



VILLAGE BOARD MEETING

VILLAGE OF HARRISON**From:**

Alissa Van Eperen, Finance Director/Treasurer

Meeting Date:

August 26, 2025

Title:

Finance Director/Treasurer

- Budget Reports through July 31, 2025
 - July 2025 Investment Report
-

Recommended Action:

None.

Issue:

None.

Background and Additional Information:

- Disbursed budget templates to staff to begin the 2026 budget process.
 - Submitted the Video Service Provider report to the State of Wisconsin.
 - Mid-July unclaimed property letters were sent to Village vendors for stale-dated checks, and as of August 14, we have received 6/44 letters back, five to re-issue, and one undeliverable.
 - The Deputy Clerk position was posted internally, and Jen Tenor was promoted from Administrative Assistant to Deputy Clerk effective August 11, 2025.
 - The Administrative Assistant position will be posted shortly for recruitment.
 - Meghan met with Elections Chief and all are looking forward to the new election cycle.
 - Meghan and Jen attended the annual WMCA conference in La Crosse.
 - Board of Review took place on Wednesday, August 13.
-

Budget Impacts:

None.

Attachments:

July 2025 Budget Reports
July 2025 Investment Report