

# Water and Sanitary Sewer Project Checklist

<b>Project Name: Breezy Meadows</b>	Project Municipality: Village of Harrison
Parcel(s): 43838, 43840, & 46188 (Parent Parcels)	HU Office Contact: Brandon Barlow
HU Office Ph#: 920-989-1062 x202	HU Office Email: bbarlow@harrisonutilities.org
HU Operator Contact: Tom Van Zeeland	HU Operator Ph#: 920-850-6864
HU Operator Email: tvanzeeland@harrisonutilities.org	Inspector Name: Jim G.
Inspector Ph#: Unknown	Inspector Email: Unknown
Utilities Engineer: Martenson & Eisele	Utilities Eng. Contact: Mary Jo Miller
Utilities Eng. Ph#: 920-731-0381	Utilities Eng. Email: maryjom@martenson-eisele.com
Developer: Van's Realty & Construction	Developer Contact: Jason Haen
Developer Ph#: 920-378-0810	Developer Email: jason@vansconstruction.com
Contractor: Roger Bowers and Sons	Contractor Contact: Scott Hietpas
Contractor Ph#: 920-450-0708	Contractor Email: Unknown
Developer's Engineer: Davel Engineering	Developer's Eng. Contact: John Davel
Developer's Eng. Ph#: 920-560-6563	Developer's Eng. Email: john@davel.pro

## Prior to Construction

1. **Utilities Engineer Plan Approval:** Complete ☒ Incomplete ☐ N/A ☐
  - a. Approval Date: 8/13/2024
  - b. Approving Engineer: Mary Jo Miller
2. **ECWRPC Water Quality Management Conformance (208 Letter) Review:** Complete ☒ Incomplete ☐ N/A ☐
  - a. Review Number: 2024-14
  - b. Approval Date: 5/14/2024
3. **DNR Water Main Plan Approval:** Complete ☒ Incomplete ☐ N/A ☐
  - a. DNR Water Project Number: W-2024-0805
  - b. DNR Approval Date: 10/1/2024
  - c. Form 3300-066 (DNR Water Main Submittal Checklist): Complete ☒ Incomplete ☐ N/A ☐
  - d. Form 3300-260 (DNR Public Water System Approval Request): Complete ☒ Incomplete ☐ N/A ☐
4. **DNR Plan Approval for Sewerage System Improvement:** Complete ☒ Incomplete ☐ N/A ☐
  - a. DNR Sewer Project Number: S-2024-0681
  - b. DNR Approval Date: 11/8/2024
  - c. Form 3400-059 (Sanitary Sewer Submittal): Complete ☒ Incomplete ☐ N/A ☐
  - d. Form 3400-095 (Sewer Specification Checklist): Complete ☒ Incomplete ☐ N/A ☐
  - e. Form 3400-160 (Sanitary Sewer Project Approval Request): Complete ☒ Incomplete ☐ N/A ☐
  - f. Form 3400-205 (Wastewater System Approval Request): Complete ☒ Incomplete ☐ N/A ☐
5. **Neenah-Menasha Sewerage Commission Approval:** Complete ☒ Incomplete ☐ N/A ☐
  - a. Date Approved: 4/23/2024
6. **Harrison Utilities Sanitary Sewer & Water Main Permit:** Complete ☒ Incomplete ☐ N/A ☐
  - a. Date Approved: 8/13/2024
  - b. Permit Number: 2024-01

## Construction

- 7. **Harrison Utilities Specification Version:** 2024.01.24
- 8. **Pre-Construction Meeting Date:** 9/16/2024
- 9. **Test Results:** Complete ☒ Incomplete ☐ N/A ☐
  - a. Safe Water Samples: Complete ☒ Incomplete ☐ N/A ☐
  - b. Water Main Pressure: Complete ☒ Incomplete ☐ N/A ☐
- 10. **Project Walk Through & Punch Lists:** Complete ☒ Incomplete ☐ N/A ☐
- 11. **Sewer Cleaning & Televising Report:** Complete ☒ Incomplete ☐ N/A ☐

## Closeout

- 12. **Mapping/Record Drawings:** Complete ☒ Incomplete ☐ N/A ☐
- 13. **Final Costs & Quantities Information Submitted:** Complete ☒ Incomplete ☐ N/A ☐
- 14. **All Lien Waivers Pertaining to Water and Sanitary Submitted:** Complete ☒ Incomplete ☐ N/A ☐
- 15. **Documentation of All Recorded Easements:** Complete ☒ Incomplete ☐ N/A ☐
- 16. **Recommendation for Acceptance:** Complete ☒ Incomplete ☐ N/A ☐
  - a. Harrison Utilities Operator: Complete ☒ Incomplete ☐ N/A ☐
  - b. Harrison Utilities Office Manager: Complete ☒ Incomplete ☐ N/A ☐
- 17. **Conditional Acceptance (Required for Connection Permits):** Complete ☒ Incomplete ☐ N/A ☐
  - c. Approval Date: 5/13/2025
  - d. Approving Representative: Brandon Barlow, Utilities Office Manager
- 18. **Payment of All Outstanding Review and Inspection Fees:** Complete ☒ Incomplete ☐ N/A ☐
- 19. **Village of Harrison Board Acceptance Approval:** Complete ☐ Incomplete ☒ N/A ☐
  - c. Date: Click or tap to enter a date.