
VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From: Vicki Tessen, Clerk

Meeting Date: April 29, 2025

Title: Confidentiality Agreement with Outagamie County – Judicial Privacy Act 235

Issue:

Does the Village wish to sign a confidentiality agreement with Outagamie County?

Background and Additional Information:

The message below to Village Clerk Tessen from Outagamie County Deputy Corporation Counsel explains why they are requesting the Village sign the Confidentiality Agreement. The Village attorney reviewed the agreement and made no recommendations for any changes.

From: Shaha, Dawn T. <Dawn.Shaha@outagamie.org>
Sent: Friday, April 11, 2025 11:49 AM
Subject: Judicial Security Act - Confidentiality Agreement

Dear Clerk –

On April 1, 2025, Act 235, the Judicial Privacy Act, went into effect. The basis of the law is to provide current and former judicial officers with statutory protection of their personal information and the personal information of their immediate family residing in their home. A requirement of the law is that every government agency is required to have signed confidentiality agreements with all 3rd parties who may have access to or receive such information. Attached is the Confidentiality Agreement Outagamie County created to meet this requirement. Please review the agreement, including with your counsel, if desired, sign, and return the agreement to me within the next two weeks. If you or your counsel have any questions, please do not hesitate to reach out.

Sincerely,
Dawn T. Shaha, JD (she/her/hers) (about pronouns)
Deputy Corporation Counsel
Outagamie County
320 S. Walnut Street, Appleton, WI 54911
920.832.2246
Dawn.Shaha@outagamie.org

Budget Impacts:

None

Recommended Action:

Approve the Village President to sign the confidentiality agreement with Outagamie County prohibiting any Village staff from sharing any personal information of past, current, or future judicial officers that staff may be privy to.

Attachments:

Confidentiality Agreement