
VILLAGE BOARD MEETING**From:**

Meghan Winkler, Clerk/HR Manager

Title:

Clerk/HR Manager Monthly Report

Recommended Action:

None.

Background and Additional Information:

- For the Administrative Assistant position, the Finance Director, Fire Chief, and I reviewed 32 applications. We invited 9 candidates to interview, completed interviews with 7, and extended an offer, which has been accepted by Grace Schmall.
- Chad, Alissa and myself met with all employees to discuss the results of the Wage Compensation Study.
- The second of three modules of Neogov has been implemented allowing online onboarding. The final module is expected to start by the end of the year.
- I attended the virtual Municipal Treasurers Association of Wisconsin conference.
- After meeting with the maintenance team at Christ the Rock, they are excited to welcome us back for the 2026 elections.

Budget Impacts:

None

Attachments:

VILLAGE OF HARRISON**Meeting Date:**

September 30, 2025