

**VILLAGE BOARD MEETING**

**From:** Brandon Barlow, Utilities Office Manager

**VILLAGE OF HARRISON**

**Meeting Date:** 12/16/2025

**Title:** Harrison Utilities Monthly Report to the Board

**Recommended Action:** None

**Background and Additional Information:**

1. **Utility Arrears Sent to the Tax Roll:** Per Wis. Stat. §66.0809 utility arrears, along with a 10% penalty, are levied as a special charge against the parcel. The information was sent to the Clerk/Treasurer/Finance Office of the Village of Harrison, City of Menasha, and City of Appleton respectively on November 17<sup>th</sup>. The total amount of arrears sent for certification was \$19,670 for 41 customers.
2. **Commercial Cross-Connection Inspections:** Per DNR Code §810.15 public water systems must maintain a cross-connection control program. A cross-connections is an actual or potential connection between a potable water supply and nonpotable water plumbing. It is essential to the safety of the system that controls are in place so that nonpotable water or hazardous chemicals are prevented from backflowing into the water supply. In addition to the requirements for residential connections, commercial and public authority (e.g. a school) connections must be inspected every 2 years. Operators will be inspecting 63 customers during this year’s program. Additional information can be found on the Environmental Protection Agency’s website at [www.epa.gov](http://www.epa.gov).
3. **Neenah-Menasha Sewerage Commission (NMSC):** Regular meetings of the NMSC were held on October 28<sup>th</sup> and November 18<sup>th</sup>. Agendas and minutes for the meetings of the Neenah-Menasha Sewerage Commission are available at [www.nmscwtp.com](http://www.nmscwtp.com).
4. **Permits Issued in October:**
  - a. Sanitary Sewer Connection:

Area	Single Family & Duplex	Multi-Family	Commercial
Lakeshore (Harrison)	2	0	0
Lift Station #4 – Harrison	3	0	1
Lift Station #4 – Menasha	3	0	0
Lift Station #6 (Harrison)	9	0	0
<b>Total</b>	<b>18</b>	<b>0</b>	<b>1</b>

- b. Sanitary Sewer & Watermain Permit: None

5. **Permits Issued in November:**

c. Sanitary Sewer Connection:

Area	Single Family & Duplex	Multi-Family	Commercial
Lakeshore (Harrison)	0	0	0
Lift Station #4 – Harrison	0	0	0
Lift Station #4 – Menasha	1	0	0
Lift Station #6 (Harrison)	4	0	0
<b>Total</b>	<b>5</b>	<b>0</b>	<b>0</b>

d. Sanitary Sewer & Watermain Permit: None

---

**Budget Impacts:** None

---

**Attachments:** None