

## Direct Payment Plan Authorization Form

- The Direct Payment Plan automatically withdraws the amount due from your bank account on the due date. Payments are adjusted for weekends and holidays.
- The Direct Payment Plan is free.
- Allow 15 days to process the authorization form. If your payment is due within that time, use another payment method.
- A separate form must be completed for each utility account number.
- Direct payments remain in effect until you notify us in writing at least 5 days before the due date.

Submit the authorization form:

- By mail
- In our office
- In our drop box
- Email: [office@harrisonutilities.org](mailto:office@harrisonutilities.org)

Questions: (920) 989-1062 x 801 or [office@harrisonutilities.org](mailto:office@harrisonutilities.org)

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### Authorization Enrollment Form

Name: \_\_\_\_\_  
\_\_\_\_\_

Account # (from bill)

Address: \_\_\_\_\_  
\_\_\_\_\_

Service Address:

\_\_\_\_\_ Savings

Account: \_\_\_\_\_ Checking

Bank Name: \_\_\_\_\_  
\_\_\_\_\_

Routing #:

Bank Account #: \_\_\_\_\_

I authorize Harrison Utilities to instruct my financial institution to deduct my utility payment from my checking or savings account. If I decide to discontinue this payment service, I will notify Harrison Utilities in writing at least **five days before the due date**.

Signature: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Return the completed form to: