
VILLAGE BOARD MEETING**From:**

Russ Van Gompel, Interim Manager

VILLAGE OF HARRISON**Meeting Date:**

January 28, 2025

Title:

Reviewing and re-writing Harrison's Municipal Code

Issue:

Should the Village engage the services of Russ Van Gompel, McMahon Public Safety and Municipal Management team to review and re-write and modernize the Village of Harrison Municipal Code.

Background and Additional Information:

When the Village incorporated from a town in 2013, the Municipal Code was updated by basically doing a search and replace and substituted Village to replace Town. The current code has numerous references to Wisconsin Statute Section 60, which is the statute governing towns. As a Village, the Municipal Code should reference Statutes from Chapter 61, Villages, or Chapter 66, General Municipality Law.

With my time as a coach for the new Finance Director and Manager winding down, I was asked to review this project and present a plan to continue to work for the Village to complete this project. I am estimating the time to conduct this project is about 250 hours. My plan would include reviewing the Village of Harrison Code with the Village of Fox Crossing, the Village of Greenville, the Village of Little Chute and the Village of Caledonia. Attached is a summary of these 5 communities.

I would prepare a draft change of various chapters. I would then present the changes to staff and the Village Attorney. Ultimately the proposed changes would be presented to the Village Board for their consideration. I could perform most of my work remotely and still come into the office once per week or maybe even twice a month. I will provide a monthly report of my time and would come back to the Board prior to exceeding 250 hours.

This project could be provided under the previously approved contract for Management Counsel.

Budget Impacts:

The 2025 Operational budget includes \$35,000 for this project under the Village Manager Budget.

Recommended Action:

Motion to approve engaging McMahon to re-write and modernize the Harrison Municipal Code.

Attachments:

- Summary of various communities' Municipal Code