
VILLAGE BOARD MEETING

From: Chad Pelishek, Assistant Village Manager

VILLAGE OF HARRISON

Meeting Date: 1/28/2025

Title: Assistant Village Manager, Planning and Zoning Report

Issue: N/A

Background and Additional Information:

STH 114/State Park Road Safety Concerns:

The Calumet County Sheriff's Office has provided the crash data for this intersection. According to the DOT, only one of the five crashes reported at this intersection in the past five years could be identified as "Failure to Stop." The rest were "Failure to Yield". Supplementing existing stop signs with round flashing beacons (what the DOT allows) can help address "failure to stop" not "failure to yield". In the case of the intersection being majority of Failure to Yield crashes, a flashing beacon typically does not do much.

So, at this point, staff is recommending doing nothing, because the Village would have to pay for purchase, installation and electricity to run the beacon, when it would probably not help much due to the nature of the crashes at this intersection. We are still working with We Energies to install two overhead lights to help light the intersection during the night.

CivicPlus Website and Municode Meetings

The new website is now live. Staff is trained on maintenance which is much easier. Staff is also trained in Municode meetings. The 1/28 meeting will be launch of the meetings and online voting. In February staff will be training the Plan Commission how to use the same platform to look at meeting documents and vote as well. This was a future agenda item by Trustee Lancaster. In late February, we are also scheduled to start implementation of the citizen reporting portal.

Future Land Use Plan Update:

Staff has finalized a detailed review with the consultant of the land use plan update. In February, the GIS login will be shared with the board to start looking at the parcels and provide comments to the staff. The goal is to have public meetings in late Feb/early March on the updates and hopefully line up for the board to approve the plan at the March meeting.

Update of the Bicycle and Pedestrian Plan:

Recommended changes on the plan and updates have been provided to Calumet County GIS to map them as a GIS layer and be made available on the GIS page for the public. Once we get a draft back from the County, we will share it with the Board. This is a future agenda item.

New Building Inspector:

On January 13, 2025, Jason Gruetzmacher joined the Village as the Building Inspector. Jason has multiple years of experience in the building trades. For the month of January, Jason is working 2-3 hours per day with Paul. He will start full-time in February. Jason had some building construction projects to finish. He is studying to take 4 certifications in Uniform Dwelling Code Inspector in 2025. He also anticipates getting the commercial inspector and electrical inspectors certifications over the next few years. The goal is for Jason to be certified in all disciplines except plumbing (which is not sure he will be able get).

Community Risk Reduction Officer- FD: The position was posted on 1/16/2025. The position was posted in multiple locations and shared locally in social media channels.

Senior Housing- Future Agenda Item

After discussion with some Senior Housing developers, it appears to the make the most sense to complete a senior housing needs assessment to determine what type of the senior housing is needed in the Village and then complete as part of the needs assessment a market study. After the study is completed the Village Board can take action on what type of housing they could support. Staff would work with interested developers once we know type of housing. The next step would be a request for proposals. Staff is working on the RFP to be issued in February and will report back either in February or March.

CVMIC

Staff has worked with CVMIC to develop a training calendar for the 2025. Staff is also working to host 2-3 sessions of leadership training as well.

Budget Impacts: N/A

Recommended Action: None

Attachments: