

VILLAGE BOARD MEETING

VILLAGE OF HARRISON

From: Jennifer Pagel- Utilities Superintendent

Meeting Date: 3/31/2026

Title: Harrison Utilities Monthly Report to the Board

Recommended Action: None

Background and Additional Information:

1. **2026 Meter Change, Clear Water Inspection, and Residential Cross Connection Survey Program:** The Department of Natural Resources (DNR) and Public Service Commission (PSC) require that utilities conduct programs to ensure safety and efficiency of water and sanitary sewer services. A key aspect of compliance with DNR and PSC regulations is the meter change, clear water inspection, and residential cross connection survey program. Harrison Utilities has elected to conduct the program whereby meters are replaced and inspections are conducted on a 20-year cycle, meaning that approximately 5% of customers (excluding meters larger than 1”) are notified annually about the required appointment. *Approximately 110 of the 150 customers who were sent a meter changeout letter have scheduled their appointments for 2026.*
2. **Neenah-Menasha Sewerage Commission (NMSC):** Regular meeting of the NMSC was held on February 24th. Agendas and minutes for the meetings of the Neenah-Menasha Sewerage Commission are available at www.nmsewwtp.com.
 - a. NMSC has provided cost estimates for the upcoming phosphorus removal upgrade to the wastewater treatment facility. Harrison’s estimated financial responsibility will be \$2,269,646. Ehlers is putting together funding options for review.
3. **Permits Issued in February:**
 - a. Sanitary Sewer Connection:

Area	Single Family & Duplex	Multi-Family	Commercial
Lakeshore (Harrison)	0	0	0
Lift Station #4 – Harrison	2	0	0
Lift Station #4 – Menasha	4	0	0
Lift Station #6 (Harrison)	1	0	0
Total	7	0	
 - b. Sanitary Sewer & Watermain Permit: None
4. **Project updates:**
 - a. North Shore Golf Club force main relocation project – Construction drawings were submitted to the General Manager and legal team of the Golf Club. They approved the utility easement for the new force main. North Shore Golf Club was compensated for the easement in the amount of \$25,000.

- b. Woodland Road utility extension project – Wisconsin DNR has approved plans and specifications for the water main extension north of Woodland Road.

Budget Impacts: None

Attachments: None