | 4 | \$ 61.00 | Med Assist-Pain |
| 10-Apr | 230-Twp | 1:04 | 62nd St. | 1 | \$ 16.00 | Med Assist-Sick Person |
| 10-Apr | 231 | 7:33 | I-94 | 6 | \$ 89.00 | PI Accident |
| 10-Apr | 232-City | 14:41 | Maple Hill | 5 | \$ 75.50 | Med Assist-Sick Person |
| 10-Apr | 233-City | 16:27 | Maple Hill | 3 | \$ 45.00 | Med Assist-Possible OD |
| 10-Apr | 234-City | 19:46 | Maple Hill | 4 | \$ 61.50 | Med Assist-Difficulty Breathing |
| 11-Apr | 235-Twp | 9:09 | 63rd St. | 4 | \$ 90.75 | Med Assist-Abdominal Pain |
| 11-Apr | 236-City | 14:07 | Vanderlyn Dr. | 5 | \$ 74.50 | Med Assist-Seizure |
| 13-Apr | 237-City | 7:08 | Olds Ave. | 3 | \$ 45.00 | Med Assist-Possible CVA |
| 13-Apr | 238-Twp | 13:12 | Ellenborough | 1 | \$ - | Med Assist-Diabetic Issues |
| 14-Apr | 239-City | 2:00 | Wendell | 2 | \$ 30.00 | Med Assist-Fall |
| 14-Apr | 240 | 10:32 | Bangor Twp | 2 | \$ 15.00 | Med Assist-Altered Code 5 |
| 14-Apr | 241 | 21:33 | Bangor Twp | 1 | \$ 16.00 | Med Assist-Code 5 |
| 14-Apr | 242-City | 22:51 | Linden | 1 | \$ 16.00 | Med Assist-Medical Alarm |
| 15-Apr | 243 | 17:05 | Bangor Twp | 4 | \$ 60.50 | Med Assist-Low O2-Code 5 |
| 15-Apr | 244-Twp | 21:15 | 66th Ave. | 2 | \$ 27.75 | Med Assist-Unconscious |
| 16-Apr | 245-City | 14:12 | Wendell | 2 | \$ 14.00 | Med Assist-Difficulty Breathing |

| | | | | | | | |
|--------|----------|-------|----------------|----|----|--------|---------------------------------|
| 16-Apr | 246-Twp | 21:10 | 52nd Ave | 6 | \$ | 86.75 | Med Assist-Cardiac Arrest |
| 17-Apr | 247 | 6:01 | Bangor Twp | 1 | \$ | 16.00 | Med Assist-Fall |
| 18-Apr | 248 | 17:48 | Bangor Twp | 5 | \$ | 74.00 | Grass Fire |
| 19-Apr | 249-City | 7:00 | Wendell | 1 | \$ | 15.00 | Med Assist-Fall |
| 19-Apr | 250 | 8:15 | I-94 | 4 | \$ | 45.50 | Med Assist-Diabetic Issues |
| 19-Apr | 251-City | 9:31 | Wendell | 4 | \$ | 45.50 | Med Assist-Difficulty Breathing |
| 20-Apr | 252 | 7:00 | Bangor Twp | 3 | \$ | 45.50 | Med Assist-Code 5 |
| 22-Apr | 253-City | 3:13 | Bennett Ave. | 2 | \$ | 30.00 | Med Assist-Difficulty Breathing |
| 22-Apr | 254-City | 10:14 | Shepard | 4 | \$ | 46.00 | Med Assist-Unresponsive |
| 22-Apr | 255-City | 12:13 | Woodside Dr. | 5 | \$ | 75.50 | Med Assist-Fall |
| 22-Apr | 256-Twp | 22:39 | 52nd Ave | 3 | \$ | 106.87 | Med Assist-Pain |
| 23-Apr | 257-City | 0:07 | Maple St. | 3 | \$ | - | Med Assist-Fall |
| 23-Apr | 258-Twp | 16:45 | Red Arrow Hwy | 3 | \$ | 44.00 | Med Assist-Sick Person |
| 24-Apr | 259-City | 13:42 | Paras Hill Dr. | 5 | \$ | 72.25 | Med Assist-Chest Pain |
| 24-Apr | 260-Twp | 19:06 | Red Arrow Hwy | 3 | \$ | 45.00 | Med Assist-Diabetic Issues |
| 25-Apr | 261-Twp | 11:04 | 60th St. | 4 | \$ | 60.50 | Med Assist-Difficulty Breathing |
| 25-Apr | 262-Twp | 12:47 | CR 687 | 4 | \$ | 60.50 | Med Assist-Difficulty Breathing |
| 25-Apr | 263-City | 15:38 | Bernard St. | 7 | \$ | 87.75 | Structure Fire |
| 25-Apr | 264-City | 18:45 | Maple | 2 | \$ | 30.00 | Med Assist-Code 5 |
| 25-Apr | 265-City | 19:32 | School St. | 5 | \$ | 76.50 | Med Assist-Knee Injury |
| 26-Apr | 266-Twp | 1:15 | CR 687 | 2 | \$ | 31.00 | Med Assist-Diarehea |
| 26-Apr | 267-City | 10:18 | Wendell | 4 | \$ | 46.50 | Med Assist-Medical Alarm |
| 26-Apr | 268-City | 13:50 | End of Shepard | 5 | \$ | 61.50 | PI Accident |
| 26-Apr | 269-City | 13:59 | Center St. | 5 | \$ | - | Med Assist-Female Down |
| 26-Apr | 270 | 16:20 | Keeler Twp | 3 | \$ | 69.00 | Mutual Aid |
| 26-Apr | 271-City | 19:55 | Center St. | 14 | \$ | 204.25 | Structure Fire |
| 27-Apr | 272-City | 5:15 | Main St. | 1 | \$ | 15.00 | Med Assist-Unresponsive |
| 27-Apr | 273-Twp | 11:45 | 60th St. | 1 | \$ | - | Med Assist-Sick Person |
| 27-Apr | 274-Twp | 19:00 | CR 687 | 3 | \$ | 45.00 | Med Assist-Possible Drug Issues |
| 27-Apr | 275-Twp | 21:13 | 66th Ave. | 5 | \$ | 75.50 | Med Assist-Chest Pain |
| 29-Apr | 276-City | 5:41 | Wendell | 2 | \$ | 30.00 | Med Assist-Medical Alarm |
| 29-Apr | 277-City | 13:57 | Center St. | 3 | \$ | 30.50 | Med Assist-Fall |
| 29-Apr | 278-City | 15:53 | Wendell | 3 | \$ | 46.50 | Med Assist-Lift Assist |
| 30-Apr | 279-Twp | 10:40 | 70th St. | 5 | \$ | 61.50 | Med Assist-Possible DOA |
| 30-Apr | 280-City | 12:21 | Wendell | 4 | \$ | 45.50 | Med Assist-Altered |
| 30-Apr | 281-City | 16:33 | Main & Olds | 4 | \$ | 59.50 | PI Accident |
| 30-Apr | 282-Twp | 21:50 | CR 687 | 4 | \$ | 58.50 | Med Assist-Evaluation |

| | |
|-------------------------------------|--------------------|
| Total Costs for Fire Calls | \$ 4,144.87 |
| Chief's Salary | \$ 4,179.38 |
| Administrative Cost (Support Staff) | \$ 607.50 |
| Trainings/Inspection Costs | \$ 551.50 |
| Total Costs for Fire Calls | \$ 9,483.25 |

| Total Calls this mor | | Total April Calls | | Fiscal Year Totals | | |
|-----------------------------|-----|--------------------------|----|---------------------------|-----|----------------|
| Total Call for 2020 | 81 | City Calls | 41 | City Calls | 305 | Grass Fire 2 |
| Total Call for 2019 | 698 | Twp Calls | 28 | Twp Calls | 267 | Med Assist 67 |
| Total Call for 2018 | 673 | I-94 Calls | 3 | I-94 Calls | 21 | PI Accident 5 |
| Total Call for 2017 | 552 | Other | 9 | Other | 66 | Mutual Aid 2 |
| Total Call for 2016 | 345 | | | | | Other 3 |
| Total Call for 2015 | 303 | | | | | Gas Leak 0 |
| Total Call for 2014 | 333 | | | | | Fire 2 |
| Total Call for 2013 | 312 | | | | | Vehicle Fire 0 |
| Total Call for 2012 | 292 | | | | | |
| Total Call for 2012 | 281 | | | | | |
| Respectfully submitte | | | | | | |
| | | Priority 3 Calls | | SHADED | | |

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting May 10, 2021

Members Present upon roll call: Steve Starnier; Helen Sullivan; Carlos Ledesma; Chief Harting
Absent: Chad Hunt; Jerry Birmele

Others Present: Carole Kiernan, Kevin McGrew

Chairman Starnier called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of May 10, 2021 was presented and amended. Motion Ladesma; Second by Sullivan; to approve the agenda as amended. Motion: Approved

The proposed minutes of the April 12, 2021 Fire Board meeting were presented. Motion by Starnier; Second by Ledesma to accept the minutes as presented Motion: Approved.

The April Treasurer's report was presented. Motion by Sullivan; Second by Ledesma; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of **\$33,599.06** Motion by Starnier; Second by Ladesma; to pay bills in amount of **\$33,599.06**. Motion Approved upon roll call vote of members present.

Unfinished Business:

Review of rates for service charged Bangor Township. Motion to approve the increased rates as outlined for Bangor Township effective July 15, 2021 by Starnier; Second Ladesma Motion Approved

New Business:

- A. Motion to move \$5,619.01 from the TCF Maintenance Account ending 4183 to account 508.1 Ladder 1841 to cover the cost of repairs to the unit. Motion by Ledesma Second Starnier to move the funds as described Motion Approved by roll call vote
- B. Motion to move \$1,706.93 from the TCF Maintenance Account ending 4183 to account 508.4 Rescue Pickup #1869 to cover the cost of repairs to the unit. Motion by Ladesma Second Sullivan to move the funds as described Motion Approved by roll call vote
- C. Motion to move \$2,500.00 from General Fund to Account 508 Command 1802. Motion by Ladesma Second Sullivan to move the funds as described Motion Approved by roll call vote
- D. Motion to move \$1,290.79 from the TCF Maintenance Account ending 4183 to 508.8 Command 1802. Motion by Ladesma Second Sullivan to move the funds as described Motion Approved by roll call vote

Fire Chief's Report:

Meetings Attended: None

Information:

- Conducted inspection on Elite Green – Speedway
- Service completed on air machine
- Hose testing will be Monday May 17
- Youth Fair is a go—without a midway when information is finalized scheduling will take place.
- Mule had to be returned.
- Need to inspect MedLeaf unsuccessful in getting owner to schedule time.
- Pride Care does not have ambulance in Keeler.
- Labor Hours:

| Month | January | February | March | April | TOTAL |
|-------------------|---------|----------|-------|-------|--------|
| Calls | 286.5 | 207.5 | 369.5 | 298 | 1161.5 |
| Training | 32 | 39 | 69 | 20 | 160 |
| Truck Inspections | 26 | 32 | 32 | 18 | 108 |
| To Date Total | | | | | 1429.5 |

Respectfully Submitted,

R. Harting

Robbie Harting – Fire Chief

Assistant Fire Chief's Report:

Meetings Attended: NONE

Information:

- Truck Chassis is inside. They are beginning the work on the truck, Body has been painted and is waiting for buffing.
- Last of this year's fire drills have been completed at the school.
- Radio in 1802 died and was swapped for another we already owned. No cost to Department.

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

Board ask Chief to call Pride Care—Pride Care **has paid** for the Month of March, but not Jan or Feb

Motion by Starnier; second by Sullivan to close meeting at 7:35 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

May 10, 2021

Bangor Township Board
Bangor Township Hall
32550 CR 687
Bangor, MI 49013

Dear Bangor Township Board;

In regards to the recent discussions concerning service by Hartford Fire Department covering Bangor Township, the Fire Board feels it is necessary to raise truck fees. A motion was made, support, and carried on Monday, May 10, 2021 at the Hartford Fire Board meeting to charge Bangor Township the following fees for service by Hartford Fire Department.

| | |
|-----------------------------------|----------------------|
| One time charge per truck: | |
| Arial Ladder 1841 | \$300 |
| Tanker 1831 | \$275 |
| Pumper Rescue 1871 | \$225 |
| Medical 1 st Responder | \$175 |
| Jeep 1860/1869 | \$125 |
| Command Vehicle | \$125 |
| Reports | No charge |
| Disregard – any | No charge |
| Labor | Actual cost per hour |

| | |
|---|------------------|
| Hartford Fire Department Call Wage per hour 5/2021 | |
| Chief | No per Call Wage |
| Assistant Chief | \$16.00 |
| Firefighter I & II, MFR | \$15.00 |
| Firefighter I & II | \$14.00 |
| Firefighter I | \$13.00 |
| MFR | \$12.75 |

We, as a Board, have a responsibility to the City of Hartford and Township of Hartford to bring fees up to date due to the rising costs of apparatus and equipment. We look forward to continue being of service to your township.

These rates will become effective July 15, 2021.

Sincerely,

Steve Starner
Fire Board Chair