
VILLAGE BOARD MEETING

From: Chad Pelishek, Village Manager

VILLAGE OF HARRISON

Meeting Date: 8/25/2026

Title: Intergovernmental Fire Service Agreement: Village of Harrison and Village of Sherwood

Recommended Action: Motion to approve the Intergovernmental Fire Service Agreement for a five-year term beginning January 1, 2027 and ending December 31, 2031, between the Village of Harrison and the Village of Sherwood, with authorization to include the Town of Woodville as a third party if Woodville agrees to the terms, or to proceed as a two-party agreement between Harrison and Sherwood if necessary.

Background and Additional Information:

The current fire service agreement is a three-party agreement between the Village of Harrison, the Village of Sherwood, and the Town of Woodville. The intent of the proposed agreement is to continue the relationship as a three-party agreement among the same municipalities. However, at this time, the Town of Woodville has not agreed to the proposed terms.

The Village of Sherwood has indicated its willingness to proceed under the terms of the attached agreement. If Woodville does not participate, Harrison and Sherwood understand that they may need to execute a two-party agreement for fire services.

The proposed terms of the agreement are as follows:

1. The agreement would be for a five-year term beginning January 1, 2027 and ending December 31, 2031.
2. The funding formula would use operating and capital expenses and allocate costs based on population, equalized property value, calls for service, and geographic area. The formula would be applied to the prior year's budget so that all parties know their expected contributions when preparing their annual municipal budgets.
3. Capital expenses would follow the costs outlined in Exhibit B and would be updated annually.
4. Sherwood would be billed quarterly.
5. The agreement also addresses inspection fees, 2% fire dues, financial record keeping, fire prevention, public education, Knox boxes, performance standards, catastrophic incidents exceeding \$10,000, and other contract-related provisions.

Budget Impacts: None

Attachments: Intergovernmental Fire Service Agreement