

“Building Inspector Independent Contract for Services”.

Village of Harrison

This contract between the Village of Harrison in Calumet County Wisconsin, hereafter referred to as the Municipality, and Birschbach Inspection Service Inc. N6371 Fairy Springs Rd. Hilbert WI 54129 hereafter referred to as the Contractor, who is to be engaged under contract to supply Commercial Electrical & Commercial Plumbing Inspections. To oversee any Commercial Building permits issued and to provide Inspection Services as requested by the Village of Harrison.

SCOPE.

This contract is enacted under the provisions of Section 101.65 and 101.76 of the Wisconsin Statutes and is subject to all requirements, obligations and authority stated therein, with said sections being adopted by reference.

Building Inspection Services.

The Contractor, as Commercial Electrical & Commercial Plumbing Inspector shall:

1. Enforce all the provisions of Wisconsin SPS 316 and the National Electrical Code (NEC) which shall include, but not be limited to:
 - A) Inspect each commercial project with an active building permit as the electrical service and electrical installations.
2. Enforce all provisions of Wisconsin SPS 381-384.
 - A) Inspect each commercial project with an active building permit as to the installation of plumbing.
3. The Contractor shall maintain current records and prepare a monthly written report on the same. The Contractor shall also submit their computation of fees payable monthly.
4. The Contractor shall be available for inspections once they have received an official request within 48 hours excluding weekends and holidays.
5. The Contractor shall also be available on a as needed basis by the Village of Harrison to supply office hours and inspections at a agreed upon fee when the Village Inspector is on vacation or needs help.
6. Enforce all the provisions of the Uniform Dwelling Code (SPS-320- SPS-325), which shall include, but not be limited to:
7. Examination of all plans submitted to him/her and, if any discrepancies appear, note them on the building permit placard and the application form.
8. To inspect each project with an active building permit as to the specific categories of project, that is the actual construction, the heating, ventilation, and air conditioning, the electrical, the plumbing and the Erosion control.
9. To collect all fees due for both plan review and building inspections from each applicant and to turn all such fees into the Municipality's designated personnel.
10. To forward monthly, by the due date, all building permit applications to the State of Wisconsin.

Separate Businesses- Contractor has its own office, its own equipment, its own facilities and its supplies.

Expenses-Contractor shall be responsible for all of Contractor's expenses. The Municipality shall not be responsible for any such expenses in connection with the building inspection business of the Contractor.

Legal Relationship- The Contractor shall act as an Independent Contractor.

Legal Assistance-The Municipality may provide the Contractor with legal assistance at no charge in case of any legal conflicts between the Contractor and a business owner or General/HVAC/Electrical/Plumbing Contractor.

Qualifications- "The Contractor shall maintain all required certifications during the term of this contract. The cost of doing so shall be the Contractor's expense. Evidence of the certifications shall be provided to the Municipality".

Assistant Status- All assistants or helpers of the Contractor are the Contractor's personal and financial responsibility and are not the responsibility of the Municipality.

Records- The Municipality shall provide full access of its records to the Contractor, and any records kept by the Contractor shall be made available to the Municipality in relation to this contract as Commercial Electrical Inspector.

Performance Responsibility- Contractor is solely and exclusively responsible for all performance and services to the Municipality. Contractor agrees to hold harmless, indemnify and defend Municipality from any claims anyway connected with the services Contractor will provide and from any damage or claims incurred by Contractor or its agents, or other third parties resulting from acts or omissions of Contractor.

Compliance with law- Contractor shall at all times comply with all federal, state and local laws and regulations.

Hold harmless/Insurance- Contractor shall obtain general liability insurance with policy limits of \$1,000,000.00 per occurrence and provide a certificate of insurance to the Municipality.

Complete Agreement- This constitutes the complete agreement between the parties hereto and there has been no other written or oral agreements upon which either the Contractor or Municipality has relied.

Parties Bound- This contract shall be binding on the parties hereto and their respective heirs, successors and assigns.

Duration of Contract- The Contract shall be for a period of Twelve (12) months commencing January 1, 2026, through December 31, 2026.

"Contract shall be self-renewing on a Twelve (12) month basis unless either party gives the other notice of non-renewal at least 30 days prior to the end of the term."

Termination by Municipality- The Municipality may terminate this contract by giving the Contractor a thirty-day (30) notice if any of the following items are alleged and provided on the behalf of the Contractor

1. Fraud or deceit
2. Non-certified inspectors.
3. Negligence, incompetence or misconduct.
4. Criminal charges related to duties.
5. Conflict of interest.

Termination by Contractor- In the event the contractor wishes to terminate this contract, he shall give sixty (60) days notice and return any fees not earned for the period prior to his termination.

Fee Schedule- See page 4-5-6 of this contract.

This Contract is subject to the approval of the Village of Harrison, Village President and Village of Harrison Clerk

It is so agreed. Dated this _____ day of _____ 2025.

Municipality.

Contractor.

Village President.

Birschbach Inspection Service Inc.

Village Clerk.

Building Permit -Village of Harrison

New Commercial-Additions-Alterations Fee Schedule

Permit #

Name

Address:

Phone :

Sq. Ft. of Project:

Cost of Project :

Date

Type of Project:

Plumbing Permit

Affected Areas

Square Footage

x.08

Base /Minimum Fee

\$ 100.00

Early Start.

\$ 200.00

Electrical Permit

Square Footage

X.08

Base/ Minimum Fee

\$ 100.00

Electrical Service < 200 AMP

\$ 200.00

Electrical Service Temporary

\$ 100.00

Electrical Service > 200 AMP-3Phase

\$ 200.00

Service Multi Meter-\$100 1st \$50 each additional

X \$50.00

Remodel Projects will be charged at \$4.00 per

X 3.50

\$ 1000.00 Value +Base/Minimum Fee \$ 100.00

\$ 100.00

When Sq. Ft. Does not apply.

TOTAL:

Comments: _____

Birschbach Inspection Service Inc.

Paul Birschbach Inspector

920-378-3857

Building Permit -Village of Harrison

New Commercial-Additions-Alterations Fee Schedule **Permit #**

Name	<input style="width: 100%;" type="text"/>		
Address:	<input style="width: 100%;" type="text"/>		
Phone :	<input style="width: 100%;" type="text"/>		
Sq. Ft. of Project:	<input style="width: 90%;" type="text"/>		
Cost of Project :	<input style="width: 90%;" type="text"/>		
Date	<input style="width: 90%;" type="text"/>		
Type of Project:	<input style="width: 90%;" type="text"/>		

Plumbing Permit	Affected Areas		B.I.S.	V.O.H.
Square Footage		x.08	100%	0%
Base /Minimum Fee		\$ 100.00	100%	0%
Early Start.		\$ 200.00	100%	0%
Electrical Permit				
Square Footage		X.08	100%	0%
Base/ Minimum Fee		\$ 100.00	100%	0%
Electrical Service < 200 AMP		\$ 200.00	100%	0%
Electrical Service Temporary		\$ 100.00	100%	0%
Electrical Service > 200 AMP-3Phase		\$ 200.00	100%	0%
Service Multi Meter-\$100 1st \$50 each additional		X \$50.00	100%	0%
Remodel Projects will be charged at \$4.00 per		X 3.50	100%	0%
\$ 1000.00 Value +Base/Minimum Fee \$ 100.00		\$ 100.00	100%	0%

When Sq. Ft. Does not apply,

TOTAL:

Comments: _____

Birschbach Inspection Service Inc.
 Paul Birschbach Inspector 920-378-3857

UDC -Commercial Fee Schedule

Village of Harrison

Plan Reviews - New Homes	\$ 100.00
Footing/Foundation Inspections	\$ 60.00
Rough Inspection All Trades	\$ 120.00
Final Inspection All Trades	\$ 120.00
Electrical Service	\$ 60.00
Electrical Service Change-Generator-Solar	\$ 60.00
Plumbing	\$ 60.00
Heating/A.C. Furnace Change	\$ 60.00
Erosion Control	\$ 60.00
One time Inspections	\$ 60.00
Office Hours. Up to 2 hours	\$ 50.00
Commercial Building Inspections Rough Inspection	\$ 100.00
Commercial Building Inspections Final Inspection	\$ 100.00

Village of Harrison
W 5298 HWY 114
Menasha, WI 54952