



# City of Hartford \* County of Van Buren \* State of Michigan

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**TO:** Mayor Danger and City Commissioners  
**FROM:** RoxAnn Rodney-Isbrecht, City Clerk  
**DATE:** November 24, 2025  
**RE:** Open Council Seat

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## **ITEM BEFORE THE COMMISSION:**

Appointment of an interested City resident to fill the remainder of Jane Danger's vacated seat through the November 2026 election.

## **DISCUSSION:**

Charter Provision - Filling of Vacancies (Section 3.12):

If a vacancy occurs, as set forth in Section 3.11, the vacancy shall be filled as follows:

A. The remainder of that term of office shall be filled by the City Commission by majority vote within sixty (60) days.

Historically, the City Commission has publicly announced the vacant seat, accepted letters of interest through a specified deadline, and then conducted reviews and interviews of qualified applicants before making an appointment.

## **RECOMMENDATION:**

1. Set a deadline for the submission of letters of interest to fill the vacant Commission seat; and
2. Authorize the City Clerk to publish notice of the vacancy.

The City Commission may hold interviews and discussion at a special meeting or during the regularly scheduled meeting on December 15, 2025.