

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2024 – 054**



RESOLUTION TO APPROVE FINANCIAL SOFTWARE PURCHASE

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Richard A. Hall on November 25, 2024 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____,

WHEREAS, The City currently has BS&A software for taxes and assessing services. Van Buren County mandated that cities and townships have BS&A software. Most of the communities in VBC invested in BS&A for financial management. The City currently has Tyler Technologies for financial management which is an older module that has since been updated; and

WHEREAS, the City received quotes from three software companies: BS&A, Tyler Technologies, and Springbrook Software. The three software companies are switching over to a CLOUD-based data storage system. The City’s current software is not a CLOUD-based system; and

WHEREAS, the City Treasurer worked on the BS&A financial software module at another municipality and highly recommends it. The software will reduce paperwork because it will be done electronically and reduce the time required to complete specific financial tasks; and

WHEREAS, the BS&A quote had the lowest annual fees and conversion costs; and

WHEREAS, BS&A cost summary includes:

- Upgrade the current assessing and tax modules will be upgraded to a Cloud module - \$4,380 annual fee
- Financial Management Cloud Module will consist of general ledger, accounts payable, cash receipting, accounts receivable, and utility billing - \$7,800 annual fee
- Personnel Management Cloud Module will consist of payroll and timesheets - \$3380 annual fee
- Community Development Cloud Module will consist of building, permits & inspections, planning & zoning, and code enforcement - \$2,740 annual fee
- Data Conversion/Database Setup - \$16,630 (one-time cost)
- Upgrade Implementation - \$3,800 (one-time cost)
- New Module Project Management and Implementation Planning - \$9,750 (one-time cost)
- New Modules Implementation and Training - \$23,000 (one-time cost)

Total Proposal \$71,480

WHEREAS, the payment schedule will consist of two fiscal year payments. The first and second payments of \$32,660 will be due in the current fiscal year. The third through fifth payments of \$38,820 will be due next fiscal year 2025/2026; and

NOW, THEREFORE BE IT RESOLVED, the Hartford City Commission approves the BS&A Software Proposal for \$71,480 for the financial and personnel management modules, community development modules, and tax and assessment upgrades and authorizes the City Manager to execute the contract.

YEAS: Commissioner's

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: November 25, 2024

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on November 25, 2024

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057