

**CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2023 - 019**



**RESOLUTION ADOPTING FISCAL YEAR 2022/2023 BUDGET ADJUSTMENTS NO. FOUR**

At a Business meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 26, 2023 at 7:30p.m.

The following resolution was offered:

Moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City of Hartford has met all requirements for Public Hearing on the Budget-Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 12, 2022, and a public hearing on the proposed budget was held on May 19, 2022, and participation regarding the adoption of a budget and property tax levy for the City's fiscal year commencing July 1, 2022 and ending June 30, 2023, and whereas, the City Commission has carefully considered same,

**WHEREAS**, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

**WHEREAS**, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

**WHEREAS**, the City of Hartford Commission understands the budget is a planning tool for the fiscal year, and

**WHEREAS**, the City of Hartford Commission understands the budget numbers are estimated making it necessary to make quarterly adjustments to distribute spending across the budget line items.

**NOW THEREFORE BE IT RESOLVED**, that the City Commission of the City of Hartford hereby adopts the following exhibit A budget adjustment no. four by Activity/Department for fiscal year commencing July 1, 2022, and ending June 30, 2023, in accordance with the City Charter.

**BE IT FURTHER RESOLVED**, that the adjustments change the overall fiscal 2022/2023 budget of revenue by (\$25,805) and expenditures by (\$321,817).

YEAS:

NAYS:            ABSENT:

**RESOLUTION DECLARED ADOPTED**

DATE: June 26, 2023

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on February 27, 2023 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended. DATE , 2023

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk  
City of Hartford  
19 West Main Street  
Hartford MI 49057

**CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2023-019**



**RESOLUTION ADOPTING FISCAL YEAR 2022/2023 BUDGET ADJUSTMENTS NO.FOUR**

**EXHIBIT A**

<b>FISCAL 2022-2023  BUDGET ADJUSTMENTS NO. FOUR  GENERAL FUND</b>				
<b>GENERAL FUND</b>	<b>REVENUE</b>			
	<b>CURRENT BUDGET</b>			<b>\$1,528,331</b>
	CURRENT (JUNE 16, 2023)	1,375,265		
	ACCRUAL – JUNE ADMIN FEES	14,292		
	REAL PROPERTY TAX	27,635		
	VB COUNTY ROAD MILLAGE	29,462		
	MUNICIPAL SERVICES AGREEMENTS	35,000		
	PROPERTY TAX CHARGEBACKS	(34,895)		
	INTEREST ON PROPERTY TAXES	2,825		
	PROPERTY TAX ADMIN FEES	1,725		
	STATE SHARED REVENUE	52,118		
	LABOR/EQUIPMENT RENTAL	9,000		
	PROJECTED REVENUE		1,512,427	
	ADJUSTMENTS:			
		SUBTRACT	ADD	
	TAXES – REAL PROPERTY		570	
	VAN BUREN ROAD MILLAGE		4,400	
	CHARGEBACKS	34,900	7,224	
	MUNICIPAL SERVICE AGREEMENTS			
	TAXES – PERSONAL PROPERTY	800		
	LCSS COMMUNITY STABILIZATION		12,110	
	FRANCHISE FEE, CABLE TV			
	RECREATIONAL MARIJUANA		7,500	
	ARPA FUNDS			
	STATE SHARED REVENUE	19,000		
	ZONING BOARD FEES		816	
	INSURANCE REFUNDS		9,400	
	LABOR/EQUIPMENT RENTAL		4,000	

	<b>TOTAL ADJUSTMENTS:</b>			<b>(15,904)</b>
	<b>ADJUSTED REVENUE</b>			<b>\$1,512,427</b>
<b>GENERAL FUND</b>	<b>EXPENDITURES</b>			
	<b>CURRENT BUDGET</b>			<b>\$1,450,952</b>
	CURRENT (JUNE 16, 2023)	1,421,565		
	ADDITIONAL PROJECTED	88,387		
	PROJECTED EXPENDITURES		1,509,952	
	ADJUSTMENTS:			
		SUBTRACT	ADD	
	CITY COMMISSION	3,350		
	MAYOR	1,300		
	CITY MANAGER	1,800		
	CLERK		1,700	
	AUDIT FEES			
	CENTRAL SUPPLIES	5,500		
	BOARD OF REVIEW	300		
	TREASURER		1,400	
	ASSESSOR		200	
	ELECTIONS	3,300		
	CITY HALL & GROUNDS		8100	
	LEGAL FEES		1,800	
	POLICE DEPT		25,500	
	FIREBOARD			
	DEPT OF PUBLIC WORKS	34,000		
	ZONING COMMISSION/APPEALS	10,000		
	PARKS & RECREATION		1,000	
	CULTURAL PROGRAMS		1,950	
	TRANSFER TO PROJECTS		76,900	
	<b>TOTAL ADJUSTMENTS</b>		<b>59,000</b>	
	<b>ADJUSTED TOTAL EXPENDITURES</b>			<b>\$1,509,952</b>
	<b>PROJECTED ADJUSTMENT TO GENERAL FUND BALANCE:</b>			<b>\$2,475</b>

**FISCAL 2022-2023  
BUDGET ADJUSTMENTS NO. FOUR  
STREET FUNDS**

<b>MAJOR STREETS</b>	<b>REVENUE</b>			
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	<b>CURRENT BUDGET</b>			<b>\$301,150</b>
	CURRENT (JUNE 16, 2023)	296,989		
	ACT 51 DUE	21,000		
	JUNE ADMIN FEES	3,333		
	PROJECTED REVENUE		321,322	
	ADJUSTMENTS:	SUBTRACT	ADD	
	ACT 51 REVENUE		23,172	
	COMMUNITY STABILIZATION	3,000		
	<b>TOTAL ADJUSTMENT</b>		<b>20,172</b>	
	<b>ADJUSTED REVENUE</b>			<b>\$321,322</b>
<b>MAJOR STREETS</b>	<b>EXPENDITURES</b>			
	<b>CURRENT BUDGET</b>			<b>\$237,059</b>
	CURRENT (JUNE 16, 2023)	163,503		
	ADDITIONAL PROJECTED	4,831		
	PROJECTED EXPENDITURES		168,334	
	ADJUSTMENTS:	SUBTRACT	ADD	
	ADMINISTRATION	1,725		
	DEBT SERVICE	6,900		
	STREET CONSTRUCTION	55,000		
	ROUTINE MAINTENANCE	3,500		
	TRAFFIC SERVICES		2,700	
	NON-MOTORIZED TRANS	1,300		
	WINTER MAINTENANCE	3,000		
	<b>TOTAL ADJUSTMENTS</b>		<b>(68,725)</b>	
	<b>ADJUSTED EXPENDITURES</b>			<b>\$168,334</b>
	<b>PROJECTED ADJUSTMENT TO MAJOR STREET FUND BALANCE:</b>			
<b>LOCAL STREETS</b>	<b>REVENUE</b>			
	<b>CURRENT BUDGET</b>			<b>\$133,142</b>
	CURRENT REVENUE (June 16, 2023)	106,566		
	PLUSACT 51 DUE	7,600		
	PROJECTED REVENUE		114,166	

	BUDGET ADJUSTMENTS	SUBTRACT	ADD	
	RIGHT OF WAY PERMIT		1,100	
	ACT 51	26,560		
	COMMUNITY STABILIZATION	3,000		
	TRANSFER FROM GENERAL FUND		9,484	
	<b>TOTAL ADJUSTMENTS</b>		<b>(18,976)</b>	
	<b>ADJUSTED REVENUE</b>			<b>\$114,166</b>
<b>LOCAL STREETS</b>	<b>EXPENDITURES</b>			
	<b>CURRENT BUDGET</b>			<b>\$127,900</b>
	CURRENT (JUNE 16, 2023)	105,566		
	ADDITIONAL PROJECTED	19,634		
	PROJECTED EXPENDITURES		125,200	
	ADJUSTMENT	SUBTRACT	ADD	
	ADMINISTRATION	200		
	ROUTINE MAINTENANCE	600		
	TRAFFIC SERVICES	800		
	NON-MOTORIZED	600		
	WINTER MAINTENANCE	3,000		
	TRANSFER TO PROJECTS		2,500	
	<b>TOTAL ADJUSTMENTS</b>		<b>(2,700)</b>	
	<b>ADJUSTED EXPENDITURES</b>			<b>\$125,200</b>
	<b>PROJECTED ADJUSTMENT TO LOCAL STREET FUND BALANCE:</b>			<b>(\$11,034)</b>

**FISCAL 2022-2023  
BUDGET ADJUSTMENTS – NO. FOUR  
SEWER FUND**

SEWER FUND	REVENUE			
	<b>CURRENT BUDGET</b>			<b>\$647,124</b>
	CURRENT REVENUE (June 16, 2023)	621,307		
	ADDITIONAL PROJECTED	71,465		
	PROJECTED REVENUE		692,772	
	ADJUSTMENTS:			
		SUBTRACT	ADD	

	SALES & SERVICE		41,423	
	CAPITAL RESERVE		8,945	
	INSURANCE REFUNDS	4,720		
	<b>TOTAL ADJUSTMENT</b>		<b>45,648</b>	
	<b>ADJUSTED REVENUE</b>			<b>\$692,772</b>
<b>SEWER FUND</b>	<b>EXPENDITURES</b>			
	<b>CURRENT BUDGET</b>			<b>\$650,637</b>
	CURRENT (JUNE 16, 2023)	560,599		
	ADDITIONAL PROJECTED	29,438		
	PROJECTED EXPENDITURES		590,037	
	ADJUSTMENTS:			
		SUBTRACT	ADD	
	GENERAL OPERATIONS	78,500		
	SEWER TREATMENT PLANT		235,500	
	SEWER LIFT STATIONS	3,000		
	TRANSFER TO PROJECTS		2,400	
	*	217,000		
	<b>TOTAL ADJUSTMENTS</b>		<b>(60,600)</b>	
	<b>ADJUSTED EXPENDITURES</b>			<b>\$590,037</b>
	<b>PROJECTED ADJUSTMENT TO SEWER FUND BALANCE:</b>			<b>\$102,735</b>

\*Depreciation should be around \$217,000

**FISCAL 2022-2023  
BUDGET ADJUSTMENTS – NO. FOUR  
WATER FUND**

<b>WATER FUND</b>	<b>REVENUE</b>			
	<b>CURRENT BUDGET</b>			<b>\$450,413</b>
	CURRENT (JUNE 16, 2023)	355,557		
	ADDITIONAL PROJECTED	33,870		
	PROJECTED REVENUE		389,427	
	ADJUSTMENTS:			
		SUBTRACT	ADD	
	CHARGES FOR SERVICE	54,049		
	CAPITAL RESERVE ESCROW	7,663		

	PENALTIES ON DELINQ		173	
	MISC REVENUE		553	
	<b>TOTAL ADJUSTMENT</b>		<b>(60,986)</b>	
	<b>ADJUSTED REVENUE</b>			<b>\$389,427</b>
<b>WATER FUND</b>	<b>EXPENDITURES</b>			
	<b>CURRENT BUDGET</b>			<b>\$517,077</b>
	CURRENT (JUNE 16, 2023)	248,411		
	ADDITIONAL PROJECTED	31,066		
	PROJECTED EXPENDITURES		279,477	
	ADJUSTMENTS:			
		SUBTRACT	ADD	
	IRP OPERATIONS	79,800		
	WATER DISTRIBUTION SYSTEM	31,600		
	TRANSFER TO PROJECTS		13,800	
	*	140,000		
	<b>TOTAL ADJUSTMENTS</b>		<b>(237,600)</b>	
	<b>ADJUSTED EXPENDITURES</b>			<b>\$279,477</b>
	<b>PROJECTED ADJUSTMENT TO WATER FUND BALANCE:</b>			<b>\$109,950</b>
*Depreciation should be around \$140,000				

FISCAL 2022-2023 BUDGET ADJUSTMENTS – NO. FOUR MISCELLANEOUS FUNDS					
	<b>COMPREHENSIVE IMPROVEMENT</b>	<b>REVENUE</b>			
		<b>CURRENT BUDGET</b>			<b>\$276,000</b>
		CURRENT (JUNE 16, 2023)	261,506		
		ADDITIONAL PROJECTED	14,494		
		PROJECTED REVENUE		276,000	
		ADJUSTMENTS:	SUBTRACT	ADD	
		MISCELLANEOUS			
		CONTRIBUTION			
		TRANSFERS FROM OTHER FUNDS			

		<b>TOTAL ADJUSTMENT</b>			<b>0</b>
		<b>ADJUSTED REVENUE</b>			<b>\$276,000</b>
<b>COMPREHENSIVE IMPROVEMENT</b>		<b>EXPENDITURES</b>			
		<b>CURRENT BUDGET</b>			<b>\$229,000</b>
		CURRENT (JUNE 16, 2023)	194,375		
		ADDITIONAL PROJECTED	28,325		
		PROJECTED EXPENDITURES		222,700	
		ADJUSTMENTS:	SUBTRACT	ADD	
		CITY HALL		2,500	
		POLICE DEPARTMENT		900	
		PUBLIC WORKS			
		SIDEWALK IMPROVEMENTS			
		STREET IMPROVEMENTS			
		SEWER SYSTEM IMPROVEMENTS	10,900		
		WATER DISTRIBUTION IMPROVEMENTS		1,200	
		<b>TOTAL ADJUSTMENTS</b>		<b>(6,300)</b>	
		<b>ADJUSTED EXPENDITURES</b>			<b>\$222,700</b>
<b>PROJECTED ADJUSTMENT TO COMP IMPROVEMENT FUND BALANCE:</b>					<b>\$53,300</b>

<b>BUILDING DEPARTMENT</b>		<b>REVENUE</b>			
		<b>CURRENT BUDGET</b>			<b>\$26,622</b>
		CURRENT (JUNE 16, 2023)	30,582		
		ADDITIONAL PROJECTED			
		PROJECTED REVENUE		30,582	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING DEPART		3,960	
		<b>TOTAL ADJUSTMENT</b>		<b>3,960</b>	
		<b>ADJUSTED REVENUE</b>			<b>\$30,582</b>
<b>BUILDING DEPARTMENT</b>		<b>EXPENDITURES</b>			
		<b>CURRENT BUDGET</b>			<b>\$21,098</b>



		CURRENT (JUNE 16, 2023)	17,128		
		ADDITIONAL PROJECTED	2,573		
		PROJECTED EXPENDITURES		19,701	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING DEPARTMENT	1,397		
		<b>TOTAL ADJUSTMENTS</b>		<b>1,397</b>	
		ADJUSTED EXPENDITURES			\$19,701
<b>PROJECTED ADJUSTMENT TO BUILDING DEPARTMENT FUND BALANCE:</b>					<b>\$10,881</b>
<b>BUILDING AUTHORITY</b>	<b>REVENUE</b>				
		<b>CURRENT BUDGET</b>			<b>\$50,000</b>
		CURRENT (JUNE 16, 2023)	50,281		
		ADDITIONAL PROJECTED			
		PROJECTED REVENUE		50,281	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING AUTHORITY		281	
		<b>TOTAL ADJUSTMENT</b>		<b>281</b>	
		ADJUSTED REVENUE			<b>\$50,281</b>
<b>BUILDING AUTHORITY</b>	<b>EXPENDITURES</b>				
		<b>CURRENT BUDGET</b>			<b>\$48,000</b>
		CURRENT (JUNE 16, 2023)	44,505		
		ADDITIONAL PROJECTED			
		PROJECTED EXPENDITURES		44,505	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING AUTHORITY	3,495		
		<b>TOTAL ADJUSTMENTS</b>		<b>3,495</b>	
		ADJUSTED EXPENDITURES			<b>\$44,505</b>
<b>PROJECTED ADJUSTMENT TO BUILDING AUTHORITY FUND BALANCE:</b>					<b>\$5,776</b>