

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From: Jessi Flohr, Utilities Billing Clerk

Meeting Date: 1/27/2026

Title: Harrison Utilities Monthly Report to the Board

Recommended Action: None

Background and Additional Information:

1. **2026 Meter Change, Clear Water Inspection, and Residential Cross Connection Survey Program:** The Department of Natural Resources (DNR) and Public Service Commission (PSC) require that utilities conduct programs to ensure safety and efficiency of water and sanitary sewer services. A key aspect of compliance with DNR and PSC regulations is the meter change, clear water inspection, and residential cross connection survey program. Harrison Utilities has elected to conduct the program whereby meters are replaced and inspections are conducted on a 20-year cycle, meaning that approximately 5% of customers (excluding meters larger than 1”) are notified annually about the required appointment. Utilities Billing Clerk Jessi Flohr conducts the mailing of the notification letters and coordination of the appointment schedule. The 2026 program includes 150 customers. Grant Laue is working with McMahon and Jessi to integrate the Clear Water Connection form into GIS, to simplify the meter change out process.

2. **Neenah-Menasha Sewerage Commission (NMSC):** Regular meeting of the NMSC was held on December 16th. Agendas and minutes for the meetings of the Neenah-Menasha Sewerage Commission are available at www.nmscwwtp.com.

3. **Permits Issued in December:**

a. Sanitary Sewer Connection:

Area	Single Family & Duplex	Multi-Family	Commercial
Lakeshore (Harrison)	0	0	0
Lift Station #4 – Harrison	2	0	0
Lift Station #4 – Menasha	1	0	0
Lift Station #6 (Harrison)	3	0	0
Total	6	0	

b. Sanitary Sewer & Watermain Permit: None

Budget Impacts: None

Attachments: None