

**Hartford Fire Board Meeting**  
**March 13, 2023**  
**February Business**

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**Hartford Fire Board**  
Agenda  
Monday, March 13, 2023 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Chad Hunt, Helen Sullivan, Carlos Ledesma, Ron Sefcik
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion \_\_\_\_\_  
Yeas:\_\_\_ Nays:\_\_\_\_\_
- V. Approval of previous organizational meeting minutes from February 13, 2023: Motion by \_\_\_\_\_  
Second\_\_\_\_\_ Motion\_\_\_\_\_ Yeas:\_\_\_ Nays:\_\_\_\_\_
- VI. Approval of previous meeting minutes from February 13, 2023: Motion by \_\_\_\_\_ Second\_\_\_\_\_  
Motion\_\_\_\_\_ Yeas:\_\_\_ Nays:\_\_\_\_\_
- VII. Approval of March Treasurer's report: Motion By \_\_\_\_\_ Second by \_\_\_\_\_ to approve Treasurer's  
report as presented. Motion \_\_\_\_\_ Yea:\_\_\_\_\_ Nay:\_\_\_\_\_
- a. Accounts Payable: Amount **\$ 22,518.78** Motion by \_\_\_\_\_ Second \_\_\_\_\_ by roll  
call vote Motion \_\_\_\_\_ Yea:\_\_\_\_\_ Nay:\_\_\_\_\_
- VIII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- IX. Fire calls
- X. Unfinished Business:  
NONE
- XI. New Business:

1. Set Joint Meeting of Fire Board, Hartford City Commission and Hartford Township.

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn at \_\_\_\_\_pm.

**Hartford Fire Board**  
Organizational Meeting Minutes  
Monday, 13 February 2023 7:00 PM

**Members present upon Roll call:** Jerry Birmele, Chad Hunt; Helen Sullivan; Ron Sefcik Absent:  
Carlos Ledesma

The Organizational Meeting was called to order by Vice-Chairman Hunt at 7:00 pm with the Pledge of Allegiance.

Public Comment opened at 7:01 pm: No Public Comment

Approval of the Organizational Meeting Agenda. Motion by Sefcik Second by Birmele Motion:  
Approved Yeas: 4—Birmele, Hunt, Sullivan, Sefcik Nays: 0

Organization of Fire Board Office of Chairman:

Motion by Sullivan to nominate Hunt as Fire Board Chairperson for the remainder of the 2022-23 fiscal year. Hunt declined.

Motion by Hunt; Second by Birmele to nominate Sefcik as Fire Board Chairperson for the remainder of the 2022-23 fiscal year. Motion: Approved. Yeas: 3-Hunt, Birmele & Sullivan Nays: 0  
Abstaining: 1-Sefcik

- I. Motion by Sullivan; Second by Hunt to adjourn the 2022-2023 organizational meeting at 7:04 pm.  
Motion: Approved. Yeas: 4—Birmele, Hunt, Sullivan, Sefcik Nays: 0

Respectfully Submitted,

Gerald Birmele, Secretary

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting February 13, 2023**

**Members Present upon roll call:** Chad Hunt; Helen Sullivan; Jerry Birmele; Ron Sefcik; Chief Harting.  
Absent: Carlos Ledesma

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew,

Chairman Sefcik called the meeting to order at 7:05 p.m..

Public comment opened at 7:06 pm.

The proposed agenda for the Fire Board meeting of February 13, 2023 was presented. Motion by Helen; Second by Sefcik; to approve the agenda as presented. Yeas: 4—Birmele, Hunt, Sullivan, Sefcik Nays: 0  
Motion: Approved

The proposed minutes of the January 9, 2023 Fire Board meeting were presented. Motion by Sullivan; Second by Hunt to accept the minutes as presented. Yeas: 3—Hunt, Birmele, Sullivan Nays: 0 Abstaining: Sefcik  
Motion: Approved

The January Treasurer's report was presented. Motion by Birmele; Second by Sefcik; to accept Treasurer's report as presented. Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0 Motion: Approved

Bills were presented for approval in the amount of \$ **27,349.64** Motion by Hunt; Second by Birmele; to pay bills in amount of **\$27,349.64**. Motion Approved upon roll call vote of members present. Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0

**Unfinished Business:**

**None**

**New Business:**

1. Amended Estimated Income 2022/2023. Motion by Birmele to adopt amended Estimated Income 2022/2023 per Arbitration. Second: Sefcik Motion Approved Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0
2. Approve the Proposed 2023/2024 Budget. Motion by Sefcik to adopt the Proposed Budget for 2023/2024. Second: Hunt Motion Approved Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0
3. Appoint an administrator for the FNBO Master Card account ending \*1101. Motion by Sefcik to appoint Ledesma Administrator of the FNBO account ending \*1101. Second: Hunt Motion Approved Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0
4. Appoint an administrator for the Huntington Investment accounts ending \*6358 and \*6901. Motion by Sullivan to appoint Ledesma Administrator of the Huntington Investment accounts ending \*6358 and \*6901. Second: Sefcik Motion Approved Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0
5. Approve the opening of **Donations and Contributions Fund Account** by the Treasurer. Motion by Birmele for the Treasurer to open a separate account for the Donations and Contributions received. Second: Sullivan Motion Approved Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0

**Fire Chief's Report:**

**Meetings Attended:**

- Township
- VBC Firefighter Training Committee
- VBC Medical Control
- VBC Fire Chief's

**Information:**

- Completed fire inspection at Marijuana grow operation on Marion St.- Knox Box
- Conducted first fire inspection at the Catholic church on 60<sup>th</sup> AVE.- Knox Box
- New Medical Director is: Dr. Mikulski
- Chief will be gone March 2-5 for EMS Instructors Conference
- Many rumors are swirling about Pride Care—Bill Mears is no longer at Pride Care. Patrick O'Neil/Neal presented himself on a zoom call as the owner.
- Chiefs met after Mr. O'Neil left the zoom—the result of that meeting was that South Haven, Covert and VBEMS would step in if Pride Care closes.

Respectfully Submitted,  
*Robbie Harting*

Robbie Harting-Fire Chief

**Assistant Fire Chief's Report:**

**Meetings Attended:**

- Van Buren County Fire Chiefs

**Information:**

- CSX Grant submitted for \$18,000 for a UTV
- TC Energy Grant submitted for \$9,000 for RIT Pak and Pak Tracker

## Minutes of Fire Board Meeting February 13, 2023

- CSX Grant submitted for \$3,000 to initially fund the fire relief fund
- Submitted request to Hardings for a fundraiser for the fire relief fund that was established by the firefighters association
- Additional power washer installed on far side of building to assist in washing apparatus after calls
- New Monitor Installed inside side door for responding to calls app
- New Smart TV Installed in training room
- CPR Class setup and advertised
- Hope Evangelical Lutheran Church donated 9 Tables and 60+ chairs to Firefighters Association- Association will be renting these out starting this spring to further support the association.
- A Spring Pancake Breakfast will be held May 13
- Car Wash & Coffee fund raiser will be held April 16

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

### **Other Board Business:**

- Hunt reminded the board members that if there was an issue it should be brought before the board.
- Sullivan suggested the Hispanic Heritage Organization may wish to rent the tables and chairs.
- Donations fund—it was made very clear by the administrator of the fund the money be used for items other than general fund items.
- Sefcik will meet with the new City Manager to work on the HFD being a 501c3 as the Department may be able to secure additional grants.

6. Motion Sullivan; second by Sefcik to close meeting at 8:08 pm. Yeas: 4—Hunt, Birmele, Sullivan, Sefcik Nays: 0 Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting March 13, 2023**

**Members Present upon roll call:** Ron Sefcik; Chad Hunt; Helen Sullivan; Jerry Birmele; Carlos Ledesma; Chief Harting. Absent:

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew,

Chairman Sefcik called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of March 13, 2023 was presented. Motion by Birmele; Second by Ledesma; to approve the agenda as presented. Yeas: 5, Nays 0; Motion: Approved

The proposed organizational minutes of the February 13, 2023 Fire Board meeting were presented. Motion by Hunt; Second by Sefcik to accept the minutes as presented. Yeas: 5, Nays 0 Motion: Approved

The proposed minutes of the February 13, 2023 Fire Board meeting were presented. Motion by Sefcik; Second by Hunt to accept the minutes as presented. Yeas: 5, Nays 0 Motion: Approved

The February Treasurer's report was presented. Motion by Birmele; Second by Ledesma; to accept Treasurer's report as presented. Yeas: 5, Nays 0 Motion: Approved

Bills were presented for approval in the amount of \$ **22,518.78** Motion by Hunt; Second by Birmele; to pay bills in amount of \$ **22,518.78**. Motion Approved upon roll call vote of members present. Yeah: Birmele, Hunt, Sullivan, Ledesma, Sefcik Nays: 0 Motion: Approved

**Unfinished Business:**

None

**New Business:**

1. Set Joint Meeting of Fire Board, Hartford City Commission and Hartford Township. After Board discussion, all agreed the meeting should be set for Wednesday, April 5, 2023.

**Fire Chief's Report:**

**Meetings Attended:**

- Township
- VBC Medical Control
- City

**Information:**

**Minutes of Fire Board Meeting March 13, 2023**

- Attended EMS Instructors Conference in Traverse City
- Medical Control – New Protocols tentative start date is July 1, 2023
- Had a meeting with the City Manager – discussed Fire Dept. operation and needs.
- CPR will be offered April 19

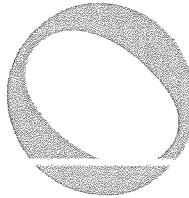
Respectfully Submitted,  
*Robbie Harting*

Robbie Harting-Fire Chief

**Assistant Fire Chief's Report:**

**Meetings Attended:**

- City
- Township



**Information:**

- Submitted Grant to Marathon Petroleum for \$6,000 to start an ice rescue program.
- Mailbox for all members installed in Radio room
- Updated MABAS Box cards
- New SCBA Bottles in service
- Attended Leadership Seminar
- Spring Tornado Drills conducted at schools
- Gathering Quotes for nozzle system underneath vehicles to cool batteries ca. 2200.00
- Adaptor plug to disable electric vehicles quotes being explored ca. 850.00

Respectfully Submitted,  
*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Many different copies of the agreement exist—we need to get 1 copy

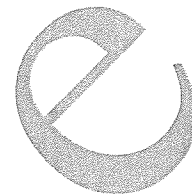
Motion by Sefcik; second by Hunt to close meeting at 7:22 pm. Yeas: 5, Nays: 0 Motion: Approved



**Minutes of Fire Board Meeting March 13, 2023**

Respectfully submitted,

Gerald Birmele, Secretary



# Treasurer's Report for meeting on March 13, 2023 For the month ending February 28, 2023

## Cash Balances

### Operations – General Fund

Reconciled Cash Balances of Prior Month ended January 31, 2023–Huntington	\$ 119,600.81
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### XXX Deposits

City of Hartford – Contribution	\$ 12,307.89
Township of Hartford – Contribution	\$ 14,036.94
Pride Care	\$ 300.00
Township Ass't Chief Grant	\$ 00.00
Bangor Township Cost Recovery	\$ 394.00
Interest	\$ 27.44
Lawton Twp--Training	\$ 200.00
Incident Reports	\$ 20.00
Total Deposits	\$ 27,286.27

<b>Total Balance of General Fund</b>	<b>\$ 146,887.08</b>
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### XXX Expenditures for approval:

Vendors payable	\$ 10,812.48
Grant Expense	\$ 0.00
Payroll released February 2023 (10,301.50 – 2,043.30)	\$ 8,258.20
Bank Fees	\$ 95.50
MI & Fed Tax Withholdings	\$ 3,352.60

<b>Total Expenditure</b>	<b>\$ 22,518.78</b>
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<b>General Fund Balance February 28, 2023</b>	<b>\$ 124,368.30</b>
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### Capital Equipment

Reconciled Cash Balance as of February 28, 2023–Millage Fund	\$ 141,253.78
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Reconciled Cash Balance as February 28, 2023–Maintenance Fund	\$ 13,345.30
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Reconciled Cash Balance as of February 28,2023—Donations & Contributions	\$ 0.00
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Cash Balances for month February 28, 2023	\$ 278,967.38
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### Invested Capital Equipment

Huntington Investment #TCL6358 – Millage Fund Investment January 31, 2023	\$ 9,986.01
Huntington Investment #TCL6901 Investment January 31, 2023	\$ 91,688.10

**Hartford Fire Board**  
**March 13, 2023 Meeting**  
**Income & Expense and Expenses by Vendor Summary**  
**February Business**

**Expense by Vendor**

	<b>Feb 23</b>
A T & T	-406.12
Auto-Wares	-298.47
Best Way Disposal	-83.25
Chad Hunt	-60.00
City of Hartford {2}	-269.91
Comcast	-230.27
Consumers Energy	-324.00
Crystal Flash Energy	-755.48
Dinges Fire Company	-2,826.28
First Bankcard	-1,143.21
Genesis Web Design	-130.00
Helen Sullivan	-60.00
Indiana Mich Power	-388.00
IRS Online Payment	-2,622.18
Jerry Birmele	-60.00
Kellogg Hardware	-25.24
McKesson Medical-Surgical Government Solu	-81.31
Medtox Diagnostics, Inc.	-122.02
North Breathing Air, LLC	-205.00
Pro Safety Innovations LLC	-240.00
Ron Sefcik	-60.00
ShellFleet Plus Card	-328.14
U S Business Systems	-93.60
<b>TOTAL</b>	<b>10,812.48</b>

**500 Payroll**

500.1 Fire Chief	4,498.50
500.2 Firefighters/Medics	2,596.00
500.3 Support Staff	712.00
500.4 Chief Retirement	269.91
500 Payroll - Other	945.00

**Total 500 Payroll** 9,021.41

**502 Utilities**

502.1 Internet-Telephone	230.27
502.2 Electric	388.00
502.3 Natural Gas	324.00
502.4 First Net-AT&T	406.12

**Total 502 Utilities** 1,348.39

**505 Building Maintenance**

505.1 Bldg Supplies/Maintenanc	259.85
505.5-Trash	83.25

**Total 505 Building Maintenance** 343.10

**506 Fuel**

506.1 Unleaded Gas	328.14
506.2 Diesel	755.48

**Total 506 Fuel** 1,083.62

**508 Vehicle Maintenance**

508.2 Tanker #1831	293.98
508.7 Pick-Up #1801	4.49

**Total 508 Vehicle Maintenance** 298.47

**511 Office**

511.3 Office Supplies	43.99
511.5 Software/Upgrades	711.94
511.6 Copy Maintenance	93.60

**Total 511 Office** 849.53

**513 Payroll Taxes** 2,622.18

**515 Equipment & Equip Maint**

515.12 Air Tanks	3,066.28
515.2 Tanker #1831	51.90
515.3 Heavy Rescue #1871	51.89
515.9 Medical Supplies	203.33

**Total 515 Equipment & Equip Maint** 3,373.40

**515.13 Ford Truck 1802** 51.90

**516 Training**

516.1 Fire Chief Training	119.00
516.2 Firefighter I & II	-192.02

**Total 516 Training** -73.02

**Grant Expense None**

**Income & Expense**

	<b>Feb 23</b>
<b>Ordinary Income/Expense</b>	
Income	
401 Hartford Township	14,036.94
402 Hartford City	12,307.89
404 Interest	62.09
409 Fire Report Request	20.00
411 Hartford City Millage	8,380.60
420 Bangor 1st Resp Reimburse	394.00
Other Revenues	300.00
<b>Total Income</b>	<b>35,501.52</b>
<b>Gross Profit</b>	<b>35,501.52</b>
Expense	

**Hartford Fire Board  
March 13, 2023 Meeting  
Income & Expense and Expenses by Vendor Summary  
February Business**

527 Bank Fees	95.50
528 Bd Members Compensation	240.00
529 Mandatory Annual Testing	
529.8 Air Compressor	205.00
Total 529 Mandatory Annual Testing	205.00
Payroll Tax Expense	2,338.01
Reconciliation Discrepancies	-0.03
Total Expense	21,797.46
Net Ordinary Income	13,704.06
Net Income	13,704.06

**Hartford Fire Board  
March 13, 2023 Meeting  
Payroll Summary  
February Business**

	<b>TOTAL</b>		
	<b>Hours</b>	<b>Rate</b>	<b>Feb 23</b>
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
Salary	2.00		4,498.50
Assistant Fire Chief	3.00		750.00
Fire Board Office	44.50		712.00
Gas Leaks/CO	15.00		238.75
Good Intent	7.50		118.50
Grant Pay	1.00		800.00
Lift Assist	3.00		50.50
Med Assist	58.00		922.25
Other	2.00		33.00
PI Accident	19.00		301.00
Shift Coverage	63.00		945.00
Training	40.00		619.50
Vehicle Inspection	20.00		312.50
<b>Total Gross Pay</b>	278.00		10,301.50
<b>Deductions from Gross Pay</b>			
Dental-Vision			0.00
Firefighters Assn Dues			-455.74
First Net AT&T			-90.80
Health Insurance			0.00
<b>Total Deductions from Gross Pay</b>			-546.54
<b>Adjusted Gross Pay</b>	278.00		9,754.96
<b>Taxes Withheld</b>			
Federal Withholding			-734.00
Medicare Employee			-149.33
Social Security Employee			-638.68
MI - Withholding			-521.29
Medicare Employee Addl Tax			0.00
MI - Cities Res Tax			0.00
MI - Cities Work Tax			0.00
<b>Total Taxes Withheld</b>			-2,043.30
<b>Net Pay</b>	278.00		7,711.66
<b>Employer Taxes and Contributions</b>			
Company FICA			638.68
Company Med			149.33
Retirement Fund			269.90
MI - Obligation Assessment			0.00
<b>Total Employer Taxes and Contributions</b>			1,057.91

**Hartford Fire Board Meeting  
March 13, 2023  
Balance Sheet & Deposit Detail  
February Business**

**BALANCE SHEET**

	<b>Feb 28, 23</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102 Regular Check Hunt..3427	110,675.39
105 CD Fund Equity..C...288	0.38
106 Millage Fund Hunt..3456	141,253.78
108 Maintenance Hunt....3469	13,342.23
Chemical Financial Advisors	69,932.47
Huntington Advisors #901	91,688.10
Huntington TLC006358	9,986.01
<b>Total Checking/Savings</b>	<b>436,878.36</b>
<b>Total Current Assets</b>	<b>436,878.36</b>
<b>TOTAL ASSETS</b>	<b>436,878.36</b>
<b>LIABILITIES &amp; EQUITY</b>	<b>0.00</b>

**Deposit Detail**

<b>Type</b>	<b>Num</b>	<b>Date</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>
Deposit		02/06/2023		106 Millage Fund Hunt..3456	3,264.63
				411 Hartford City Millage	-3,264.63
TOTAL					-3,264.63
Deposit		02/10/2023		102 Regular Check Hunt..3427	14,046.94
				401 Hartford Township	-
				409 Fire Report Request	14,036.94
					-10.00
TOTAL					14,046.94
Deposit		02/14/2023		102 Regular Check Hunt..3427	12,517.89
				516.2 Firefighter I & II	-200.00
				402 Hartford City	-
				409 Fire Report Request	12,307.89
					-10.00
TOTAL					12,517.89
Deposit		02/24/2023		102 Regular Check Hunt..3427	694.00
				420 Bangor 1st Resp Reimburse	-394.00
Payment	795529947	02/24/2023	Pride Care Ambulance	Undeposited Funds	-300.00
TOTAL					-694.00

**Hartford Fire Board Meeting  
March 13, 2023  
Balance Sheet & Deposit Detail  
February Business**

<b>Deposit</b>		<b>02/25/2023</b>		<b>106 Millage Fund Hunt..3456</b>	<b>5,115.97</b>
				411 Hartford City Millage	-5,115.97
<b>TOTAL</b>					<b>-5,115.97</b>
<b>Deposit</b>		<b>02/28/2023</b>		<b>108 Maintenance Hunt....3469</b>	<b>3.40</b>
				404 Interest	-3.40
<b>TOTAL</b>					<b>-3.40</b>
<b>Deposit</b>		<b>02/28/2023</b>		<b>106 Millage Fund Hunt..3456</b>	<b>31.25</b>
				404 Interest	-31.25
<b>TOTAL</b>					<b>-31.25</b>
<b>Deposit</b>		<b>02/28/2023</b>		<b>102 Regular Check Hunt..3427</b>	<b>27.44</b>
				404 Interest	-27.44
<b>TOTAL</b>					<b>-27.44</b>
<b>Paycheck</b>	<b>ACH</b>	<b>02/28/2023</b>	<b>Flemming, Lisa M.</b>	<b>102 Regular Check Hunt..3427</b>	<b>0.00</b>
				500.2 Firefighters/Medics	16.00
				410 Firefighters Assn Dues	-14.10
				Payroll Tax Expense	0.99
				Payroll Liabilities	-0.99
				Payroll Liabilities	-0.99
				Payroll Tax Expense	0.23
				Payroll Liabilities	-0.23
				Payroll Liabilities	-0.23
				Payroll Liabilities	-0.68
<b>TOTAL</b>					<b>0.00</b>
<b>Paycheck</b>	<b>ACH</b>	<b>02/28/2023</b>	<b>Flemming, Ryan C.</b>	<b>102 Regular Check Hunt..3427</b>	<b>0.00</b>
				500.2 Firefighters/Medics	32.00
				500.2 Firefighters/Medics	40.00
				500.2 Firefighters/Medics	32.00
				410 Firefighters Assn Dues	-21.64
				Payroll Liabilities	-50.00
				Payroll Tax Expense	6.44
				Payroll Liabilities	-6.44
				Payroll Liabilities	-6.44
				Payroll Tax Expense	1.50
				Payroll Liabilities	-1.50
				Payroll Liabilities	-1.50
				Payroll Liabilities	-24.42
<b>TOTAL</b>					<b>0.00</b>
<b>General Journal</b>	<b>1404</b>	<b>02/28/2023</b>		<b>102 Regular Check Hunt..3427</b>	<b>0.03</b>
				Reconciliation Discrepancies	-0.03
<b>TOTAL</b>					<b>-0.03</b>

# Hartford Fire Board

## Profit & Loss Budget Performance

### February 2023

	<u>Feb 23</u>	<u>Budget</u>	<u>Jul '22 - Feb 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
303 Investment Market Changes	0.00		-2,259.71		
401 Hartford Township	14,036.94	15,313.02	120,404.73	122,504.16	183,756.24
402 Hartford City	12,307.89	10,208.68	83,768.65	81,669.44	122,504.16
404 Interest	62.09		354.71		
409 Fire Report Request	20.00	4.16	40.00	33.36	50.00
411 Hartford City Millage	8,380.60		29,893.97		
412 Hartford Township Millage	0.00		8,589.07		
420 Bangor 1st Resp Reimburse	394.00	718.15	7,801.25	5,745.27	8,617.87
521 Cost Recovery Reimbursement	0.00	756.89	1,277.17	6,055.12	9,082.68
DNR Grant	0.00		1,044.85		
Hartford Township Grants	0.00	800.00	5,600.00	6,400.00	9,600.00
Investment Income	0.00		976.74		
Other Revenues	300.00		2,460.00		
<b>Total Income</b>	<b>35,501.52</b>	<b>27,800.90</b>	<b>259,951.43</b>	<b>222,407.35</b>	<b>333,610.95</b>
Gross Profit	35,501.52	27,800.90	259,951.43	222,407.35	333,610.95
Expense					
500 Payroll					
500.1 Fire Chief	4,498.50	4,498.50	35,891.13	35,988.00	53,982.00
500.10 Chief Health Benefits	0.00	1,916.66	7,850.75	15,333.36	23,000.00
500.2 Firefighters/Medics	2,596.00	5,833.33	26,196.77	46,666.68	70,000.00
500.3 Support Staff	712.00	750.00	5,676.00	6,000.00	9,000.00
500.4 Chief Retirement	269.91	333.33	2,159.28	2,666.68	4,000.00
500.5 Shift Coverage	0.00	1,200.00	0.00	9,600.00	14,400.00
500 Payroll - Other	945.00		8,790.00		
<b>Total 500 Payroll</b>	<b>9,021.41</b>	<b>14,531.82</b>	<b>86,563.93</b>	<b>116,254.72</b>	<b>174,382.00</b>
501 Professional, Insur.& Legal					
501.1 Legal Expenses	0.00	250.00	0.00	2,000.00	3,000.00
501.2 Professional - Audit	0.00	583.33	3,350.00	4,666.68	7,000.00
<b>Total 501 Professional, Insur.&amp; Legal</b>	<b>0.00</b>	<b>833.33</b>	<b>3,350.00</b>	<b>6,666.68</b>	<b>10,000.00</b>
502 Utilities					
502.1 Internet-Telephone	230.27	241.66	1,839.89	1,933.36	2,900.00
502.2 Electric	388.00	450.00	3,239.48	3,600.00	5,400.00
502.3 Natural Gas	324.00	125.00	2,362.00	1,000.00	1,500.00
502.4 First Net-AT&T	406.12	375.00	3,003.85	3,000.00	4,500.00
502.5 EPS Door Security	0.00	50.00	448.74	400.00	600.00
<b>Total 502 Utilities</b>	<b>1,348.39</b>	<b>1,241.66</b>	<b>10,893.96</b>	<b>9,933.36</b>	<b>14,900.00</b>
503 Mileage					
503.1 Mileage - other	0.00	8.33	0.00	66.68	100.00
<b>Total 503 Mileage</b>	<b>0.00</b>	<b>8.33</b>	<b>0.00</b>	<b>66.68</b>	<b>100.00</b>
505 Building Maintenance					
505.1 Bldg Supplies/Maintenanc	259.85	250.00	4,081.18	2,000.00	3,000.00
505.3 Grounds Maintenance	0.00	41.66	67.48	333.28	499.92



# Hartford Fire Board

## Profit & Loss Budget Performance

### February 2023

	Feb 23	Budget	Jul '22 - Feb 23	YTD Budget	Annual Budget
505.4 Capital Bldg Improvement	0.00	333.33	0.00	2,666.68	4,000.00
505.5-Trash	83.25	27.08	243.75	216.68	325.00
<b>Total 505 Building Maintenance</b>	<b>343.10</b>	<b>652.07</b>	<b>4,392.41</b>	<b>5,216.64</b>	<b>7,824.92</b>
506 Fuel					
506.1 Unleaded Gas	328.14	366.66	3,729.15	2,933.36	4,400.00
506.2 Diesel	755.48	250.00	3,322.59	2,000.00	3,000.00
<b>Total 506 Fuel</b>	<b>1,083.62</b>	<b>616.66</b>	<b>7,051.74</b>	<b>4,933.36</b>	<b>7,400.00</b>
508 Vehicle Maintenance					
508.1 Ladder #1841	0.00	258.33	18,692.19	2,066.68	3,100.00
508.2 Tanker #1831	293.98	175.00	4,331.09	1,400.00	2,100.00
508.3 Heavy Rescue #1871	0.00	175.00	455.00	1,400.00	2,100.00
508.4 Rescue Pickup #1869	0.00	33.33	0.00	266.68	400.00
508.5 Jeep #1860	0.00	33.33	0.00	266.68	400.00
508.6 Explorer #1810	0.00	33.33	45.12	266.68	400.00
508.7 Pick-Up #1801	4.49	33.33	372.60	266.68	400.00
508.8 #1802	0.00	33.33	2,994.90	266.68	400.00
<b>Total 508 Vehicle Maintenance</b>	<b>298.47</b>	<b>774.98</b>	<b>26,890.90</b>	<b>6,200.08</b>	<b>9,300.00</b>
511 Office					
511.1 Office Equipment	0.00	166.66	0.00	1,333.36	2,000.00
511.2 Equipment Repairs	0.00	12.50	0.00	100.00	150.00
511.3 Office Supplies	43.99	125.00	506.46	1,000.00	1,500.00
511.4 Printing	0.00	16.66	0.00	133.36	200.00
511.5 Software/Upgrades	711.94		1,400.94	1,200.00	1,200.00
511.6 Copy Maintenance	93.60	30.00	279.00	240.00	360.00
<b>Total 511 Office</b>	<b>849.53</b>	<b>350.82</b>	<b>2,186.40</b>	<b>4,006.72</b>	<b>5,410.00</b>
512 Insurance					
512.1 Worker's Comp	0.00	500.00	5,038.25	4,000.00	6,000.00
512.10 Accident & Sickness Ins	0.00	1,833.33	2,684.00	14,666.68	22,000.00
512 Insurance - Other	0.00		11,466.00		
<b>Total 512 Insurance</b>	<b>0.00</b>	<b>2,333.33</b>	<b>19,188.25</b>	<b>18,666.68</b>	<b>28,000.00</b>
513 Payroll Taxes	2,622.18		21,833.04		
515 Equipment & Equip Maint					
515.1 Ladder #1841	0.00	58.33	68.83	466.68	700.00
515.10 Firefighting Foam	0.00	83.33	0.00	666.68	1,000.00
515.11 Ford Truck	0.00	8.33	0.00	66.68	100.00
515.12 Air Tanks	3,066.28	237.50	3,066.28	1,900.00	2,850.00
515.2 Tanker #1831	51.90	58.33	68.88	466.68	700.00
515.3 Heavy Rescue #1871	51.89	475.00	3,602.68	3,800.00	5,700.00
515.4 Rescue Pickup #1869	0.00	16.66	35.94	133.36	200.00
515.5 Jeep #1860	0.00		0.00	0.00	0.00
515.6 Explorer #1810	0.00	45.83	404.00	366.68	550.00
515.7 Eqt Maintenance Other	0.00	116.66	1,063.96	933.36	1,400.00
515.8 Small Equipment Maintenanc	0.00	33.33	170.74	266.68	400.00
515.9 Medical Supplies	203.33	208.33	791.78	1,666.68	2,500.00

# Hartford Fire Board

## Profit & Loss Budget Performance

### February 2023

	Feb 23	Budget	Jul '22 - Feb 23	YTD Budget	Annual Budget
<b>Total 515 Equipment &amp; Equip Maint</b>	3,373.40	1,341.63	9,273.09	10,733.48	16,100.00
515.13 Ford Truck 1802	51.90	8.33	76.08	66.68	100.00
<b>516 Training</b>					
516.1 Fire Chief Training	119.00	166.66	587.00	1,333.36	2,000.00
516.2 Firefighter I & II	-192.02	283.33	1,504.98	2,266.68	3,400.00
516.3 Medic	0.00	83.33	40.00	666.68	1,000.00
516.4 Fire Officer Classes	0.00	166.66	1,035.00	1,333.36	2,000.00
516.5 Drivers Training	0.00	16.66	0.00	133.36	200.00
<b>Total 516 Training</b>	-73.02	716.64	3,166.98	5,733.44	8,600.00
<b>518 Physicals</b>					
518.1 Annual Physicals	0.00	666.66	6,693.75	5,333.36	8,000.00
518.2 New Employee Physicals	0.00	25.00	0.00	200.00	300.00
<b>Total 518 Physicals</b>	0.00	691.66	6,693.75	5,533.36	8,300.00
<b>519 Subscriptions &amp; Dues</b>					
519.1 HelpNet	0.00	66.66	558.00	533.36	800.00
519.11 West MI Assn of Fire Chi	0.00	8.33	100.00	66.68	100.00
519.13 S MEMSIC	0.00	6.25	75.00	50.00	75.00
519.3 FirePrograms	0.00	166.66	1,968.34	1,333.36	2,000.00
519.4 IAFC	0.00	20.83	0.00	166.68	250.00
519.5 MI State Firefighters Asn	0.00	8.33	75.00	66.68	100.00
519.6 NFPA	0.00	25.00	0.00	200.00	300.00
519.9 MPSCS	0.00	8.33	0.00	66.68	100.00
519 Subscriptions & Dues - Other	0.00		230.00		
<b>Total 519 Subscriptions &amp; Dues</b>	0.00	310.39	3,006.34	2,483.44	3,725.00
<b>525 Personal Equipment</b>					
525.1 Duty Gear	0.00	583.33	4,230.46	4,666.68	7,000.00
525.2 Personal Equipment	0.00	233.33	1,857.08	1,866.68	2,800.00
525.3 Small Equipment	0.00	133.33	136.60	1,066.68	1,600.00
<b>Total 525 Personal Equipment</b>	0.00	949.99	6,224.14	7,600.04	11,400.00
526 FEMA Grant	0.00	208.33	0.00	1,666.68	2,500.00
527 Bank Fees	95.50	30.00	715.25	240.00	360.00
528 Bd Members Compensation	240.00	350.00	1,920.00	2,800.00	4,200.00
<b>529 Mandatory Annual Testing</b>					
529.1 Personal Veh Inspections	0.00	41.66	0.00	333.36	500.00
529.2 Fire Extinguishers	0.00	41.66	493.00	333.36	500.00
529.3 Hoses	0.00	250.00	2,791.60	2,000.00	3,000.00
529.4 Ladders	0.00	116.66	1,306.50	933.36	1,400.00
529.8 Air Compressor	205.00	83.33	920.00	666.68	1,000.00
529.9 Flow Testing Air Packs	0.00	91.66	1,020.00	733.36	1,100.00
<b>Total 529 Mandatory Annual Testing</b>	205.00	624.97	6,531.10	5,000.12	7,500.00
<b>530 Generator</b>					
530.1 Maintenance	0.00	20.83	0.00	166.68	250.00
530.2 Maintenance Contract	0.00	58.33	494.55	466.68	700.00
<b>Total 530 Generator</b>	0.00	79.16	494.55	633.36	950.00

# Hartford Fire Board

## Profit & Loss Budget Performance

February 2023

	<u>Feb 23</u>	<u>Budget</u>	<u>Jul '22 - Feb 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>531 Auxiliary</b>					
<b>531.1 Auxiliary Supplies</b>	0.00	20.83	0.00	166.68	250.00
<b>Total 531 Auxiliary</b>	0.00	20.83	0.00	166.68	250.00
<b>Payroll Tax Expense</b>	2,338.01		17,051.93		
<b>Reconciliation Discrepancies</b>	-0.03		-10.03		
<b>Uncategorized Expenses</b>	0.00		13.91		
<b>Total Expense</b>	<u>21,797.46</u>	<u>26,674.93</u>	<u>237,507.72</u>	<u>214,602.20</u>	<u>321,301.92</u>
<b>Net Ordinary Income</b>	13,704.06	1,125.97	22,443.71	7,805.15	12,309.03
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>Grant Expenditures</b>	0.00		42.20		
<b>Total Other Expense</b>	0.00		42.20		
<b>Net Other Income</b>	0.00	0.00	-42.20	0.00	0.00
<b>Net Income</b>	<u>13,704.06</u>	<u>1,125.97</u>	<u>22,401.51</u>	<u>7,805.15</u>	<u>12,309.03</u>

**February 2023 CALLS**

+	#	TIME	Address	People	COST	TYPE OF CALL
2-Feb	062	5:42	Red Arrow Highway	1	\$ 17.00	Med-Fall
3-Feb	063-City	15:27	Main St.	1	\$ 16.50	Med-Mental Eval.
4-Feb	064	13:39	Red Arrow Highway	4	\$ 63.00	Med-Seizure
5-Feb	065-City	11:53	Marion	4	\$ 65.50	Med-Seizure
5-Feb	066-Twp	22:16	60th Ave.	2	\$ 32.00	Med-Fall
6-Feb	067	6:49	Red Arrow & CR 681	5	\$ 79.50	PI Accident
6-Feb	068	13:02	Red Arrow Highway	3	\$ 16.50	Med-Unconscious
6-Feb	069	14:20	Red Arrow Highway	3	\$ 16.50	Med-Difficulty Breathing
6-Feb	070-Twp	14:45	CR 687	2	\$ 16.50	Med-Vertigo
8-Feb	071-City	13:18	School St.	3	\$ 15.00	Med-Suicidal
11-Feb	072-City	18:30	Wendell Ave.	2	\$ 29.75	Med-Suicidal
12-Feb	073-Twp	17:49	Shar Sue Dr.	2	\$ 32.00	Med-Altered
12-Feb	074-Twp	23:17	70th St.	3	\$ 48.00	Med-Possible CVA
15-Feb	075-Twp	15:24	Jerrdean Dr.	3	\$ 47.00	PI Accident
15-Feb	076	12:11	Red Arrow Highway	3	\$ 16.00	Med-Difficulty Breathing
15-Feb	077-City	13:55	Maple St.	4	\$ 32.50	Med-Difficulty Breathing
15-Feb	078	22:27	Red Arrow Highway	4	\$ 126.00	PI Accident
16-Feb	079-City	14:43	Woodside Dr.	3	\$ 33.00	Other-Mental Eval.
17-Feb	080-City	16:05	East St.	4	\$ 61.75	Med-Chest Pain
18-Feb	081-City	5:25	Woodside Dr.	1	\$ 17.00	Lift Assist
18-Feb	082	15:41	Red Arrow Highway	2	\$ 32.00	Med-Diabetic Issue
19-Feb	083-City	16:26	Center St.	4	\$ 63.50	Med-Assault Victim
21-Feb	084-Twp	11:25	CR 687	3	\$ 31.50	Med-Chest Pain
21-Feb	085	20:31	Red Arrow Highway	3	\$ 48.50	Med-Chest Pain
22-Feb	086-City	15:07	Linden St.	2	\$ 33.00	Lift Assist
23-Feb	087-Twp	9:19	CR 687	4	\$ 31.50	Med-Bleeding
23-Feb	088	12:44	Bangor Twp	6	\$ 60.25	Med-Chest Pain
24-Feb	089	8:30	Bangor Twp	5	46:50:00	Med-Knee Pain
25-Feb	090	23:29	Red Arrow Highway	5	\$ 118.50	Good Intent
26-Feb	091-City	14:04	Bernard St.	6	\$ 238.75	Gas Leak
26-Feb	092-Twp	16:53	Gridley Rd.	3	\$ 47.00	Med-Rib Pain
26-Feb	093-City	18:46	Wendell Ave.	1	\$ 17.00	Med-Blood Pressure
27-Feb	094	13:01	I-94	5	\$ 47.50	PI Accident
27-Feb	095-City	22:07	Washington St.	2	\$ 32.00	Med-Diabetic Issue
28-Feb	096-City	7:26	Washington St.	2	\$ 17.00	Med-Unresponsive
28-Feb	097-Twp	18:56	59 1/2 St.	1	\$ 17.00	Med-Diabetic Issue

<b>Total Costs for Fire Calls</b>	<b>\$ 1,617.95</b>
Chief's Salary	\$ 4,498.50
Administrative Cost (Support Staff)	\$ 712.00
Trainings/Inspection Costs	\$ 932.00
<b>Total Costs for Fire Calls</b>	<b>\$ 7,760.45</b>

<b>Total Calls this mont</b>	36	<b>Total Feb. Calls</b>		<b>Fiscal Year Totals</b>		Grass Fire	0
Total Calls for 2022	685	City Calls	14	City Calls	179	Med Assist	27
Total Calls for 2021	794	Twp Calls	9	Twp Calls	166	PI Accident	4
Total Calls for 2020	698	I-94 Calls	1	I-94 Calls	18	Mutual Aid	0
Total Calls for 2019	673	Other	2	Other	38	Other	1
Total Calls for 2018	552	Red Arrow Calls	10	Red Arrow	32	Gas Leak/CO2	1
Total Calls for 2017	345			Total f/y	433	Fire	0
Total Calls for 2016	303					Vehicle Fire	0
Total Calls for 2015	333					Lift Assist	2
Total Calls for 2014	312					Good Intent	1
Total Calls for 2013	292						
<b>Respectfully submitt</b>		Priority 3 Calls	SHADED				