
VILLAGE BOARD MEETING

From: Chad Pelishek, Village Manager

VILLAGE OF HARRISON

Meeting Date: 2/25/25

Title: Discussion and possible action on implementing paperless agendas for March meeting and beyond.

Issue: Does the Village Board support implementing paperless agendas for the March meeting and beyond?

Background and Additional Information:

With the launch of Muni-code Meetings Platform, village staff is proposing the Board consider paperless meeting going forward. In order to accommodate the paperless meeting, the Village would provide Trustees with the option of receiving a Village provided Android Tablet or Apple I-Pad. This would allow Trustees to both vote for items and view the items through the hyperlink function of the board.

There would also be significant costs savings both in printing costs, paper and Village staff time in preparing the agendas and packets. Approximately 300 pieces of paper are used to create 15 packets of the board agendas for each meeting.

Attached to this memo is type of Android device the village would purchase. Trustees should let the Village Manager know which type of device they would prefer.

If Trustees prefer I-Pads, the Village already owns them.

Budget Impacts: Approximately \$700 budgeted in 2025.

Recommended Action: Motion to transition to paperless agendas for future meeting and authorize the Village Manager to purchase tablets/covers to provide to the Trustees.

Attachments:

a. Android Tablet and Cover to purchased.