
VILLAGE BOARD MEETING

From: Chad Pelishek, Village Manager

VILLAGE OF HARRISON

Meeting Date: 8/26/2025

Title: Authorization of the Village Manager to approve change orders more than \$5,000 for the New Fire Station 70 project.

Recommended Action: Motion to authorize the Village Manager to approve change orders more than \$5,000 following the Village's emergency purchasing procedures of the Purchasing Policy.

Background and Additional Information:

In order to keep the construction of the new Fire Station 70 on track, it is imperative that the Village Board grants approval for the Village Manager to approve changes orders more than \$5,000 by obtaining verbal approval from the Village President and then the Village Board approving and paying for the change order at the next available board meeting.

According to the Village Purchasing Policy, an emergency purchase can be made with verbal pre-approval from the Village President. Due to the timing of the Village Board meetings, it is not feasible to wait for full board approval on the change orders, therefore, the Village Manager is requesting special approval related to this project only.

Executed change orders for the project will still be approved at the next available Village Board meeting as previously provided, however day to day changes would be approved by the Village Manager and the Village President.

Budget Impacts: None

Attachments: None