



January 8, 2025

Chad Pelishek  
W5298 State Rd 114  
Menasha, WI 54952

File Ref: 08131  
Calumet  
RECY / CMEL

Subject: Ru Evaluation Inspection at Village of Harrison

Dear Chad,

Thank you for speaking with me on January 6, 2025, to discuss the Village of Harrison's Recycling Program. The Department of Natural Resources (DNR) conducts recycling program evaluations to ensure RUs maintain the requirements of an effective recycling program according to ch. NR 544, Wis. Adm. Code. Upon review of the village's recycling file and the information you provided on the phone, the village is meeting effective program criteria. A copy of the completed inspection form is being sent.

Overall, the Responsible Unit (RU) has a well-run program, as demonstrated by years of collecting more than the minimum per capita collection standard of 106.55 lbs. per capita. We discussed your recycling ordinance from 2014. When making amendments in the future, here is the link to the DNR ordinance template on the DNR website: <https://dnr.wisconsin.gov/topic/Recycling/RU.html>. The information needed is under KEY REQUIREMENTS OF AN EFFECTIVE RECYCLING PROGRAM, scroll down to the first bullet point and click on "sample ordinance."

We also discussed the Compliance Assurance Plan (CAP), thank you for sending the most recent copy to the department. When making updates to the CAP in the future, guidance on developing a CAP can be found at the same DNR link: <https://dnr.wisconsin.gov/topic/Recycling/RU.html>. The information needed is also under using information on KEY REQUIREMENTS OF AN EFFECTIVE RECYCLING PROGRAM, scroll down to the third bullet point and click on "developing a compliance assurance plan for an effective recycling program." If any new updates are made to the recycling ordinance or CAP, please send a copy to the department.

You shared with me that your outreach efforts include information on the RU website, social media, and quarterly newsletters. If you choose to do more outreach in the future (such as adding links to the DNR's resources to the RU website) the DNR has many publications available. They are free to either print or order on the DNR website using the DNR Waste and Materials Management Program Publication Order Form at <https://dnr.wisconsin.gov/topic/Recycling/Outreach.html>

Thank you for your current and future efforts to increase recycling in your community. If you still have any other questions or concerns, please feel free to contact me or Jennifer Semrau, DNR Waste Reduction and Diversion Coordinator at (608) 381-0960 or [Jennifer.semrau@wisconsin.gov](mailto:Jennifer.semrau@wisconsin.gov).

Sincerely,

Malena Grimm

Natural Resources Financial Assistance Specialist  
Waste Management Specialist  
Wisconsin Department of Natural Resources

cc: RU file