
VILLAGE BOARD MEETING

From: Brandon Barlow, Utilities Office Manager

VILLAGE OF HARRISON

Meeting Date: 6/24/2025

Title: Harrison Utilities Monthly Report to the Board

Recommended Action: None

Background and Additional Information:

1. **2025 Newsletter and Consumer Confidence Report:** The annual Utilities newsletter (attached) is being mailed to customers the week of June 23rd. In addition to conveying general information about the Utilities the newsletter includes the prior year's Consumer Confidence Report (CCR)/Water Quality Report. Distribution of this report is a requirement of the Environmental Protection Agency and Wisconsin Department of Natural Resources. The report follows the standard format from the EPA and DNR and contains the required information on both Harrison Utilities as well as Appleton Waterworks, our wholesale water supplier. The newsletter can be found online at <https://www.harrison-wi.org/utilities/page/water-quality-consumer-confidence-report>.
2. **Annual Water Valve Operation Program:** Utilities operations staff conduct an annual valve exercising program to ensure the valves are functional and identify any that may need repair. This program includes both main (distribution) and hydrant valves. Valves are exercised every other year, meaning that over 600 valves will be exercised in 2025. The maintenance began in late-May and will continue into early-July.
3. **Residential Seasonal Sewer Allowance in Effect:** A common question this time of year is whether the Utilities has any watering restrictions or offers a discount/billing credit on non-sewered water consumption. The Utilities does not impose any watering restrictions; all water consumption is billed at our standard volume rate (\$5.26/1,000 gallons).

The Utilities, along with many throughout the state, automatically calculates a seasonal sewer allowance for residential customers to reflect that increased water consumption may be driven by outdoor usage (lawn/garden, pool filling, etc.). This means that the monthly sewer volume charges (\$4.86/1,000 gallons) from mid-April through mid-October are capped at the greater of 110% of off-peak (mid-October through mid-April) consumption or 3,300 gallons. Information on this, and other common customer questions, can be found in the FAQ section of the Utilities department webpage at <https://www.harrison-wi.org/utilities/page/faqs>.

4. **Neenah-Menasha Sewerage Commission (NMSC):** A regular meeting of the NMSC was held on Tuesday, June 24th. Agendas and minutes for the meetings of the Neenah-Menasha Sewerage Commission are available at www.nmscwwtp.com

5. **Permits Issued in May:**

a. Sanitary Sewer Connection:

Area	Single Family & Duplex	Multi-Family	Commercial
Lakeshore (Harrison)	0	0	0
Lift Station #4 – Harrison	8	0	0
Lift Station #4 – Menasha	3	0	0
Lift Station #6 (Harrison)	4	0	0
Total	15	0	0

b. Sanitary Sewer & Watermain Permit: *None*

Budget Impacts: None

Attachments:

- 2025 Harrison Utilities Newsletter